



# Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



**Jammu & Kashmir**  
**New Vision**  
**New Horizon**



LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ DHAWAN  
SINAGAR

## Message

I am delighted to learn that the 2<sup>nd</sup> version of the much-welcomed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 27<sup>th</sup> to 31<sup>st</sup> October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any skilfulerke and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Surwai (Awami Surwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Fara-e-Haqooq) - Public Service Delivery and Umrat Gram Abhiyan (Deh Tarqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14<sup>th</sup> September, 2020

Srinagar

(Manoj Sinha)

**B2V1: June 20-27, 2019**

---

**B2V2: November 25-30, 2019**

---

**B2V3: October 02-12, 2020**



S.V.R. Subrahmanyam, IAS



Chief Secretary  
Jammu & Kashmir

## Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village'- and the Government's decision of delegating funds, functions and functionalities to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on awareness and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-*Jan Abhyan/Awami Muhim*, with its three intertwined and inter-connected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government PRI interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to utilize the skills of officers to various Panchayat Rajpaas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officers alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(S.V.R. Subrahmanyam)

# **Jan Abhiyan**

---

**September 10-30, 2020**

## General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given date/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awaraj Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGS and 15<sup>th</sup> FC plan, list of Awaraj beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with EDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awaraj Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGS and 15<sup>th</sup> FC plan with or without changes. A detailed resolution on return. He/she should also read out the list of Awaraj beneficiaries and ineligible/ dead/ migrated beneficiaries in the Gram Sabha and ensure weeding out of any should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards, or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filing the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PR members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.



# Schedule for the Visiting Officer

## Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupai – informal discussions.

## Day 2: Mela/ Mega event

### a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGS plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awasz beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Mukhad Natak, Ladli Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### bi) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awam Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

c) Holding of Mega Melas/ IEC activities of different departments, especially those involved with Individual Beneficiaries;

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Eoli Bacheo, Boli Pichu and others.
- Activities/ exhibitions/ information campaigns of the following departments:
  - Animal/ Sheep Husbandry
  - Agriculture
  - Horticulture
  - Handloom/ Handicrafts
  - Youth Services and Sports
  - Floriculture
  - Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

### Day 3:

1. Holding of Mela/ Sabha/ Eal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Sampada/ Pancha/ EDC Chairman:
  - Launching projects.
  - Projects completed in last month under JSP/ IC/ MGNREGS/ Eaz/ any other CSS/ District/ State Sector scheme.
  - Gana Praveesh ceremonies of houses completed under PMAY/ distribution of gifts.

### IMPORTANT NOTE

- a. Visiting Officer to ensure that Hav/she visits all works completed under RAY and inaugurates them. Hav/she has to ensure that AT LEAST one work has definitely been completed under Eaz both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under RAY out of priority demands is identified, fundable, started and completed during his/her visit.

## Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filed in by the visiting officer in June/ November, 2019.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (\*) already filed in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
  - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
  - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
    - ✓ 14<sup>th</sup> FC
    - ✓ BzV grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists
  - MGNREGA draft plan document for the year 2021-22.
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awasas beneficiaries.
  - List of pension beneficiaries.
6. Lists of beneficiaries for
  - various certificates/ benefits to be distributed by the visiting officer.
  - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filed - one copy.
2. Ward Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awasas beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

# Back to Village (B2V3)

October 02-12, 2020

To be filled up by the Reporting Officer during his/her visit to the Panchayat. Needs marked with asterisk (\*) have to be filled by the District Administration before the survey is conducted by the visiting officer.

## A) Details of Reporting Officer:

- Name: Asif Ahmad, IAS
- Designation: Assistant Commissioner, Office
- Department/Place of posting: Agriculture (Assistant)
- Mobile No: 990663533
- Email ID: asif.ahmad@jksb.com
- Home District: Anantnag
- Date of visit: 02-10-2020 , 09-10-2020

## B) Locational details of Panchayat:

- Name of the Panchayat: Muzammas
- Local Government Directory (LGD) code of the Panchayat: 211669  
(To be sourced from Rural Development Department by DDO)
- Name of CD Block: K. Poda
- Name of Tehsil: Panjkulam
- Name of District: Anantnag

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 02
- No. of hamlets in the Panchayat: 12
- No. of households in the Panchayat: 707
- Population (approx) of the Panchayat: 1592

**D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

S. No.	Department	Name	Designation	Contact Number
1	DCO	Dr. Anil Kumar	DCO	9800190000
2	DCO	Dr. Anil Kumar	DCO	9800190000
3	DCO	Dr. Anil Kumar	DCO	9800190000
4	DCO	Dr. Anil Kumar	DCO	9800190000
5	DCO	Dr. Anil Kumar	DCO	9800190000
6	DCO	Dr. Anil Kumar	DCO	9800190000
7	DCO	Dr. Anil Kumar	DCO	9800190000
8	DCO	Dr. Anil Kumar	DCO	9800190000
9	DCO	Dr. Anil Kumar	DCO	9800190000
10	DCO	Dr. Anil Kumar	DCO	9800190000

**D-ii) Details of absent employees vis-a-vis list furnished by the DC:**

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

**E) Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- i. Whether Panchayat Office is available in the Panchayat  Yes /  No / Under construction  
 If yes, whether functioning in Own building/ Other government building/ Private building  
 If no, whether land is available for construction of Panchayat Office  Yes /  No

**ii. Facilities available in the Panchayat Office:**

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/No	
Computer printer in Panchayat Office	Yes/No	
Telephone in Panchayat Office	Yes/No	
Toilet facility available in Panchayat Office	Yes/No	
Electricity available in Panchayat Office	Yes/No	
Water connection available in Panchayat Office	Yes/No	
Bank Branch available in the Panchayat	Yes/No	

Whether the documents and Accounts Registering books are prepared  Yes/  
Missing Order & prepared at each and register

If No. Missing Order to get the register prepared in further process and on time

## 2. Functionality:

### 2.1. General activities:

1. Are Ward Sabha meetings being held?  Yes/No
2. No. of Ward Sabha meetings held since inception: 07
3. No. of Gram Sabhas conducted since inception: 04
4. Date of last Gram Sabha: 22.02.2020
5. Are all plans approved in Gram Sabha?  Yes/No
6. Is the minimum quorum of 25% being observed in all Ward/Gram Sabhas?  Yes/No
7. Are Ward Sabha/Gram Sabha resolutions attached with all plans?  Yes/No
8. Is the Approving Authority checking Ward Sabha/Gram Sabha resolutions?  Yes/No
9. Has Social Audit Committee been formed?  Yes/No
10. Social audit being conducted by the Committee?  Yes/No
11. No. of works audited by the Social Audit Committee: \_\_\_\_\_
12. Has Panch Samit been constituted?  Yes/No
13. Has the Panch Samit approved the Village Action Plan?  Yes/No
14. No. of meetings of Panch Samiti held: None
15. Biodiversity Management Committee constituted?  Yes/No
16. No. of BMC meetings held: 01
17. Is a register of all previous works/assess in the Panchayat being maintained?  Yes/No
18. Have wall paintings of works executed for 2019-20 been done in the Panchayat?  Yes/No
19. Are Poshan Abhiyan activities being held in the Panchayat?  Yes/No
20. What and where was the last activity held: Distribution of food, seeds, water  
regarding COVID-19, weight monitoring at Anganwadi Center
21. Have Health & Family Welfare Advisory Committee (HF&WAC) & Village Health Sanitation & Nutrition Committee (VHENC) been constituted under the Sarpanch?  Yes/No
22. No. of meetings of HF&WAC & VHENC meetings held: None
23. Is the name of Sarpanch displayed on given information boards of all RD&FR schemes?  Yes/No
24. Are Sarpanchs being involved in start/inauguration of activities?  Yes/No

- xxx. Whether projects have been assigned by the Sarpanch to the Panchayat? Yes/No
- xxx. Whether drawings required have been included? Yes/No
- xxx. How many drawings required pertaining to Panchayat level? 03
- xxx. No. of drawings issued of all Panchayat level? 03
- xxx. Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/No
- xxx. Whether all MGNREGS/ JALPO payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes
- xxx. Bank Account opening receipt of funds

Name of the Scheme	Separate bank account opened	Digital signature obtained Sarpanch	Funds received	Balance in the account as on date its intial	Amount of payment made by Sarpanch (since opening of account)
1st Finance Commission	Yes/No	<u>Secretary</u>	Yes/No	<u>265000</u>	
ICDS Awaraid	Yes/No	<u>Secretary</u>	Yes/No	<u>5450</u>	<u>25465</u>
ICDS (Functional)	Yes/No	<u>Secretary</u>	Yes/No	<u>Nil</u>	<u>631575</u>
Mid Day Meal (MDM)	Yes/No	<u>Secretary</u>	Yes/No	<u>Nil</u>	
Other schemes of Panchayat	Yes/No	<u>Secretary</u>	Yes/No	<u>Nil</u>	
Any other Scheme (Type, intial name)					

*Handwritten notes:*  
 50000/-  
 10000/-  
 10000/-  
 10000/-  
 10000/-

16

Working Officer or a person in charge of the bank and enter the name therein. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

**2.2. Integrated Child Development Scheme (ICDS):**

- A. Is the Panchayat/ Sarpanch purchasing materials to run ICDS at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/No  
 If not, reason thereof: \_\_\_\_\_  
 Also mention if it is being purchased by someone else: Secretary
- B. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/No  
 If not, reason thereof: \_\_\_\_\_
- C. Expenditure incurred on procurement through Sarpanch? Yes/No
- D. Is the Panchayat/ Sarpanch paying honorarium to Nangas/ Helpers directly at Panchayat level? Yes/No

If no reason thereof: Expenditure not being implemented yet.

Expenditure incurred on buying of honorarium through Sarpanch: Rs. Nil lakh

Whether the record on account of purchase of material and payment of honorarium is being maintained by the Panchayat: Yes/ No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same

### 23. Midday Meal (MDM) Scheme:

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry rations under MDM in the schools: Yes/ No

If no reason thereof: \_\_\_\_\_

Expenditure incurred on Mid-Days Meals/ food items through Sarpanch: Rs. Nil lakh

Whether the Panchayat/ Sarpanch is providing dry rations to the school children in the Panchayat: Yes/ No

If no reason thereof: \_\_\_\_\_

Also mention if it is being provided by someone else: Meal of inspection and

Teacher's exchange

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same

Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. Nil lakh

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no reason there of: \_\_\_\_\_

### 24. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works:

i. Demotivated Panchayat.

ii. Panchayat does not have its own building.



## F) Jan Abhiyan/ Awami Muhim activities:

(How to be filed by the District Administration before the booklet is handed over to the VSOs office. Working officer will confirm the figures pro-vided by the Administrators by conducting local inquiry during their service in the field.)

### 1. Domicile Certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Habitants	192	10	480	Nil	
Non-Habit	259	11	480	Nil	
WAR	Nil	-	-	-	-
Students	405	11	480	Nil	
Others	2.5	11	480	Nil	

### 2. Category certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
MC	Nil	-	-	-	-
SI	Nil	-	-	-	-
OCB	15	02	15	Nil	
PLC	Nil	-	-	-	-
PPA	Nil	-	-	-	-

### 3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Revenue/ Jamedars	461	350	Nil	
Revenue/ Chowdars	659	350	Nil	
Revenue/ Jamedars	1030	570	Nil	
Mutations	45	0	-	-

### 4. Birth/ Death/ Disability Certificates (for period beginning from April 1, 2000)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

### 5. Aadhaar seeding of Ration Card :

Category	Target	No. of Total Ration Cards Aadhaar seeded	Aadhaar seeding during Jan Abhiyan/ Aarati Muhim	Pendency (No.)	Reasons of Pendency
PHH	154	154	110	Nil	-
Non-PHH	65	67	60	07	-
ADARSH Aadhaar Yojana	17	17	08	09	-

### 6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total covered	Pendency (No.)	Reasons of pendency
Agri-man Ethical families with golden cards	130	Nil	14	-	Documents not submitted
Agri-man Ethical Individuals Cards	450	Nil	14	-	-
Janani Suraksha Yojna USG	Nil	-	-	-	-

### 7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Aarati Muhim	Total Aadhaar seeding
Old Age Pension	25	Nil	19	06	Sanction pending	Nil	19
Widow Pension	Nil	-	-	-	-	-	-
Disability Pension	Nil	-	-	-	-	-	-

### 8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awasat Mahim	Total covered	Pendency (No)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awasat Mahim	Total Aadhar seeding
Old Age Pension	10	Nil	13	06	Spent	Nil	10
Assistance to Women in Distress	20	Nil	15	05	Spent	Nil	15
Assistance to Physically Challenged Persons	10	Nil	07	03	Spent	Nil	05

### 9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awasat Mahim	Total covered	Pendency (No)	Reasons of pendency
PM's Matru Vandana Yojana (PM-MVY)	47	Nil	21	26	Records not submitted
National Family Benefit Scheme (NFBS)	Nil	-	-	-	-
PM Careless Kalyan Anna Yojana	599	Nil	454	145	Ration card circulation
Minimum Wages project for registration of construction workers	350	100	250	100	Cards not issued

### 10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awasat Mahim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Metric for SC				
Pre Metric for ST				
Pre Metric for OBC				
Pre Metric for Minorities				
Post Metric for SC				

} Data available on request

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST	35	Nil	35	Not Applicable
Post Matric for OBC	}	Information available on National Merit cum Means	-	-
Post Matric for Minorities				
Dr. Ambedkar FBE				
National Merit cum Means (NMSM)				
Merit cum Means Minority				
Post Graduate Scholarship for J&K (NMSM)				
National Talent Search Scheme				
National Scheme for Incentives to Girl Child for Secondary Education (NS GSEI)	Nil	Nil		

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM KISAN)	308	03	308	Nil	-
Green Credit Card	308	03	308	Nil	-

### 12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	Nil	-	-	-
Program on Poultry Production Programme	Nil	-	-	-
Integrated Development of Small, Goats and Rabbits - Sheep Farm	Nil	-	-	-

### 13. Universal coverage Scheme \*

Scheme	Total number of Households *	Households covered during Jan Abhiyan / Aarogya Mahila *	Pendency (No)	Reasons of pendency
A Health Scheme	496	250	15	Trust coverage provision

### 14. School Amenities:

- No. of schools in the Gram Panchayat: 07
- No. of schools with Ramp Facility for Children with Specific needs: 06
- No. of schools with drinking water facility: 06
- No. of schools with electricity connection: 07
- No. of schools with toilet facility:
  - For Boys: 07
  - For Girls: 07
- No. of schools with girl student toilets / Un-aided schools: 05
- No. of such schools installed with Sanitary Napkin Vending Machines: Nil
- No. of such schools installed with incinerators: Nil

### 15. Basic Services:

- No. of habitations with over 250 souls: 14
- No. of habitations with over 250 souls in the GP without road connectivity: 01
- If yes, whether these roads have been maintained: Yes/No
- No. of habitations with less than 250 in the GP without fair weather road: 07
- Is there any habitation or mahala which is yet un-electrified: Yes/No
  - If yes, names and approx no. of households:
    - (a) \_\_\_\_\_ Gramet: \_\_\_\_\_ Households
    - (b) \_\_\_\_\_ Gramet: \_\_\_\_\_ Households
    - (c) \_\_\_\_\_ Gramet: \_\_\_\_\_ Households

Remarks/ explanation: \_\_\_\_\_

- vi Total no. of households without electricity connection in the GP 50
- vii Is there any habitation/ area where bare/ wooden poles are used for electric supply? Yes/No  
If yes, details Chaudhgaru wada - 10000 Poles, Panchgaru, 1000 Poles
- viii Approximate no. of wooden poles 2000
- ix Are there any areas where barbed wire is used for electric supply? Yes/No  
If yes, name of the habitation? \_\_\_\_\_  
Approximate length \_\_\_\_\_ metres  
Approximately what %age of total wire length in GP is barbed wire \_\_\_\_\_
- x No. of households without tapped water supply in the GP 510

**16. Pradhan Mantri Awas Yojana (PMAY)\*:**

- i Cumulative Target 60 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: 350
- iii No. of households to which 1st instalment released during Jan Abhiyan/ Awami Muhim: Nil
- iv No. of houses completed in 2020-21: Nil
- v No. of houses completed during Jan Abhiyan/ Awami Muhim: Nil
- vi No. of houses under construction: Nil

**17. Community Sanitary Complex (CSC) Status:**

- i Whether CSC sanctioned in the Gram Panchayat: Yes/ No
- ii If yes, has the CSC been constructed: Yes/ No
- iii Whether the CSC is functional: Yes/ No
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: Nil
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim: Nil
- vi Any issue regarding water connection and sewage disposal in CSC  
Water supply yet to be started.

**18. MGNREGA:**

- i Whether MGNREGA Plan 2020-21 has been approved: Yes/ No ✓
- ii If yes:
  - a) Funds allocated to the Panchayat: Rs 100 lakh
  - b) No. of \_\_\_\_\_ 13

6) No. of works started during Jan Abhyas/Awaraj Muhim' 08

7) No. of works completed during Jan Abhyas/Awaraj Muhim' Nil

8) No. of person days performed during Jan Abhyas/Awaraj Muhim' 25.20

9) Wages due for 'a' above' Rs. Nil lakh

10) Wages paid out of 'a' above' Rs. Nil lakh

11) Any grievance related to MCH cases Nil

19. 1a<sup>th</sup> FC Award:

i. A total of one lakh RS for four years: Rs. 26,500 lakh

ii. Whether action plan prepared for all years: Yes No

iii. No. of works as per the Act of Plan 7

iv. Whether approval received from whole Plan by the DDC: Yes No

v. No. of works for which tenders sent & accepted by the Xion: All

vi. No. of works authorized by the Judge: 7

vii. No. of works taken up during Jan Abhyas/Awaraj Muhim': 05

viii. No. of works completed during Jan Abhyas/Awaraj Muhim': 05

ix. Expenditure made during Jan Abhyas/Awaraj Muhim': Rs. 9 lakh

x. Total expenditure on MCH Software on dates: Rs. Nil lakh

20. Works Under Capex and CSS:

a. District Capex:

S. No.	Department	No. of substantial works taken up during Jan Abhyas/Awaraj Muhim'	No. of substantial works completed during Jan Abhyas/Awaraj Muhim'	Payments made during Jan Abhyas/Awaraj Muhim' (RS in lakh)	Remarks
1	RDS	01	01	5 lakh	
2	PWD	01	01	2.5 lakh	
3	M.S. Works	Nil	-	-	
4	FOI	01	01	Pending	
5	Other	-	-	-	

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakhs)	Remarks
1	RGD	Nil			
2	PWD	02	02	5.20 Lakhs	
3	Jt. Shadi				
4	RID				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakhs)	Remarks
1	Samagra Shiksha	Nil			
2	MUDRA	Nil			
3	Jt. Shadi Mission (JSEI)	Nil			
4	Jt. Shadi Mission (JSEI)	Nil			
5	NIP	Nil			
6	Others (Special)				

25

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received: 03
- ii. No. of complaints resolved: Nil
- iii. Constraints faced in delivery of services:

Most of the work/demand reported in R.V. is related with communication with concerned departments - they faced administrative delay/ procedural delay and financial constraint as per above.

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- ii. If yes, total number of beneficiaries identified in the Panchayat: \_\_\_\_\_



# G) Activities during B2V3:

## DAY 1:

1. Whether meeting held with BCC/ Panchayat members / prominent citizens Yes/ No  Yes

2. No. of Panchayat Members present: 01

3. Unrecorded things mentioned are:

1. Water supply facility to be given.
2. an internet facility during winter
3. for mobile facility
4. Post-Box connectivity

4. Important establishments/ institutions visited if case field

1. Schools
2. PHC/CHC
3. Veterinary clinic
4. Anganwadi centre
5. PDS/Balika depot
6. Any industrial establishment
7. Government offices

8. Nil

9. Nil

10. Nil

11. Any other: \_\_\_\_\_

12. Total number of words in the Panchayat: 07

13. No. of Ward Sabha: 04

14. No. of villagers present during the Ward Sabha: 250

15. Whether any issue expressed Yes/ No  Yes

16. Given Information Board visited Yes/ No  Yes

17. Self-cleaning of roads of area inspected Yes/ No  Yes

18. Name of the departments whose works displayed in the banners  
\_\_\_\_\_

2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**DAY 2:**

Gram Sabha

Location of Gram Sabha: Govt. High School, Haldwari

No. of villages present during the Gram Sabha: 10

Whether resolution passed for MGNREGS Plan? Yes / No

Whether resolution passed for IS\* FC Plan? Yes / No

Whether list of Awaaz beneficiaries read out? Yes / No

No. of ineligible beneficiaries returned: \_\_\_\_\_

Whether list of eligible beneficiaries read out? Yes / No

Whether people made queries about the Gram Sabha?

• Use of maps: Yes / No

• Handbills: Yes / No

• Speech / standing: Yes / No

Whether Panchayat Newsletter distributed? Yes / No

Whether any mega natural / social sports event held? Yes / No

Decide thereon: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Details of scheme benefits extended / services distribution

a) No. of Domicile certificates distributed: 1

b) No. of sports kits distributed: 22

c) No. of students distributed uniforms / bags / books: NA

- cf No. of tricycles/ two-wheelers distributed Nil
- cf No. of scholarships distributed: Nil
- cf No. of Ayushman Bharat - golden cards distributed Nil
- cf No. of JSK Health Care distributed Nil
- cf Others \_\_\_\_\_

xi) Whether any water conservation work carried out? NO  
 Details thereof \_\_\_\_\_

xii) Whether any major event of any other department, especially those involved in Indians, beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Handloom/ Floriculture etc. held? NO  
 Details thereof \_\_\_\_\_

xiii) Whether Poshan Abhiyan activities held? NO  
 Brief description of the activity \_\_\_\_\_

**DAY 3:**

*Back to village programme was restricted to 2nd day only.*

**I. Mahila Sabha:**

- i) Attendance \_\_\_\_\_
- ii) Resolution passed, if any \_\_\_\_\_
- iii) Issues raised
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_

**II. Bal Sabha:**

- i) Attendance \_\_\_\_\_
- ii) Resolution passed, if any \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**B. Works completed/Inaugurated under B2/A**

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Shiksha Khand, Khandi, Khandi Khandi Khandi Khandi Khandi Khandi Khandi	5.5	20/01/2020	No	Yes
2					
3					
4					
5					

Important Note: All works and work / schemes as reflected in B2/A/B2/A to be physically and financially completed in every Financial year and inaugurated by visiting Officer.

**B. Other works completed/Inaugurated**

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2/V1/B3/V2/ others (Please Specify)	Whether A0/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

**IMPORTANT NOTE:**

- New works to be identified by Gram Panchayat / Gram Sabha preferable selected out of priority works of I-VI and II-VI.
- At least one work to be identified and started - Samadhi on stone to be laid by the visiting Officer.

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Allocation of new water schemes	Work Tendersed	
2	upgradation of health centre	Nil.	
3	Construction of bridge	Complete	
4	upgradation of line of four lumpy	Nil	
5	Construction of various building.	Nil	
6	Adequate infrastructure for edu. depts	-	
7	Construction of Prastha ghar	-	
II. Urgent Public Requirements/ Demands - B2V2			
1	Allocation of water scheme.	Work Tendersed	
2	upgradation of health centre	Nil	
3	Construction of bridge	Complete	
4	Allocation of Veterinary centre	Nil	
5	Construction of Prastha ghar	Nil	
6	Line road from market to charhat.	Nil	
7	upgradation of Edu. Institute	Nil	

Sl. No	Particulars	Action taken	Remarks
III. Major Problems - B2V1			
1	Inadequate <sup>drinking</sup> water facility	Nil	
2	Inadequate health facility	- do -	
3	Damage poles & power supply	- do -	
4	Link roads not paved	- do -	
5	Education facility not adequate	- do -	
IV. Major Problems - B2V2			
1	Drinking water related issues	Nil	
2	Health facility inadequate	- do -	
3	Link roads need paving	- do -	
V. Major Complaints - B2V1			
1	Drinking water related	Nil	
2	Health facility related	- do -	
VI. Major Complaints - B2V2			
1	Drinking water issues	- Nil -	
2	Health facility	- do -	

... 2019 or 2020 or during Jan Aashraya Aamli Yojna

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Any major concerns brought to the notice of the visiting officer:  
 People of Masumbar have major concerns regarding drinking water and health facility related.

2. Major water supply demand that was/were reflected earlier but have not been addressed so far:  
 Drinking water and upgradation of health centre of this block for main demand to life life-line water supply.

3. Overall assessment of visit and suggest the: (The visiting officer to assess the overall assessment to be recorded in the visit report concerning a quarterly)  
 People of Masumbar have a water problem of untreated drinking water and inadequate health facility. These two problems need to be treated as soon as possible. Health subcentre needs to be up-graded to PHC with a facility of a Doctor.

*(Signature)*  
 District Inspector  
 Masumbar



## NOTES

Demands forwarded by Muzammar Foundation

1. Drinking water facility to be given to all of the tube wells. All the permanent facility of supply of fully treated water is present.

2. Industrial wastewater facility to be provided

3. Paved area of: Huzarpara Road, Dalipara Road.

4. A well established PSC to be provided.

Demands forwarded by Chandernagar.

1. Health facility center to be established

2. Renovation of schools.

3. Separate toilet block for girls and boys in school.

4. Electricity poles to be replaced by iron pipes.

5. Drinking water facility to be upgraded; replacement of damaged pipes in Pandit Mahalpa.

6. Upgradation of girls middle school to high school.

Joint initiative by  
**Planning, Development & Monitoring Department**  
and  
**Rural Development & Panchayati Raj Department**

**Mission Delivering Development  
Mission Good Governance**



**Government Of Jammu & Kashmir**