



Mission Delivering Development
Mission Good Governance



Government Of Jammu & Kashmir

REDMI NOTE 5 PRO
MI DUAL CAMERA



Joint initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayati Raj Department

REDMI NOTE 5 PRO
MI DUAL CAMERA

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer
ii	<p>Major complaint brought to the notice of the Visiting Officer</p> <p>The major complaint brought to the notice of the Visiting Officer is that the Cribben Cards were not available issued over the village in the area. The cards were not available in the village. The main reason for this is that the cards were not available in the village. The main reason for this is that the cards were not available in the village. The main reason for this is that the cards were not available in the village.</p>
ii	<p>Major urgent public demands) not accurate selected earlier but have not been addressed so far</p>
01)	<p>Major - Cribben Road (between Canal road) to be made available.</p>
02)	<p>Availability of Transformers & electric Poles (Removal of wooden poles)</p>
03)	<p>Construction of Tube wells at different locations in the area.</p>
iii	<p>Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with favorable suggestions.)</p>
	<p>Satisfactory, however demands of General Public needs to be addressed on priority basis. Especially, with regard to demands pertaining to PUE / PPO / Education / RIG / RND & Sports.</p>

Signature of the visiting officer

Name: S. Ravi Teja Srinivas

Designation: Lecturer

H.S.S. Mahantapur

S. No.	particulars	Action taken	Remarks #
III. Major Incidents - B2V1			
1	Encroached State land to be returned by Revenue Dept. Land to be used for construction of various govt. buildings and play-ground.		
2			
3			
4			
5			
IV. Major Problems - B2V2			
1	(Same as in B2V1)		
2			
3			
V. Major Complaints - B2V1			
1	Complaint against implementation of mandeek funds not released on time.		
2	Complaint against supplier delivering water being supplied		
3	Complaint against N.P.D. for installation of Tapwater supply		
VI. Major Complaints - B2V2			
1	One of the Anganwadis Center at major village had 4 beds from last 2 years and requires home of the building from present office to some extent or for some locality.		
2			

Please indicate whether action taken in 2017 or 2020 or during Jan Aashraya Aasani Mission

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No. Particulars Action taken Remarks a

1 Urgent Public Requirements/ Demands - B2V1
1 Demand of Road to Chivand

2 Water supply & electricity supply in the area.

3 Installation of electric lines from the 4 to 50 around

4 Provision of own building for Govt Sub Health Centre

5 Release of Payments under different Schemes to Panch, Sam, old Age Pension, disability assistance etc

6 Corporate Veterinary Dispense / ATM.

7 Road to be obtained as "Rural Village"

II. Urgent Public Requirements/ Demands - B2V2

1 Upgradation of Sub Health Centre to Village Centre

2 Const. of Road to Chivand with modernisation

3 Water supply / water supply to Chivand/Chivandi

4 New water supply scheme as present scheme is water

5 Usage drinking water supply source drinking immediate attention & supply of the new water source

6 Re-construction of Govt Road & Fencing & walling of G.P.S. School

7 Dev of Springs as Panchayat Project Road

V. New works

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BAYL/BVZ/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	King Road Thiruv. makkal	1.60	Yes	Yes	No	provisional Start hand by Mo.
2	Band (With ICM)					
3						
4						
5						

IMPORTANT NOTE

- a) New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BAYL and BVZ
- b) At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

30

VI. Griha-Pravesh of PMAY beneficiaries:

S. No.	Name of the beneficiary	Gift handed over Yes/ No
1	N/A	-
2		
3		
4		
5		

Issue raised:

1. Play Ground for sports activities to be made available.
2. Infrastructure accessibility to be made stronger & easier.

II Works completed/inaugurated under BAV:

S.No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>Connecting two villages in deptt. circle & Agricultural land (MUNRECA).</u>	<u>9.00.</u>	<u>28-03-2020</u>	<u>Yes.</u>	<u>No.</u>
2					
3					

Important Note: All small work, demand as reflected in BAV/BAV2 to be physically and financially completed in every Panchnayal and inaugurated by Visiting Officer

IV Other works completed/inaugurated:

S.No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>N/A.</u>				
2					
3					
4					
5					

27. No of tricycles/ preshrick aids distributed Nil

28. No of seromammas distributed Nil

29. No. of Ayushman Bharat - golden cards distributed Nil

30. No. of Milk Health Cards distributed Nil

31. Cases: Boring km. By I.C.D.S.

32. Whether any water conservation work started. Yes/ No

Details thereof: A work named "Epi. Poverty Town at diff. levels" as "Bread" started.

33. Whether any meet/ event of any other department especially those involved in individual beneficiaries like Agriculture/ horticulture/ animal/ Sheep/ Poultry/ handicrafts/ Handloom/ Textile etc. held. Yes/ No

Details thereof:

28

34. Whether Postan Achan activity held. Yes/ No

35. Brief description of the activity: Assessment about nutrition and distribution of nutrient kit.

DAY 3:

I. Mahila Sabha:

36. Attendance: 25

37. Resolution passed, if any:

38. Issues raised:

1. Lack of awareness about various Schemes/ Centers

2. Sponsored schemes.

3.

4.

II. Bal Sabha:

39. Attendance: 28

40. Resolution passed, if any:

1
2
3
4

DAY 2:

1 Gram Sabha

Location of Gram Sabha: Panchayat Office

No. of villagers present during the Gram Sabha: 170 Approx.

Whether resolution passed for MGNREGS plan: Yes/No

Whether resolution passed for 15th FC Plan: Yes/No

Whether list of AAYs' beneficiaries read out: Yes/No

No. of eligible beneficiaries removed: 03.

Whether list of pension beneficiaries read out: Yes/No

Whether people made aware about the Covid-19

• Use of masks: Yes/No

• Sanitizers: Yes/No

• Social distancing: Yes/No

2 Whether Panchayat Newsletter distributed: Yes/No

3 Whether any mega cultural/ social/ sports event held: Yes/No

Details thereof: The Students of various Schools participated

in the sports activities & were made aware of

various benefits of sports.

4 Details of scheme benefits extended/ services distribution:

NIL

a) No. of Domicile certificates distributed: NIL

b) No. of sports kits distributed: 2 Cricket + 2 Badminton + 1 volleyball

c) No. of students distributed uniforms/ bags/ books: NIL

G) Activities during BzV3:

DAY 1:

1. Whether meeting held with IBC / Panchayat members/ government citizens Yes/ No

2. No. of Panchayat members present: 01

3. Issued/ passed any resolution

1. Passes demand for a school for middle-class (in school)
2. Panchayat members 'Band' to be observed for "Citizen Card" scheme
3. Relaying of essential services for demonstration of youth centre, play ground etc.

4. Important establishments/ institutions visited (Please list)

1. School

2. PHC/DHE

3. Veterinary clinic

4. Anganwadi centre

5. PDS ration dipper

6. Any industrial establishment

7. Government offices

to: Panchayat Clerk

(i) _____

(ii) _____

8. Any other _____

v. Total number of wards in the Panchayat: 07

vi. No. of wards Sabha held: 01

vii. No. of villagers present during the ward Sabha: 110 Approx

viii. Whether any resolution passed Yes/ No

ix. Citizen Information Board visited Yes/ No

x. Wall painting of works of 2014-20 inspected Yes/ No

xi. Name of the departments whose works displayed in the galleries:

1. K.D.D (MGNREGS)

2. UJ Carpal

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakh)	Remarks
1	IPD	N/A			
2	PWD	-			
3	Jal Shadi	-			
4	POD	-			
5	Others	-			

3. Centrally Sponsored Schemes (CSSI)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakh)	Remarks
1	Sarvagya Suktana	03	03	1.25	
2	EMDSY	N/A			
3	Jal Shadi Mission (JHE)	N/A			
4	Jal Shadi Mission (JAFCI)	N/A			
5	NHM	N/A			
6	Others (specify)	N/A			

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- 1. No. of complaints received: N/A
- 2. No. of complaints resolved: N/A
- 3. Constraints faced in delivery of services:

.....

.....

.....

22. Others:

- 1. Whether survey of all physically challenged persons requiring prosthetic limbs, wheel chairs, hearing aids etc has been completed: Yes/No
- 2. Total number of beneficiaries identified in the Panchayat: 10

c) No. of works started during Jan Abhiyan/ Awaraj Mahin' 01
 d) No. of works completed during Jan Abhiyan/ Awaraj Mahin' No.
 e) No. of person days generated during Jan Abhiyan/ Awaraj Mahin' 421
 f) wages due for 'e' above' Rs. 1.15 lakh
 g) wages paid out of 'e' above' Rs. 0.85 lakh
 h) Any grievance related to MGNREGS Lack of timely Payments
insufficient funds

19. 14th FC Award:

- a) Allocation under 14th FC for four years Rs. 25.36 lakh
- b) Whether Action plan prepared for all years Yes/ No
- c) No. of works as per the Action Plan 21
- d) Whether approval accorded to the wage Plan by the DPC Yes/ No
- e) No. of workers for which technical sanction accorded by the Xerox 16
- f) No. of works authorized by the Hodge Sanction 16
- g) No. of works taken up during Jan Abhiyan/ Awaraj Mahin' 01
- h) No. of wages completed during Jan Abhiyan/ Awaraj Mahin' N/A
- i) Payments made during Jan Abhiyan/ Awaraj Mahin': Rs. N/A lakh
- j) Total expenditure on PMSGS as on date: Rs. N/A lakh.

20. Works under Capex and CSS:

a. District Capex:

S.No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awaraj Mahin'	No. of activities/ works completed during Jan Abhiyan/ Awaraj Mahin'	Payments made during Jan Abhiyan/ Awaraj Mahin' (Rs. in Lakh)	Remarks
1	RDD	03	N/A	0.85	
2	PWD	04	-	-	
3	Jal Shakti	N/A	-	-	
4	PDD	N/A	-	-	
5	Others	N/A	-	-	

Total no. of households without electricity connection in the GP: 12

Is there any 'habitation' area where these / wooden poles are used for electric supply? Yes/No
If yes, detail: Level of supply of Composite Poles & electric lines

Approximate no. of wooden poles: 23

Are there any areas where barbed wire is used for electric supply? Yes/No
If yes, name of the 'habitation':

Approximate length: _____ metres

Approximately what 'size' of total wire length in GP is barbed wire?

No. of households without tapped water supply in the GP: 34

16. Pradhan Mantri Awas Yojana (PMAY):

Cumulative Target: 56 (No.)

No. of households sanctioned with verified Accounts during Jan Aardhan/ Awasni Murti: Nil

No. of households to which 1st instalment released during Jan Aardhan/ Awasni Murti: Nil

No. of houses completed in 2020-21: Nil

No. of houses completed during Jan Aardhan/ Awasni Murti: Nil

No. of houses under construction: 03

17. Community Sanitary Complex (CSC) Status:

Whether CSC sanctioned in the Gram Panchayat: Yes/ No

If yes, has the CSC been constructed? Yes/ No

Whether the CSC is functional: Yes/ No No

No. of CSCs taken up during Jan Aardhan/ Awasni Murti: Nil

No. of CSC completed during Jan Aardhan/ Awasni Murti: Nil

Any issue regarding water connection and sewage disposal in CSC: Nil

18. MGNREGA:

Whether MGNREGA Plan 2020-21 has been approved? Yes/ No No

If yes

(i) Funds allocated to the Panchayat Rs: 45.60 lakh

(ii) No. of works approved: 80

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Aadi/Yam/ Aavare Mahina *	Pendency* (No.)	Reasons of pendency
HE Health Scheme	376	NIL	-	

14. School Amenities:

- i. No. of schools in the Urban Periphery: 05
- ii. No. of schools with Ramp Facility for Children with Specific needs: 05
- iii. No. of schools with drinking water facility: 03
- iv. No. of schools with electricity connector: 05
- v. No. of schools with toilet facility:
- For Boys: 05
 - For Girls: 05

vi. No. of schools with girl students (GHS/ Co-Ed schools): 05

vii. No. of such schools installed with Sanitary Napkin Vending Machines: 0

22

15. Basic Services:

i. No. of habitations with over 250 souls: 05

ii. No. of habitations with over 250 souls in the GP without road connectivity: 02

iii. If yes, whether these roads have been surveyed Yes/No: ✓

iv. No. of habitations with less than 250 souls in the GP without fair weather road: NIL

v. Is there any habitation or mohalla which is yet un-electrified Yes/No: ✓

if yes, names and approx. no. of households:

(a) _____ (Name): _____ (Household)

(b) _____ (Name): _____ (Household)

(c) _____ (Name): _____ (Household)

Remarks/ explanation: _____

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST				Not applicable.
Post Matric for OBC				- d -
Post Matric for Minorities				- d -
Dr. Ambedkar EBC				- d -
National Merit-cum-Means (NMMSS)				- d -
Merit-cum-Means Minority				- d -
PM's Special Scholarship for J&K (PMSSS)				- d -
National talent Search Scheme				- d -
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				- d -

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	127	04	127	-	-
Kissan Credit Card	127	04	127	-	-

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	01	Nil.	Nil.	-
Innovative Poultry Production Programme	-	-	-	-
Integrated Development of Small Ruminants and Pigs to Dairy Farm	-	-	-	-

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Aartri Mulsim *	Total covered *	Pendency (No.)	Reasons of pendency	Aartri seeding during Jan Abhiyan/ Aartri Mulsim *	Total Aartri seeding
Old Age Pension	142	-	191	11	Income Below Aartri	-	92%
Assistance to diverge in Distress	NIL	-	-	-	-	-	-
Assistance to Physically Challenged Persons	NIL	-	-	-	-	-	-

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Aartri Mulsim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matsya Vandana Yojana (PMKVY)	NIL	-	-	-	-
National Family Benefit Scheme (NFBS)	07	-	04	03	Income Below Aartri
PM Garib Kalyan Anna Yojana	NIL	-	-	-	-
Mission mode project for registration of construction workers	NIL	-	-	-	-

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Aartri Mulsim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC	NIL	-	-	-
Pre Matric for ST	42	NIL	42	-
Pre Matric for OBC	32	-	30	Income Below Aartri
Pre Matric for Minorities	103	-	96	Income Below Aartri
Post Matric for SC	-	-	-	-

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards/Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awaraj Mubani	Pendency (No.)	Reasons of pendency
PHH	320	Below 314	NIL	06	Adhaar not available
MSPHH	132	126	NIL	06	do
Antodaya/ Aard Yojana	24	24	NIL	—	—

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaraj Mubani	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	419	NIL	NIL	419	Health is not affiliated to Balqa. Based.
Ayushman Bharat Individuals/ Cards	419	NIL	NIL	419	do
Janam Suraksha Yojana (JSY)	86	NIL	86	NIL	—

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaraj Mubani	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awaraj Mubani	Total Adhaar seeding
Old Age Pension	182	03	144	38	Sanction awarded	NIL	91%
Widow Pension	192	NIL	182	10	do	NIL	90%
Disability Pension	NIL	—	—	—	—	—	—

F) Jan Abhiyan / Awami Muhim activities:

Police force identify the District Administration before the hospital is handed over to the visiting officer. Visiting officer will conduct the figures provided by the administration by conducting local inquiry during his/her stay in the village.

1. Domicile Certificates Issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PPC Holders	910	66	910	NIL	
Non-PPC	-	-	-	-	
WPP	-	-	-	-	
Students	-	-	-	-	
Defects	-	-	-	-	

2. Category certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	NIL	-	-	-	-
ST	250	-	50	200	NI applied
ORC	125	-	25	100	do
AFC	NIL	-	-	-	-
RDA	910	-	41	-	NI applied

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Kotak/ Jaraband	150	150	NIL	
Nakal/ Drowari	200	200	NIL	
Fasad/ Inkhast	350	350	NIL	
Mutations	65	65	NIL	

4. Birth/ Death/ Disability Certificates (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	25	-	23	02	Under Review
Birth Certificates	220	-	200	20	do
Disability Certificates	-	-	-	-	-

If no, reason thereof: _____

- x Expenditure incurred on paying of honorarium through Sarpanch Rs. 5.41 lakh
- a Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/ No
 Working Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3 Midday Meal (MDM) Scheme:

- 7 Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes/ No
 If no, reason thereof: _____

f Expenditure incurred on Mid-day Meal/ food items through Sarpanch Rs. _____ lakh (Final Supply)

- w Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No
 If no, reason thereof: _____
 Also mention if it is being provided by someone else: _____

h Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/ No

i Working Officer to check the register and verify the signatures of the Sarpanch on the same

x Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. 0.01 lakh

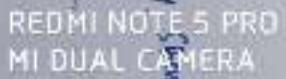
w Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No

If yes, whether approved by the Gram Sabha? Yes/ No

If no, reason thereof: These are the resources from where funds can be raised.

2.4. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works funds under different schemes g.e. MGNREGS, PMAYG, etc. shall be released on proper time to avoid dis-satisfaction among general public.



- xxv. Whether subjects have been assigned by the Sarpanch to the Panch. Yes / No
- xxvi. Whether grievances redressed box is retained? Yes / No
- xxvii. No of grievances received pertaining to Panchayat level: No
- xxviii. No of grievances disposed of at Panchayat level:
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes / No
- xxx. Whether all MANSREGA/ IAPFC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes / No
- xxxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
UP Finance Commission	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>Abhinav</u>	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>2700/-</u>	<u>Nil.</u>
ICDS (Nutrition)	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>-</u>	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>8124/-</u>	<u>12192/-</u>
ICDS (Infrastructure)	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>-</u>	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>Nil.</u>	<u>54135/-</u>
Mat-Child Health centres	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>-</u>	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>Nil.</u>	<u>23,300/-</u>
Over resources of Panchayat	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>-</u>	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	<u>-</u>	<u>-</u>
any other schemes. If yes indicate name	<input checked="" type="checkbox"/> Yes	<u>Manjira</u>	<input checked="" type="checkbox"/> Yes	<u>Nil.</u>	<u>25.60. lakh</u>

(Working Officer to personally check the Passbook and enter the above details. He/She will also check that the same occur in the name of the Panchayat and operated by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS):

Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes / No

If no, reason thereof:

Also mention if it is being purchased by someone else:

Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes / No
If no, reason thereof:

Expenditure incurred on procurement through Sarpanch Pg. 1-21. lakh

Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level? Yes / No

ii. Whether infrastructure and Assets Register has been prepared Yes/No
(Mayor/ Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm

2. Functionality:

2.1. General activities:

- x. Are Ward Sabha meetings being held: Yes/No Yes
- xi. No. of Ward Sabha meetings held since inception 02
- xii. No. of Gram Sabhas conducted since inception 02
- xiii. Date of last Gram Sabha 22/09/2020
- xiv. Are all plans approved in Gram Sabha: Yes/No Yes
- xv. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No Yes
- xvi. Are Ward Sabhas/ Gram Sabhas resolutions attached with all plans: Yes/No Yes
- xvii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No Yes
- xviii. Has Social Audit Committee been formed: Yes/No Yes
- xix. Is social audit being conducted by the Committee: Yes/No Yes
- xx. No. of works audited by the Social Audit Committee 19
- xxi. Has Panch Samiti been constituted: Yes/No Yes
- xxii. Has the Panch Samiti approved the Village Action Plan: Yes/No Yes
- xxiii. No. of meetings of Panch Samiti held N/A
- xxiv. Is Biodiversity Management Committee constituted: Yes/No Yes
- xxv. No. of BMC meetings held 03
- xxvi. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No Yes
- xxvii. Have wall paintings of works executed for 2015-20 been done in the Panchayat: Yes/No Yes
- xxviii. Are Poshan Akshaya activities being held in the Panchayat: Yes/No Yes
- xxix. What and where was the last activity held: 19.09/09/2020

xxx. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No Yes

xxxi. No. of meetings of HFWAC & VHSNC meetings held N/A

xxxii. Is the name of Sarpanch displayed on citizen information boards of all RO&PR schemes: Yes/No Yes

xxxiii. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No Yes

D-1) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Khand Bar Dept.	Muhammad Amir	C.R.S.	626343113
2	Forest Dept.	Ab. Nojood Khan	Forest Guard	9906565193
3	P.H. (SI Section)	Kingshree Akhnd	Plumber	9997061261
4	Education	Sushama A. Bhat	Teacher	9706165220
5	P.C.S.R. CA	Enid M. Glad	S. W.	9906429800
6	Fire Services	Modern services	F. C.	7006547609
7	Health Dept.	Manojee Reddy	S.M. P.H. W.	9906666200
8	P.C.S.	Srinivasa Ram	Angamandi. W.	9799983485
9	Amment (Jugandhi)	Irisaid A. Bhat	V.P.	9906838029
10	Secord University	W. A. Rangay	C.R. mod.	9541231400

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Office available in the Panchayat Yes / No / Under construction
 if yes, whether functioning in Own building / Other government building / shilwa building
 if no, whether land is available for construction of Panchayat Office Yes / No

Facilities available in the Panchayat Office

Facility	Availability	Remarks
Furniture in Panchayat Office	<u>Yes</u> / No	
Computer/ printer in Panchayat Office	<u>Yes</u> / No	
Telephone in Panchayat Office	<u>Yes</u> / No	
Toilet facility available in Panchayat Office	<u>Yes</u> / No	
Electricity available in Panchayat Office	<u>Yes</u> / <u>No</u>	
Water connection available in Panchayat Office	<u>Yes</u> / No	
Bank Branch available in the Panchayat	<u>Yes</u> / No	

Back to Village (B2V3)

October 02-12, 2020

To be filled up by the Reporting Officer during his/her three day visit to the Panchayat
Fields enclosed with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer.

A) Details of Reporting Officer:

- Name: Mr. S. Ravijot Singh
- Designation: Lecturer
- Department/ place of posting: Education
- Mobile No: 9119542698
- Email ID: RAVIKHALSAG9@GMAIL.COM
- Home District: ANANTNAG
- Dates of visit: 02-10-2020 to 14-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat: BRAD
- Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department/ by DCI): 243649
- Name of CD Block: Kuvempura
- Name of Tehsil: Mattan
- Name of District: Anantnag

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 04
- No. of households in the Panchayat: 615
- Population (approx) of the Panchayat: 2495

Documents to be provided to the Visiting Officer by the DC

1. Copies of BSVI and BSVI booklets as filed in by the visiting officer in June/ November 2019
2. Two copies of BSVI booklet with basic data in fields marked with asterisk (*) already filed in.
3. Duly validated Mission Antyodaya form and case of living survey data
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BSVI and BSVI
 - List of new works started/ ongoing/ completed after BSVI and BSVI under the following heads:
 - ✓ 14th FC
 - ✓ BSVI grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSVI
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BSVI
5. Plans/ Beneficiary lists
 - MGNREGS draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awaas+ beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for
 - various certificates/ benefits to be distributed by the visiting officer
 - whom Griha Pravesh ceremonies have been organised
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of delegations from Awaas+beneficiaries
4. Representations received, if any
5. MGNREGS plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed if any
8. Any reports, that the officer wishes, to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and case of living survey data

c) Holding of Mega Meets/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ Information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry
- Bee/ Beehive/ Bee/ Poultry activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Floriculture
 - Any department which has subsidy or individual beneficiary scheme

d) Filling up of BZVJ booklet.

Day 3:

1. Holding of Maha Sabha/ Bal Sabha - proceedings to be recorded and signed. resolution to be handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panchs/ BDC Chairman:
 - Langushing projects.
 - Projects completed in last month under MP/FC/ MGNREGA, BZVJ or any other CSS/ District State Sector scheme
 - Gharo Panchayats/ committees of houses completed under PM/AY, distribution of gifts.

10

IMPORTANT NOTE

- a. Visiting Officer to ensure that He/She visits all works completed under BZVJ and inaugurates them in/ She has to ensure that AT LEAST one work has definitely been completed under BZVJ both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BZVJ out of priority demand is identified, inauguration done and started during His/Her visit.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setups etc.
- Visit the various areas/ wards of the Panchayat and hold ward Sachus – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of PDSAP department with name of Sarpanch on it and also check wall painting being at the ward executed last year and current year in the Panchayat.
- Evening Chalktalk – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGS plan.
- Discuss & pass resolution for IGJN-FC plan.
- Read out list of Awaras/ beneficiaries and ensure deletion of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Socw. Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Mukad Natak, Laili Sank, Brand Falter or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awasari Mela etc.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of bicycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departments actively in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.

09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensons, tricycles, prosthetic aids, universal health cards. Ayushman gold cards or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by other also taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhyas/ Awaraz Mujim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% satisfaction has been targeted during Jan Abhiyan/ Awaraz Mujim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

8

12. The visiting officer shall also participate in the mega melu/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BZV3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14. The PRI members (Sarpanch, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be strengthened to them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/ Panch are present at the time of inauguration and ceremonies.

15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletion should be handed over to the Deputy Commissioner's office.

6

Jan Abhiyan

September 10-30, 2020

REDMI NOTE 5 PRO
MI DUAL CAMERA



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their constitution in 2016. Through the first of its kind initiative - Back to Village - and the Government's decision of delegating funds, functions and responsibilities to PRIs, great noble democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the Back to Village programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focused on education and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan-yawani Muntin with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government's functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives across as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Haldges for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

4

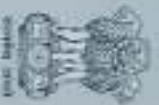
B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (B2V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 17th October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and led by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness.'

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhayan (Jan Sunwae) (Janant Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwae (Janant Sunwal) - Public grievances redressal, Adhkar Abhayan (Muhim Bar-e-Haqooq) - Public Service Delivery and Ummid Gram Abhayan (Dehi Taragyal Muhim) - Delivery of Development on grounds.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

1st September, 2020

(Manoj Sinha)

Srinagar

Jammu & Kashmir New Vision New Horizon



REDMI NOTE 5 PRO
MI DUAL CAMERA



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir



REDMI NOTE 5
MI DUAL CAMERA

B2V3