



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Handwritten notes in blue ink:
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Jammu & Kashmir
New Vision
New Horizon



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much acclaimed Back to Village-3 (BZV3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 2nd to 12th October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by population eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat' calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (BZV2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (BZV3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awam Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awam Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Bars-e-Haqooq) - Public Service Delivery and Udal Gram Abhiyan (Deh Taraqqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

(Mam) Sinha

14th September, 2020

Srinagar

B2V1: June 20-27, 2019

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B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their constitution in 2016. Through the first of its kind initiative - Back to Village - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 2 of the Back to Village programme 2 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise Jan Abhiyan/Pradhan Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Hqes for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

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September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

9. The visiting officer shall participate in District Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletters. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
10. The visiting officer shall also take part in the cultural/sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prodriate aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
11. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaaz Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
12. He/she shall also make specific effort to identify any pendency in the schemes/benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awaaz Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
13. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
14. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
15. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
16. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
17. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chitrapol – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas- beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Aarami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
 - Languishing projects
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work, under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BGVs and BGVs booklets as filed in by the visiting officer in June/ November, 2022.
2. Two copies of BGVs booklet with basic data in fields marked with asterisk (*) already filed in.
3. Daily validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of BGVs and BGVs
 - List of new works started/ ongoing/ completed after BGVs and BGVs under the following heads
 - ✓ 12th FC
 - ✓ BGV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BGVs.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BGVs.
5. Plans/ beneficiary lists
 - MGNREGS draft plan document for the year 2021-22
 - 12th FC draft plan document for the year 2021-22
 - List of Awasar beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for
 - various certificates/ benefits to be distributed by the visiting officer,
 - whom Gyna Preventive programmes have been organised.
7. Panchayat newsletter

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Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bui Sabha resolutions.
3. List of deletions from Awasar beneficiaries.
4. Representations received, if any.
5. MGNREGS plan passed by the Gram Sabha along with resolution.
6. 12th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the Doastat is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name MUZAFAR AHMAD TANTRAY
- Designation LECTURER
- Department/ place of posting SCHOOL EDUCATION H.S.S.B.K. Marg
- Mobile No 9797266711
- Email ID tantraymuzafar4u8@gmail.com
- Home District SHOPIAN
- Dates of visit 02-10-2020 - 04-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat K.B. Dora - C
- Local Government Directory (LGD) code of the Panchayat 4092
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block MANZGAM
- Name of Tehsil D.H. DORA
- Name of District KULGAM

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 01
- No. of hamlets in the Panchayat 03
- No. of households in the Panchayat 826
- Population (approx) of the Panchayat 4130

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Police	Mr. A. J. Singh	Byrd last	9545552424
2	Police	Mr. A. J. Singh	Byrd last	9545552424
3	Police	Mr. A. J. Singh	Byrd last	9545552424
4	Police	Mr. A. J. Singh	Byrd last	9545552424
5	Police	Mr. A. J. Singh	Byrd last	9545552424
6	Police	Mr. A. J. Singh	Byrd last	9545552424
7	Police	Mr. A. J. Singh	Byrd last	9545552424
8	Police	Mr. A. J. Singh	Byrd last	9545552424
9	Police	Mr. A. J. Singh	Byrd last	9545552424
10	Police	Mr. A. J. Singh	Byrd last	9545552424
11	Police	Mr. A. J. Singh	Byrd last	9545552424
12	Police	Mr. A. J. Singh	Byrd last	9545552424

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure

- Whether Panchayat Office is available in the Panchayat, Yes/ No/ Under construction
 If yes, whether functioning in: (i) New building/ Other government building/ Rental building
 If no, whether work is in progress for construction of Panchayat Office, Yes/ No

2. Facilities available in the Panchayat Office

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Office	Yes/ No	
Electricity available in Panchayat Office	Yes/ No	
Water connection available in Panchayat Office	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

If no reason thereof Panchayat body not
functional as of now

- v. Expenditure incurred on paying of honorarium through Sarpanch Rs. 0000 lakh.
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/ No
- Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3 Midday Meal (MDM) Scheme

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes/ No

If no reason thereof No Panchayat body operational

- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. 0000 lakh.

- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No

If no reason thereof No operational Panchayat body

Also mention if it is being provided by someone else School management

- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/ No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. 0000 lakh.

- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No

If yes, whether approved by the Gram Sabha? Yes/ No

If no reason thereof Due to absence of Panchayat body

2.4 Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works

F) Jan Abhiyan/ Awami Muhim activities:

For period beginning from April 2020 to the ending office working office and before the New Year 2021. For the period from 01 January 2021 to the ending office working office.

1. Domicile Certificates issued:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
BRC Issued	500	10	30	1530	not applied
Non-BRC	7000	5	30	970	not applied
Other	10				
Others	10				
Other	10				

2. Category certificates issued:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SL	-	-	-	-	-
SL	500	5	35	465	not applied
OBK	500	5	5	500	not applied
Acc	-	-	-	-	-
RBA	2000	10	100	1860	not applied

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakat/ Jamabandi	15	15	N.I.P	-
Nakat/ Girdawari	15	15	N.I.P	-
Fard/ Intikhat	10	10	N.I.P	-
Mutations	5	5	N.I.P	-

4. Birth/ Death/ Disability Certificates (for period beginning from April 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	20	-	15	5	not with
Birth Certificates	30	-	30	-	-
Disability Certificates	N.I.P	-	N.I.P	N.I.P	-

5. Author seedling of Author Card

Category	Target	No. of total Nation Card Author seedling	Author seedling during Jan Adhigam/ Assam Muktam	Pendency (No.)	Reasons of pendency
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Jan Adhigam
Jan Assam
Jan Muktam
Jan Muktam

6. Results

Scheme	Eligible Candidates/ Individuals	Covered during Jan Adhigam/ Assam Muktam	Total covered	Pendency (No.)	Reasons of pendency
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Assam Muktam
Jan Adhigam
Jan Muktam

Assam Muktam
Jan Adhigam
Jan Muktam

7. National Social Assistance Programme (NSAP)

Scheme	Eligible Candidates/ Individuals	Covered during Jan Adhigam/ Assam Muktam	Total covered	Pendency (No.)	Reasons of pendency	Author seedling during Jan Adhigam/ Assam Muktam	Total Author seedling
Assam Muktam	20	-	20	-	-	-	957
Jan Adhigam	20	-	20	-	-	1007	1027
Jan Muktam	20	-	20	-	-	1017	1047

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Chiranjeev Deen	115	72	108	19	11-469	852	852
Asa Dhan	200	100	200	0	0	1000	1000
Pradhan Mantri Awas Yojana	200	100	200	0	0	1000	1000
Pradhan Mantri Kisan Samriddhi Yojana	200	100	200	0	0	1000	1000

9. Other Welfare Schemes *

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Awas Yojana (Pradhan Mantri Awas Yojana)	60	55	55	05	Construction
National Family Benefit Scheme (NFBS)					SSS
Pradhan Mantri Kisan Samriddhi Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC				
Pre-Matric for ST	220	nil	nil	1-469
Pre-Matric for OBC				
Pre-Matric for Minorities	89	02	02	—
Post-Matric for SC	Nil	nil	nil	1-469

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 07
- iii. No. of Gram Sabhas conducted since inception: 04
- iv. Date of last Gram Sabha: 30-09-2020
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: 02
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: _____
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: 01
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: It was all about Health and Hygiene
Held on 30-09-20 at Waza-Mohalla.
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: _____
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

- lvi Whether subjects have been assigned by the Sarpanch to the Panch. Yes/ No ✓
- xvii Whether grievances redressal box is installed. Yes/ No ✓
- xviii No of grievances received pertaining to Panchayat level 03
- xix No of grievances disposed of at Panchayat level 03
- xx Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No ✓
- xxi Whether all MGNREGS/ 14th P. payments are being made by Sarpanch through Digital Signature Certificate (DSC). Yes/ No ✓
- xxii Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No ✓	Panchayat Secretary	Yes/ No ✓	7.45	
ICDS (Nutrition)	Yes/ No ✓	BDO / Super - visor	Yes/ No ✓	nil	
ICDS (Honorarium)	Yes/ No ✓	BDO / Super - visor	Yes/ No ✓	nil	
Mid-Day Meals (MDM)	Yes/ No ✓	Headmaster	Yes/ No ✓	24.4	
Own resources of Panchayat	Yes/ No ✓	mobile - touch	Yes/ No ✓	-	
Any other Scheme. If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No ✓
- If no, reason thereof Panchayat ~~body~~ is not functional
- Also mention if it is being purchased by someone else Local Angwaf members are performing same
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No ✓
- If no, reason thereof
- iii Expenditure incurred on procurement through Sarpanch Rs - lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to AW/Vis/ Helpers directly at Panchayat level. Yes/ No ✓

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post-Matric Bursar	1	1	1	None
Post-Matric Bursar				
Post-Matric Bursar				
Post-Matric Bursar				
Post-Matric Bursar				
Post-Matric Bursar				
Post-Matric Bursar				
Post-Matric Bursar				
Post-Matric Bursar				
Post-Matric Bursar				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim

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Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
Post-Matric Bursar	306	22	245	61	Due to shortage of funds / delay in release of funds
Kisan Credit Card	306	19	206		

12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme	1	1		
Integrated Development of Small Livestock and Poultry	6	6	6	

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Aarati Muhim *	Pendency (No.)	Reasons of pendency
IC Health Scheme	343-4	218	125	pending yet

14. School Amenities:

- i. No. of schools in the Gram Panchayat 05
- ii. No. of schools with Ramp Facility for Children with Specific needs 02
- iii. No. of schools with drinking water facility 05
- iv. No. of schools with electricity connection 02
- v. No. of schools with toilet facility
- a. For Boys 03
- b. For Girls 02
- vi. No. of schools with girl students (Girls/ Co-Ed schools) 05
- vii. No. of such schools installed with Sanitary Napkin Vending Machines 01
- viii. No. of such schools installed with incinerators 01

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15. Basic Services:

- i. No. of habitations with over 250 souls 0
- ii. No. of habitations with over 250 souls in the GP without road connectivity 240
- iii. If yes, whether these roads have been surveyed: Yes/No
- iv. No. of habitations with less 250 souls in the GP without fair weather road 011
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No

If yes, names and approx no. of households

- (a) Sheikh riag Gopal Bashi (name) 50 (households)
- (b) Baldan (name) 60 (households)
- (c) Dardipayeen Hajam Mohalla (name) 24 (households)

Remarks/ explanation: Above mentioned habitations need sympathetic consideration

- vi Total no. of households without electricity connection in the GP 144
- vii Is there any habitation/ area where trees/ wooden poles are used for electric supply Yes/No
If yes details Heavara, Wangy Mohalla, Ram Mohalla, Kama Mohalla
Approximate no. of wooden poles 50 poles
- viii Are there any areas where barbed wire is used for electric supply Yes/No
If yes, name of the habitation(s) Heavara, Wangy Mohalla, Ram Mohalla, Kama Mohalla
Approximate length 3000 metres
Approximately what %age of total wire length in GP is barbed wire 30%
- ix No. of households without tapped water supply in the GP 300

16. Pradhan Mantri Awas Yojana (PMAY):

- i Cumulative Target 22 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim 10
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim 10
- iv No. of houses completed in 2020-21 02
- v No. of houses completed during Jan Abhiyan/ Awami Muhim nil
- vi No. of houses under construction 0

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17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat Yes/ No ✓
- ii If yes has the CSC been constructed Yes/ No ✓
- iii Whether the CSC is functional Yes/ No ✓
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim _____
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim _____
- vi Any issue regarding water connection and sewage disposal in CSC
Water connection was not available to poor families and there is no proper way for sewage disposal.

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved Yes/ No ✓
- ii If yes
a) Funds allocated to the Panchayat Rs 20 lakh
b) No. of works approved 22

b. U/I Given

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	WDO	2	2	10.50	
2	PWD				
3	Jai Shakti	N.I	N.I	N.I	
4	PCO	1	1	5.7	
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No.	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	2	0	1.50	
2	PMCSY	N.I	N.I	N.I	
3	Jai Shakti Mission (PHE)	N.I	N.I	N.I	
4	Jai Shakti Mission (RPF)	N.I	N.I	N.I	
5	NEFT	2	-	2.50	
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received
- No. of complaints resolved
- Constraints faced in delivery of services

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed. Yes/No
- If yes, total number of beneficiaries identified in the Panchayat

2000

1. What is the main purpose of the study?
2. What is the research question?
3. What is the hypothesis?
4. What is the independent variable?
5. What is the dependent variable?
6. What is the control group?
7. What is the experimental group?
8. What is the sample size?
9. What is the data collection method?
10. What is the data analysis method?
11. What is the conclusion?
12. What are the limitations of the study?
13. What are the implications of the study?
14. What are the future research directions?
15. What is the overall summary of the study?

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha High Middle School
- ii. No. of villagers present during the Gram Sabha 40-50
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Awas beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed N/A
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed: Yes/ No ☒
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof match played for cricket, volleyball
ball, chess, carrom board
Badminton
- xi. Details of scheme benefits extended/ services distribution
 - a) No. of Domicile certificates distributed 10
 - b) No. of sports kits distributed 06
 - c) No. of students distributed uniforms/ bags/ books 12

- d) No. of bicycles/ prosthetic aids distributed Nil
 e) No. of scholarships distributed nil
 f) No. of Aashman Bharat - golden cards distributed Nil
 g) No. of J&K Health Cards distributed 100
 h) Others -

xi) Whether any water conservation work started Yes/ No Yes

Details thereof _____

xii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Handicrafts/ Handloom/ Floriculture etc. held Yes/ No

Details thereof None

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iii) Whether Poshan Aahyan activity held Yes/ No Yes

iv) Brief description of the activity The activity was related to release the pregnant ladies from stress.

DAY 3:

I. Mahila Sabha:

- i) Attendance 30
 ii) Resolution passed, if any Yes
 iii) Issues raised
 1. Water supply be maintained
 2. 1 ton of Calcium tablets be made available
 3. Marriage assistance
 4. _____

II. Bal Sabha:

- i) Attendance 35
 ii) Resolution passed, if any Yes

Play school
near state bank
Library at near by place

ii. Works completed/inaugurated under Bv

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Integration of Govt. primary schools to (RDB) wing	1.85	1-10-20	Yes	N/A
2	With renovation of Higher block (HDB)	2.75	10-10-20	No	No

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Important Note: At least one work, identified as reflected in Bv, has to be completed and inaugurated in every Panchayat and inaugurated by visiting Officer.

iv. Other works completed/inaugurated

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

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- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2.
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No.	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Water Supply	- No -	Due to some technical of land issues
2	Jee Bank branch along with ATP	- No -	- do -
3	upgradation of Gms to HS	- No -	- do -
4	Road connectivity	Yes	one road upgraded
5	play field	- No -	Land issue and lock down
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	Water Supply	- NO -	
2	Jee Bank Branch	- NO -	
3	upgradation of Gms to HS	NO	
4	Road connectivity	Yes	
5	play field	- NO -	
6	Solar Lights for Jee Bank	NO	
7			

S. No	particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Drinking water supply	- NO -	
2	Power supply	- NO -	
3	Lady doctor	- NO -	
4	Timely availability of Sero for cows	- NO -	
5			
IV. Major Problems - B2V2			
1	Drinking water	- NO -	
2	Power Supply	- NO -	
3	All weather road connectivity	- NO -	
V. Major Complaints - B2V1			
1	PHE unfit water for consumption	- NO -	
2	RDD Delay in payments	- NO -	
VI. Major Complaints - B2V2			
1	PHE Unfit water → sheep & animal health clay depth not available for consultation		
2	Regular power cuts		

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awasir Muhim.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
1	1. Allotment of works being given to few influential people 2. Ambulances not available at PHC. 3. PHC without well equipped equipped laboratory 4. Executed works have short life span and same works needs management time and again
II	Major urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
	1. Receiving station (tower) at Manzgam. 2. Immediate completion of Hawkness water supply 3. Upgradation of roads to R.H.S. 4. Lady Doctor at PHC K.B. Pora. 5. Agriculture / Horticulture / sheep and animal husbandry office / centre or sub-centre. 6. Solar lights for Gopal Basti & allied Mohallas. 7. Improvement of L.T. & play field
III	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The initiative B2V Programme provides opportunity to visiting officer to listen the demands of general public directly & solve many problems faced by people are surfacing for their redressal. People now want action and execution of their demands so that B2V Programme becomes a success. people in general have high hopes from B2V Programme & have more responsive response from administration.

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Signature of the visiting officer
Name: Muzafer Ahmed

NOTES

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Joint initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayati Raj Department

**Mission Delivering Development
Mission Good Governance**



Government Of Jammu & Kashmir