Back to Village-3

BZV3

October 02-12, 2020

Governance at Peoples' Doorstep

Government of Jammu & Kashmir

Jammu & Kashmir
NEW VISION
NEW HORIZON

LIEUTENANT GOVERNOR
JAMMU & KASHMIR

RAJ BHAVAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village 2 (BtV 2) programme, a unique and ambitious exercise of taking government to the doorsteps of people, is being organised from 2nd to 12th October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived to be an empathetic administration. In fact, such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Mann Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organised the Back to Village 2 (BtV 2) in November 2019. This time the focus was on ensuring that funds and long term benefits reached the Panchayats without any bottlenecks and that beneficiary schemes actually reach the last person in the queue. The Hon'ble Prime Minister [illegible] the programme in his Independence Day speech of 2020.

[illegible] upcoming version of the Back to Village (BtV) programme will be an attempt [illegible] and determined development push in the region. The actual programme [illegible] by a three week Jan Adhiyan (Awami Muhim) which shall focus on 3 [illegible] and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances [illegible] Adhiyan (Muhim Bare-e-Hazooraj) - Public Service Delivery and Umrah [illegible] (Dahi Tarqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

(Manoj Sinha)

14th September 2020

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020

R.V.R. Subrahmanyam, IAS

Chief Secretary
Jammu & Kashmir

Message

[illegible]

(R.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous face to village visits. He/she shall collect a detailed action taken report of the issues/ issues/ problems/ grievances of the previous face to village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.

02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.

03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.

04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.

05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres, etc. as possible. He/she should prepare a visit report on whether any improvement has been noted or any problems/ issue raised by the people regarding the same has been redressed or not.

06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.

07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

[illegible]

[illegible]

[illegible]

vi) Holding of Mega Meta/ IEC activities at different departments, especially those involved with individual beneficiaries:

- Extension/ Information Centres of Agriculture/ Horticulture
- Animal/ Animal Husbandry
- Bee Keeping, Soil Testing, etc/ etc
- Activities/ exhibitions/ information centre/ stall of the following departments:
  - Animal/ Animal Husbandry
  - Agriculture
  - Horticulture
  - Handicraft/ Handloom
  - Youth Services and Sports
  - Panchayat
  - Any department which has subsidy or individual beneficiary scheme

vii) Filling up of BPV's booklet.

Day 3:

i) Holding of Mahila Samman/ Rail Sabha - prior meeting to be executed and report/ minutes to be handed over to DC.

ii) Visits and inaugurations along with Sarpanch/ Panchayat/ BDC Chairman

- Ongoing/ pending projects
- Projects completed in last month under MGNREGA, Bharat Nirman or other CSS/ Central Sector schemes
- Gotha Pravesh/ commencement of houses completed under PMAY, distribution of gifts

IMPORTANT NOTE:

i) Visiting Officer to ensure that he/she visits all works completed under BPV and misapprehension there. He/ She has to ensure that AT LEAST [illegible] has definitely been completed under BPV both physically and financially.

ii) Visiting Officer to ensure that AT LEAST [illegible] under BPV out of priority demands identified. Foundation stone laid and started during MC/ her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BPV and Bore movement on Phase 4 by the visiting officer in same/ November 2019
2. Text copies of BPV booklet with DC's, date of Bore/ Furnish and estimate / actuals, Phase 4
3. Duly updated Master Monitoring Form and copy of Long survey data
4. Development/ progress/ status of the Gram Panchayat including
   - Human Talent Report, accounts/ payments/ components of BPV and BDP
   - List of two works identified/ ongoing/ completed after BPV and DC is under the following heads
     - 14th FC
     - BDP grants
     - Convergence
     - District Plan
     - State Sector
     - Any other work
   - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BPV
   - Any organisations/ new societies, including those of authorities/ medical facilities/ facilities of any other department, initiated/ completed after BPV
5. Panchayat beneficiary data
   - MGNREGA draft plan document for the year 2019-20
   - 14th FC draft plan document for the year 2019-20
   - List of Header beneficiaries
   - List of partner beneficiaries
6. Lists of beneficiaries for
   - various certificates/ benefits to be distributed by the visiting officer
   - Gotha Pravesh/ commencement have been organised
7. Panchayat Newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - two copies
2. Mahila Sabha, Gram Sabha, Kisan Sabha and Bal Sabha resolutions
3. List of beneficiaries from Header beneficiaries
4. Representations received, if any
5. MGNREGA plan received by the Gram Sabha during visit resolution
6. 14th FC plan received by the Gram Sabha during visit resolution
7. List of improvements noticed, if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Master Monitoring Form and copy of Long survey data

[illegible] TO VILLAGE [illegible]

[illegible]

A) Details of Employees Given

[illegible]

B) Increased Income of Employee

[illegible]

C) Employee Details

[illegible]

D-ii Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact Number
1	RDD	[illegible]	[illegible]	[illegible]
2	FDE	[illegible]	[illegible]	[illegible]
3	FDE	[illegible]	[illegible]	[illegible]
4	[illegible]	[illegible]	[illegible]	[illegible]
5	[illegible]	[illegible]	[illegible]	[illegible]
6	[illegible]	[illegible]	[illegible]	[illegible]
7	[illegible]	[illegible]	[illegible]	[illegible]
8	[illegible]	[illegible]	[illegible]	[illegible]

D-iii Details of absent employees vis-a-vis list furnished by the DC:

S.No.	Department	Name	Designation
1	[illegible]	[illegible]	[illegible]
2	[illegible]	[illegible]	[illegible]
3	Staff from other Gram Panch only		
4	Social welfare	[illegible]	(Ward 11)

E) Strengthening of Gram Panchayats: Data not Avail

i. Infrastructure:

- Whether Panchayat Office is available in the Panchayat: Yes / No / under construction
- If yes, whether functioning in Gram Sachivalayam / Other government building / Private building
- If no, whether space is available for construction of Panchayat Office: Yes / No

- Facilities available in the Panchayat Office:

Facility	Availability	Remarks
Furniture of Panchayat Office	Yes / No	
Computer system in Panchayat office	Yes / No	
Telephone in Panchayat Office	Yes / No	Not available
Toilet facility available for Panchayat Office	Yes / No	
Electricity available in Panchayat Office	Yes / No	
Broken connections in vicinity of Panchayat Office	Yes / No	
Drinking water available in the Panchayat	Yes / No	

- [illegible]

ii. Functionality

(i.e. Operational as Institution)

- [illegible]
- No. of Ward Sabha meetings held since inception: NIL
- No. of Gram Sabha conducted since inception: [illegible]
- Total strength of Gram Sabha: 2100 Sept
- Resolutions approved in Gram Sabha: Yes
- Is the minimum quorum of 50% being achieved in all Ward Sabha meetings: [illegible]
- Are Ward Sabha / Gram Sabha resolutions recorded with signature: [illegible]
- Is the Approving Authority attending Gram Sabha / Ward Sabha deliberations: [illegible]
- Has Gram Audit committee been formed: [illegible]
- Is minutes of meeting maintained by the committee: [illegible]
- No. of works audited by the Social Audit Committee: NIL
- Has Gram Sabha been conducted: [illegible]
- Has the Panchayat approved the budget before the Gram Sabha: [illegible]
- No. of meetings of Gram Sabha held: NIL
- Is Monitoring Management Information System maintained: [illegible]
- No. of DRC meetings held: NIL
- Is a register of all grievances / issues in the Panchayat being maintained: [illegible]
- Have a acknowledgement of issues / grievances in the Panchayat: [illegible]
- Are Positive feedback / grievances being taken in the Panchayat: [illegible]
- Which are the issues raised in the Gram Sabha: N.A

- Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Community: [illegible]
- No. of meetings of HFWAC & VHSNC meetings held: NIL
- Is the notice of Sabha's to be posted on notice board / information boards of all wards / hamlets: [illegible]
- Are Sabha's being conducted in short / medium duration of activities: [illegible]

Name of the Scheme	Whether Scheme implemented	Whether Scheme Other than Self Employment	Funds received	Expenditure in the year under review (in Lakh Rs. to two decimal)	Percentage of Expenditure made by Panchayat (Form Accounting of Scheme)
[illegible]	[illegible]	[illegible]	[illegible]		[illegible]
[illegible]	[illegible]		[illegible]	NIL	[illegible]
[illegible]	[illegible]		[illegible]	NILL	10.62
[illegible]	[illegible]		[illegible]		
[illegible]	[illegible]		[illegible]		
Any other Scheme, if any, [illegible]					

2.3 Integrated Child Development Scheme (ICDS)

1. Is the Panchayat/ Samiti purchasing food items at Panchayat or is it done at the Anganwadi Centre of the Panchayat, Yes/ No

   If Yes, source thereof: N/A

   Role played by the Samiti in helping in nutrition: Panchayat & Anganwadi Centre from local depts.

2. Is nutrition being provided in Anganwadi Centres in the Panchayat, Yes/ No

   If Yes, source thereof:

3. Expenditure incurred by the Panchayat through Resources: No Action

4. Is the Panchayat / Samiti paying honorarium to AWW/ Helpers monthly at Rs. per month, Yes/ No

If No, reason thereof: Not on time

3. Expenditure incurred by the Panchayat through Resources: Nil

4. Whether the Panchayat / Samiti is paying to the AWW/ Helper at the rate specified under ICDS in the column, Yes/ No

   If No, reason thereof: School teacher has to be Phonecheck pressure and Coverage work wrong load for them

5. Expenditure incurred by the Panchayat through Resources: Nil

6. Whether the Anganwadi Centre is provided with the above or any other infrastructure at the Panchayat level, Yes/ No

   If No, reason thereof:

   Implementation of ICDS is the responsibility of: School teacher

7. Whether the Anganwadi Centre is functioning under the same roof as the Panchayat, Yes/ No

   Functioning Office Building the Anganwadi Centre is in the Panchayat, Yes/ No

8. Expenditure incurred by the Panchayat through Resources: Nil

9. Whether the Anganwadi Centre is in a state of Good Functioning, if No, then reason for being unfunctional, Yes/ No

   Whether approached by the Gram Sabha, Yes/ No

   If Yes, reason thereof: Centre not being funded

2.4 Challenges:

1. Major challenges being faced by the Panchayat in its functioning and management of assets:

   1) Lack of funding
   2) Delay in funding
   3) Lack of training and capacity building
   4) Zero own Resources
   5) Lack of staff available with the Panchayat

F) Jan Abhiyan/ Awami Muhim activities:

1. Domicile Certificates issued: ONLINE FACILITY NOT AVA...

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency

2. Category-certificates issued: DATA NOT AVAIL...

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency

4. Birth/ Death/ Disability Certificates: DATA NOT AVAIL...

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency

5. Adhaar seeding of Ration Card:

Category	Target	No. of total Ration Cards linked/ seeded	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency

6. Health:

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency

7. National Social Assistance Programme (NSAP):

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Another sanction during Jan Abhiyan/ Awami Muhim	Total Another sanction
Old Age Pension	700	—	—	200	—		
Assistance to Widows in Distress			Data Not Available				
Assistance to Physically Challenged Persons							

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
[illegible]	12	3	15	7	Lack of Bank [illegible] and Aadhar
National Family Benefit Scheme (NFBS)					
[illegible]	60%				
Mission to enable adequate for implementation of [illegible]					

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC				
Pre-Matric for ST		Data Not Available		
Pre-Matric for OBC				
Pre-Matric for Minorities	500	—		
Post-Matric for SC				

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
[illegible]				
[illegible]				
[illegible]	5	—	—	—
[illegible]				
[illegible]				
[illegible]				
[illegible]				
[illegible]				
[illegible]				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
[illegible]	235	15	250	29	Aadhar [illegible]
[illegible]	400				

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits Sheep Farm	84	3		

13. Universal Coverage Scheme

Scheme	Total number of beneficiaries	Disadvantaged Indigenous people and women beneficiaries	Frequency of MCH	Sources of funding
[illegible]				

14. Schools Immunization

- No. of schools in the district: 7
- No. of schools with [illegible] in the last school year: N/A
- No. of schools with working cold chain: 7
- No. of schools with working syringes: 7
- No. of schools vaccinated by:
  - a. Outreach: 7
  - b. Fixed Site: 0
- No. of school-age girls vaccinated against Hepatitis B: 0
- No. of school-age girls vaccinated against Rubella: [illegible]
- No. of school-age girls vaccinated against Tetanus: [illegible]

15. Basic Services

- No. of Registered Midwives: [illegible]
- No. of Registered Nurses: All
- [illegible]
- No. of Registered Midwives with [illegible]: All
- [illegible]
- Year: 2009 — Source: [illegible]
- [illegible]

Remarks/Comments: [illegible]

16. Reproductive Health Services

- [illegible]: 70%
- [illegible]: All
- [illegible]: 50
- [illegible]
- [illegible]
- [illegible]: 3 [illegible]

17. Community Sanitary Complex (CSC) Status

- [illegible]: [illegible]
- [illegible]: [illegible]
- [illegible]: [illegible]
- [illegible]: [illegible]
- [illegible]: [illegible]
- [illegible]: [illegible]
- [illegible]: [illegible]

N/A

18. PROMESSA

- [illegible]
- [illegible]: DET [illegible]
- [illegible]: [illegible]

Delay in Wages

Lack of hand sight

Delay in Plan formulation

iii. 14th FC Grants

S. No.	Disbursement	No. of activities/ works taken up during last quarter/ Current Month	No. of activities/ works completed during last quarter/ Current Month	Expenditure made during last quarter/ Current Month (Rs in Lakh)	Remarks
1	[illegible]				
2	[illegible]				
3	[illegible]	Delay in [illegible]			
4	[illegible]				
5	[illegible]				

iv. Works under Capex mode (10%)

S. No.	Disbursement	No. of activities/ works taken up during last quarter/ Current Month	No. of activities/ works completed during last quarter/ Current Month	Expenditure made during last quarter/ Current Month (Rs in Lakh)	Remarks
1	[illegible]				
2	[illegible]				
3	[illegible]				
4	[illegible]				
5	[illegible]				

S. No.	Disbursement	No. of activities/ works taken up during last quarter/ Current Month	No. of activities/ works completed during last quarter/ Current Month	Expenditure made during last quarter/ Current Month (Rs in Lakh)	Remarks
1	[illegible]				
2	[illegible]				
3	[illegible]				
4	[illegible]				
5	[illegible]				

S. No.	Disbursement	No. of activities/ works taken up during last quarter/ Current Month	No. of activities/ works completed during last quarter/ Current Month	Expenditure made during last quarter/ Current Month (Rs in Lakh)	Remarks
1	[illegible]				
2	[illegible]				
3	[illegible]				
4	[illegible]				
5	[illegible]				

iv. Feedback regarding service delivery during Jan Abhiyan/ Awareness Mohalla

i) Lack of Staff available

ii) Time [illegible]

iii) Lack of Road [illegible]

iv) Lack of Internet Connectivity

v) [illegible]

vi. Others

(ii) Activities during Bus:

DAY 1:

DAY 2:

DAY 3:

- Matha Kabru
- 5
- NIL
- Nice small Scale Industry
- Lack of Road Connectivity
- Surrounded Farming Crops
- Office Bank Working Timings
- Inspection & Holidays

- 1
- 90

Lack of Quality Education
Lack of training with Faculty
and Electricity in schools
Lack of playground in schools
Classrooms with poor in School

S. No.	Name of work and Department	Date (Day & Month)	Status of completion	Remarks of the Training Officer (Yes/No)	Whether Beneficiary completed and participated in the Training (Yes/No)
1.	[illegible]	[illegible]	[illegible]	No	No
2.			Should [illegible]		
3.			(Lack of Education)		
4.					
5.					
6.					

S. No.	Name of work and Department	Date (Day & Month)	Status of completion	Remarks of the Training Officer (Yes/No)	Whether Beneficiary completed and participated in the Training (Yes/No)
1.	KDD	[illegible]	[illegible]	—	No
2.	[illegible]	[illegible]			
3.					
4.					
5.					
6.					

S. No	Name of work and Implementation	Cost	Whether completed within Date, Delay (Mention Reasons, Specify)	Whether Maintenance done	Whether community involved	
					Yes/No	If No, Reasons
1	PHC		Lightning in Process		✓	
2	RDD (Landslide) (Q. Path)		—		✓	
3	Footpath & drain Lindar [illegible] Pathura [illegible]		—		✓	
4	Toilet in Community hall (Ongoing)					

IMPORTANT NOTE:

- These details to be identified by Gram Panchayat / Gram Sabha and duly certified by concerned Gram Panchayat Secretary and the Gram Sabha President.
- All details are subject to be verified from concerned records. Transparency should be maintained by the concerned officer.

III. Other Proposed or Ongoing Works/Works: Not Sanction - Place Sanctioned

S. No	Name of the Work/Activity	Gram Panchayat Place / Ward No.
1		
2		
3		
4		
5		

III FOLLOW UP OF BACK TO VILLAGE-I & II (Ibbvi & Bavai)

S. No	Indicators	Achievements	Remarks if
Gram Panchayat Development Plan (GPDP) Implementation Status			
1	Gram Panchayat Development Plan	Sanctioned	
2	PHC Construction	NO	
3	Internal Drainage	NO	
4	Level of Staff	NO	
5	Village Water	NO	
6	Panchayat Ghar	NO	
7	Sports Facilities	Sports not Sanctioned	
Village Road Connectivity Status			
1	Village Road	Latitude Longitude	Village Road Pucca / Partial Road Concrete
2	PHC	NO	
3	Internal Drainage	NO	
4	Level of Staff	NO	
5	Village Water	NO	
6	Panchayat Ghar	NO	
7	Sports facilities	Village Sports not Conducted	

	Level of Road Connectivity	[illegible]	
	Power Supply & Sanitary Facility	No	Emergency
	Level of Health Facility	No	Sub Ctr
	Drinking water facility	Yes	Regular
	Level of Land for agriculture	No	Farming
	Road Connectivity	Yes [illegible]	
	Internet / Phone Availability	No	Airtel [illegible]
	Level of Internet Access	No	Sub Centre [illegible]
	Level of Staff	No	
	Power Supply Availability	No	
	Level of Staff	No	
	Power Supply Availability	No	

GENERAL ASSESSMENT OF THE VISITING OFFICER

- No Health facility
- No Banking facility
- Level of School
- Power Supply
- Level of [illegible] in School
- Health Sub Centre (PHC, Block [illegible])
- Banking facility
- Internet / Phone Connectivity
- School Staff / Infrastructure

Most of the public demands [illegible] [illegible] [illegible]

NOTES

Joint initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayati Raj Department