



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir



B.V.R. Subrahmanyam, IAS



**Chief Secretary
Jammu & Kashmir**

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on situation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Masarat Hussain Shah
- Designation: Sr. Lect.
- Department/ place of posting: Education/ GHSS ~~Dhargolam~~ ^{Dhargolam}
- Mobile No: 9622225464
- Email ID: _____
- Home District: R/o Gussai District Poonch
- Dates of visit: 02-10-2020 to 04-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat: Gohlad Mustafa Nagar Lower
- Local Government Directory (LGD) code of the Panchayat: 289194
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Mendhar
- Name of Tehsil: Mendhar
- Name of District: Poonch

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: Gohlad (1)
- No. of hamlets in the Panchayat: Seven (07)
- No. of households in the Panchayat: 199
- Population (approx) of the Panchayat: 1650

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Animal Husbandry	Pavinder Kumar	S.V.P	8083308149
2	Education	Mehd Aziz	Teacher	
3	R.D.D	Shiraz Ahmed	C.R.S	70706550
4	P.D.D	Arkhush Sharma	Line man	968259663
5	P.H.E	Mohd Niaz	Supervisor	
6	Social welfare	Rebha Devi	Class 4 th	9858666261
7	Agriculture	Abdul Aziz	A.E.O	9858666265
8	I.C.D.S	Sugra Khatoon	Supervisor	
9	Horticulture	Mohammad Asif	H.D.O	8494874503
10	Forest control	Nisvan Akmal	J.E	8491982589
11	P.W.D	Karan Iqbal	A.E	8492024509

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1	Revenue Dpt.		
2	Health Department		
3	Chief Hinderdby		
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

1. Whether Panchayat Chair is available in the Panchayat: Yes/ No Under construction
If yes, whether functioning in Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Chair: Yes/ No

2. Facilities available in the Panchayat Chair:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	No Panchayat Chair
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Chair	Yes/ No	
Electricity available in Panchayat Chair	Yes/ No	
Water connection available in Panchayat Chair	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

ii) Whether Infrastructure and Assets Register has been prepared Yes/No (Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm

2. Functionality:

2.1 General activities:

- i. Are Ward Sabha meetings being held: Yes/No
- ii. No. of Ward Sabha meetings held since inception: 04
- iii. No. of Gram Sabhas conducted since inception: 03
- iv. Date of last Gram Sabha: 24-10-2020
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been formed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No
- xi. No. of works audited by the Social Audit Committee: 08
- xii. Has Panch Samiti been constituted: Yes/No
- xiii. Has the Panch Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Panch Samiti held: Nil
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: Nil
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Panchayat activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: last activity was held in Panchayat Gahad Metola Nagar that was volleyball match
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held: Nil
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all POSA schemes: Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/ No ☒
- xxvi Whether grievances redressal box is installed Yes/ No ☒
- xxvii No of grievances received pertaining to Panchayat level Nil
- xxviii No of grievances disposed of at Panchayat level Nil
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures Yes/ No ☒
- xxx Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSCI) Yes/ No ☒
- xxxi Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No ☒	Sarpanch/ Secretary ☒	Yes/ No ☒	273980	1333000
ICDS (Nutrition)	Yes/ No ☒	Sarpanch/ Secretary ☒	Yes/ No ☒	35990	16070
ICDS (Maternal & Child Development)	Yes/ No ☒	Sarpanch/ Secretary ☒	Yes/ No ☒	Nil	388185
Mid-Day Meals (MDM)	Yes/ No ☒	Sarpanch/ Secretary ☒	Yes/ No ☒	Nil	11,405
Own resources of Panchayat	Yes/ No ☒	Yes ☒	Yes/ No ☒	Nil	Nil
Any other Scheme, if yes, indicate name:	Nil	-	-	-	Nil

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/ No ☒
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: Pulses, Rice, Oil, Salt, Channa, Soy
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/ No ☒
- If no, reason thereof: Nil
- iii Expenditure incurred on procurement through Sarpanch Rs. Rs. 2.12 lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to ANVs/ helpers directly at Panchayat level Yes/ No ☒

If no, reason thereof: _____

- v Expenditure incurred on paying of honorarium through Sarpanch Rs. 3.8 BLA lakh
- vi Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/ No ☒
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No ☒
- If no, reason thereof: _____
- ii Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. 11,405 lakh
- iii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat Yes/ No ☒
- If no, reason thereof: _____
- Also mention if it is being provided by someone else: _____
- iv Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/ No ☒
- v (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- vi Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. 71.9 lakh
- vii Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/ No ☒
- viii If yes, whether approved by the Gram Sabha Yes/ No ☒
- If no, reason thereof: _____

2.4 Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works No challenges faced by the Panchayat while functioning and execution of works

F) Jan Abhiyan/ Awami Muhim activities:

(These to be filled by the District Administration below the booklet is handed over to the visiting officer - Visiting officer will confirm the figures provided by the administration by conducting local enquiry during his/ her stay in the village.)

1. Domicile Certificates Issued :

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
ESC Holders	NIL	NIL	NIL	-	These was no camp held in the panchayat.
Non-ESC	NIL	-	-	-	-
WPR	NIL	-	-	-	-
Students	NIL	-	-	-	-
Others	NIL	-	-	-	-

2. Category certificates Issued :

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	NIL	NIL	NIL	-	These was no camp held in the panchayat.
ST	NIL	-	-	-	-
CBC	NIL	-	-	-	-
A/C	NIL	-	-	-	-
BBA	NIL	-	-	-	-

3. Revenue papers issued:

Category	Applications received	Certificates Issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Nikah/ Jarnabandi	-	NIL	-	-
Nikah/ Girdhar	-	NIL	-	-
Farad/ Intahab	-	NIL	-	-
Mutations	-	NIL	-	-

4. Birth/ Death/ Disability Certificates (for period beginning from April 1, 2020)

Category	Target	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	NIL	NIL	NIL	-	There was no camp held in panchayat.
Birth Certificates	-	-	-	-	-
Disability Certificates	-	-	-	-	-

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	104	100	-	04	10 of Adhaar Card
Non-PHH	72	43	-	29	-
Antyodaya	13	13	-	NIL	NIL

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	-	-	NIL	-	The health department has not provide any record.
Ayushman Bharat individuals Cards	-	-	NIL	-	-
Janani Suraksha Yojna (JSY)	-	-	NIL	-	-

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
Old Age Pension	39	39	39	NIL	-	39	39
Widow Pension	17	17	17	NIL	-	17	17
Disability Pension	NIL	-	-	-	-	-	-

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Population/ Individuals	Covered during Jan Aardhan/ Aamul Mithun	Total covered	Pendency (tho)	Reasons of pendency	Award during Jan Aardhan/ Aamul Mithun	Total Award
1. Old Age Pension	34	24	34	0		34	34
2. Disability Pension	17	17	17	-		17	17
3. Widow Pension	12	12	12	-		12	12

9. Other Welfare Schemes :

Scheme	Eligible Population/ Individuals	Covered during Jan Aardhan/ Aamul Mithun	Total covered	Pendency (tho)	Reasons of pendency
1. Old Age Pension		11	11		
2. Disability Pension		-	-		
3. Widow Pension		-	-		

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Aardhan/ Aamul Mithun	Total sanctioned during the year	Reasons of pendency
1. Old Age Pension		11		Defunct and said that he has no more all the awards but a scholarship is not possible
2. Disability Pension				
3. Widow Pension				
4. Old Age Pension				

Scheme	Target Population	Scholarships sanctioned during Jan Aardhan/ Aamul Mithun	Total sanctioned during the year	Reasons of pendency
1. Old Age Pension		11		
2. Disability Pension				
3. Widow Pension				
4. Old Age Pension				

11. Agriculture Schemes sanctioned during Jan Aardhan/ Aamul Mithun :

Scheme	Target Population	Scholarships sanctioned during Jan Aardhan/ Aamul Mithun	Total sanctioned	Pendency (tho)	Reasons of pendency
1. Old Age Pension	199	90	109	old age	
2. Disability Pension					
3. Widow Pension					

12. Live Stock Schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Aardhan/ Aamul Mithun	Total sanctioned	Pendency (tho)	Reasons of pendency
1. Old Age Pension	11	11			
2. Disability Pension	11	11			
3. Widow Pension	11	11			
4. Old Age Pension	11	11			

G) Activities during B2V3:

DAY 1:

- I. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- II. No. of Panchayat Members present: 07
- III. Issues raised during the meeting:
 1. Main focussing on the PHE for poor connection and
 2. Construction of Tractor Road from Kharidana to Mutha Nagon
 3. Development of road from Mutha Nagon to Soidan
 4. Release of MGNREGS unskilled payment of year 2016-17
- IV. Important establishments/ institutions visited (Please tick)
 1. Schools ☒
 2. PHC/CHC: nil
 3. Veterinary clinic: nil
 4. Anganwadi centre: ☒ yes
 5. PDS ration depot: ☒ yes
 6. Any industrial establishment: nil
 7. Government offices
 - (a) PHE office
 - (b) ICDS office
 - (c) BDO office
 8. Any other: nil
- V. Total number of wards in the Panchayat: 07
- VI. No. of Wards Sabha held: 04
- VII. No. of villagers present during the Ward Sabha: 90-110
- VIII. Whether any resolution passed: Yes/ No ☒
- IX. Citizen Information Board visited: Yes/ No ☒
- X. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- XI. Name of the departments whose works displayed in the paintings:
 1. Nil

DAY 2:

2. Nil
3. Nil
4. Nil

1. Gram Sabha:

- I. Location of Gram Sabha: G.M.S. Mohalla, Kharidana
- II. No. of villagers present during the Gram Sabha: 90-110
- III. Whether resolution passed for MGNREGS Plan: Yes/ No ☒
- IV. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- V. Whether list of Awas+ beneficiaries read out: Yes/ No ☒
- VI. No. of ineligible beneficiaries removed: Yes 2.
- VII. Whether list of pension beneficiaries read out: Yes/ No ☒
- VIII. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- IX. Whether Panchayat Newsletter distributed: Yes/ No ☒
- X. Whether any mega cultural/ social/ sports event held: Yes/ No ☒
- Details thereof: Sports activities were held such as volleyball match.
- XI. Details of scheme benefits extended/ services distribution:
 - a) No. of Domicile certificates distributed: Nil
 - b) No. of sports kits distributed: Nil
 - c) No. of students distributed uniforms/ bags/ books: Nil

- d) No of tricycles/ prosthetic aids distributed Nil
 e) No of scholarships distributed Nil
 f) No of Ayushman Bharat - golden cards distributed Nil
 g) No of JSK Health Cards distributed Nil
 h) Others only MGNREGS employees issue job card
 ix) Whether any water conservation work started Yes/ No
 Details thereof Construction of a pond has been started for conservation of water.
 xii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture etc. held Yes/ No
 Details thereof _____
 xiv) Whether Poshan Abhiyan activity held Yes/ No
 xv) Brief description of the activity _____

DAY 3:

I. Mahila Sabha:

- i) Attendance 40
 ii) Resolution passed if any nil
 iii) Issues raised

1. Opening of Handloom/craft centre for women
2. Reduction of pension age 55 to 50
3. Opening of women Computer training centre
4. Open Bypass in Panchayat.

II. Bal Sabha:

- i) Attendance 12
 ii) Resolution passed if any Nil

Issues raised

1. Construction of child park
2. Opening of 3 Anganwadi centre in ward no 5, 6, and 7
3. Sports ground for children
4. Opening of kids school.

III. Works completed/Inaugurated under BZV:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Village Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	PDD HT line	2.00 lakh	1-13-2019	yes	yes
2	Nil-				
3	Nil-				
4	Nil-				
5	Nil.				

Important Note: At least one work / demand as reflected in BZV/ BZV2 to be physically and financially completed in every Panchayat and inaugurated by Village Officer.

IV. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Village Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	RDD under MGNREGS No 14 Ec II	1-5.0 lakh 11-15.0 lakh	1-9-2020	yes	partially not all.
2	-				
3	-				
4	-				
5	-				

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BGVs/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	K.D.D. Department	-	Mtg. HKLG/A		Yes	
2	-	-	-	-	-	-
3	-	-	-	-	-	-
4	-	-	-	-	-	-
5	-	-	-	-	-	-

IMPORTANT NOTE:

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BGV1 and B2V2
b. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

30

VI. Gifted-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Tamul Bin S/o Abdul Haad	Yes
2	-	-
3	-	-
4	-	-
5	-	-

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
1 Urgent Public Requirements/ Demands - B2V1			
1	Requisitionment of six transformers along with HT and LT wire.	NIL	Department not interested
2	Requisitionment of 12. Hand pump.	NIL	well in this.
3	Motorable bridge from Gm's Mohalla Khoshnaw to Jagola chowk.	NIL	-
4	Motorable bridge from Public Higher Sec. school to Nava station	NIL	-
5	Requisitionment of party solar and street light GP	NIL	-
6	Development of Mohalla Bandi road	NIL	-
7	Requisitionment of Gm's upgradation of Gm's Mohalla high school	NIL	-
2 Urgent Public Requirements/ Demands - B2V2			
1	Revised BGVs	NIL	
2	,	NIL	
3	,	NIL	
4	,	NIL	
5	,	NIL	
6	,	NIL	
7	,	NIL	

31

S. No	Particulars	Action taken	Remarks #
III Major Problems - B2V1			
1	Non-availability of Primary health centre	NIL.	Department have not taken any major intst in it.
2	Shortage of water supply and service to pipes	NIL.	
3	Non-availability of private car parking	NIL.	
4	Non-availability of Play ground for sports activities	NIL.	
5	Shortage of electricity Transformers/Policy issues	NIL.	
IV Major Problems - B2V2			
1	Revised as	NIL.	
2	Same as B2V1	NIL.	
3	—	NIL.	
V Major Complaints - B2V1			
1	A. 10,000 Gallon water tank Khoridhara	NIL.	
2	Electricity fuse left dangling of the public wup.	NIL.	
VI Major Complaints - B2V2			
1	Revised B2V1	NIL.	
2	—	—	

Please indicate whether action taken in 2019 or 2020 or during Jan Adhyayan/ Aarati Maham.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The works and demands of public in B2V1 and B2V2 till date not fulfilled and every person who appeared in the B2V1 programme appeared the administration/ Govt agencies to fulfill their previous all demands before the B2V1 programme announcement.

Till date the hand pumps street solar lights, Transformers, water supply pipes and Electric LT poles are not provided and there is no development of sports ground of G. Middle School Mohalla Khoridhara and PHE department and not appointed done of land in Khoridhara.

The works of RDB department of Panchayat both 14Fc and MGNREGS are satisfactory and few department not co-operated and remain absent during the B2V1 programme more so the public and their representative of Panchayat co-operated well during B2V1 programme. At last I suggest that there should be a person appointed to supervise the Khoridhara water tank that it will help to all needy people.

Signature of the visiting officer

Name: —————

Mansoor Hussain Shah

So last.