



Block - Jagan
Pvt. Samal

Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

15

Jammu & Kashmir NEW VISION NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it a festival of development, public participation and public awareness.

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Jawan-i-Mufim) which shall focus on 3 concurrent and interconnected goals: Jan Surwai (Jawan-i-Surwai) -- Public grievances redressal, Adhikar Abhiyan (Muhim Bar-e-Haqooq) -- Public Service Delivery and Ummat Gram Abhiyan (Deh-i-Tarqiyat-i-Muhim) -- Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



**Chief Secretary
Jammu & Kashmir**

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionalities to PRTs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the Phase 3 of the 'Back to Village' programme 3 is being held from 2nd October, 2020, which will give a deeper push to the institutionalization of PRTs.

While the first B2V focussed on interaction and information on local needs, the second B2V focussed on strengthening and institutionalizing Panchayats, handholding the newly elected PRTs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awaraz Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRT interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

Jan Abhiyan

September 10-30, 2020

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.

09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaaz Mulhim. If not necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awaaz Mulhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bai Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/ Panch are present at the time of inauguration and ceremonies.

15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaaz+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Laif Shik, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awaaz Mulhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

- c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Belt Bachao, Bepi Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Floriculture
 - Any department which has subsidy or individual beneficiary scheme.

d) Filling up of BzV3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panchs/ BDC Chairman/
 - Language projects.
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and esse of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
 - 14th FC
 - BzV grants
 - Convergence
 - District Plan
 - State Sector
 - Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awasas* beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awasas-beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and esse of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

Name: MUZAFFER KHAN
Designation: VETERINARY ASSISTANT - SURGEON
Department/ place of posting: SAREEP HUSBANDRY, MADALTA
Mobile No: 8803633786
Email ID: m.muzaffer4@gmail.com
Home District: KATHUA
Dates of visit: 5-7 October 2020

B) Locational details of Panchayat

Name of the Panchayat: SUNAL
Local Government Directory (LGD) code of the Panchayat: 240234
(To be sourced from Rural Development Department/ by DCI)
Name of CD Block: JAGANOO
Name of Tehsil: UDHAM PUR
Name of District: UDHAM PUR

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 03
No. of hamlets in the Panchayat: 20
No. of households in the Panchayat: 591
Population (approved of the Panchayat): 2930

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	AD-GRAMSMBE	ANIT DUBAY	A.E.A.	9419186552
2	HEALTH	MANIK PALCHAND	Pharmacist	9419215253
3	Service/ Welfare	VIVEK THAKUR	Health promotion	9692328993
4	Education	DRIPAL KUMAR	Teacher	9803183130
5	Forest	RAMESH KUMAR	Forest guard	7006692918
6	Revenue	ASHU KUMAR SHARMA	Patwaril	9419160166
7	Short. Caste	RISHI KUMAR SHARMA	P.E.T.	7889253303
8	ICDS	ANJANA SHARMA	Supervisor	7889253303
9		Employees	Present: Assigned	Not named provided.
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Ghar is available in the Panchayat: ☒ Yes/ ☐ No/ Under construction
 If yes, whether functioning in Own building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Ghar: Yes/ No

ii. Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	Demand for computer/printer
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	Demand for water connection
Bank Branch available in the Panchayat	Yes/ No	

ii. Whether infrastructure and Assets Register has been prepared (Yes/ No) (Writing Officer to physically check the register)
 If No, Writing Officer to get the register prepared in their presence and confirm: _____

2. Functionality:

2.1 General activities:

- Are Ward Sabha meetings being held: ☒ Yes/ ☐ No
- No. of Ward Sabha meetings held since inception: 04
- No. of Gram Sabhas conducted since inception: 06
- Date of last Gram Sabha: 23-11-2019
- Are all plans approved in Gram Sabha: ☒ Yes/ ☐ No
- Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: ☒ Yes/ ☐ No
- Are Ward Sabha/ Gram Sabha resolutions attached with all plans: ☒ Yes/ ☐ No
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: ☒ Yes/ ☐ No
- Has Social Audit Committee been framed: ☒ Yes/ ☐ No
- Is social audit being conducted by the Committee: ☒ Yes/ ☐ No
- No. of works audited by the Social Audit Committee: 1
- Has Panch Samiti been constituted: ☒ Yes/ ☐ No
- Has the Panch Samiti approved the Village Action Plan: ☒ Yes/ ☐ No
- No. of meetings of Panch Samiti held: Nil
- Is Biodiversity Management Committee constituted: ☒ Yes/ ☐ No
- No. of BMC meetings held: 01
- Is e-register of all previous works/ assets in the Panchayat being maintained: ☒ Yes/ ☐ No
- Have wall paintings of works executed for 2019-20 been done in the Panchayat: ☒ Yes/ ☐ No
- Are Postman Adivyan activities being held in the Panchayat: ☒ Yes/ ☐ No
- What and where was the last activity held: At ICDS Centre, Anarnet.
- Regarding Nutrition was provided.
- Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: ☒ Yes/ ☐ No
- No. of meetings of HF/WAC & VHSNC meetings held: 1
- Is the name of Sarpanch displayed on citizen information boards of all POSPP schemes: ☒ Yes/ ☐ No
- Are Sarpanchs being involved in start/ inauguration of activities: ☒ Yes/ ☐ No

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs Yes/ No ✓
- xxvi Whether grievances redressal box is installed Yes/ No 02
- xxvii No of grievances received pertaining to Panchayat level 02
- xxviii No of grievances disposed of at Panchayat level 02
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures Yes/ No ✓
- xxx Whether the Sarpanch/ Sarpanch Secretary are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/ No
- xxxi Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
1st Finance Commission	Yes/ No	Panchayat Secretary	Yes/ No	NIL	64410.
ICDS (Nutrition)	Yes/ No	Sarpanch	Yes/ No	NIL	148120.
ICDS (Honorarium)	Yes/ No	Sarpanch	Yes/ No	NIL	Storage by Gram Panchayat
Mid-Day Meals (Honorarium)	Yes/ No		Yes/ No		
Own resources of Panchayat	Yes/ No		Yes/ No	-	-
Any other Scheme, if yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Absbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/ No
- ii If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- iii Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/ No
- iv If no, reason thereof: _____
- v Expenditure incurred on procurement through Sarpanch Rs. 64410. lakh
- vi Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level Yes/ No

If no, reason thereof: _____

- * Expenditure incurred on paying of honorarium through Sarpanch Rs. 148120. lakh
- vi Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools Yes/ No

If no, reason thereof: Not. Handled over to Panchayat till date.

By Sarpanch.

Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. _____ lakh

- ii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat Yes/ No

If no, reason thereof: _____

Also mention if it is being provided by someone else: By the Panchayat.

Expenditure: 148120. lakh

- iii Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

- iv Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. _____ lakh

- v Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/ No

If yes, whether approved by the Gram Sabha Yes/ No

If no, reason thereof: _____

2.4 Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works:

- Shortage of material viz Sand, Stone & mud to be procured from outside Panchayat resulting in higher cost & difficulty in completion of the works. Therefore, there is need to revise the sanctioned rate.

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local enquiry during his/ her stay in the village)

1. Domicile Certificates Issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PRC Holders	—	31	31	—	—
Non-PRC	—	—	—	—	—
WPH	—	—	—	—	—
Students	—	—	—	—	—
Others	—	—	—	—	—

2. Category certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	—	—	—	—	—
ST	—	—	—	—	—
OBC / EWS	—	Filed Pending	02	—	NIL
AIC	—	—	—	—	—
RBA	—	—	—	—	—

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	04	04	NIL	NIL
Nakal/ Girdawari	07	07	NIL	NIL
Fard/ Intkhob	NIL	NIL	NIL	NIL
Mutations	04	04	NIL	NIL

4. Birth/ Death/ Disability Certificates (For period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	—	—	—	—	—
Birth Certificates	—	—	—	—	—
Disability Certificates	—	—	—	—	—

File not available

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	420	336	NIL	84	Adhaar not available
Non-PHH	131	115	NIL	56	Adhaar not available
Arhodyaya Arma Yojana	240	202	NIL	38	Adhaar not available

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	349	NIL	202	147	Adhaar not available
Ayushman Bharat Individuals Cards	—	—	—	—	—
Janani Suraksha Yojna USY	110	NIL	110	NIL	—

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
Old Age Pension	49	—	47	02	—	—	—
Widow Pension	04	—	03	01	—	—	—
Disability Pension	—	—	—	—	—	—	—

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Audhar seeding during Jan Abhiyan/ Awaami Muhim	Total Audhar seeding
Old Age Pension	125	NIL	119	06	—	0	60%
Assistance to Women in Distress	30	NIL	27	03	—	—	55%
Assistance to Physically Challenged Persons	32	NIL	30	02	—	—	74%

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PM-MVY)	68	68	68	—	—
National Family Benefit Scheme (NFBS)	04	—	—	04	No Fundy.
PM Garib Kalyan Anna Yojana	—	—	—	—	—
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awaami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC	—	—	—	—
Pre Matric for ST	—	—	—	—
Pre Matric for OBC	—	—	—	—
Pre Matric for Minorities	—	—	—	—
Post Matric for SC	—	—	—	—

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awaami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST	—	—	—	—
Post Matric for OBC	—	—	—	—
Post Matric for Minorities	—	—	—	—
Dr. Ambedkar EBC	—	—	—	—
National Merit-cum-Means (NMMMS)	—	—	—	—
Merit-cum-Means Minority	—	—	—	—
PM's Special Scholarship for JAK (PMSSS)	—	—	—	—
National Talent Search Scheme	—	—	—	—
National Scheme for Incentive to Girl Child for Secondary Education (NSICE)	—	—	—	—

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awaami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awaami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	330	NIL	330	NIL	—
Kissan Credit Card	330	NIL	210	120	Application Approved, Pendency with Bank - Co-operative Bank.

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awaami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	NIL	NIL	NIL	NIL
Innovative Poultry Production Programme	NIL	NIL	NIL	NIL
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	NIL	NIL	NIL	NIL

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awas Mutham *	Pendency* (No.)	Reasons of pendency
JK Health Scheme	NIL	NIL	NIL	NIL

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 03
- ii. No. of schools with Ramp Facility for Children with Specific needs: NIL
- iii. No. of schools with drinking water facility: 03
- iv. No. of schools with electricity connection: 03
- v. No. of schools with toilet facility

- a. For Boys: 03
- b. For Girls: 03

vi. No. of schools with girl students (Girls/ Co-Ed schools): 03

vii. No. of such schools installed with Sanitary Napkin Vending Machines: NIL

viii. No. of such schools installed with incinerators: NIL

15. Basic Services:

i. No. of habitations with over 250 souls: NIL

ii. No. of habitations with over 250 souls in the GP without road connectivity: NIL

iii. If yes, whether these roads have been surveyed: Yes/No: NIL

iv. No. of habitations with less 250 souls in the GP without fair weather road: NIL

v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No: NIL

If yes, names and approx no. of households:

- (a) _____ (name): _____ (households)
- (b) _____ (name): _____ (households)
- (c) _____ (name): _____ (households)

Remarks/ explanation: Habitation available, are electrified but some household have electricity connections (newly constructed)

vi. Total no. of households without electricity connection in the GP: 10

vii. Is there any habitations/ areas where house/ wooden poles are used for electric supply? If yes, details: Certain areas of village, electrified with wooden poles 10-15. There are 3 wooden poles in the area.

viii. Approximate no. of wooden poles: 10-15

ix. Are there any areas where barbed wire is used for electric supply? Yes/ No: Yes

If yes, name of the habitations: _____

Approximate length: _____ metres

Approximately what type of local wire length in GP is barbed wire: _____

x. No. of households without tapped water supply in the GP: 400 (first neighborhood)

16. Pradhan Mantri Awas Yojana (PMAY):

i. Cumulative Target: 150 (No.)

ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awas Mutham: NIL

iii. No. of households to which 1st installment released during Jan Abhiyan/ Awas Mutham: NIL

iv. No. of houses completed in 2020-21: 0

v. No. of houses completed during Jan Abhiyan/ Awas Mutham: 0

vi. No. of houses under construction: 18

17. Community Sanitary Complex (CSC) Status:

i. Whether CSC sanctioned in the Gram Panchayat: Yes/ No: Yes

ii. If yes, has the CSC been constructed: Yes/ No: Yes

iii. Whether the CSC is functional: Yes/ No: Yes

iv. No. of CSCs taken up during Jan Abhiyan/ Awas Mutham: NIL

v. No. of CSC completed during Jan Abhiyan/ Awas Mutham: NIL

vi. Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

i. Whether MGNREGA Plan 2020-21 has been approved: Yes/ No: Yes

ii. If yes:

a) Funds allocated to the Panchayat: Rs. 10 lakh

b) No. of works approved: 43

19. 14th FC Award:

- No. of works started during Jan Abhiyan/ Awami Muhim: NIL
- No. of works completed during Jan Abhiyan/ Awami Muhim: NIL
- No. of person days generated during Jan Abhiyan/ Awami Muhim: 500
- Wages due for 'e' above: Rs. NIL
- Wages paid out of 'f' above: Rs. 10000
- Any grievances related to MGNREGS old provision are not cleared. Payment of old works is not done resulting in difficulty to start new works. (35 days material delay 2017-18 onwards)

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20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDO	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	PDD	—	—	—	—
5	Others	—	—	—	—

b. UT Capex

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDO	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	PDD	—	—	—	—
5	Others	—	—	—	—

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Sarnagra Shiksha	—	—	—	—
2	PMGSY	—	—	—	—
3	Jal Shakti Mission (JSM)	—	—	—	—
4	Jal Shakti Mission (JSM)	—	—	—	—
5	NHM	—	—	—	—
6	Others (specify)	—	—	—	—

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received: NIL
- No. of complaints resolved: —
- Constraints faced in delivery of services: —

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed. Yes/No Yes
- If yes, total number of beneficiaries identified in the Panchayat: —

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens Yes/ No
- ii. No. of Panchayat Members present 10
- iii. Issues raised during the meeting:
 1. Shading of drinking water & poor water supply
 2. Low electricity voltage & upgradation of electric supply
 3. Village Road & Poor connectivity
 4. Requirement of Primary Health Centre
- iv. Important establishments/ institutions visited (Please tick)
 - ☒ Schools
 2. PHC/CHC
 3. Veterinary clinic
 4. Anganwari centre
 - ☒ PDS (ration) depot
 6. Any industrial establishment
 7. Government offices
 - (a) _____
 - (b) _____
 - (c) _____
 8. Any other: _____
- v. Total number of wards in the Panchayat 09
- vi. No. of Wards Sabha held 02
- vii. No. of villagers present during the Ward Sabha 18
- viii. Whether any resolution passed: Yes/ No
- ix. Citizen Information Board visited Yes/ No
- x. Wall painting of works of 2019-20 inspected Yes/ No
- xi. Name of the departments whose works displayed in the paintings:
 1. RDO

DAY 2:

1. Gram Sabha:
 - i. Location of Gram Sabha: Panchayat Ghar
 - ii. No. of villagers present during the Gram Sabha 150
 - iii. Whether resolution passed for MGNREGS Plan Yes/ No
 - iv. Whether resolution passed for 15th FC Plan Yes/ No
 - v. Whether list of Awasas beneficiaries read out Yes/ No
 - vi. No. of ineligible beneficiaries removed Nil
 - vii. Whether list of pension beneficiaries read out Yes/ No
 - viii. Whether people made aware about the Covid-19
 - Use of masks: Yes/ No
 - Sanitizers: Yes/ No
 - Social distancing: Yes/ No
 - ix. Whether Panchayat Newsletter distributed Yes/ No
 - x. Whether any mega cultural/ social/ sports event held: Yes/ No

Details thereof: Volley ball match was organised by youth & sports Dept. at Govt middle school Bason. Besides, volleyball, badminton match was also organised. Participants were made aware about the future tournaments to be organised at Panchayat level.
 - xi. Details of scheme benefits extended/ services distribution:
 - a) No. of Domicile certificates distributed 03
 - b) No. of sports kits distributed 04
 - c) No. of students distributed uniforms/ bags/ books Nil

Whether Poshan Abhiyan activity held Yes/No
Brief description of the activity: The awareness regarding ~~nutrients~~ ^{nutrients} was provided by the concerned Deptt.

DAY 3:

I. Mahila Sabha:

Attendance: 16.

Resolution passed, if any: No

Issues raised:

1. Distt. Entrepreneurship Programme for employed generation
2. Sewing machine centre for employed generation
3. Prickle Procurement System for employed generation & village
4. Contract to be made of ~~procurement~~ ^{procurement} at ~~garment~~ ^{garment} ~~in~~ ⁱⁿ ~~the~~ ^{the} ~~rate~~ ^{rate} ~~of~~ ^{of} ~~the~~ ^{the} ~~work~~ ^{work} ~~in~~ ⁱⁿ ~~the~~ ^{the} ~~contract~~ ^{contract} ~~with~~ ^{with} ~~the~~ ^{the} ~~concerned~~ ^{concerned} ~~on~~ ^{on} ~~an~~ ^{an} ~~order~~ ^{order}

Attendance: 15.

II. Bal Sabha:

Resolution passed, if any: Nil

Issues raised:

1. Compeller to be provided in the school.
2. Supervision of school to High School & High Secondary.
3. Playground to be provided in the school & in the village.
4. P.T. required in H.S. School.

III. Works completed/Inaugurated under BAY:

S. No	Name of work and Department	Cost (Rs. in Lakhs)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>Construction of water supply</u>	<u>2.00</u>	<u>—</u>	<u>++</u>	
2					
3					
4					
5					

Important Note: At least one work/demand as reflected in BAY/Benz to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in Lakhs)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>Construction of water supply with more pipes at ward no. 5 (R.O.D.)</u>	<u>2.00</u>	<u>29-6-2020</u>	<u>Yes</u>	<u>Yes</u>
2	<u>Provision of water supply to ward no. 5 (R.O.D.)</u>	<u>1.75</u>	<u>25-3-2020</u>	<u>Yes</u>	<u>Yes</u>
3	<u>Construction of drainage from main road to hindering house.</u>	<u>1.35</u>	<u>31-1-2020</u>	<u>Yes</u>	<u>Yes</u>
4	<u>Construction of water supply at ward no. 5 (R.O.D.)</u>	<u>1.45</u>	<u>31-1-2020</u>	<u>No</u>	<u>Yes</u>
5	<u>Construction of water supply at ward no. 5 (R.O.D.)</u>	<u>2.00</u>	<u>28-2-2020</u>	<u>No</u>	<u>Yes</u>

V. New work:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Construction of well at Madhe, 2.800	2.1 lakh	B2V1, B2V2, Underwater Sanitary	Yes.	Yes.	
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - Foundation stone to be laid by the Visiting Officer

VI. Gita-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Kali Dass S/o Jondhan Plovillage, Gural ward No-4	Yes
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks
I. Urgent Public Requirements/ Demands - B2V1			
1	Drinking water facilities	- No -	-
2	Reconstruction of Primary Health centre.	- NO	-
3	Blow Topping of Roads.	- No -	-
4	Upgradation of electric transmission (demanded)	- Yes -	One transformer at Khathon nalla. Demand received already.
5	Reconstruction of veterinary centre	- NO -	-
6	Requirement of High School at Madhe	- NO -	Demand already received & approved.
7	Public distribution system outlet at Gural village	- NO -	Demand received already.
II. Urgent Public Requirements/ Demands - B2V2			
1	Drinking water facilities	- NO -	-
2	Blacktopping of Public Roads.	- NO -	-
3	Hand pumps.	- NO -	-
4	Upgradation of middle School to High School.	- NO -	-
5	Reconstruction of Primary Health centre (PHC) at Khathon nalla	- NO -	Demand received already.
6	Community Well at Gural.	- NO -	-
7	Bridge across to Madhe Nalla, to Baramur. Go Sien to Khaton.	- NO -	-

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Accessing condition of the Road.	—NO—	Demand already fulfilled.
2	Shortage of Drinking water.	—NO—	Demand already fulfilled.
3	No Dispensary (PHC).	—NO—	—do—
4	Veterinary centre.	—NO—	—do—
5	High School.	—NO—	—do—
IV. Major Problems - B2V2			
1	—	—	—
2	—	—	—
3	—	—	—
V. Major Complaints - B2V1			
1	Disputational Condition of the Roads.	—NO	—
2	Sanitary water supply scheme need to be framed for Sanal.	—NO	—
VI. Major Complaints - B2V2			
1	—	—	—
2	—	—	—

1) GENERAL ASSESSMENT OF

REPORT OF THE VISITING OFFICER:	
I	Any major complaint brought to the notice of the Visiting Officer.
II	The issues raised during the previous session & village programme were not taken up on priority basis viz. water supply, electric supply, upgradation of school, rough roads, upgradation of transformer, Ze-Silk crop is lying with the farmer on the road side, are not suitable for one, including seed with results in deterioration. Major/urgent public demands that were reflected earlier but have not been addressed so far.
1	Drinking water facility is lacking in Panchayat.
2	Requirement of primary health care centre.
3	Black tapping of roads.
4	upgradation of electric transmission.
5	Requirement of veterinary centre.
6	upgradation of middle school to High School & service of water supply to middle school & rural.
7	Public distribution system at village level.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	During my visit to the Panchayat, the following assessment noted: On my visit to that part of the road, the road connectivity to the Panchayat is not upto the mark. The construction of the road be taken on priority. Moreover, due to the poor road connectivity, certain other works are also affected. Secondly, there is a requirement of primary health centre at Panchayat, so that healthcare is provided to the residents. In fact, the public is not well aware of the health care services & the health centre is not well equipped to get benefited.

Signature of the visiting officer

Name: Dr. Mustafa Khan

List of Shortcomings in Panchayat Sunal.

- 1). Primary Health Centre at Panchayat level.
- 2). Veterinary Health Centre at Panchayat level.
- 3). Ration Depot in b/w Village Sunal + Bassam.
- 4). ~~Crop~~ Silk Crop is lying unsold. measures to be taken.
- 5). Govt. M.S. Sunal. water supply ~~be~~ ~~more~~ issues - Difficultly to provide water (drinking) to the School Students.
- 6). Certain areas of Panchayat have wires close to the Residential houses + electricity supply through trees + wooden poles needs to be addressed.
- 7). Road Solar lights to be installed.
- 8). Check Dams (to be that water Conservation can be done + used for irrigation as the area is Rainfed dependant for Agriculture.
- 9). Anganwadi centres in Ward No. 4 (Sunal) and Ward No. 9 (Bassam) - Karawa - Ward No. 3.
- 10). Provision of Ambulance. If PHC is not established.
- 11). Provision for Dairy entrepreneurship etc for upliftment of Poor economic Condition of females to make them self sustainable.
- 12). Division of Panchayat if possible viz - Villages Sunal + Bassam - 1 - Panchayat + Karawa - other Panchayat.
- 13). Repair of Rooms Govt. M/S Bassam - not fit for classes.
- 14). Upgradation of Road from Sunal to Ohalpal connecting (400 souls) *if other*
Name - Dr. Muzaffer Khan.
Visiting officer Panchayat Sun