

# Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat  
Fields marked with asterisk (\*) have to be filled by the District Administration before the booklet is  
handed over to the visiting officer.)

## A) Details of Reporting Officer:

- Name: ABDUL MAJEED SOFI
- Designation: Le. Officer
- Department/ place of posting: Education / Govt. Boys Hr. Sec. School Waburga  
Dist.
- Mobile No: 9622851146
- Email ID: samajeed99@gmail.com
- Home District: Manderbal
- Dates of visit: 7th of Oct to 10th of Oct - 2020

## B) Locational details of Panchayat:

- Name of the Panchayat: Cheekwan - B.
- Local Government Directory (LGD) code of the Panchayat: 242283  
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Kangan
- Name of Tehsil: Kangan
- Name of District: Manderbal

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat: Cheekwan
- No. of hamlets in the Panchayat: 2, ① Cheekwan ② Kawcheekwan
- No. of households in the Panchayat: 269
- Population (approx) of the Panchayat: 2288

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	R.D.O.	Shahin Ahmad	AS	606394710
2	Education	Mushtaq Ahmad	Teacher	705149991
3	Social Welfare	Tahir Ahmad	Social Worker	705149991
4	Revenue	Shahzad Ali	Patwari	606394710
5	Food & Supplies	Ali Jilani	Store Keeper	606394710
6	Health	Ali Shah	PHC	705149991
7	Public Works	Shahzad Ali	PET	606394710
8	Water	Rifat Ali	ICR	606394710
9	Forest	Ali Shah	Forest Guard	606394710
10	P.D.O.	Mushtaq Ahmad	Patwari	606394710

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			Panchayat, no. (continued)
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Ghar is available in the Panchayat. Yes/ No/ Under construction  
If yes, whether functioning in Own building/ Other government building/ Private building  
If no, whether land is available for construction of Panchayat Ghar. Yes/ No

Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	Panchayat Ghar not constructed
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

Whether Infrastructure and Assets Register has been prepared. Yes/No  
Working Officer to physically check the register.  
If No, Working Officer to get the register prepared in his/her presence and confirm.

2. Functionality:

2.1. General activities:

- Are Ward Sabha meetings being held. Yes/No (2)
- No. of Ward Sabha meetings held since inception (1)
- No. of Gram Sabha meetings held since inception 25-09-20
- Date of last Gram Sabha 25-09-20
- Are all plans approved in Gram Sabha. Yes/No
- Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas. Yes/No
- Are Ward Sabha/ Gram Sabha resolutions attached with all plans. Yes/No
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions. Yes/No
- Has Social Audit Committee been framed. Yes/No (15) works
- Is social audit being conducted by the Committee. Yes/No
- No. of works audited by the Social Audit Committee (15) works
- Has Panch Samiti been constituted. Yes/No
- Has the Panch Samiti approved the Village Action Plan. Yes/No
- No. of meetings of Panch Samiti held (1)
- Is Biodiversity Management Committee constituted. Yes/No (1)
- No. of BMC meetings held (1)
- Is e-register of all previous works/ assets in the Panchayat being maintained. Yes/No
- Have wall paintings of works executed for 2019-20 been done in the Panchayat. Yes/No
- Are Poshan Abhiyan activities being held in the Panchayat. Yes/No 08/10/20
- What and where was the last activity held 08/10/20
- Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch. Yes/No
- No. of meetings of HFWAC & VHSNC meetings held (1)
- Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes. Yes/No
- Are Sarpanchs being involved in start/ inauguration of activities. Yes/No



11. Whether grievances redressal box is installed? Yes/ No
12. No of grievances received pertaining to Panchayat level
13. No of grievances disposed of at Panchayat level
14. Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No
15. Whether all MGNREGS/ 14<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/ No
16. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
M/ Finance Commission	Yes/ No	SDC/ Sarpanch	Yes/ No	2547049	nil
ICDS (Maternity)	Yes/ No	SDC/ Sarpanch	Yes/ No	9870	nil
ICDS (Preschool)	Yes/ No	SDC/ Sarpanch	Yes/ No	nil	nil
Mid-Day Meal (MDM)	Yes/ No	Head teacher	Yes/ No	15254	nil
Own resources of Panchayat	Yes/ No	SDC/ Sarpanch	Yes/ No	51000	nil
Any other Scheme: If yes, indicate name	/				

Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

### 2.2 Integrated Child Development Scheme (ICDS):

Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/ No

If no, reason thereof:

Also mention if it is being purchased by someone else:

Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/ No

If no, reason thereof:

Expenditure incurred on procurement through Sarpanch: Rs. lakh

Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level? Yes/ No

If no, reason thereof:

- Expenditure incurred on paying of honorarium through Sarpanch: Rs. lakh
- Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat? Yes/ No
- Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

### 2.3 Midday Meal (MDM) Scheme:

- Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing of midday meal under MDM in the schools? Yes/ No
- If no, reason thereof:

- Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs. lakh
- Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No
- If no, reason thereof: Panchayat not authorized.
- Also mention if it is being provided by someone else: Head Master of the said school.

- Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/ No
- Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.
- Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. lakh
- Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No
- If yes, whether approved by the Gram Sabha? Yes/ No.
- If no, reason thereof:

### 2.4 Challenges:

- Major challenges being faced by the Panchayat in functioning and execution of works:
- Panchayat Ghar not existing in Haldia.

### 2. Revenue papers issued

Category	Target	Certificates issued during Jan Abdiyev / Avarul Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
...	...	...	...	...	...

### 3. Revenue papers issued

Category	Target	Certificates issued during Jan Abdiyev / Avarul Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
...	...	...	...	...	...

### 4. Birth/Death/Disability Certificates

Category	Applications received	Certificates issued during Jan Abdiyev / Avarul Muhim	Pendency (No.)	Reasons of pendency
...	...	...	...	...

### 4. Birth/Death/Disability Certificates

Category	Target	Certificates issued during Jan Abdiyev / Avarul Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
...	...	...	...	...	...

### 5. Address verification of Beneficiaries

Category	Target	No. of total Beneficiaries (No.)	Address verified during Jan Abdiyev / Avarul Muhim	Pendency (No.)	Reasons of pendency
...	...	...	...	...	...

### 6. Health

Scheme	Eligible Persons/Individuals	Covered during Jan Abdiyev / Avarul Muhim	Total covered	Pendency (No.)	Reasons of pendency
...	...	...	...	...	...

### 7. National Social Assistance Programme (NSAP)

Scheme	Eligible Persons/Individuals	Covered during Jan Abdiyev / Avarul Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abdiyev / Avarul Muhim	Total Aadhar seeding
...	...	...	...	...	...	...	...

# 8. Integrated Social Security Scheme

Scheme	Eligible population/individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Post Matric for ST	130	-	02	02	33		
Post Matric for OBC	29	-	01	01	10		
Post Matric for Minorities	26	-	2.6	-	09		

## 9. Other Welfare Schemes

Scheme	Eligible population/individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Special Scholarship for JSH (PMSSS)	15	0	15	0	-
National Merit-cum-Means (NMMSS)	0.5	-	-	0.5	NAF
Merit-cum-Means Minority	215	0	215	0	-
PM's Special Scholarship for JSH (PMSSS)	832	0	832	0	-
National Talent Search Scheme	-	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	-	-

## 10. Scholarships to the students under various schemes

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for SC	-	-	-	-
Post Matric for ST	56	22125	22125	-
Post Matric for OBC	-	-	-	-
Post Matric for Minorities	-	-	-	-
Post Matric for SC	-	-	-	-

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for JSH (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

## 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	220	05	220	-	-
Kisan Credit Card	220	07	220	-	-

## 12. Live Stock Schemes

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	nil	-		
Innovative Poultry Production Programme	nil			
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	nil			



Sl. No.	Household covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
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#### 15. Access to electricity

1. Whether electricity connection has been sanctioned? Yes/No

2. If yes, details: 03 (01)

3. Approximate no. of wooden poles: 03 (01)

4. Are there any areas where barbed wire is used for electric supply? Yes/No

5. If yes, name of the habitation: Same as above

6. Approximate length: 3000 metres

7. Approximately what %age of total wire length in GP is barbed wire: 40%

8. No. of households without tapped water supply in the GP: nil

9. Cumulative Target: 024 (No.)

10. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: nil

11. No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim: nil

12. No. of houses completed in 2020-21: nil

13. No. of houses completed during Jan Abhiyan/ Awami Muhim: nil

14. No. of houses under construction: nil

15. Community Sanitary Complex (CSC) Status:

1. Whether CSC sanctioned in the Gram Panchayat: Yes/No

2. If yes, has the CSC been constructed: Yes/No

3. Whether the CSC is functional: Yes/No

4. No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: nil

5. No. of CSC completed during Jan Abhiyan/ Awami Muhim: nil

6. Any issue regarding water connection and sewage disposal in CSC

7. Whether MGNREGA Plan 2020-21 has been approved: Yes/No

8. If yes

9. Funds allocated to the Panchayat: Rs. 46.99 lakh

10. No. of works approved: 113

a) No. of persons who participated during Jan Abhiyan/ Awami Muhim: Nil  
 b) Works done for 'a' above: Rs. 1.95 lakh  
 c) Works done out of 'a' above: Rs. 1.95 lakh  
 d) Any guidance related to MGNREGA: During 4 years, under supervision of the District Collector, MGNREGA staff.

## 19. 14<sup>th</sup> FC Award:

Allocation under 14th FC for four years: Rs. 20.98 lakh.

Whether Action plan prepared for all years: Yes/ No

No. of works as per the Action Plan: 2000 works

Whether approval accorded to the whole Plan by the DPC: Yes/ No

No. of works for which technical sanction accorded by the XEN: 13

No. of works authorized by the Halka Panchayat: 13

No. of works taken up during Jan Abhiyan/ Awami Muhim: -

No. of works completed during Jan Abhiyan/ Awami Muhim: -

Payments made during Jan Abhiyan/ Awami Muhim: Rs. - lakh

Total expenditure on PPTA/Soft as on date: Rs. - lakh

## 20. Works under Capex and CSS:

### a. District Capex:

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakhs)	Remarks
1	ROD	01	-	1.46	-
2	PWD	-	-	-	-
3	Jal Shakti	-	-	-	-
4	POD	-	-	-	-
5	Others	-	-	-	-

### b. LT Capex:

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakhs)	Remarks
1	ROD	-	-	-	-
2	PWD	-	-	-	-
3	Jal Shakti	-	-	-	-
4	POD	-	-	-	-
5	Others	-	-	-	-

### c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakhs)	Remarks
1	Rashtriya Mahila	-	-	-	-
2	PMDSY	-	-	-	-
3	Jal Shakti Mission (JSM)	-	-	-	-
4	Jal Shakti Mission (JSM)	-	-	-	-
5	NHM	-	-	-	-
6	Others (specify)	-	-	-	-

## 21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

a. No. of complaints received: -

b. No. of complaints resolved: -

c. Constraints faced in delivery of services: -

## 22. Others:

Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc. has been completed: Yes/No

# G) Activities during

## DAY 1:

Whether meeting held with ROC/ Panchayat members/ prominent citizens: Yes/ No  
 No. of Panchayat Members present: Panchayat not notified.

Issues raised during the meeting

1. Health sub center is without wash room / stairs.
2. out of 4 wards only 04, 100% catenary exhibited @ 100m long.
3. All HT & LT wires are tied to trees, need to be replaced.
4. Left in situation to come to Kawa - Chavara.

Important establishments/ institutions visited (Please tick)

1. School ☒
2. PHC/DHC ☒
3. Veterinary clinic ☒
4. Anganwadi centre ☒
5. PDS ration depot ☒
6. Any industrial establishment
7. Government offices

- a. Agricultural office
- b. Panchayat office
- c. Animal Husbandary

8. Any other \_\_\_\_\_

Total number of wards in the Panchayat: 07

No. of Wards Sabha held: 02

No. of villagers present during the Ward Sabha: 110 ppl.

Whether any resolution passed: Yes/ No

Citizen Information Board visited: Yes/ No

Wall painting of works of 2019-20 inspected: Yes/ No

Name of the departments whose works displayed in the paintings:

1. Road, ICDS, School

## DAY 2:

### 1. Gram Sabha:

Location of Gram Sabha: Govt High School, Chavara

No. of villagers present during the Gram Sabha: 300

Whether resolution passed for MGNREGS Plan: Yes/ No

Whether resolution passed for SHS Plan: Yes/ No

Whether list of Aapara beneficiaries read out: Yes/ No

No. of ineligible beneficiaries removed: nil

Whether list of pension beneficiaries read out: Yes/ No

Whether people made aware about the Covid-19

Use of masks: Yes/ No

Sanitizers: Yes/ No

Social distancing: Yes/ No

Whether Panchayat Newsletter distributed: Yes/ No

Whether any mega cultural/ social/ sports event held: Yes/ No

Details thereof: chess competition, Carrom, Cricket match b/w Padabul & Chavara

Details of scheme benefits extended/ services distribution

No. of Certificate certificates distributed: nil

No. of sports kits distributed: v ball, cricket, football

No. of students distributed uniforms/ bags/ books: nil



S. No.	Name of work and duration	Cost (Rs. in lakhs)	Whether started under BSVs/BAVs/ Others (Please specify)	Whether physically started	
				Yes/No	If No, Status
1					
2					
3					
4					
5					
6					
7					
8					
9					

**IMPORTANT NOTE**  
 1. Items were to be selected by Gram Panchayat / Gram Sabha preferably selected out of priority works of BSV1 and BSV2  
 2. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

**VI. Distribution of PMU beneficiaries**

S. No.	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No.	particulars	Action taken	Remarks
I. Urgent Public Requirements/ Demands - B2V1			
1	Filtration Plant at K. cheswa	not taken up	not an of load.
2	Road from cheswa to P. cheswa K. cheswa	started up	under progress
3	Const of culvert on wooden road	Completed	Payment pending
4	Fencing of Power canal	NO any action	-
5			
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	Filtration Plant at K. cheswa	no any action	urgent need govt diff/ subvt
2	diff irrigation at K. cheswa	no any action	urgent need
3	HT/LT improvement at K. cheswa	no any action	document in P.D.O.
4			
5			
6			
7			

S. No	particulars	Action taken	Remarks #
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### III. Major Problems - B2V1

1	Const of Panchayat ghar.	no any action.	
2	Two prg schools namely P/S gokspati & P/S padabal		Land not demarked
3	as not functional	NO any action.	- still not functional.
4			
5			

### IV. Major Problems - B2V2

1	upgration of m/s K-cherwan	not up graded yet.	sufficient roll. for H/s. but not infrastructure.
2			
3			

### Major Complaints - B2V1

1			

### Major Complaints - B2V2




# I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer
①	The major complaint was that road from NHHW to <del>Bombshah</del> (1km app) Const by RDD, but at two points it has bottle necks which must be cleared as the revenue record shows the land is of state land.
②	The road from NHHW Cherman - to K. Cherman has a bottle neck at L.O. Musilaz. A/R Rains. G. Rains. for about 30 ft only may be cleared.
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
①	Health Sub center at K. Cherman.
②	Water lift scheme as the area is badly in need of drinking water.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	I personally feel that the general opinion of public is that we are demanding very much but our come remains very less. But the program is established by concrete minds which makes it possible that all levels depths reach at door steps of every far flung citizen.

Signature of the visiting officer

Name: Ab. Majeed Sofi (lect)

9622851146