



# Back to Village-3

B2V3

October 02-12, 2020

**Governance at Peoples' Doorstep**



**Government of Jammu & Kashmir**

## Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (\*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
  - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
  - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
    - ✓ 14<sup>th</sup> FC
    - ✓ B2V grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
  - MGNREGA draft plan document for the year 2021-22.
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awaas+ beneficiaries.
  - List of pension beneficiaries.
6. Lists of beneficiaries for:
  - various certificates/ benefits to be distributed by the visiting officer.
  - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

**The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

**D-i) Frontline Officers/ Officials of the Panchayat for the programme:**

S. No	Department	Name	Designation	Contact Number
1	ICDS	SHAFIA		
2	Forest	Muzamil Khan	Forest Guard	7007276181
3	F.A.S.D.	Mohd. Yousuf Bhat	-	9197387401
4	Sheep	Ab. Rashid Khan		9811115000
5	Health	Tajam Akhter	EMPHW	9797202514
6	C.D.P.O.	Baqar Ali Bhat		7007244931
7	Soil Conservation	Sulekha Koul		7007237280
8	Revenue	Bilal Ali Sofi	Patwaris	7007237280
9	Agriculture	Bilal Ali Sofi	AE A	7007406541
10	R.D.O. / Horticulture			

**D-ii) Details of absent employees vis-à-vis list furnished by the DC:**

S. No	Department	Name	Designation
1			
2			
3			
4			
5			

**E) Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- Whether Panchayat Ghar is available in the Panchayat Yes/ No/ Under construction  
If yes, whether functioning in Own building/ Other government building/ Private building  
If no, whether land is available for construction of Panchayat Ghar Yes/ No
- Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	Good
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No ✓
- xxvi Whether grievances redressal box is installed: Yes/ No ✓
- xxvii No of grievances received pertaining to Panchayat level: 01
- xxviii No of grievances disposed of at Panchayat level: 01
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxx Whether all MGNREGA/ 14<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- xxxi Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 <sup>th</sup> Finance Commission	Yes/ No ✓	Sec. Panchayat	Yes/ No ✓	14.2 lac	10.50 lac
ICDS (Nutrition)	Yes/ No ✓	Supervisor	Yes/ No ✓	0.98	0.98
ICDS (Honorarium)	Yes/ No ✓	- do -	Yes/ No ✓	5.41	5.41
Mid-Day Meals (MDM)	Yes/ No ✓	Head Master	Yes/ No ✓		
Own resources of Panchayat	Yes/ No ✓	Sec. Panchayat	Yes/ No ✓	10.2000	0.5 lac
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

## 2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
- If no, reason thereof: \_\_\_\_\_
- Also mention if it is being purchased by someone else: \_\_\_\_\_
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
- If no, reason thereof: \_\_\_\_\_
- iii. Expenditure incurred on procurement through Sarpanch: Rs 0.98 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

## F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

### 1. Domicile Certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	116	57	116	4	4P
Non-PRC	16	9	16	NIL	-
WPR	-	-	-	-	-
Students	-	-	-	-	-
Officers	-	-	-	-	-

### 2. Category certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	02	-	2	NIL	-
ST	-	2	2	-	-
OBC	-	-	-	-	-
ALC	-	-	-	-	-
RBA	03	NIL	03	NIL	-

### 3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	02	2	NIL	-
Nakal/ Girdawari	5	5	NIL	-
Farad/ Intikhab	2	2	-	-
Mutations	03	NIL	NIL	-

### 4. Birth/ Death/ Disability Certificates \* (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	-	-	-
Birth Certificates	-	-	-	-	-
Disability Certificates	-	-	-	-	-

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST	NIL	-	-	No reason yet
Post Matric for OBC	-	-	-	- do
Post Matric for Minorities	-	-	-	- do
Dr. Ambedkar EBC	-	-	-	- do
National Merit-cum-Means (NMMSS)	-	-	-	- do
Merit-cum-Means Minority	-	-	-	- do
PM's Special Scholarship for J&K (PMSSS)	-	-	-	- do
National talent Search Scheme	-	-	-	- do
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	- do

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

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Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	375	NIL	326	49	Non cooperation of farmers
Kissan Credit Card	367	NIL	335	32	Lack of document

### 12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	NIL	-	-	-
Innovative Poultry Production Programme	NIL	-	-	-
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	NIL	-	-	-

S No	Department	No of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	0	0	0	Nil
2	PWD	0	0	0	Information not ready
3	Jal Shakti	0	0	0	0
4	PDD	0	0	0	0
5	Others	0	0	0	0

## c. Centrally Sponsored Schemes (CSS)\*

S No	Schemes	No of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	Nil	Nil	Nil	-
2	PMGSY	Nil	Nil	Nil	Nil
3	Jal Shakti Mission (PHE)	Nil	Nil	Nil	Nil
4	Jal Shakti Mission (I&FC)	Nil	Nil	Nil	-
5	NHM	Nil	Nil	Nil	-
6	Others (specify)	Nil	Nil	Nil	-

## 21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received\*: 01
- ii. No. of complaints resolved\*: 01
- iii. Constraints faced in delivery of services

Due to Covid-19 the general public was hesitant to participate in large numbers during Jan Abhiyan Muhim.

## 22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed Yes/No\*
- ii. If yes, total number of beneficiaries identified in the Panchayat\*: 25

Total no. of households without electricity connection in the GP: 100

Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/ No

If yes, details: Riyar Beem to Rakehar & Trajhal to Ranyar

Approximate no. of wooden poles: HT 35 / LT 100

Are there any areas where barbed wire is used for electric supply: Yes/ No

If yes, name of the habitation(s): Riyar Beem to Rakehar to Akmal

Approximate length: 3000 metres

Approximately what %age of total wire length in GP is barbed wire: 40%

No. of households without tapped water supply in the GP: 80

### 16. Pradhan Mantri Awas Yojana (PMAY):

Cumulative Target: 132 (No.)

No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: NIL

No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim: NIL

No. of houses completed in 2020-21: NIL

No. of houses completed during Jan Abhiyan/ Awami Muhim: NIL

No. of houses under construction: NIL

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### 17. Community Sanitary Complex (CSC) Status:

Whether CSC sanctioned in the Gram Panchayat: Yes/ No

If yes, has the CSC been constructed: Yes/ No

Whether the CSC is functional: Yes/ No

No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: NIL

No. of CSC completed during Jan Abhiyan/ Awami Muhim: NIL

Any issue regarding water connection and sewage disposal in CSC:

Presently no CSC building is available in the gram panchayat. But people of the gram panchayat are demanding for the same.

### 18. MGNREGA:

Whether MGNREGA Plan 2020-21 has been approved: Yes/ No

If yes:

a) Funds allocated to the Panchayat: Rs 9.06 lakh

b) No. of works approved: 16

2

3

4

## DAY 2:

I. Gram Sabha:

Location of Gram Sabha: Govt Middle School Rayer BazarNo. of villagers present during the Gram Sabha: 107Whether resolution passed for MGNREGA Plan: Yes/ No ☒Whether resolution passed for 15<sup>th</sup> FC Plan: Yes/ No ☒Whether list of Awas+ beneficiaries read out: Yes/ No ☒No. of ineligible beneficiaries removed: 46Whether list of pension beneficiaries read out: Yes/ No ☒

Whether people made aware about the Covid-19

• Use of masks: Yes/ No ☒• Sanitizers: Yes/ No ☒• Social distancing: Yes/ No ☒Whether Panchayat Newsletter distributed: Yes/ No ☒Whether any mega cultural/ social/ sports event held: Yes/ No ☒Details thereof: Games played by students and cultural programmes held by schools.

Details of scheme benefits extended/ services distribution

a) No. of Domicile certificates distributed: NILb) No. of sports kits distributed: 02c) No. of students distributed uniforms/ bags/ books: NIL

## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S No	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Handicraft Training <sup>Centre</sup>	will be established in next session after the expiry of Tc in near future	
2	AWC's	one already functional, 03 more to be proposed	
3	Improvement of HT	Under progress under B2V1	
4	Upgradation of link roads	estimate under submission	
5	Construction of Perichayal Ghar	forwarded to BDO	
6	Flood Protection works	forwarded to BDO	
7	New water pipe supply for better water supply	Demand to be filled <sup>under</sup> JTM	
II. Urgent Public Requirements/ Demands - B2V2			
1	commencement of pending construction work of Gips Masjid Mohalla	Work in Progress	At same position no progress made
2	Handicraft centre	Same as in S.No 1	
3	Additional AWC	Same in S.No. 2	
4	Improvement of HT, LT	Work authorized for execution at a cost of 4.0 Lacs.	
5	Water supply pipes (New)	Same as in S.No 7	
6	Upgradation of link roads at Raigarh Bazar	work authorized for execution recently at a cost of 6.80 lacs.	
7	construction of public toilet units	Submitted to Director Rural Sanitation for approval.	
8)	construction of perichayal Ghar	Same as in S.No 6	
9)	Flood Protection Bund	Same as in S.No 6	

### Issues raised:

1. Children Playing Park
2. Biannual Medical Checkup
3. Tuition facility and low family support towards school education.
4. x Child Labour

### III. Works completed/inaugurated under B2V:

S No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	PDD (Laying of electric poles for)	1.80	March 2019.	No	Yes.
2	α	α	α	α	α
3	α	α	α	α	α
4	α	α	α	α	α
5	α	α	α	α	α

**Important Note:** At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

### IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Construction of P-band near Astor Sherif at Ghatwali Mohalla Raiya Bazaar	2.0	Sep-2020	Yes	Yes
2	C/o P-park near Juma Masjid Ghausia P. Bazaar	2.90	June-2020	Yes	Yes
3	C/o drain from H/o Gth. Mohideen Ibrahim to Gul Sheikh chauri	1.0	Sep-2020	Yes	Yes
4	C/o RCC culvert at different spots, Bhut Mohalla, Shah Mohalla	0.90	Aug. 2020	Yes	Yes
5	C/o of 2 No. lanes from main road to Day Mohalla	1.0	Aug. 2020	Yes	Yes

S No	particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Road Infrastructure	Work authorized for execution at a cost of B.18 lac.	Insufficient funds
2	Drinking water	Demand to be filled under TJM	Doesn't cover the purchasing area
3	Electricity	Work authorized for execution at a cost of 4.0 lac.	Insufficient funds
4	Govt Primary School <sup>Building</sup>	No action taken yet	Still languishing
5			
IV. Major Problems - B2V2			
1			
2	Same as in B2V1		
3			
V. Major Complaints - B2V1			
1	Incompetence shown by PDD & PHE deptts.	NA	
2			
VI. Major Complaints - B2V2			
1			
2			

# Please indicate whether the problem occurred in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.

# **I) GENERAL ASSESSMENT OF THE VISITING OFFICER:**

I	Any major complaint brought to the notice of the Visiting Officer.
1)	Handicapped beneficiaries are not getting prosthetic aids (List prepared during B2V3)
2)	Lady namely Shamsunah working in ICDs Dept posted at Trajkhul (Too far from her residence Pakharpura = 60 km)
3)	4 ICDs workers deprived of incentives retrospective of 01 month <sup>from</sup> <del>start</del> 2018 (done in March 2018)
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far: / <u>New Demands</u>
1)	Separate High School for Girls
2)	Ambulance facility at PHC Raijya Bezu.
3)	Installation of Tower at Trajkhul
4)	Road from main road to Molvi Raju Ah
5)	Installation of electric Transformer at Wagay Mohalla
6)	Trajkhul, ward 8 & 9 Trajkhul Raijya Bezu.
7)	construction of Passenger shed on main road near PHC
8)	construction of Panchayat Ghar at Raijya Bezu.
9)	AWC's, Handicrafts centre. 9) JK Bank Unit with ATM facility
10)	construction of canal bridge at Malhar.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<p>Assessment: Out of previous major demands only 07 poles &amp; associated electric wire installed till date.</p> <p>Suggestion: Major public demands reflected so far shall be addressed and completed as soon as possible.</p>

Signature of the visiting officer

Name: Dr. Basharat Amin Kuthu

### V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No. Status
1	upgradation of line roads of Kargu Bera	6.18	B2V1 / B2V2		No	estimate prepared
2	improvement of LT, HT	4.0	B2V2		No	Programme Mill
3	improvement of HT	1.80 NA	B2V1	-	NA	completed
4						
5						

### IMPORTANT NOTE:

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- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

### VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2	NA	
3		
4		
5		

- d) No. of tricycles/ prosthetic aids distributed NIL
- e) No. of scholarships distributed NIL
- f) No. of Ayushman Bharat - golden cards distributed NIL
- g) No. of J&K Health Cards distributed NIL
- g) Others \_\_\_\_\_

xii. Whether any water conservation work started, Yes/ No ☒

Details thereof: \_\_\_\_\_

xiii. Whether any mega event of any other department, especially those involved in individual beneficiaries like: Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held ☒ Yes/ No ☒

Details thereof: \_\_\_\_\_

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xiv. Whether Poshan Abhiyan activity held: Yes/ No ☒

xv. Brief description of the activity: Awareness programmes were held to aware masses about covid-19 in Gram pvt. Management of pregnant Ladies.

### DAY 3:

#### I. Mahila Sabha:

- i. Attendance 60% 76
- ii. Resolution passed, if any: Yes
- iii. Issues raised: Demand for setting up of High School for Girls.
- Less of SHG's
  - Marriage Assistance
  - Skill Development Centres
  - Inadequate Drinking water facilities

#### II. Bal Sabha: Prominent post of Gynaecologist in P.H.C. Rigar.

- i. Attendance 60% 37
- ii. Resolution passed, if any: Yes

## G) Activities during B2V3:

### DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: 08 All members
- iii. Issues raised during the meeting:
1. Lack of pipeline for drinking water (P.H.E Dept.)
  2. Lack of poles & wires electric wires (P.D.D.)
  3. Demand for a branch of bank with ATM facility
  4. Demand for Anganwadi & Handicraft centre.
- iv. Important establishments/ institutions visited: (Please tick)
1. Schools ☒
  2. PHC/CHC ☒
  3. Veterinary clinic ☒
  4. Anganwari centre ☒
  5. PDS (ration) depot ☒
  6. Any industrial establishment ☒
  7. Government offices ☒
    - (a) P.H.C
    - (b) Schools
    - (c) \_\_\_\_\_
  8. Any other: \_\_\_\_\_
- v. Total number of wards in the Panchayat: 09
- vi. No. of Wards Sabha held: 09
- vii. No. of villagers present during the Ward Sabha: 103
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
1. Rural Development Department MGNREGS (147.14)

### 13. Universal coverage Scheme \*

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Muhim	Pendency (No)	Reasons of pendency
JK Health Scheme	NIL	—	—	Information Not available

### 14. School Amenities:

- No. of schools in the Gram Panchayat: 06
- No. of schools with Ramp Facility for Children with Specific needs: 01
- No. of schools with drinking water facility: 06
- No. of schools with electricity connection: 06
- No. of schools with toilet facility
  - For Boys: 01
  - For Girls: 01
- No. of schools with girl students (Girls/ Co-Ed schools): 06
- No. of such schools installed with Sanitary Napkin Vending Machines: NIL
- No. of such schools installed with incinerators: NIL

### 15. Basic Services:

- No. of habitations with over 250 souls: 09
- No. of habitations with over 250 souls in the GP without road connectivity: NIL

iii. If yes, whether these roads have been surveyed: Yes/No

iv. No. of habitations with less 250 souls in the GP without fair weather road:

1. Trajkehal, 2. Hill mohallah, 3. Mir mohallah, 4. Peer mohallah

v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No

If yes, names and aprox no. of households:

(a) Trajkehal (name): Trajkehal (households)

(b) Peer mohallah (name): Peer mohallah (households)

(c) (name): (households)

Remarks/ explanation: Need of poles and electric wire

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 01
- d) No of works completed during Jan Abhiyan/ Awami Muhim: Nil
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 50
- f) Wages due for 'e' above: Rs 10200 lakh
- g) Wages paid out of 'f' above: Rs 0.10200 lakh
- h) Any grievance related to MGNREGA: There is no grievance related MGNREGA, However people of said halqa wants more funds to be released under the scheme

### 19. 14<sup>th</sup> FC Award:

- i. Allocation under 14th FC for four years: Rs 24.7 lakh
- ii. Whether Action plan prepared for all years: Yes/ No
- iii. No. of works as per the Action Plan: 17
- iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No
- v. No. of works for which technical sanction accorded by the Xen: 13
- vi. No of works authorized by the Halqa Panchayat: 13
- vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: Nil
- viii. No. of works completed during Jan Abhiyan/ Awami Muhim: Nil
- ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs 1.08 lakh
- x. Total expenditure on PRIASoft as on date: Rs 12.70 lakh

### 20. Works under Capex and CSS:

#### a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>Nil</u>	<u>Nil</u>	<u>1.10</u>	<u>Nil</u>
2	PWD	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Information not received yet</u>
3	Jal Shakti	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
4	PDD	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
5	Others	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>

### 8. Integrated Social Security Scheme (ISSS) \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	160	2	60	5	Sanction Pending	2	160
Assistance to Women in Distress	155	NIL	55	01	Sanction Pending	NIL	55
Assistance to Physically Challenged Persons	N/A	NIL	21	NIL	NIL	NIL	13

### 9. Other Welfare Schemes \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	26	01	27	09	Sanction Pending
National Family Benefit Scheme (NFBS)					
PM Gareeb Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	02	02	02	-	

### 10. Scholarships to the students under various schemes \*:

Scheme	Eligible Students *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total Scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC	60	NIL	60	Information N/A
Pre Matric for ST	NIL	NIL	NIL	do
Pre Matric for OBC	NIL	NIL	NIL	do
Pre Matric for Minorities	NIL	NIL	NIL	do
Post Matric for SC	NIL	NIL	NIL	do

## 5. Adhaar seeding of Ration Card \*:

Category	Target *	No of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	216	216	N/A	NIL	---
Non-PHH	180	180	N/A	NIL	---
Antyodaya Anna Yojana	11515	11515	N/A	NIL	---

## 6. Health \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	234	—	234	—	—
Ayushman Bharat individuals Cards	—	—	234	—	—
Janani Suraksha Yojna (JSY)	0	0	0	0	0

## 7. National Social Assistance Programme (NSAP) \*:

Scheme	Eligible Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	25	NIL	51	Some are Awaiting	NIL	957mm Amm
Widow Pension	N/A	NIL	01	NIL	—	da
Disability Pension	N/A	NIL	01	NIL	—	—

If no. reason thereof The account is operating by both  
superior along with Sarpanch.

v. Expenditure incurred on paying of honorarium through Sarpanch Rs. 5.41 lakh

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/ No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

### 2.3. Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No ☒

If no. reason thereof \_\_\_\_\_

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. 0.83 lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No ☒

If no. reason thereof \_\_\_\_\_

Also mention if it is being provided by someone else: School authorities

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. 0.96 lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No ☒

If yes, whether approved by the Gram Sabha Yes/ No

If no. reason thereof Panchayat have no own resources

### 2.4. Challenges:

i. Major challenges being faced by the Panchayat in functioning and execution of works

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. Functionality:

### 2.1 General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 30
- iii. No. of Gram Sabhas conducted since inception: 39
- iv. Date of last Gram Sabha: 25.09-2020
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: 09
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: \_\_\_\_\_
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: 05
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: Groom Panchayat.  
Discussion about child development.
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: NIL
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

**c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:**

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments
  - ✓ Animal/ Sheep Husbandry
  - ✓ Agriculture
  - ✓ Horticulture
  - ✓ Handloom/ Handicrafts
  - ✓ Youth Services and Sports
  - ✓ Floriculture
  - ✓ Any department which has subsidy or individual beneficiary scheme

**d) Filling up of BzV3 booklet.**

**Day 3:**

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman)
  - Languishing projects
  - Projects completed in last month under 14<sup>th</sup> FC, MGNREGA, BzV or any other CSS/ District/ State Sector scheme
  - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts

**IMPORTANT NOTE:**

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially
- b. Visiting Officer to ensure that AT LEAST one new work under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

# Back to Village (B2V3)

October 02-12-2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat fields marked with asterisk (\*) have to be filled by the District Administration before the booklet is handed over to the visiting officer)

## A) Details of Reporting Officer:

- Name DR. BASHARAT AMIN KUTHU
- Designation AMIN
- Department/ place of posting AMIN
- Mobile No 700677055
- Email ID
- Home District
- Dates of visit 5 Oct 2020 To 7 Oct 2020

## B) Locational details of Panchayat:

- Name of the Panchayat Rajyal Beera
- Local Government Directory (LGD) code of the Panchayat 241380  
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block KHANSANIB
- Name of Tehsil KHANSANIB
- Name of District BUDGAM

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat 01
- No. of hamlets in the Panchayat 01
- No. of households in the Panchayat 740
- Population (approx) of the Panchayat 3000

## Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Choupal* – informal discussions.

## Day 2: Mela/ Mega event

### a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

## General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15<sup>th</sup> FC plan, list of Awaas\* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15<sup>th</sup> FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas\* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.