



NAM BAL ^{BY} Back to Village-3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Jammu & Kashmir New Vision New Horizon



J. ELTEHAN GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-celebrated Back to Village-2 (B2V2) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 12th to 12th October 2022, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of IAS to every Panchayat and spending two days and a night there. There was an impetus to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting Officers were welcomed and led by popular leaders to share its troubles and triumphs with what they had perceived as an unresponsive administration. Indeed such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it a festival of development, public participation and public awareness.

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and fundamaterials sent to the Panchayats were used without any hitches and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

The new the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The new programme shall be preceded by a three week Jee Aabhyas (Jawan Mahatma) which shall focus on 3 concurrent and interconnected goals: Jan Surveksh (Public Survey) - Public grievance redressal, Adhikar Aabhyas (Human Rights) - Public Service Delivery and Ummid Gaur Aurang (Jee Aabhyas Mahatma) - Delivery of Development Program.

I am confident that this unique vision and team the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorstep of the people.

14 September 2022

Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Pandharpur RTI institutions with almost 13 set-ups since 2017. Through the first two kind of RTIs in Village and the Government's decision of adopting India, functions and Architecture, in RTIs, a new mode of delivery has been established in the Union Territory. As a next step in this direction, the launch of the Black Gold RTI programme is going to start from 2nd October to 12th October, 2020, which will be a major point in the institutionalisation of RTIs.

With the first RTI focused on information and information on local needs, the second RTI focuses on strengthening and further enhancing Pandharpur, strengthening the newly elected Panchayats and building an institutional and RTI coverage of a wider beneficiary oriented scheme.

Now, building on the foundation laid by RTI-1 and RTI-2, the RTI-3 has been planned to an Adult citizen with focus on implementation and execution. The objective is to address grievance and needs by concerned on the ground, thus making it more user friendly and citizen centric.

Further, local demands are being taken up through a three weeks long public awareness coordination *Ashirwad* (welfare) forum, with the three concerned and governmental goals of public grievance redressal, public service delivery and quality of development process. RTI-3 is also an avenue for government's functioning and service delivery through an unprecedented proactive Government-RTI interface.

Empowerment of Pandharpur represents the successful implementation of a model and a quality benchmark in the program thereby making governance more participatory, transparent and accountable.

I also urge the Juvenile Commissioners to continue the skills of citizens to witness Pandharpur RTI for better governance and overall citizens COVID-19 while ensuring to protect individual rights.

I am confident that the people and officials of us will come together due to the passion and support for success of these RTI programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

6

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall have a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding a previous district village visit. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous district village visits. He/she shall also be briefed about and given other information regarding the activities related to the Panchayat which were undertaken during the Jan Aardham/ Aardham Munnim programme.
02. He/she shall collect his locker from Deputy Commissioner's office in which several files have been marked with asterisks (*). These files are to be one filed by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGS and 15% FC plan, list of Aardham beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be no constraint on the officer to ensure that all activities and documents mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, attend the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall have meeting with PCC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Aardham/ Aardham Munnim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGS and 15% FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Aardham beneficiaries and pension beneficiaries in the Gram Sabha and ensure wording out of any ineligible/ dead/ migrated beneficiaries. The list regarding these selections should be handed over to the Deputy Commissioner's office.

09. The visiting officer shall participate in Poshan Abhiyan and Covid awareness drive or other departmentally initiated in the Gram Sabha. He/she shall distribute the Poshan newsletter. The proceedings of Gram Sabha shall be recorded and he/she shall send a copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organised in the Panchayat and distribute sportskins certificates, education kits, school bags, pens/pensils, triglycerides, prosthetic aids, universal health cards, Aayushman Gold card or any other distribution scheme etc. The district administration has a ring binder.
10. The visiting officer shall also start any on-site community network in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by making taking advantage of various schemes in the government. The visiting officer while filling the brochure, shall make a self assessment of functionality of the Panchayat body and the impact of and welfare of people to Jan Abhiyan/ Aarun Muktin. If necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the government benefits in which 100% saturation has been targeted during Jan Abhiyan/ Aarun Muktin and shall try to make an analysis of genuineness or otherwise of each for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the 'maga melav' i.e. jointly of different departments, attend Mahila Sabha and Da Sabha, inaugurate and lay foundation stone of any works and take part in the Gram Praveesh ceremony of houses completed under PMAY. After completing the village visit and job leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the Day Book and other documents as mentioned above along with any other lab/ reports etc. he/she may submit to the DC and his/her team.
13. The visiting officer shall remain honest/herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and unbiased view emerging from his/her interaction in the village.
14. The PRI members (Sarpanch, Panch, BDO, Chairperson) shall be kept in the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDO chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Aayodhya form and enter living survey data in the gram Sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDO/ Panchayat members/ any other members of Gram Panchayat
- Visit important establishments/ institutions such as school/ P.M. office/ government shop/ etc.
- Visit the various streets/ wards of the Panchayat and hear Ward Sachiv - suggestions to be recorded & a brief mention to be made in report to DC.
- Inspect Citizen Information Boards for every work of PWD/ P. department with name of Sarpanch and name also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Groupel - Informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for the BDO's year.
- Discuss & pass resolution for P.M. office.
- Pass out list of Awardees beneficiaries and award ceremony of Awardees beneficiaries.
- Presentation of pension certificates.
- Award of cash & Poshan Aahar through Sachiv/ Welfare officers.
- Awarding of a BDO Day best officials.
- Distribution of Panchayat News paper and Citizen Public Books.
- Use of hand-drawn Natak, Last March, Panchayat or any other good medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be recorded back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activities.
- Distribution of brochures and other documents generated/ finalized during last year year Muktis.
- Distribution of sports kit.
- Distribution of recreation kit/ sports uniform/ school kit - participation of school children.
- Activities of Social Welfare Department - distribution of medical/ medical kit/ cash/ other services.
- Universal Health Care/ Ayushman Card exhibition.
- Start any or several community work.

c) Holding of Mega Mega/ IEC activities of different departments, especially those involving direct individual beneficiaries:

- Extension/ Information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Eco-Boards, Ball Factory etc. etc.
- *Approved exhibitions/ information campaigns of the following departments:*
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Horticulture
 - ✓ Any other department which has subsidiary or only dual beneficiary scheme.

d) Filling up of Day's basket.

Day 3:

1. Holding of Mega Mega with BSCs - proceedings to be monitored and a green flag to be hoisted over the DC.
2. Visiting/ inaugurating along with Supervisor/ Parents/ BDO Government:
 - Long running projects.
 - Project completed at least one month prior to 15 FEBRUARY Day and Youth Group 24th to State Sports meeting.
 - Girls' Hostel completion of houses completed under AYWS distribution of girls.

IMPORTANT NOTE:

- a) Visiting Officer to ensure that the/She visits all houses completed under BSC and inaugurates them. He/She has to ensure that a) LEAD Campaign has definitely been completed under the last city-tally and financially.
- b) Visiting Officer will receive AT LAST on 15th day of year under the out of priority department. Identified beneficiaries and a certificate during Haul the visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of DVA and DVA/2 booklets will be in by the visiting officer in June/ November 2021
2. Two copies of BSV Booklet with case data in boxes marked with asterisk (*) or yearly flow in.
3. Duty filled Mission Anyoksha form and case of living survey data.
4. Developmental progress/ work of the Gram Panchayat, including:
 - Action taken based on demand/ demands/ complaints of DVA and BSV.
 - List of new work started/ ongoing/ completed after DVA and BSV under the following heads:
 - DVA/PC
 - DVA/PC/PC
 - Convergence
 - District Plan
 - State Sector
 - Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSV.
 - Any upgradation/ new sanction including those of school/ medical facilities/ facilities of any other department initiated/ completed after BSV.
5. Plans/ beneficiary lists:
 - MGNREGS draft plan document for the year 2021-22
 - DVA/PC draft plan document for the year 2021-22
 - List of Awasar beneficiaries
 - List of pension beneficiaries
6. List of beneficiaries for:
 - various card holder/ beneficiary to be distributed by the visiting officer.
 - whom for the various common ex-beneficiary organisation.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet, duly filled - one copy.
2. Gram Sabha, Gram Sabha, Mania Sabha and Bal Sabha resolutions.
3. List of deletions from Awasar the all dates.
4. Feedback and responses, if any.
5. MGNREGS plan passed by the Gram Sabha along with resolution.
6. DVA/PC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any remarks that the officer wishes to submit based on the findings/ observations.
9. Duly filled Mission Anyoksha form and case of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the teacher is handed over to the visiting officer)

A) Details of Reporting Officer:

- Name FAROOQ AHMAD SALROO
- Designation LECTURER
- Department/ place of posting YS & SPORTS / HSS MATTAN
- Mobile No 70060-83713
- Email ID farooqsalroo93@gmail.com
- Home District ANANTNAG
- Dates of visit 8th, 9th & 10th October, 2020

B) Locational details of Panchayat:

- Name of the Panchayat Nattibal-B
- Local Government Division: LSDs code of the Panchayat _____
(To be collected from Rural Development Commission/ LSDO)
- Name of CD Block Khoreipora
- Name of Tehsil Motion
- Name of District Anantnag

C) Panchayat Profile:

- No. of villages situated in the Panchayat (01) one
- No. of families in the Panchayat (03) Three
- No. of households in the Panchayat 392
- Population (approx) of the Panchayat 2181 Person, Approx.

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact Number
1	Attendance of the Frontline Officers officials stands attached			
2				
3				
4				
5				
6				
7				
8				
9				
10				

D-ii) Details of absent employees vis-a-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			
6			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Office is available in the Panchayat? Yes/ No? Under construction? Yes, whether functioning in own building/ Government building/ Private building? And, whether and how to do for construction of Panchayat Office? Yes/ No

2. Facilities available in the Panchayat Office:-

Facility	Availability	Remarks
Room in Panchayat Office	Yes/ No	No Panchayat Office is available in the village
Computer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Office	Yes/ No	
Electricity supply in Panchayat Office	Yes/ No	
Water connection available in Panchayat Office	Yes/ No	
Bank branch available in the Panchayat	Yes/ No	

11. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
 (Leading Officer to physically check the register)
 If No: Writing Officer to get the register prepared in his/her presence and confirm: Yes

2. Functionality:

2.1 General activities:

1. Are Ward Sabha meetings being held: Yes/No ✓
2. No. of Ward Sabha meetings held since inception: Nil
3. No. of Gram Sabhas conducted since inception: 32
4. Date of last Gram Sabha: 22/09/2020
5. Are all plans approved in Gram Sabha: Yes/No ✓
6. Is the minimum quantum of work being ensured in all Ward/ Gram Sabhas: Yes/No ✓
7. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
8. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
9. Has Social Audit Committee been formed: Yes/No
10. Is social audit being conducted by the Committee: Yes/No
11. No. of works audited by the Social Audit Committee: Nil
12. Has Panch Samiti been constituted: Yes/No ✓
13. Has the Panch Samiti approved the Village Action Plan: Yes/No ✓
14. No. of meetings of Panch Samiti held: Nil
15. Is Biodiversity Management Committee constituted: Yes/No ✓
16. No. of BMC meetings held: (02) Two
17. Is a register of all previous works/ works in the Panchayat being maintained: Yes/No ✓
18. Have wall paintings of works completed for 2019-20 been done in the Panchayat: Yes/No ✓
19. Are Poshan Aaharan activities being held in the Panchayat: Yes/No
20. What and where was the last activity held: Harvest
21. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
22. No. of meetings of HFWAC & VHSNC meetings held: Nil
23. Is the name of Sarpanch displayed on citizen information boards of all RD&PI schemes: Yes/No ✓
24. Are Sarpanchs being involved in start/ inauguration of schemes: Yes/No ✓

- xxx Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes/No
- xxx Whether grievances redressed below included? Yes/No
- xxx No of grievances redressed pertaining to Panchayat level Nil
- xxx No of grievances disposed of at Panchayat level Nil
- xxx Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/No
- xxx Whether all MGNREGS/ M-FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/No
- xxx Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatures obtained from Sarpanch	Funds received	Balance in the account as on date 31.12.2016	Amount of payment made by Sarpanch since opening of account
M-FC Finance Commission	<u>Yes/No</u>	<u>Administrative Revenue Officer</u>	<u>Yes/No</u>	<u>Rs 9,81,000/-</u>	<u>Nil</u>
ICDS (Panchayat)	<u>Yes/No</u>	<u>Administrative Revenue Officer</u>	<u>Yes/No</u>	<u>Rs 1,00,000/-</u>	<u>Nil</u>
ICDS (Homebased)	<u>Yes/No</u>	<u>Nil</u>	<u>Yes/No</u>	<u>Nil</u>	<u>Nil</u>
Mid Day Meals (MDM)	<u>Yes/No</u>	<u>Administrative</u>	<u>Yes/No</u>	<u>Rs 1,00,000/-</u>	<u>Nil</u>
Own resources of Panchayat	<u>Yes/No</u>	<u>Nil</u>	<u>Yes/No</u>	<u>Nil</u>	<u>Nil</u>
Any other Scheme (e.g., Insurance, etc.)	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>

(Working Officer to personally check the Bankbook and enter the balance details. He/she will also check that the bank account is in the name of the Panchayat and opened by Sarpanch.)

2.4 Integrated Child Development Scheme (ICDS)

1. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/No
- If no, reason thereof: Not Integrated Panchayat
- Also mention if it is being purchased by someone else: Administrative along with Government Anganwadi Supervisor
2. Is nutrition being provided in Anganwadi Centres in the Panchayat? Yes/No
- If no, reason thereof: Nil
3. Expenditure incurred on procurement through Sarpanch is: Nil
4. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level? Yes/No

If no reason thereof. Because Ashwini / Hoppers are directly under the Control of administrator / I.C.D.S.

Expenses incurred on carrying on general work through Sarpanch Rs. Nil / -

Whether the record on account of purchase of material and payment of honorarium is being maintained by the Panchayat? Yes/ No

(Adding Officer to check the register and verify the signatures of the Sarpanch on the record)

2.3 Midday Meal (MDM) Scheme

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing midday ration under MDM in the school? Yes/ No

If no reason thereof. Because The Education Deptt. is purchasing dry ration directly from food & supplies Deptt.

Expenses incurred on Midday Meal/ food items through Sarpanch Rs. Nil / -

Whether the Panchayat/ Sarpanch is providing any ration to the school children in the Panchayat? Yes/ No

If no reason thereof. Because The dry ration for school is directly purchased by the Education Deptt.
Also mention if it being provided by village school

_____ - X X X _____

Whether the record on account of purchase of MDM items and honorarium is being maintained by the Panchayat? Yes/ No

(Adding Officer to check the register and verify the signatures of the Sarpanch on the record)

Expenses incurred on honorarium to cook and helper through Sarpanch Rs. Nil / -

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No

If yes whether approved by the Gram Sabha? Yes/ No

If no reason thereof. Because No own resources available.

2.4 Challenges:

Main challenges being faced by the Panchayat in implementing and execution of work

1. VRA Concerned villagers demand their own work to Executive instead of public beneficial works
2. The demands put forward by the villagers are more than the approved budget.
3. Payment of the executed works stands pending for the year 2017-18

F) Jan Abhiyan/ Awami Muhim activities:

Activities held by the District Administration before the start of the Jan Abhiyan/ Awami Muhim activities. The District Administration has been holding various activities during the period of the Jan Abhiyan/ Awami Muhim.

1. Domicile Certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Non-Holders	115	105	245	500	Not Applicable
Non-PBC	1545	35	43	1500	Nil
WTR	Nil	Nil	Nil	Nil	Nil
Students	Nil	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil	Nil

2. Category certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
RT	Nil	Nil	Nil	Nil	Nil
ST	Nil	Nil	Nil	Nil	Nil
CBC	45	Nil	45	Nil	Nil
AIG	Nil	Nil	Nil	Nil	Nil
RBA	Nil	Nil	Nil	Nil	Nil

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Holders / Landholder	35	35	Nil	Nil
Holders / Cultivator	51	51	Nil	Nil
Farmer / Tillage	51	51	Nil	Nil
M. Farmers	Nil	Nil	Nil	Nil

4. Birth/ Death/ Disability Certificates * (for entries beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Birth Certificates	03	03	03	Nil	Nil
Death Certificates	03	03	03	Nil	Nil
Disability Certificates	Nil	Nil	Nil	Nil	Nil

List of the Disabled Persons, as per the

5. Aadhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Aadhaar seeded	Aadhaar seeding during Jan Abhiyan/ Aarati Muhim	Pendency (No.)	Reasons of pendency
All	236	236	Nil	Nil	Nil
Non MH	59	59	Nil	Nil	Nil
2-40 days	50	50	Nil	Nil	Nil
2-40 days			Nil	Nil	Nil

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total covered	Pendency (No.)	Reasons of pendency
Anganwadi Parent and children health camps	Nil	Nil	Nil	Nil	Nil
Anganwadi Bharat health camps	Nil	Nil	Nil	Nil	Nil
Janam Suraksha Yojana (JSY)	807	-	807	Nil	Nil

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7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Aarati Muhim	Total Aadhaar seeding
Old Age Pension	15	03	10	05	Known, Applied	03	07
Widow Pension	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Disability Pension	Nil	Nil	Nil	Nil	Nil	Nil	Nil

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Ashvyan/Assam Muhim	Total covered	Pendency (No)	Reasons of pendency	Award pending during Jan Ashvyan/Assam Muhim	Total Award pending
Old Age Pension	73	05	68	10	Notified Applied	05	50
Assistance to Women in distress	39	04	35	09	—Do—	04	25
Assistance to Physically Challenged Persons	44	02	39	05	—Do—	02	34

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Ashvyan/Assam Muhim	Total covered	Pendency (No)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	NIL	NIL	NIL	NIL	NIL
Technical Family Benefit Scheme (TFBS)	NIL	NIL	NIL	NIL	NIL
PM Garib Kalyan Anna Yojana	286	286	286	NIL	NIL
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Ashvyan/Assam Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC	144	144	144	
Pre-Matric for ST	144	144	144	
Pre-Matric for OBC	144	144	144	
Pre-Matric for Minorities	144	144	144	
Post-Matric for SC	144	144	144	

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post-Matric for SC				
Post-Matric for OBC				
Post-Matric for Minorities				
Dr. Ambedkar IIR				
National Merit cum Means (NMMMS)				
Merit cum Means Minority				
Prize Scheme Scholarship for JNTNMSU				
National Talent Search Scheme				
National Scheme for Excellence in Gifted for Secondary Education (NSGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries		Pendency (No)	Reasons of pendency
		Sanctioned during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered		
PM Kisan Samman Nidhi (PM-KISAN)	101	06	101	Nil	Nil
Kissan Credit Card	131	03	131	Nil	Nil

12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	Nil	Nil	Nil	Nil
Innovative Poultry Production Programme	Nil	Nil	Nil	Nil
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	01	Nil	01	Nil

13. Universal coverage Scheme

Scheme	Total number of households	Households covered during Jan Aashiyana/ Aardram Mission	Pendency (No.)	Reasons of pendency
UB Health Scheme	807	N/A	N/A	N/A

14. School Amenities:

- | | | |
|---|---|-----|
| 1 | No. of schools in the Gram Panchayat | 03 |
| 2 | No. of schools with Ramp Facility for Children with Specific needs | 03 |
| 3 | No. of schools with drinking water facility | 03 |
| 4 | No. of schools with electricity connection | 04 |
| 5 | No. of schools with toilet facility | |
| | a. For Boys | 03 |
| | b. For Girls | 03 |
| 6 | No. of schools where disabled students (Minor) are admitted | 03 |
| 7 | No. of such schools installed with Sanitary Napkin Vending Machines | Nil |
| 8 | No. of such schools installed with incinerators | Nil |

15. Basic Services:

- Q No. of habitations with over 250 souls: 03
- A No. of habitations with over 250 souls in the GP without road connectivity: Nil
- Q If yes, whether these roads have been surveyed: Yes/No
- A No. of habitations with less 250 souls in the GP without fair weather road: Nil
- Q Is there any habitation or mohalla which is yet to be electrified: Yes/No

If yes, name and report no. of the vehicles.

12. $\frac{x}{x^2 + 1} = \frac{A}{x + i} + \frac{B}{x - i}$ (Answer: $\frac{1}{2i}, \frac{1}{2i}$)

[illegible][illegible]

Remarks/ explanation: The Village Nambal is nearly
at the end of new electric poles.

- 1. And no. of households with electricity connection in the GP: 22
- 2. Are any villages/areas where power poles are used without supply? Yes
- 3. Type and no. Barbed wire, 1000, 1000, 1000, 1000, 1000
- 4. Approximate no. of wooden poles 100
- 5. Are there any areas where barbed wire is used for electric supply? Yes
- 6. Type and no. of the net barbed wire 1000, 1000, 1000
- 7. Approximate length 1000 metres
- 8. Approximate %age of total wire length in GP started with 100, 100, 100
- 9. No. of households that stopped water supply in the GP 100, 100, 100

16. Pradhan Mantri Awas Yojana (PMAY):

- 1. Cumulative target 2 No.
- 2. No. of households sanctioned with verified accounts during Jan Aardram Awas Yojana Not
- 3. No. of households to which sanctionment started during Jan Aardram Awas Yojana Not
- 4. No. of houses completed in 2020-21 Not
- 5. No. of houses completed during Jan Aardram Awas Yojana Not
- 6. No. of houses under construction Not

23

17. Community Sanitary Complex (CSC) Status:

- 1. Whether CSC sanctioned in the Gram Panchayat? Yes
- 2. Has the CSC been constructed? Yes
- 3. Whether the CSC is functional? Yes
- 4. No. of CSC sanctioned during Jan Aardram Awas Yojana Not
- 5. No. of CSC completed during Jan Aardram Awas Yojana Not
- 6. Any issue regarding water connection and sewage disposal in CSC. Not applicable

18. MGNREGS:

- 1. Whether MGNREGS Panchayat has been approved? Yes
- 2. Funds allocated to the Panchayat Rs. 2.18 lakh
- 3. No. of works approved 60

C. No. of works started during Jan Abhiyan/ Awasni Muhim: Nil (00)
 d. No. of works completed during Jan Abhiyan/ Awasni Muhim: Nil
 e. No. of person days generated during Jan Abhiyan/ Awasni Muhim: Nil (00)
 f. Wages due for Jan Abhiyan: Rs. 1876.00 lakh
 g. Wages paid during Jan Abhiyan: Rs. 1233.00 lakh
 h. Any provision related to Muzardgi: Nil

19. 14th FC Award:

- i. Allocation under 14th FC for 2019-20: Rs. 1805.00 lakh
 j. Whether Action plan prepared for all years: Yes/ No
 k. No. of works as per the Action Plan: 21
 l. Whether approved expenditure in the work plan by the DPC: Yes/ No
 m. No. of works for which termi calculation is awarded by the DPC: (03)
 n. No. of works authorized by the Public Fundings: 21
 o. No. of works taken up during Jan Abhiyan/ Awasni Muhim: Nil
 p. No. of works completed during Jan Abhiyan/ Awasni Muhim: Nil
 q. Payments made during Jan Abhiyan/ Awasni Muhim: Rs. Nil lakh
 r. Total expenditure on 14th FC as on 31.03.20: Rs. 1213.00 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awasni Muhim	No. of activities/ works completed during Jan Abhiyan/ Awasni Muhim	Payments made during Jan Abhiyan/ Awasni Muhim Rs. in lakh	Remarks
1	RCD				
2	PWD				
3	Sal Sathi				
4	PSD				
5	Others				

b. UT Capex

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDU				
2	POD				
3	Isl Shad				
4	POD				
5	Others				

c. Centrally Sponsored Schemes ICSSR

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	N/A	N/A	N/A	N/A
2	PMGSY				
3	Jal Shakti Mission (JHE)				
4	Jal Shakti Mission (MUL)				
5	NHAI				
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

1. No. of complaints received: N/A

2. No. of complaints resolved: N/A

3. Constraints faced in delivery of services:

Not Applicable

22. Others:

1. Whether survey of all physically challenged persons requiring prosthetic aids, orthotics, hearing aids etc. has been completed. Yes/No:

2. If yes, total number of beneficiaries identified in the Panchayat: 18

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with EDC/ Panchayat members/ prominent officers Yes/ No ☒
- ii. No. of Panchayat Members present: Sanpach only
- iii. Issues raised during the meeting:
 1. Replacement of existing dilapidated LT Psh.
 2. Improvement of Drinking water supply.
 3. Concrete band on both sides of Trail Nallah.
 4. Opening of J&K Park Extension Counter.
- iv. Important establishments/ institutions visited: Please list:
 1. Schools ☒
 2. MK/CHC ☒
 3. Veterinary clinic ☒
 4. Anganwadi centre ☒
 5. PDS distribution centre ☒
 6. Any industrial/establishment ☒
 7. Government offices:
 - Police ☒ PS ☒
 - DC ☒ ☒
 - SI ☒ ☒
 8. Any other: None ☒
- v. Total number of wards in the Panchayat: (07) Seven
- vi. No. of wards Sabha held: Nil
- vii. No. of villagers present during the Ward Sabha: Nil
- viii. Whether any resolution passed: Yes/ No
- ix. Citizen Information Board visited: Yes/ No
- x. WSP pending of works of 2019-20 inspected: Yes/ No
- xi. Name of the department where works displayed in the paintings: KDD

2 _____ α_1 α_2 _____
 3 _____ α_1 α_2 _____
 4 _____ α_1 α_2 _____

DAY 2:

I. Gram Sabha:

1. Location of Gram Sabha: Block - HB, Mathura
2. No. of villagers present during the Gram Sabha: 15-20 along with Sarpanch
3. Whether resolution passed for MGNREGS? Yes/No ✓
4. Whether resolution passed for SHC Plan? Yes/No ✓
5. Whether list of A & B category families made out? Yes/No ✓
6. No. of ineligible beneficiaries removed: (05) Five
7. Whether list of persons benefited made out? Yes/No ✓
8. Whether people made aware about the following:
 - a. Use of masks: Yes/No ✓
 - b. Sanitizers: Yes/No ✓
 - c. Social distancing: Yes/No ✓
9. Whether awareness of the village distributed? Yes/No ✓
10. Whether any major cultural/ social events were held? Yes/No ✓

Details thereof: N/A

ii. Details of scheme benefits extended/ services provided in the area:

- a. No. of domestic certificates distributed: N/A
- b. No. of students distributed: 02 (Two) along with school fees
- c. No. of students distributed under - s/ boy's hostels: N/A

- c. No. of business cards distributed: Already distributed before
 d. No. of scholarships distributed: online system
 e. No. of Ayushman Bharat - golden cards distributed: Nil
 f. No. of J&K Health cards distributed: Nil
 g. Others: Nil

47. Whether any water conservation work started: Yes / No

Details thereof: N.A.

48. Whether any mega event of any other department, especially those involved in industrial

handicrafts like Agriculture/ Handicrafts/ Animal Fibres -specially Handicrafts/ Handloom - Furniture etc, held: Yes / No

Details thereof: N.A.

49. Whether Fashion Show was actually held: Yes / No

If of description of the activity: N.A.

DAY 3:

I. Mahila Sabha:

1. Attendance: Not Held because B.N. was held at Block HQ

2. Resolution passed: Nil

3. Issues raised:

1. _____
2. _____
3. _____
4. _____

II. Bal Sabha:

1. Attendance: Not Held

2. Resolution passed: Nil



II. Works completed/Inaugurated under B29.

S. No	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inaugurated by/Visiting Officer Yes/No	Whether financially completed and all payments made Yes/No
1	2.5. Constructing New Road from P. H. Road to P. H. Road, P. H. Road, P. H. Road	4.50	25/04/2019	Yes	Yes
2	Rehabilitation of 3rd class with 1st class AC Coach	1.50	Under Process	Yes (Completed)	Under Process
3	/	/	/	/	/
4	/	/	/	/	/
5	/	/	/	/	/

Important Note: At least one work/No. should be selected with cost Rs.2 to be physically and financially completed in every financial year and inaugurated by visiting Officer.

III. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inaugurated by/Visiting Officer Yes/No	Whether financially completed and all payments made Yes/No
1	PP Board of Road Rehabilitation work of P. H. Road, P. H. Road, P. H. Road	1.20	23/12/2019	No	Yes
2	Developing Chhatra Kendra	1.35	20/12/2019	No	Yes
3	Work at Bhopal Road Bridge	1.20	20/12/2019	No	Yes
4	Gravelyard filling with Lime & Wall	3.00	20/12/2019	No	Yes
5	Filling Gravelyard with fencing	3.80	20/12/2019	No	Yes

U. New works:

S. No	Name of work and department	Cost Rs. in Lacs	Whether started under B&B/B&B or Other Source B&B or	Whether B&B approved	Whether physically started	
					Yes/No	How Started
1	Gravel Road Kailash Nagar Panchayat	6.75	— No —	— No —	— No —	Yes, he started it in 2020-21
2	Drainage from Kailash Nagar to the Panchayat	2.00	— No —	— No —	— No —	— etc —
3	Kailash Nagar Gravel Road	1.00	— No —	— No —	— No —	— etc —
4	Kailash Nagar Gravel Road	1.99	— No —	— No —	— No —	— etc —
5	Kailash Nagar Gravel Road	2.10	— No —	— No —	— No —	— etc —

IMPORTANT NOTE

- Work should not be started by Gram Panchayat/ Gram Sabha unless it is selected out of priority works of B&B and B&B.
- At least one work to be started and started - foundation stone to be laid by the visiting officer.

V. Other Provision of PHAY beneficiaries:

S. No	Name of the beneficiary	ISPH provided over P. Year/No.
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No.	Particulars	Action Taken	Remarks
I. Urgent Field - High priority & Urgency - B2V1			
1	Concrete Road on Path leading to School	No Action Taken	Demanded road again in B2V2
2	Bridge between Khapra & B2V1	Do	Do
3	Bridge between Khapra & B2V1	Do	Need is genuine.
4	Replacement of old pipes by new ones	Do	Demanded road again in B2V2
5	Proper wiring of LT/HT wires	Do	Do
6	Electrification of Road for school of Khapra	Do	Genuine demand for school village.
7	Fencing of Primary School	Do	Need immediate attention.
II. Urgent Field - High priority & Urgency - B2V2			
1	Procurement of ZPL Value Cards	No action Taken	Need for verification
2	Endowment of Old Age Fund	Do	Do
3	Endowment of Old Age Fund	Do	Do
4	Endowment of Old Age Fund	Do	Do
5	Endowment of Old Age Fund	Do	Do
6	Endowment of Old Age Fund	Do	Do
7	Endowment of Old Age Fund	Do	Do
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94	Endowment of Old Age Fund	Do	Do
95	Endowment of Old Age Fund	Do	Do
96	Endowment of Old Age Fund	Do	Do
97	Endowment of Old Age Fund	Do	Do
98	Endowment of Old Age Fund	Do	Do
99	Endowment of Old Age Fund	Do	Do
100	Endowment of Old Age Fund	Do	Do

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NOTES

Documents attached

- 1) B₂ V₂ Booklet alongwith B₂ V₁ & B₂ V₂ booklets - (03 Nos) leaves
- 2) Gram Sabha resolution alongwith IEC Plan, B₂ V₂ Plan & MGNREGS Plan - (04 leaves)
- 3) Representations of Public (04 leaves)
- 4) List of PMAY deletions (one leaf)
- 5) Mission Antyodaya form (03 leaves)
- 6) Attendance of the Departmental Employees
& List of Disabled Persons (02 - leaves)

Submitted the above mentioned documents at Block HQ Matthan today on telephone

Ph. No. 011-26111111
Visiting Officer
Nam Ball - B1

Joint Initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayat Raj Department

**Mission Delivering Development
Mission Good Governance**



Government Of Jammu & Kashmir

