



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer)

A) Details of Reporting Officer:

- Name: Dr. Khalid Mubarak
- Designation: Veterinary Assistant Surgeon
- Department/ place of posting: Animal husbandary ICD Chongam
- Mobile No: 7889323940
- Email ID: Akhalid.mubarak@gmail.com
- Home District: Lalgaon
- Dates of visit: 05-06-07 Oct 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Cudda
- Local Government Directory (LGD) code of the Panchayat: 4015
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Pahar
- Name of Tehsil: Pahar
- Name of District: Lalgaon

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 08
- No. of households in the Panchayat: 568 (Ap1223, Bp1=292 AAY 53)
- Population (approx) of the Panchayat: 3200

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Animal husbandry	Asif Ali Khan	SVP	9799992959
2	Health & family welfare	Giorgia Jan	Area officer	8898881873
3	Education	Ishan Alif Huss	Teacher	9622765355
4	Social welfare	Zubaida Samad	A.W.W	7051795886
5	Dept of food & supply	Munir Ali	Store keeper	9858866049
6	Dept of Agriculture	Shamir Ali	Asstt	7980049126
7	Sheep husbandry	Shamir Ali	Stock assistt	7006286960
8	Horticulture	M. Sebi Tantiary	1st zone lgn	9906630112
9	RPD	Mohd Imran Ali	C/Es	7706925700
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	not submit
Computer/ printer in Panchayat Office	Yes/ No	not submit
Telephone in Panchayat Office	Yes/ No	not submit
Toilet facility available in Panchayat Ghar	Yes/ No	not submit
Electricity available in Panchayat Ghar	Yes/ No	not submit
Water connection available in Panchayat Ghar	Yes/ No	not submit
Bank Branch available in the Panchayat	Yes/ No	not submit

- iii. Whether Infrastructure and Assets Register has been prepared. Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 4
- iii. No. of Gram Sabhas conducted since inception: 4
- iv. Date of last Gram Sabha: 22/09/2020
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: Nil
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: _____
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: 02
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: _____
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: 240
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

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- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: _____
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: Zero
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

- xxx Whether subjects have been assigned by the Sarpanch to the Panchis. Yes/ No ✓
- xxx Whether grievances redressal box is installed Yes/No ✓
- xxx No. of grievances received pertaining to Panchayat level 02
- xxx No. of grievances disposed of at Panchayat level 02
- xxx Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No ✓
- xxx Whether all MGNREGS 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/ No
- xxx Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No ✓	Pyf see	Yes/ No ✓	3977504.3	Nil
ICDS (Nutrition)	Yes/ No ✓	Supervisor	Yes/ No ✓	213000	249705
ICDS (Honorarium)	Yes/ No ✓	Supervisor	Yes/ No ✓	Nil	183600 (Adminis. Techs)
Mid-Day Meals (MDM)	Yes/ No ✓	Head Teacher	Yes/ No ✓	—	—
Own resources of Panchayat	Yes/ No ✓	Pyf see	Yes/ No ✓	3977504.3	—
Any other Scheme, if yes, indicate name:	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
- If no, reason thereof: Because Sarpanch not fully elected
- Also mention if it is being purchased by someone else: CDPO
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs _____ lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

If no, reason thereof: No, fully elected

Expenditure incurred on paying of honorarium through Sarpanch: Rs. _____ lakh

Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof: Deptt made arrangement itself

Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs. _____ lakh

Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: Due to No, fully elected

Also mention if it is being provided by someone else: Incharge MDM

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. _____ lakh

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: _____

2.4. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works:

The main challenges are non availability of adequate funds, plans not being approved on time. Besides the Shon frame area and hilly topography hinder in proper works being conducted.

F) Jan Abhiyan/ Awami Muhim activities:

Before to be done by the District Administration before the needlet is handed over to the visiting officer. Visiting officer will confirm the figures provided by the administration by conducting local inquiry during their stay in the village.

1. Domicile Certificates Issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders					
Non-PRC					
WTR					
Students					
Officers					

2. Category certificates issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi				
Nakal/ Girdawari				
Farad/ Intikhab				
Mutations				

Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Birth Certificates					
Death Certificates					

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Adhaar seeded	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	293	293			
Non-PHH	219	219	Nu	Nu	
Antyodaya Anna Yojana	55	55			

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	19	06	06	13	Under process
Ayushman Bharat individuals Cards	—	—	—	—	—
Janani Suraksha Yojna (JSY)	31	—	—	alt	due to card 19

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	17	—	17	—	—	03	14
Widow Pension	01	—	01	—	—	—	01
Disability Pension	—	—	—	—	—	—	—

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	127	02	125	02	omitted	02	125
Assistance to Women in Distress	31	01	30	01	do	02	26
Assistance to Physically Challenged Persons	36	03	33	03	do	05	20

9. Other Welfare Schemes *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	14	—	14	—	—
National Family Benefit Scheme (NFBS)	—	—	—	—	—
PM Gareeb Kalyan Anna Yojana	—	—	—	18	03
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC	—	—	—	—
Pre Matric for ST	13	—	13	—
Pre Matric for OBC	127	—	127	—
Pre Matric for Minorities	—	—	—	—
Post Matric for SC	—	—	—	—

Disability Certificates

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)		on portal basis		
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	437	10	350	07	Adher no. and A.C. n
Kissan Credit Card	437	20	350	—	

12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	—	—	—	—
Innovative Poultry Production Programme	—	—	—	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	—	—	—	—

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 4
- ii. No. of schools with Ramp Facility for Children with Specific needs: 02
- iii. No. of schools with drinking water facility: NW
- iv. No. of schools with electricity connection: 02
- v. No. of schools with toilet facility
 - a. For Boys: NW
 - b. For Girls: NW
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 01
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: 0
- viii. No. of such schools installed with incinerators: 0

15. Basic Services:

- i. No. of habitations with over 250 souls: 08
- ii. No. of habitations with over 250 souls in the GP without road connectivity: 03
- iii. If yes, whether these roads have been surveyed: Yes/No: Yes
- iv. No. of habitations with less 250 souls in the GP without fair weather road: 0
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No Yes
 If yes, names and aprox no. of households:
 - (a) _____ (name); _____ (households)
 - (b) _____ (name); _____ (households)
 - (c) _____ (name); _____ (households)

Remarks/ explanation: _____

Total no. of households without electricity connection in the GP: 115
Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/ No
If yes, details: _____

Approximate no. of wooden poles: 10

Are there any areas where barbed wire is used for electric supply: Yes/ No
If yes, name of the habitation(s): _____

Approximate length: _____ metres

Approximately what %age of total wire length in GP is barbed wire: 60

No. of households without tapped water supply in the GP: 60

16. Pradhan Mantri Awas Yojana (PMAY)*:

Cumulative Target*: _____ (No.)

No. of households sanctioned with verified Accounts during Jan Abhiyan/
Awami Muhim*: _____

No. of households to which 1st installment released during Jan Abhiyan/
Awami Muhim*: _____

No. of houses completed in 2020-21*: _____

No. of houses completed during Jan Abhiyan/ Awami Muhim*: _____

No. of houses under construction*: _____

17. Community Sanitary Complex (CSC) Status:

Whether CSC sanctioned in the Gram Panchayat: Yes/ No

If yes, has the CSC been constructed: Yes/ No

Whether the CSC is functional: Yes/ No

No. of CSCs taken up during Jan Abhiyan/ Awami Muhim*: _____

No. of CSC completed during Jan Abhiyan/ Awami Muhim*: _____

Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

Whether MGNREGA Plan 2020-21 has been approved: Yes/ No

If yes:

a) Funds allocated to the Panchayat: Rs 39.03 lakh*

b) No. of works approved*: 18

c) No. of works started during Jan Abhiyan/ Awami Muhim
 d) No. of works completed during Jan Abhiyan/ Awami Muhim
 e) No. of person days generated during Jan Abhiyan/ Awami Muhim

f) Wages due for 'e' above: Rs. _____ lakh

g) Wages paid out of 'f' above: Rs. _____ lakh

h) Any grievance related to MGNREGA

i) Payment delay after
availability of funds

19. 14th FC Award:

Allocation under 14th FC for four years: Rs. 45.07 lakh

Whether Action plan prepared for all years: Yes/ No

No. of works as per the Action Plan: 39

Whether approval accorded to the whole Plan by the DPC: Yes/ No

No. of works for which technical sanction accorded by the Xen: 11

No. of works authorized by the Halqa Panchayat: 10

No. of works taken up during Jan Abhiyan/ Awami Muhim: —

No. of works completed during Jan Abhiyan/ Awami Muhim: —

Payments made during Jan Abhiyan/ Awami Muhim: Rs. 1.6 lakh

Total expenditure on PRIASoft as on date: Rs. 1.6 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
	PDD	—	—	—	—
	Others	—	—	—	—

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (I&FC)				
5	NHM	Seremij is due			
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received: _____
- No. of complaints resolved: _____
- Constraints faced in delivery of services: _____

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- If yes, total _____

G) Activities during B2V3:

DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒

ii. No. of Panchayat Members present: 01 Sarpanch + members etc.

iii. Issues raised during the meeting:

1. In sufficient water supply

2. Non completion of B2V1 and B2V2 works

3. Non-availability of supply staff in m/s Cuddah

4. Non-Macholanisation of Zujarat Road.

iv. Important establishments/ institutions visited: (Please tick)

1. Schools. ☒

2. PHC/CHC. ☒

3. Veterinary clinic. ☒

4. Anganwari centre. ☒

5. PDS (ration) depot. ☒

6. Any industrial establishment ☐

7. Government offices:

(a) Pvt Chae

(b) —

(c) —

8. Any other: —

v. Total number of wards in the Panchayat: 08

vi. No. of Wards Sabha held: 01

vii. No. of villagers present during the Ward Sabha: 15-17

viii. Whether any resolution passed: Yes/ No ☒

ix. Citizen Information Board visited: Yes/ No ☒

x. Wall painting of works of 2019-20 inspected: Yes/ No ☒

xi. Name of the departments whose works displayed in the paintings:

1. RDD