



# PANCHAYAT **Back to Village-3** SUDHMAHADEV

October 02-12, 2020

**Governance at Peoples' Doorstep**

*Block- Chenani*



**Government of Jammu & Kashmir**

**Jammu & Kashmir**  
**NEW VISION**  
**NEW HORIZON**



LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ BHAWAN  
SRINAGAR

## Message

I am delighted to learn that the 3<sup>rd</sup> version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2<sup>nd</sup> to 12<sup>th</sup> October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness.'

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14<sup>th</sup> September, 2020

Srinagar

(Manoj Sinha)

**B2V1:** June 20-27, 2019

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**B2V2:** November 25-30, 2019

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**B2V3:** October 02-12, 2020



B.V.R. Subrahmanyam, IAS



सत्यमेव जयते

Chief Secretary  
Jammu & Kashmir

## Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative -'Back to Village'- and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

# Jan Abhiyan

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September 10-30, 2020

# General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15<sup>th</sup> FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15<sup>th</sup> FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan/ awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**



# Schedule for the Visiting Officer

## Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Chaupal* - informal discussions.

## Day 2: Mela/ Mega event

### a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
  - Universal Health Cards/ Ayushman Card distribution.
  - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
  - ✓ Animal/ Sheep Husbandry
  - ✓ Agriculture
  - ✓ Horticulture
  - ✓ Handloom/ Handicrafts
  - ✓ Youth Services and Sports
  - ✓ Floriculture
  - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet.

### Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
  - Languishing projects.
  - Projects completed in last month under 14<sup>th</sup> FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
  - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

#### IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

## Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (\*) already filled in.
3. Duty validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
  - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2
  - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
    - ✓ 14<sup>th</sup> FC
    - ✓ B2V grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
  - MGNREGA draft plan document for the year 2021-22.
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awaas+ beneficiaries.
  - List of pension beneficiaries.
6. Lists of beneficiaries for:
  - various certificates/ benefits to be distributed by the visiting officer.
  - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duty filled in Mission Antyodaya form and ease of living survey data.



# Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat fields marked with asterisk (\*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

## A) Details of Reporting Officer:

- Name: Antariksh Sharma
- Designation: Assistant Engineer
- Department/ place of posting: PMGSY, Udhampur
- Mobile No: 9796063556
- Email ID: antarikshsharma.as@gmail.com
- Home District: Jammu
- Dates of visit: 2/oct to 4/oct/20

## B) Locational details of Panchayat:

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- Name of the Panchayat: Sudhmahadev
- Local Government Directory (LGD) code of the Panchayat: 240248  
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Cherani
- Name of Tehsil: Cherani
- Name of District: Udhampur

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat: Sudhmahadev & Haridwar  
(Kota Shar, Chourat, Devi Mandir, Main Bazar, Lone)
- No. of hamlets in the Panchayat: 9 Bazar, Ladhara, Haridwar, Telda, Jasta
- No. of households in the Panchayat: 398 (Sudhmahadev: 348, Haridwar: 50)
- Population (approx) of the Panchayat: 2126 (Sudhmahadev: 1901, Haridwar: 225)  
As per 2011 census

**D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

S. No.	Department	Name	Designation	Contact number
1	Animal Husbandry	Dr. Ishfaq Magbool	VAS	7006920870
2	Forest Dept	Kuldeep Kumar	watcher	9889725698
3	P&S	Om Parkash	Line Man	8082202738
4	Education	Anayat Ullah	Teacher	9149475814
5	Education	Hakish Bubej	Teacher	9797542987
6	Education	Kuldip Singh	Teacher	8803207493
7	Education	Vijay Kumari	Teacher	8803107889
8	ICoS	Shakeela Band	Supervisor	7889359462
9	Irrigation	Ravi Atri	JE	9419811224
10	Health + Wellness	Dr. Shikham Sansar	Z Mo I/c	7780895783
11	Social welfare	Vijay kv.	NYC	8493878250

**D-ii) Details of absent employees vis-à-vis list furnished by the DC:**

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

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**E) Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- i. Whether Panchayat Ghar is available in the Panchayat:  Yes/  No/ Under construction  
 If yes, whether functioning in:  Own building/  Other government building/  Private building  
 If no, whether land is available for construction of Panchayat Ghar:  Yes/  No

ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Computer/ printer in Panchayat Office	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Telephone in Panchayat Office	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Toilet facility available in Panchayat Ghar	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Electricity available in Panchayat Ghar	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Water connection available in Panchayat Ghar	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	
Bank Branch available in the Panchayat	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	

- iii. Whether Infrastructure and Assets Register has been prepared Yes/No  
(Visiting Officer to physically check the register)  
If No, Visiting Officer to get the register prepared in his/her presence and confirm

## 2. Functionality:

### 2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No
- ii. No. of Ward Sabha meetings held since inception: —
- iii. No. of Gram Sabhas conducted since inception: 8
- iv. Date of last Gram Sabha: 22/09/2020
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been framed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No
- xi. No. of works audited by the Social Audit Committee: —
- xii. Has Pani Samiti been constituted: Yes/No
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Pani Samiti held: —
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: —
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: Panchayat Ghar, Suthmahadev
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held: —
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxx Whether subjects have been assigned by the Sarpanch to the Panch:  Yes/ No
- xxx Whether grievance redressal box is installed:  Yes/ No
- xxx No of grievances received pertaining to Panchayat level: \_\_\_\_\_
- xxx No of grievances disposed of at Panchayat level: \_\_\_\_\_
- xxx Whether the Sarpanch/ Panchayat Secretary have digital signatures:  Yes/ No
- xxx Whether all MGNREGA/ 14<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)  Yes/ No
- xxx Bank Account opening and receipt of funds: \_\_\_\_\_

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 <sup>th</sup> Finance Commission	<input checked="" type="checkbox"/> Yes/ No	Panchayat Secretary	<input checked="" type="checkbox"/> Yes/ No	480719	1251600
ICDS (Nutrition)	<input checked="" type="checkbox"/> Yes/ No	Member	<input checked="" type="checkbox"/> Yes/ No	6724	78360
ICDS (Honorarium)	<input checked="" type="checkbox"/> Yes/ No	Secretary	<input checked="" type="checkbox"/> Yes/ No	—	541350
Mid-Day Meals (MDM)	Yes/ No		Yes/ No		
Own resources of Panchayat	<input checked="" type="checkbox"/> Yes/ No	Panchayat Secretary	<input checked="" type="checkbox"/> Yes/ No	79600	
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

**2.2. Integrated Child Development Scheme (ICDS):**

i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat:  Yes/ No

If no, reason thereof: \_\_\_\_\_

Also mention if it is being purchased by someone else: \_\_\_\_\_

ii. Is nutrition being provided to Anganwadi Centres in the Panchayat:  Yes/ No

If no, reason thereof: \_\_\_\_\_

iii. Expenditure incurred on procurement through Sarpanch: Rs 78360 lakh

iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level:  Yes/ No



If no, reason thereof: \_\_\_\_\_

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs 541500 lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No  
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

### 2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No  
If no, reason thereof: \_\_\_\_\_
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs \_\_\_\_\_ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No  
If no, reason thereof: \_\_\_\_\_  
Also mention if it is being provided by someone else: School Authority and record verified by Sarpanch.
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No  
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs \_\_\_\_\_ lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No  
If yes, whether approved by the Gram Sabha: Yes/ No  
If no, reason thereof: \_\_\_\_\_

### 2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works:
- Labour rate low + showing less interest
  - Pending liabilities of MGNREGA.

## F) Jan Abhiyan/ Awami Muhim activities:

(Form A to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

### 1. Domicile Certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	2126	189	189	-	-
Non-PRC	-	-	-	-	-
WPR					
Students		20	20	-	-
Officers		-	-	-	-

### 2. Category certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	767	45	45	-	-
ST	322	34	35	-	-
OBC		20	20	-	-
ALC		90	90	-	-
RBA	-	-	-	-	-

### 3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	27	27	-	-
Nakal/ Girdawari	30	30	-	-
Farad/ Intikhab			-	-
Mutations			-	-

### 4. Birth/ Death/ Disability Certificates \* (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates		2	2	-	-
Birth Certificates		3	3	-	-
Disability Certificates		-	-	-	-

### 5. Adhaar seeding of Ration Card \*:

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	349	289			
Non-PHH	228	136		66	
Antyodaya/ Anna Yojana	23	N/A		12	
				23	

### 6. Health \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	196	59	148	59	Moved to higher altitude Seasonal migration Mutualities
Ayushman Bharat individuals Cards	1067	321	746	321	— do —
Janani Suraksha Yojna (USY)	212 (Anc yearly)	15	149		

### 7. National Social Assistance Programme (NSAP) \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	20	2	18	2	UP	4	14
Widow Pension	2		2				2
Disability Pension	1		1				1

### 8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awami Muhim	Total Aadhar seeding
Old Age Pension	54	6	54	-	-	8	48
Assistance to Women in Distress	29	3	29	-	-	4	26
Assistance to Physically Challenged Persons	21	18	21	-	-	2	18

### 9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	62	52	52	10	-
National Family Benefit Scheme (NFBS)					
PM Gareeb Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

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### 10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC	216			
Pre Matric for ST	77			Incomplete Documents
Pre Matric for OBC	23	Nil	Nil	
Pre Matric for Minorities	44			
Post Matric for SC	15			

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	07			
Post Matric for OBC	04			
Post Matric for Minorities	04			Incomplete Documents
Dr. Ambedkar EBC	01			
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim \*:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	157		157		
Kissan Credit Card	157		157		

### 12. Live Stock Schemes\*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	18	—	18	Lack of Subsidy
Innovative Poultry Production Programme	—	—	—	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

### 13. Universal coverage Scheme \*

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
JK Health Scheme				

### 14. School Amenities:

- i. No. of schools in the Gram Panchayat: Govt. schools - 5 + Private schools - 2
- ii. No. of schools with Ramp Facility for Children with Specific needs: 1
- iii. No. of schools with drinking water facility: 3
- iv. No. of schools with electricity connection: 3 (P/s Haridwar + P/s Kota Bhar requires connection)
- v. No. of schools with toilet facility
- a. For Boys: 5 } P/s Chauvat - Require repairing of septic tanks
- b. For Girls: 5 } P/s Haridwar - Require major repairs
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 5 + 2
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: —
- viii. No. of such schools installed with incinerators: —

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### 15. Basic Services:

- i. No. of habitations with over 250 souls: 9
- ii. No. of habitations with over 250 souls in the GP without road connectivity: 9  
No interlinking pucca path in Gram Panchayat
- iii. If yes, whether these roads have been surveyed: Yes/No ✓
- iv. No. of habitations with less 250 souls in the GP without fair weather road: \_\_\_\_\_
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No ✓
- If yes, names and aprox no. of households:
- (a) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- (b) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- (c) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- Remarks/ explanation: Demand for poles

- vi Total no. of households without electricity connection in the GP \_\_\_\_\_
- vii Is there any habitation/ area where trees/ wooden poles are used for electric supply \_\_\_\_\_  
If yes, details: W.No 2 (Chaurvat), W.No 7 (Haridwar), W.No 8 (Talla)
- viii Approximate no. of wooden poles: \_\_\_\_\_
- ix Are there any areas where barbed wire is used for electric supply Yes/ No \_\_\_\_\_  
If yes, name of the habitation(s) \_\_\_\_\_  
Approximate length \_\_\_\_\_ metres  
Approximately what %age of total wire length in GP is barbed wire: \_\_\_\_\_
- x No. of households without tapped water supply in the GP: 50 households

**16. Pradhan Mantri Awas Yojana (PMAY)\*:**

- i Cumulative Target\*: 23 (No) (2020-21)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim\*: 23
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim\*: —
- iv No. of houses completed in 2020-21\*: —
- v No. of houses completed during Jan Abhiyan/ Awami Muhim\*: 01
- vi No. of houses under construction\*: —

**17. Community Sanitary Complex (CSC) Status:**

- i Whether CSC sanctioned in the Gram Panchayat: Yes/ No  Yes
- ii If yes, has the CSC been constructed: Yes/ No  Yes
- iii Whether the CSC is functional: Yes/ No \_\_\_\_\_
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim\*: 1
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim\*: 1
- vi Any issue regarding water connection and sewage disposal in CSC: \_\_\_\_\_

**18. MGNREGA:**

- i Whether MGNREGA Plan 2020-21 has been approved Yes/ No  Yes
- ii If yes:
  - a) Funds allocated to the Panchayat: Rs \_\_\_\_\_ lakh
  - b) No. of works approved\*: 9

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 01
- d) No. of works completed during Jan Abhiyan/ Awami Muhim: —
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 354
- f) Wages due for 'e' above: Rs 79256 lakh
- g) Wages paid out of 'f' above: Rs — lakh
- h) Any grievance related to MGNREGA: —

### 19. 14<sup>th</sup> FC Award:

- i. Allocation under 14th FC for four years: Rs 1692000 lakh
- ii. Whether Action plan prepared for all years: Yes/ No ✓
- iii. No. of works as per the Action Plan: 9
- iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No ✓
- v. No. of works for which technical sanction accorded by the Xen: 9
- vi. No. of works authorized by the Halqa Panchayat: 9
- vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: —
- viii. No. of works completed during Jan Abhiyan/ Awami Muhim: —
- ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs — lakh
- x. Total expenditure on PRIASoft as on date: Rs 1251600 lakh

### 20. Works under Capex and CSS:

#### a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				



S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDC				
2	PMED				
3	JAI SHAKTI				
4	RDC				
5	Others				

**e. Centrally Sponsored Schemes (CSS)\***

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jai Shakti Mission (PHE)				
4	Jai Shakti Mission (I&FC)				
5	NHM				
6	Others (specify)				

**21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:**

i. No. of complaints received\*:     

ii. No. of complaints resolved\*:     

iii. Constraints faced in delivery of services:

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**22. Others:**

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed. Yes/No\*

ii. If yes, total number of beneficiaries identified in the Panchayat: 1555 / 21 / NSAP / 1

## G) Activities during B2V3:

### DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No

ii. No. of Panchayat Members present: 35

iii. Issues raised during the meeting:

1. Road connectivity in the Panchayat / between cliff wards
2. Water scarcity - shortage of pipes in household up canal
3. Construction of Bathing place at Dandara
4. Shortage of electric poles
5. Solid waste management building not operational

iv. Important establishments/ institutions visited: (Please tick)

- Schools.
- PHC/CHC.
- Veterinary clinic.
- Anganwari centre.
- PDS (ration) depot.
- Any industrial establishment
- Government offices:

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

8. Any other: \_\_\_\_\_

v. Total number of wards in the Panchayat: 9

vi. No. of Wards Sabha held: —

vii. No. of villagers present during the Ward Sabha: —

viii. Whether any resolution passed: Yes/ No

ix. Citizen Information Board visited: Yes/ No

x. Wall painting of works of 2019-20 inspected: Yes/ No

xi. Name of the departments whose works displayed in the paintings:

1. RDS (MGNREGA)

DAY 2:

i Gram Sabha:

Location of Gram Sabha: Panchayat Ghar, Gudhmaldev

No. of villagers present during the Gram Sabha 39

Whether resolution passed for MGNREGA Plan: Yes/ No

Whether resolution passed for 15<sup>th</sup> FC Plan: Yes/ No

Whether list of Aawas+ beneficiaries read out: Yes/ No

No. of ineligible beneficiaries removed \_\_\_\_\_

Whether list of pension beneficiaries read out: Yes/ No

Whether people made aware about the Covid-19:

• Use of masks: Yes/ No

• Sanitizers: Yes/ No

• Social distancing: Yes/ No

Whether Panchayat Newsletter distributed: Yes/ No

Whether any mega cultural/ social/ sports event held: Yes/ No

Details thereof: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

xi Details of scheme benefits extended/ services distribution:

a) No. of Domicile certificates distributed: 12

b) No. of sports kits distributed: —

c) No. of students distributed uniforms/ bags/ books: —

- d) No. of tricycles/ prosthetic aids distributed \_\_\_\_\_
- e) No. of scholarships distributed \_\_\_\_\_
- f) No. of Ayushman Bharat - golden cards distributed \_\_\_\_\_
- g) No. of J&K Health Cards distributed \_\_\_\_\_
- h) Others \_\_\_\_\_

xii) Whether any water conservation work started: Yes/ No

Details thereof: 2 no. Bowls at Kund at ST. Mch. constructed under  
UGNARGA at 1 no. Bowl repaired at Sotrara.

xiii) Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held: Yes/ No

Details thereof: \_\_\_\_\_

28 xiv) Whether Poshan Abhiyan activity held: Yes/ No

xv) Brief description of the activity: awareness about nutrition balanced  
diet deficiency of essential components.

### DAY 3:

#### I. Mahila Sabha:

- i. Attendance: 8
- ii. Resolution passed, if any: \_\_\_\_\_
- iii. Issues raised:

1. Sewing / Embroidery center
2. Demand for Passenger shed near Paap Nashri Bauli
3. Bathing ghat / room at Devika
4. Agarwadi mahila facing issues carrying ration to remote center's because of less carriage charges being paid.

#### II. Bal Sabha:

- i. Attendance: 7
- ii. Resolution passed, if any: \_\_\_\_\_

- 1 Demand for play fields
- 2 Demand for computer centre

III Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Renovation of Bull Shed (Panchayat Ghar), Sudhmahadev	2.72	30/1/2020	Y	Yes
2	Lane drain from Main Bazar to Mast Baba Ashram	3.00	15/7/20		Yes
3	Const of bowli at Kund	1.35	20/1/20		Yes
4	Const of bowli ST Moh Palari	1.50	27/7/20		Yes
5	Const of cremation shed at Gokarna	2.72	20/9/20		No
6	Repair of bowli	1.00	30/9/20	Y	Yes

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Level of boundary wall at agriculture training center	5.00	others		✓ Completed	
2	Const. of rooms at PHC	5.00	B2V1		Completed	
3	Level locally at w.no.7		others		started.	
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Sarav Din s/o Beenu	Yes
2	Jayinder Prakash s/o Krishan Chand	Yes
3		
4		
5		

FOLLOW UP OF OPENERS'S VILLAGE-1 & 2 (B2V1 & B2V2):

No	Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands - B2V1			
1	Requirement in the form of low cost lodges	Pending	
2	Requirement of room + proper lighting at Karp Naashu Ashra	No.	
3	Need + protection work along break + bathing shed	Protection work done	
4	Requirement of Passenger shed	No.	
5	Requirement of interlocking roads in GP	No.	
6	Establishment of Health centre	No.	
7	Requirement of Proper ambulance	Provided.	

Urgent Public Requirements/ Demands - B2V2			
1	Construction of internal path/ link roads within Gram Panchayat	No	
2	Construction of Bridge - Haridwar to Tedia - Mast Baba Ashram to Patigal - Road from Garadla to Haridwar	No	
3	Clearance of pending liabilities under MGNREGA + JAY	No.	
4	Const. of ramp at PHC Sudhmahadev for old age + pregnant ladies. Also flagging of building.	Ramp not constructed flagging done	
5	Requirement of Passenger shed at Main Bazar Sudhmahadev	No.	
6	Construction of bathing shed at Devika, + Park for beautification being tourist spot.	some No. protection work done by RSD (MGNREGA)	
7	Requirement of Skill centre - Handloom, sewing centre	No.	
8	Playfields requirement.	No.	

No.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	shortage of pipes - majority of household w/o connection	NA.	
2	shortage of electric poles to replace wooden ones.	NA.	
3	construction of boundary wall at primary school Cherrat, Kota Shikar & Haridwar	NO.	
4	upgradation of HS Building	NA.	
5	Requirement of Dental chair, const of x-Ray room.	NO.	
IV. Major Problems - B2V2			
1	50% of households in Suddmahadev Panchayat without tapped water	NO.	
2	No interlinking path in Gram Panchayat.	NO.	
3	Lack of irrigation schemes & water harvesting tank		
4	Cost of x-ray room	Machine delivered but no dark room in hospital.	
V. Major Complaints - B2V1			
1	Water scarcity	NO.	
2	Requirement of Ambulance	Provided.	
2	Pension issues	Resolved.	
VI. Major Complaints - B2V2			
1	PDA - No development by the department and salary issues of safai karamchan	NA.	
2	Tourism Dept - Building lying defunct & in shabby condition & same can be used to provide accomodation.	NA.	

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Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.



# II GENERAL ASSESSMENT OF THE VISITING OFFICER:

All major complaint brought to the notice of the Visiting Officer

1. Commitment in B/pash M. Bagan to Mast Baba Ashram
2. shortage of staff in Medical Dept. & PHE
3. Requirement of ultrasound machine in PHE substation
4. x-ray machine not in use since it requires dark room.
5. No development activities by Panchayat Development Authority.
6. Revenue record missing lot of inconvenience to public.

Major/urgent public demand(s) that was/were reflected earlier but have not been addressed so far:

1. Shortage of water pipes - 50% household w/o tapped connection
2. Shortage of electric poles
3. Road connectivity in the gram panchayat
4. Road of Bridge  
- Haridwar to Tada  
- Mast Baba Ashram to Patiyal.
5. Requirement of passenger shed at Main Bagan, Substation
6. Road of Bathing ghat at Deika.
7. Requirement of Andhar updation center.

III Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

There was a lot of disappointment in the Panchayat as issues raised in B2V1 + B2V3 are not resolved. Also, they need immediate action on their basic demands which are water scarcity, road connectivity & beautification along dual<sup>2</sup> river. There is lot of scope of improvement in various department especially tourism, infrastructure of schools.

Sharma

Signature of the visiting officer

Name: Anshika Sharma

## NOTES

8. Demand for continuous power supply in PHC Sudhmatidew.
9. Const. of boundary wall at Primary school chovrat, Kote Dhar & Haridwar.
10. Requirement of Dental chair, ultrasound machine.
11. X-Ray machine has been provided but dark room not there. so, facing difficulty in operation.
12. Solid waste management building not operational.



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