



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

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LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (B2V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taragiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020
Srinagar

(Manoj Sinha)



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Haikas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the (Deputy) Commissioner's office.

09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, bicycles, prosthetic aids, universal health cards, Ayushman gold cards, or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by also taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaraz Muein. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which social sanitation has been targeted during Jan Abhiyan/ Awaraz Muein and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the Bujy booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself from giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14. The PRT members (Sarpanch, Panch, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them self-empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

15. The visiting officer shall also validate the Mission Antyodaya form and ease of using survey data in the gram sabha.

The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed; resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of SC&ST department with name of Sarpanch on it and also check and putting listing all the works executed last year and current year in the Panchayat.
- Evening Chitrapati - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGS plan.
- Discuss & pass resolution for UPI-FC plan.
- Read out list of Awaraz beneficiaries and ensure disbursement of instalment beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of handout, handi, Lath, Stunt, Band Puffer or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificate and other documents generated/ finalized during Jan Abhiyan/ Awaraz Muein.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of encyclopaedia/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

c) Holding of Mega Meta/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Pisciculture
 - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be reported and signed, resolution to be handed over to DC.
2. Visits and Inaugurations along with Sarpanch/ Panch/ BDC Chairman:
 - Launching projects
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V, both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Syed Gulzar Ahmed
- Designation: District Education planning Officer Budgam
- Department/ place of posting: Education (CEO Budgam)
- Mobile No: 9419010802
- Email ID: gulzar.syed820@gmail.com
- Home District: Budgam
- Dates of visit: 07-10-2020, 08/10 and 09/10/20

B) Locational details of Panchayat:

- Name of the Panchayat: Gutpora
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/ by DC): 241462
- Name of CD Block: SOIBLIGH
- Name of Tehsil: NARBAL
- Name of District: BUDGAM

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 02
- No. of hamlets in the Panchayat: 02
- No. of households in the Panchayat: 388
- Population (approx) of the Panchayat: 2075

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	RDD	Bashir Ahmed Dar	Works Supervisor	700681227
2	- do -	Farooq Ahmed Khan	T. A	7026643026
3	- do -	Gulzar Ahmed	GIS	9149451845
4	Sheep Husbandry	Ab. Sitar	Block Sup	9906780289
5	Animal H.	S. Nazir Ahmed	B.H.W	706629063
6	Agriculture	M. Yousuf Shah	Ag. Ext. Asst	880396576
7	LCDS	Humairah Rana	Supervisor	7889671311
8	Horticulture	GT. N. Dar	Sr. Hort. Tech	7026127984
9	CAPD	Munir Ahmad Mir	S. K	9906363937
10	Handicraft	bil. Ahmed Basha	Sr. Craft Inst	4541126235

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1	x	x	x
2	x	x	x
3	x	x	x
4	x	x	x
5	x	x	x

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Ghar is available in the Panchayat Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 01
- iii. No. of Gram Sabhas conducted since inception: 02
- iv. Date of last Gram Sabha: 12-09-2020
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: Approximately all executive works
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: Nil
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: 02
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: exhibition of low cost food at
Agri-seed Centre, Chitapur (30-9-2020)
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: Nil
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No panchayat body does not exist
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No N/A

- xxx Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No N/A
- xxxi Whether grievances redressal box is installed: Yes/ No Nil
- xxxii No of grievances received pertaining to Panchayat level: Nil
- xxxiii No of grievances disposed of at Panchayat level: Nil
- xxxiv Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No N/A
- xxxv Whether MGNREGA/ M*FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No N/A
- xxxvi Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
12 th Finance Commission	Yes/ No	BDO	Yes/ No	24.72	-
ICDS (Nutrition)	Yes/ No	BDO	Yes/ No	16.67	-
ICDS (Honorarium)	Yes/ No	BDO	Yes/ No	Nil	-
Mid-Day Meals (MDM)	Yes/ No	HM	Yes/ No	497	-
Own resources of Panchayat	Yes/ No		Yes/ No	-	-
Any other Scheme, if yes, indicate name:	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No (Panchayat body not exist)
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs _____ lakh N/A
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

If no, reason thereof: _____

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs 82480 lakh through govt account
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No ✓
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No ✓
- If no, reason thereof: Panchayat body not exist
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs Nil lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No ✓
- If no, reason thereof: Panchayat body not exist
- Also mention if it is being provided by someone else: Education Deptt by Zila Sarpanch
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No ✓
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) Nil
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh Nil
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No ✓
- If yes, whether approved by the Gram Sabha: Yes/ No _____
- If no, reason thereof: _____

2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works: No challenges as Panchayat body does not exist

F) Jan Abhiyan / Awami Muhim activities:

Have to be filed by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/her visit to the village.

1. Domicile Certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan / Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PHH	1710	82	209	16	UP
Non-PHH	1110	17	197	9	UP
WPI	—	—	—	10	UP
Students	951	82	89	—	—
Others	—	—	—	—	—

2. Category certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan / Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	—	—	—	—	—
ST	—	—	—	—	—
OBC	—	—	—	—	—
ALL	—	—	—	—	—
Other	—	—	—	—	—

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan / Awami Muhim	Pendency (No.)	Reasons of pendency
Mahol / Jamabandi	—	89	—	—
Mahol / Ordwan	—	28	—	—
Farad / Indekhab	—	1	—	—
Mutations	—	—	—	—

4. Birth / Death / Disability Certificates (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan / Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	—	—	—	—	—
Birth Certificates	—	—	—	—	—
Disability Certificates	—	—	—	—	—

5. Aadhaar seeding of Ration Card:

Category	Target	No. of total Ration Card Aadhaar seeded	Aadhaar seeding during Jan Abhiyan / Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	221+156	217+156	0	04	Aadhaar link not done yet
Non-PHH	177+159	162+159	03	30	—
Antyodaya Anna Yojana	16+18	14+18	0	0	—
	32	32	—	—	—

6. Health:

Scheme	Eligible Families / Individuals	Covered during Jan Abhiyan / Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	43	N/A Block	221	30/13	Because of link not available
Ayushman Bharat individuals cards	Faculty is not available	—	—	—	—
Janani Suraksha Yojna (JSY)	24	N/A	—	16	because of Covid-19

7. National Social Assistance Programme (NSAP):

Scheme	Eligible Families / Individuals	Covered during Jan Abhiyan / Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan / Awami Muhim	Total Aadhaar seeding
Old Age Pension	—	—	—	—	—	—	14
Widow Pension	—	—	—	—	—	—	—
Disability Pension	—	—	—	—	—	—	—

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	NA	-	85	-	Seeding outside	Nil	79
Assistance to Women in Distress	NA	-	21	-	-	-	17
Assistance to Physically Challenged Persons	NA	-	34	-	-	-	27

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	62	-	62	ND	-
National Family Benefit Scheme (NFBS)	-	-	0	0	-
PM Garib Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	-	-	-	-	-

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC	This year target population is 129102 but Social welfare is a changing agency, last verification by respective educational institutions representative going on last date is 30-11-2020			
Pre-Matric for ST				
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post-Matric for ST	-	-	-	-
Post-Matric for OBC	-	-	-	-
Post-Matric for Minorities	-	Some	-	-
Dr. Ambedkar EBC	-	-	-	-
National Merit-cum-Means (NMMSS)	-	Do	-	-
Merit-cum-Means Minority	-	-	-	-
PM's Special Scholarship for J&K (PMSSS)	-	-	-	-
National Talent Search Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSICSE)	-	-	-	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	340	Nil	241	99	Some of the beneficiaries have not been verified.
Kissan Credit Card	340	72	180	58	Lowland pattern not giving R cards

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	01	-	-	-
Innovative Poultry Production Programme	05	-	05	Bank facilities to be completed
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	15	-	15	do

13. Universal coverage Scheme *

Scheme	Total number of households	Households covered during Jan Aashiyana/ Azadi Ka Amrit Mahotsav	Penalty (No.)	Reasons of penalty
1. Health Schemes				

14. School Amenities:

- No. of schools in the Gram Panchayat: 23
- No. of schools with Ramp Facility for Children with Specific needs: 23
- No. of schools with drinking water facility: nil
- No. of schools with electricity connection: 23
- No. of schools with toilet facility:
 - For Boys: 23 (indicated)
 - For Girls: 23 (indicated)
- No. of schools with girl students (Gir/ Co-Ed schools): 23
- No. of such schools installed with Sanitary Napkin Vending Machines: nil
- No. of such schools installed with incinerators: nil

15. Basic Services:

- No. of habitations with over 250 souls: 21
- No. of habitations with over 250 souls in the GP without road connectivity: 21
- If yes, whether these roads have been surveyed: Yes/No Yes
- No. of habitations with less 250 souls in the GP without tar weather road: 23
- Is there any habitation or mohalla which is yet un-electrified: Yes/No No
- If yes, names and approx. no. of households:

(a) _____	thruout _____	households
(b) _____	thruout _____	households
(c) _____	thruout _____	households
- Remarks/ explanation: _____

- Total no. of households without electricity connection in the GP: nil
- Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/No Yes
If yes, details: under GP
- Approximate no. of wooden poles: 100
- Are there any areas where barbed wire is used for electric supply: Yes/No No
If yes, name of the habitation(s): _____
Approximate length: _____ metres
Approximately what %age of total wire length in GP is barbed wire: _____

- No. of households without tap water supply in the GP: under GP

16. Pradhan Mantri Awas Yojana (PMAY)

- Cumulative Target: 579 (No.)
- No. of households sanctioned with credit accounts during Jan Aashiyana/ Azadi Ka Amrit Mahotsav: nil
- No. of households to which credit account released during Jan Aashiyana/ Azadi Ka Amrit Mahotsav: nil
- No. of houses completed in 2020-21: nil
- No. of houses completed during Jan Aashiyana/ Azadi Ka Amrit Mahotsav: nil
- No. of houses under construction: nil

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/No No
- If yes, has the CSC been constructed: Yes/No No
- Whether the CSC is functional: Yes/No No
- No. of CSCs taken up during Jan Aashiyana/ Azadi Ka Amrit Mahotsav: nil
- No. of CSC completed during Jan Aashiyana/ Azadi Ka Amrit Mahotsav: nil
- Any issue regarding water connection and sewage disposal to CSC: _____

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/No Yes
- If yes:

of Funds allocated to the Panchayat: Rs. <u>28.96</u>	lakh
of No. of works approved: <u>182</u>	

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 01
 d) No. of works completed during Jan Abhiyan/ Awami Muhim: N/A
 e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 1000
 f) Wages due for 'e' above: Rs. 0.15 lakh
 g) Wages paid out of 'f' above: Rs. 0.15 lakh
 h) Any grievance related to MGNREGA: 2

19. 14th FC Award:

- i) Allocation under 14th FC for four years: Rs. 32.18 lakh
 ii) Whether Action plan prepared for all years: Yes/ No Yes
 iii) No. of works as per the Action Plan: 19
 iv) Whether approval accorded to the whole Plan by the DPC: Yes/ No Yes
 v) No. of works for which technical sanction accorded by the XEN: 19
 vi) No. of works authorized by the Halka Panchayat: 19
 vii) No. of works taken up during Jan Abhiyan/ Awami Muhim: N/A
 viii) No. of works completed during Jan Abhiyan/ Awami Muhim: 02
 ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs. 2.00 lakh
 x) Total expenditure on HRA/soft as on date: Rs. 7.46 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti		N/A		
4	PDD				
5	Others				

b. UT Capex:

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti		N/A		
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY	0	0	0	0
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (WFO)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i) No. of complaints received: 2
 ii) No. of complaints resolved: 30
 iii) Constraints faced in delivery of services: 1

22. Others:

- i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No Yes
 ii) If yes, total number of beneficiaries identified in the Panchayat: N/A

G) Activities during BzV3:

DAY 1:

1. Whether meeting held with ROC/ Panchayat members/ prominent citizens Yes/ No ☒
2. No. of Panchayat Members present all 12 Panchayat members
3. Issues raised during the meeting
 1. Issues regarding water (hand 3000000)
 2. P.H. water availability of drinking water
 3. P.D.D. Ramachandran 11/11 road work of P.D.D. 1000000

4. Important establishments/ institutions visited. Please tick:

1. School ☒
2. P.H./O.C. ☒
3. Veterinary clinic ☒
4. Anganwadi centre ☒
5. P.D.D. station depot ☒
6. Any religious establishment ☒
7. Government offices ☒

at _____
to _____
on _____

8. Any other _____

9. Total number of wards in the Panchayat 6/7
10. No. of Wards Sabha held 2/1
11. No. of villagers present during the Ward Sabha 25
12. Whether any resolution passed Yes/ No ☒
13. Citizen Information Board status Yes/ No ☒
14. Wall painting of works of 2019-20 completed Yes/ No ☒
15. Name of the departments whose works displayed in the paintings
 1. P.D.D.

DAY 2:

1. Gram Sabha

1. Location of Gram Sabha Panchayat School Guntapara
2. No. of villagers present during the Gram Sabha 25
3. Whether resolution passed for MCDR/SGA Plan Yes/ No ☒
4. Whether resolution passed for 10% ST, SC, BC Yes/ No ☒
5. Whether list of Agency beneficiaries read out Yes/ No ☒
6. No. of eligible beneficiaries covered Nil
7. Whether list of pension beneficiaries read out Yes/ No ☒
8. Whether people made aware about the Covid-19
 - Use of masks Yes/ No ☒
 - Sanitizers Yes/ No ☒
 - Social Distancing Yes/ No ☒
9. Whether Panchayat Newsletter distributed Yes/ No ☒
10. Whether any major cultural/ social/ sports event held Yes/ No ☒

Details thereof Cultural activity held at G.M.S. Guntapara

2. Details of scheme beneficiaries/ services distribution

11. No. of Domestic certificates distributed 90
12. No. of sports kits distributed 25
13. No. of students distributed uniforms/ bags/ books 12

- ⑥ No. of bicycles/prosthetic aids distributed Nil
 ⑦ No. of scholarships distributed Nil
 ⑧ No. of Ayushman Bharat - golden cards distributed Nil
 ⑨ No. of Aar Health Cards distributed Nil
 ⑩ Others Nil

Whether any water conservation work started? Yes/No ☒

Details thereof _____

Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Handicrafts/ Handloom/ Pisciculture etc. held Yes/No ☒

Details thereof _____

28 Whether Panchayat Acharan activity held? Yes/No ☒

29 Brief description of the activity _____

DAY 3:

I. Mahila Sabha:

- 1 Attendance Yes
 2 Resolution passed if any 10
 3 Issues raised

- 1 Non availability of Tap water
 2 Non availability of Health Centre
 3 Non availability of Animal Husbandry etc.
 4 Handicraft Centre to be set up

II. Bal Sabha:

- 1 Attendance Yes
 2 Resolution passed if any 10

A. RESUME (PANCH)

- 1 Sports field
 2 Children park
 3 Providing drinking water to land below
 4

III. Works completed/inaugurated under BZV:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Cost of Lane from House 6	1.30	—	Yes	Yes
2	Cost of 1st to 4th of Street				
3	Slabbed in this				
4	Cost of drain from House 6 to 1st	1.10	—	Yes	Yes
5	Cost of drain				

Important Note: At least one work/demand as reflected in BZV1/BZV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	—	—	—	—	—
2	—	—	—	—	—
3	—	—	—	—	—
4	—	—	—	—	—
5	—	—	—	—	—

S. No	Name of work and Department	Cost (Rs. in lakhs)	Whether identified under BSV1/BSV2/ Others (Please Specify)	Whether AIT/TS approved	Whether physically started	
					Yes/No	If No, Status
1	Development of 2 panchayat school KSD	2.50	Yes	Yes	Yes	up
2						
3						
4						
5						

IMPORTANT NOTE:

1. New works to be identified by Gram Panchayat. Gram Sabha preferably selected out of priority works of BSV1 and BSV2.
2. At least one work to be identified and started. Foundation stone to be laid by the visiting Officer.

VI. Other-Progress of PMAY beneficiary

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2)

S. No	Particulars	Action taken	Remarks
1. Urgent Public Measurements Demands - B2V1			
1	Water supply improvement	not feasible as per condition	
2	road to panchayat school	will be done as per condition	
3	Water supply to panchayat school	as per condition	
4	Implementation of L.T.	under progress	
5	Implementation of water supply scheme	the demand stands submitted under B2V1 provision	
6	Imp. of National highway	same has been forwarded to A.P. Government & request to the Govt. for A.P. Govt. to take up the work	
2. Urgent Public Measurements Demands - B2V2			
1	K.D. 3 section established	as per condition	
2	Water supply improvement	not feasible as per condition	
3	Implementation of water supply scheme	the demand stands submitted under B2V2 provision	
4	Implementation of L.T.	under progress	
5	Implementation of water supply scheme	the demand stands submitted under B2V2 provision	
6	Implementation of water supply scheme	the demand stands submitted under B2V2 provision	
7	Implementation of water supply scheme	the demand stands submitted under B2V2 provision	

S. No.	particulars	Action taken	Remarks
II. Major Problems - 8207			
1	Land Settlement	no action taken by the concerned Dept.	
2	Transport facility	requested to the concerned Dept.	
3	Drinking water	proposed to be covered under the concerned Dept.	
4	HT/LT lines	work taken up by the concerned Dept. & in progress	
5	—	—	—
III. Major Problems - 8208			
1	Land Settlement	yet pending in the Dept.	
2	Drinking water	proposed to be covered under the concerned Dept.	
3	Removal of HT lines	yet to be done by the concerned Dept.	
IV. Major Complaints - 8209			
1	Land Settlement	no action by the concerned Dept.	
2	Drinking water	no action taken in the Dept.	
V. Major Complaints - 8210			
1	IC DS Centre	yet lying in the concerned Dept.	
2	HT/LT	work continued by the for concrete	

II) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Any major complaint brought to the notice of the visiting officer:

Major complaint brought to the notice in land settlement of the residents of village Bhatpur for the last 10 years due to which villagers suffer a lot.

2. Major issues/points identified: the measures initiated during the visit and those attended to:

Construction of protection wall (Band) on road side for Bhatpur School to the House of Govt. High School and proper demarcation of wild life land to that residents may not suffer settlement band on farm land at Bhatpur.

3. Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The Sand Crp in flood prone area and needs immediate action from the concerned Dept. like PHE, Revenue, Irrigation, PDS etc. The IC DS centre need enlargement of accommodation and last plan action of concrete in nearby area.

Signature of the visiting officer
Name: Sandesh Kumar Shrivastava
DEPT. of P.W.D.

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Government Of Jammu & Kashmir