



Shizpora-A



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Abdul Rashid Womi
- Designation: Lecturer
- Department/ place of posting: HSS Hamudshera
- Mobile No: 88 999 64312
- Email ID: abdulrashidchemistry@gmail.com
- Home District: Baramulla.
- Dates of visit: 7, 8, 9 Oct 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Shispora A
- Local Government Directory (LGD) code of the Panchayat: 242437
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Sherabad Khore
- Name of Tehsil: parttan
- Name of District: Baramulla.

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: nil
- No. of households in the Panchayat: 412 =
- Population (approx) of the Panchayat: 2222 =

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	R.D.D.	Ab. Rajadhar	Panchayat Secy	7889472442
2	Education	Ab. Rajadhar	Master	9541132848
3	Agriculture	Tarig Ram	HEA	7576390384
4	T.C.D.S.	Salim Begam	Sanitary worker	7377935322
5	Handicrafts	Shahid Khan	H.D.O.	8825023998
6	Local Shakti	Mishra Abhishek	Assistant	8492855114
7	Consumer Affairs	Ab. Rajadhar	Store Keeper	9622909888
8				
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	Panchayat not functional
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No
- ii. No. of Ward Sabha meetings held since inception: nil
- iii. No. of Gram Sabhas conducted since inception: 04
- iv. Date of last Gram Sabha: 20/9/2020
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been framed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No
- xi. No. of works audited by the Social Audit Committee: 03
- xii. Has Pani Samiti been constituted: Yes/No
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Pani Samiti held: nil
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: nil
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: 10/9/2020 at ICDS centre
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held: nil
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxv Whether subjects have been assigned by the Sarpanch to the Panchayat level
- xxvi Whether grievances redressal box is installed Yes/No
- xxvii No of grievances received pertaining to Panchayat level nil
- xxviii No of grievances disposed of at Panchayat level nil
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No Panchayat not functional
- xxx Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/ No
- xxxi Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	Secretary BDO	Yes/ No	20.98	
ICDS (Nutrition)	Yes/ No	BDO	Yes/ No	0.03591	Panchayat
ICDS (Honorarium)	Yes/ No	BDO	Yes/ No	nil	not functional
Mid-Day Meals (MDM)	Yes/ No	VEC Chair	Yes/ No	nil	functional
Own resources of Panchayat	Yes/ No	—	Yes/ No	—	—
Any other Scheme, if yes, indicate name	2	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No Panchayat not functional
If no, reason thereof: Panchayat not functional
Also mention if it is being purchased by someone else: Block Development Officer.
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No
If no, reason thereof: BDO
- iii. Expenditure incurred on procurement through Sarpanch: Rs 0.6310 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

If no, reason thereof: _____

- v. Expenditure incurred on paying of honorarium through Sarpanch Rs 4.51 lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No Yes
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No Panchayat not functional
If no, reason thereof: Panchayat not functional
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No Panchayat not functional
If no, reason thereof: Panchayat not functional
Also mention if it is being provided by someone else: Poy Concerned HM & staff.
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs nil lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No
If yes, whether approved by the Gram Sabha: Yes/ No Yes
If no, reason thereof: Panchayat not working

2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works: The major challenge faced by the Panchayat is absence of elected members & Panchayat. Covid-19 also faces a big challenge in execution of works in this financial year.

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	67	nil	64	3	form submitted	nil	49
Assistance to Women in Distress	23	nil	23	nil	—	—	13
Assistance to Physically Challenged Persons	33	nil	33	nil	—	—	16

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVN)	12	01	13	nil	—
National Family Benefit Scheme (NFBS)	04	nil	nil	04	Lack of funds
PM Garib Kalyan Anna Yojana	—	—	—	—	—
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC				
Pre Matric for ST				
Pre Matric for OBC				
Pre Matric for Minorities				
Post Matric for SC				

Scholarships are submitted through on line mode - record is available in office

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSSI)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

Scholarship forms are submitted through on line mode - record is available in office

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	123	nil	115	08	In process
Kissan Credit Card	133	nil	115	18	

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	nil	nil	nil	Non-availability of consent of farmers
Innovative Poultry Production Programme	nil	nil	nil	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	03	nil	— nil	—

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: Nil
- iii. Issues raised during the meeting:
 1. non-completion of water supply schemes
 2. non-availability of electric poles & electric wire
 3. upgradation of HS to HSS
 4. low % of Social Welfare Schemes given to households previously
- iv. Important establishments/ institutions visited: (Please tick)
 1. ☒ Schools.
 2. ☒ PHC/CHC.
 3. ☒ Veterinary clinic.
 4. ☒ Anganwari centre.
 5. ☒ FDS (ration) depot.
 6. Any industrial establishment
 7. Government offices:
 - (a) _____
 - (b) _____
 - (c) _____
 8. Any other: _____
- v. Total number of wards in the Panchayat: 07
- vi. No. of Wards Sabha held: 04
- vii. No. of villagers present during the Ward Sabha: 120
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
 1. RDD

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha: Post BMS Shiroga
- ii. No. of villagers present during the Gram Sabha: 50
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Awas beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed: Yes
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed: Yes/ No ☒
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: A Cultural & Sports Event was organised at Gms Shiroga. People and Students Show an enthusiastic participation in the event
- xi. Details of scheme benefits extended/ services distribution:
 - a) No. of Domicile certificates distributed: nil
 - b) No. of sports kits distributed: nil
 - c) No. of students distributed uniforms/ bags/ books: nil

7. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Restoration of Dargah (L.P.O.)	2.6	Yes	Yes	Yes	—
2	Plc. Path from (Rao) road to village	2.70	14 FCA	Yes	Yes	—
3	Const. of R. wall from P.C. station	2.35	— do —	Yes	Yes	—
4	Const. of P.C. Path from Bazar	2.14	— do —	Yes	Yes	—
5	Reconstruction of Khabra	—	—	—	—	—

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VL. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Nil	—
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	New water Supply Scheme	Work in progress	the price of water is going in S. 2013 price
2	Lift irrigation for pasture land	— nil —	—
3	Creation of agriculture zone	— nil —	—
4	fencing of play ground	— nil —	—
5	Const. of childrens park at Talgaon	Under process	—
6	Const. of P.H.C	— nil —	—
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	upgrading of road from Zangam via Middle school	— nil —	—
2	upgrading of P.H.C. station	— nil —	—
3	Const. of P.H.C	— nil —	—
4	Const. of flood channel from Akhaur to Dargah	— nil —	—
5			
6			
7			

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
	The main Complaint by people was that only about 2% of works previously mentioned in B ₂ V ₁ & B ₂ V ₂ has been taken and completed. The departments like PDD, PHE, PWD has not taken any work.
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
	Up gradation of PHE Schemes, fencing of Play ground, ^{Shortage} electric poles & electric wires for Panchayat Halga's.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The people of Panchayat want that works mentioned in B ₂ V ₁ & B ₂ V ₂ should be urgently done. The higher officials of the department should at least visit the Halga's once in a month. The success of programme depends on completion of works mentioned in B ₂ V ₁ & B ₂ V ₂ .

Signature of the visiting officer
Name: AS Rashid Khan

NOTES

Deputy Commissioner Bg
Sir,

The only one Middle School in Panchayat
needs following works to be done

(1) The school is without drinking water &
electric facility. The Const. of bore well in the
School is urgent need.

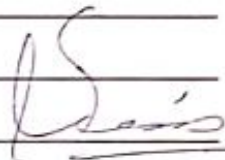
(2) The school needs widening of play ground &
Const. of additional class rooms.

34 (3) The school needs fencing & road connectivity.
The demand for additional works in B2V3 one

✓ (1) Flood protection bund on left side Dalwari
road at Shispara A.

✓ (2) Flood protection with road Dalwari
2nd phase onwards.

✓ (3) Const. of Drain from house of Mohd Ashraf
Tombay to Bashir Ali. Rather.



V O
9/10/2020.

Joint initiative by

Planning, Development & Monitoring Department
and

Rural Development & Panchayati Raj Department