



Pyt Daga Chinta

Hoch Bhadrak

Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Block

Panchayat Halqa

Bhaderwah

Dugga

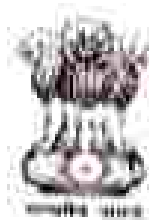
Block

Panchayat Halqa

Jammu & Kashmir
NEW VISION
NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 2nd to 12th October 2020 across Jammu & Valley.

In June 2019, the Government of Jammu and Kashmir embarked on *Back to Village* programme which involved the visit of over 4000 Gazetted officers of 15K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and tribulations with what they had perceived as an unresponsive administration. In fact, such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal; Adhikar Abhiyan (Muhim Bar-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiya Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

(Manoj Sinha)

4th September, 2020

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B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat-Raj Institutions ever since their constitution in 2012. Through the first of its kind initiative – Back to Village – and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 2 of the Back to Village programme is being held from 2nd October to 15th October, 2021 which will give a deeper push to the institutionalisation of PRIs.

While the first BvF focussed on interaction and information on local needs, the second BvF focused on strengthening and institutionalising Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by BvF1 and BvF2, the BvF3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise – Jan Abhyas/Angam Mithun – with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. BvF3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halls for better outcomes and ensure adherence to COVID-SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier BvF programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

18. The visiting officer shall participate in Pradhan Abhiyan and other departmental activity in the Gram Sabha. He/she shall distribute the newsletter. The proceedings of Gram Sabha shall be recorded and the minutes of the resolution passed to the Deputy Commissioner's office.

19. The visiting officer shall also take part in the cultural/ sports activities in the Panchayat and distribute sports kits, certificates, educational kits to deserving persons, include pre-thetic and emotional health cards, any other scheme or any other distribution scheme that the district administration may think fit.

20. The visiting officer shall also start any character competition in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and plan for their upliftment by inter alia taking advantage of welfare schemes in the government. The visiting officer while filing the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of involvement of people to Jan Abhiyan/ Awami Muhim if felt necessary. He/she can submit separate report regarding the same to the Deputy Commissioner.

21. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reason for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

8 22. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremony of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

23. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

24. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

25. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

26. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with EDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&H department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choptal – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaraz beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awaraz Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved in individual beneficiaries

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti-Bachao Beti-Padhai activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed. ~~Handwritten~~ handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
 - Longstanding projects
 - Projects completed in last month under 12th FC, MGNREGS, B2V or any other ~~State~~ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAF, distribution of ~~2000~~

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V, and inaugurates them. He/ She has to ensure that AT LEAST one ~~new~~ new ~~work~~ work has been completed under B2V, both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demand is identified, foundation stone laid and started during His/ Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BSV and BSV2 booklets as filled in by the visiting officer in June / November, 2021
2. Two copies of BSV3 booklet with basic data in fields marked with asterisk (*) already filled in
3. Duly validated Mission Antyodaya form and ease of living survey data
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BSVs and BSV2
 - List of new works started/ ongoing/ completed after BSVs and BSV2 under the following heads:
 - ✓ 14th FC
 - ✓ BSV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSVs
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BSVs
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awaaz beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer
 - whom Griha Pravesh ceremonies have been organised
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of deletions from Awaaz beneficiaries
4. Representations received, if any
5. MGNREGA plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and ease of living survey data

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the baseline surveying visit to the visiting officer.)

A) Details of Reporting Officer:

- Name SURESH KUMAR MANHAS
- Designation Principal (10+2)
- Department/ place of posting School Education H. S. Bhakra Road
- Mobile No 9419917045
- Email ID sureshkmanhas557@gmail.com
- Home District Doda
- Dates of visit 5-X-2020 to 7-X-2020

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B) Locational details of Panchayat:

- Name of the Panchayat Rugger
- Local Government Directory (LGD) code of the Panchayat 6984
(To be solicited from Rural Development Department/ by DO)
- Name of CD Block Bhadarnah
- Name of Tehsil Bhadarnah
- Name of District Doda

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 03
- No. of hamlets in the Panchayat 07
- No. of households in the Panchayat 289
- Population (approx) of the Panchayat 1460

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Agriculture	Dipankar Anand	AE A	9858012841
2	Health	Dinesh Kumar	SLC	6005913180
3	Revenue	Ganesh Singh	Patwari	8803560853
4	Education	Sushil Kumar	Teacher	9858550853
5	R & B	Yadav Sharma	JE	8803556171
6	Sheep Husbandry	Sandeep Singh	SPA	9906064994
7	P.D.A.	Vikas Kumar	JE	9119155129
8	Jal. Supply	Raj Kumar	Water Man	8803119505
9	A.M. Deptt.	Rajesh Kumar	Vet. Pharmist	9797317010
10	ICDS	Indu Lal	Supervisor	8082391623

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

1. Whether Panchayat Chair is available in the Panchayat? Yes/ No/ Under construction
 If yes, whether functioning in Own building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Chair? Yes/ No
2. Facilities available in the Panchayat Chair

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No ✓	
Computer/ printer in Panchayat Office	Yes/ No ✓	
Telephone in Panchayat Office	Yes/ No ✓	
Toilet facility available in Panchayat Chair	Yes/ No ✓	without water connection and hence of no use.
Electricity available in Panchayat Chair	Yes/ No ✓	
Water connection available in Panchayat Chair	Yes/ No ✓	
Bank Branch available in the Panchayat	Yes/ No ✓	

- vi) Whether the Budget and Audit Report has been prepared, Yes/No
 vii) Whether the Officer is effectively doing the job.

If the visiting Officer to get the regular prepared in his/her presence and confirm. Agreed
Register prepared and entries of all items entered

2. Functionality:

2.1. General activities:

- i) Are Ward Sabha meetings being held? Yes/No Yes
- ii) No. of Ward Sabha meetings held since inception Only today on 5-8-2020 Ward Sabha was held in 2nd ward
- iii) No. of Gram Sabhas conducted since inception 03
- iv) Date of last Gram Sabha 6-8-2020
- v) Are all points approved in Gram Sabha? Yes/No Yes
- vi) Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas? Yes/No Yes
- vii) Are Ward Sabha/ Gram Sabha resolutions attached with all plans? Yes/No Yes
- viii) Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions? Yes/No Yes
- ix) Has Social Audit Committee been formed? Yes/No Yes
- x) Is social audit being conducted by the Committee? Yes/No Yes
- xi) No. of works audited by the Social Audit Committee Nil
- xii) Has Panch Samiti been constituted? Yes/No Yes
- xiii) Has the Panch Samiti approved the Village Action Plan? Yes/No Yes
- xiv) No. of meetings of Panch Samiti held X
- xv) Is Biodiversity Management Committee constituted? Yes/No Yes
- xvi) No. of BMC meetings held one
- xvii) Is a register of all previous works/ assets in the Panchayat being maintained? Yes/No Yes
- xviii) Have wall paintings of works executed for 2018-20 been done in the Panchayat? Yes/No Yes
- xix) Are Poshan Abhiyan activities being held in the Panchayat? Yes/No Yes
- xx) What and where was the last activity held? 20-9-2020

- xxi) Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch? Yes/No Yes
- xxii) No. of meetings of HFWAC & VHSNC meetings held one
- xxiii) Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes? Yes/No Yes
- xxiv) Are Sarpanchs being involved in start/ inauguration of activities? Yes/No Yes

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- iii. Whether subject has been assigned by the Sarpanch to the Panch. ☒ Yes/ ☐ No
 - iv. Whether grievance redressal cell is installed. ☒ Yes/ ☐ No
 - v. No. of grievances received pertaining to Panchayat level. Nil
 - vi. No. of grievances disposed of at Panchayat level. —————
 - vii. Whether the Sarpanch/ Panchayat Secretary have digital signatures. ☒ Yes/ ☐ No
 - viii. Whether all MCHREGA/ LHP payments are being made by Sarpanch through Digital Signature Certificate (DSC). ☒ Yes/ ☐ No
 - ix. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
LHP Finance Certificate	Yes/ No	Secy Pgt.	Yes/ No	9.08	Nil
ICDS INDIKOTI	Yes/ No	Sarpanch	Yes/ No	0.00	0.4992
ICDS HONORARIUM	Yes/ No	Sarpanch	Yes/ No	0.471	0.981
Mid-Day Meals (MDM)	Yes/ No	Z.E.O. & H.A.	Yes/ No	0.0	0.0
Own resources of Panchayat	Yes/ No	—	Yes/ No	—	—
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS)

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. ☒ Yes/ ☐ No

If no, reason thereof due to lock down there was shortage of medicines in the C.P.

Also mention if it is being purchased by someone else. Sarpanch

- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat. ☒ Yes/ ☐ No

If no, reason thereof. —————

- iii. Expenditure incurred on procurement through Sarpanch. Rs. Nil Lakh

- iv. Is the Panchayat/ Sarpanch paying Honorarium to AWWs/ Helpers directly at Panchayat level. ☒ Yes/ ☐ No

1. Expenditure on account of purchase of ration card is Rs. 10,000/-
2. Expenditure on account of purchase of ration card is Rs. 10,000/-
3. Expenditure on account of purchase of ration card is Rs. 10,000/-

2.2 Midday Meal (MDM) Scheme

Expenditure on account of purchase of MDM is Rs. 10,000/-

Expenditure on account of purchase of MDM is Rs. 10,000/-

1. Expenditure on account of purchase of MDM is Rs. 10,000/-
2. Expenditure on account of purchase of MDM is Rs. 10,000/-
3. Expenditure on account of purchase of MDM is Rs. 10,000/-

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2. Expenditure on account of purchase of MDM is Rs. 10,000/-
3. Expenditure on account of purchase of MDM is Rs. 10,000/-

2.3 Challenges

1. Major challenges facing the Government in handling and execution of work are the lack of proper infrastructure for making online payments. In order to make it possible in the future, it needs a laptop (computer) and internet facility.

F) Jan Abhiyan/ Awami Muhim activities:

1. Domicile Certificates Issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Male	812	12	221	Nil	
Female		10	98	Nil	
All					
Target					
Actual					

2. Category certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Male		00	02	Nil	
Female					
All					
Target					
Actual		00	05	Nil	

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Takar/ zamabandi	36	36	Nil	
Takar/ Faridabad	04	04	Nil	
Takar/ Mirzapur	00	00	00	
Mutadhar	02	02	Nil	

4. Birth/ Death/ Disability Certificates* (for period beginning from April 1, 2020):

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

Record not avail

Category	Target	No. of total ration cardholder covered	Aachar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
	276	276	-	0	0
	223	296	-	32	0
	24	14	-	0	0

Health

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
	36	-	32	04	0
	153	-	111	42	0
	20	-	20	00	-

National Social Assistance Programme (NSAP)

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aachar seeding during Jan Abhiyan/ Awami Muhim	Total Aachar seeding
	15	0	15	0	-	01	08
	2	2	2	-	-	-	-
	0	0	0	-	-	-	-

8. Integrated Social Security Scheme (ISSS)

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awami Muhim	Total Aadhar seeding
Old Age Pension	43	0	43	-	-	2	25
Assistance to Women in Distress	8	0	8	0	-	2	5
Assistance to Physically Challenged Persons	19	0	19	0	-	2	11

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMVY)	02	02	04	0	-
Nalanda Family Benefit Scheme (NFBBS)	- Data not available	-	-	-	-
PM Careed Kalyan Anna Yojana	279	-	279	-	-
Wage mode project for registration of construction workers	-	0	0	0	2

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC	07	-	07	NIL
Pre-Matric for ST	07	-	07	NIL
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

General Security Scheme (GSS)

Scheme	Higher secondary institutions	Ground status as against vacant status	Total covered	Pendency (No.)	Recovery of pendency	Amount already cleared in advance	Balance amount
SSC	43	0	43	-	1	2	85
Intermediate (3 years)	8	0	8	0	-	2	5
Technical (3 years) and Para	14	0	14	0	-	2	11

6. Other Welfare Schemes

Scheme	Eligible families/individuals	Covered during Jan. 2019/Avail. Avrami Scheme	Total covered	Pregnancy (No.)	Missed or pending
PM-JAY (Jan. 2019)		02	04	0	-
Maternity Benefit Scheme (Jan. 2019)	- Dola	not available			
PM-JAY (Jan. 2019)		279	279	-	-
PM-JAY (Jan. 2019)		-	0	0	0

10. Scholarships to the students under various schemes

Scheme	Target population	Scholarships sanctioned during the stipulated period/ Month	Total scholarships sanctioned during the year	Number of priority
Pre-Matric for SC	07	-	07	Nil
Pre-Matric for ST	07	-	07	Nil
Post-Matric for OBC				
Pre-Matric for Minority				
Post-Matric for SC				

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Balance of pending
1. NABARD (100 ST)				
2. NABARD for OBC				
3. NABARD for Minorities				
4. NABARD EBC				
5. NABARD for SC/ST				
6. NABARD for Muslims (Minority)				
7. NABARD for Scheduled Caste (SC)				
8. NABARD for Scheduled Tribe (ST)				
9. NABARD for Backward Class (BC)				
10. NABARD for Other Backward Class (OBC)				
11. NABARD for Other Backward Class (OBC)				
12. NABARD for Other Backward Class (OBC)				
13. NABARD for Other Backward Class (OBC)				
14. NABARD for Other Backward Class (OBC)				
15. NABARD for Other Backward Class (OBC)				
16. NABARD for Other Backward Class (OBC)				
17. NABARD for Other Backward Class (OBC)				
18. NABARD for Other Backward Class (OBC)				
19. NABARD for Other Backward Class (OBC)				
20. NABARD for Other Backward Class (OBC)				
21. NABARD for Other Backward Class (OBC)				
22. NABARD for Other Backward Class (OBC)				
23. NABARD for Other Backward Class (OBC)				
24. NABARD for Other Backward Class (OBC)				
25. NABARD for Other Backward Class (OBC)				
26. NABARD for Other Backward Class (OBC)				
27. NABARD for Other Backward Class (OBC)				
28. NABARD for Other Backward Class (OBC)				
29. NABARD for Other Backward Class (OBC)				
30. NABARD for Other Backward Class (OBC)				
31. NABARD for Other Backward Class (OBC)				
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100. NABARD for Other Backward Class (OBC)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	100% beneficiaries covered	Percentage (%)	Balance of pending
1. NABARD for SC/ST	203	0	103	0.7	0.7
2. NABARD for SC/ST	203	0	197	0.7	0.7

12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Percentage (%)	Balance of pending
1. NABARD for SC/ST	0	0	0	0
2. NABARD for SC/ST	0	0	0	0
3. NABARD for SC/ST	0.4	0.4	0.4	0.4

Not Sanctioned by my bank.

1. No. of persons during the day at the Milling 2
2. No. of persons employed during the day at the Milling 0
3. No. of persons employed during the day at the Milling 178
4. No. of persons employed during the day at the Milling 178
5. No. of persons employed during the day at the Milling 178
6. No. of persons employed during the day at the Milling 178
7. No. of persons employed during the day at the Milling 178
8. No. of persons employed during the day at the Milling 178
9. No. of persons employed during the day at the Milling 178
10. No. of persons employed during the day at the Milling 178

19. 14th FC Award

1. Amount of money paid to the workers for 14th FC Award 2335
2. Amount of money paid to the workers for 14th FC Award 2335
3. Amount of money paid to the workers for 14th FC Award 2335
4. Amount of money paid to the workers for 14th FC Award 2335
5. Amount of money paid to the workers for 14th FC Award 2335
6. Amount of money paid to the workers for 14th FC Award 2335
7. Amount of money paid to the workers for 14th FC Award 2335
8. Amount of money paid to the workers for 14th FC Award 2335
9. Amount of money paid to the workers for 14th FC Award 2335
10. Amount of money paid to the workers for 14th FC Award 2335
11. Amount of money paid to the workers for 14th FC Award 2335
12. Amount of money paid to the workers for 14th FC Award 2335
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14. Amount of money paid to the workers for 14th FC Award 2335
15. Amount of money paid to the workers for 14th FC Award 2335
16. Amount of money paid to the workers for 14th FC Award 2335
17. Amount of money paid to the workers for 14th FC Award 2335
18. Amount of money paid to the workers for 14th FC Award 2335
19. Amount of money paid to the workers for 14th FC Award 2335
20. Amount of money paid to the workers for 14th FC Award 2335

20. Works under Capes and CSS

A. District Capes

S. No.	Department	No. of activities/works taken up during the day/night/season/monsoon	No. of activities/works completed during the day/night/season/monsoon	Payments made during the day/night/season/monsoon	Remarks
1	ROAD	NIL	NIL	NIL	
2	ROAD	NIL	NIL	NIL	
3	ROAD	NIL	NIL	NIL	
4	ROAD	NIL	NIL	NIL	
5	Others				

S. No.	Particulars	No. of activities/works done during Jan. Abhiyan/ Awami Muhim	No. of activities/works completed during Jan. Abhiyan/ Awami Muhim	Progress made during Jan. Abhiyan/ Awami Muhim	Remarks
1	AV	Nil	Nil	Nil	
2	TV	Nil	Nil	Nil	
3	AV	Nil	Nil	Nil	
4	TV	Nil	Nil	Nil	
5	Others	Nil	Nil	Nil	

Sanitary Sponsoring Schemes (SSS)

S. No.	Particulars	No. of activities/works taken up during Jan. Abhiyan/ Awami Muhim	No. of activities/works completed during Jan. Abhiyan/ Awami Muhim	Payments made during Jan. Abhiyan/ Awami Muhim	Remarks
1	Sanitary Schemes	Nil	Nil	Nil	
2	U.S. Sanitary Muhim	Nil	Nil	Nil	
3	U.S. Sanitary Muhim	Nil	Nil	Nil	
4	U.S. Sanitary Muhim	Nil	Nil	Nil	
5	U.S. Sanitary Muhim	Nil	Nil	Nil	
6	U.S. Sanitary Muhim	Nil	Nil	Nil	
7	U.S. Sanitary Muhim	Nil	Nil	Nil	
8	U.S. Sanitary Muhim	Nil	Nil	Nil	
9	U.S. Sanitary Muhim	Nil	Nil	Nil	
10	U.S. Sanitary Muhim	Nil	Nil	Nil	
11	U.S. Sanitary Muhim	Nil	Nil	Nil	
12	U.S. Sanitary Muhim	Nil	Nil	Nil	
13	U.S. Sanitary Muhim	Nil	Nil	Nil	
14	U.S. Sanitary Muhim	Nil	Nil	Nil	
15	U.S. Sanitary Muhim	Nil	Nil	Nil	
16	U.S. Sanitary Muhim	Nil	Nil	Nil	
17	U.S. Sanitary Muhim	Nil	Nil	Nil	
18	U.S. Sanitary Muhim	Nil	Nil	Nil	
19	U.S. Sanitary Muhim	Nil	Nil	Nil	
20	U.S. Sanitary Muhim	Nil	Nil	Nil	
21	U.S. Sanitary Muhim	Nil	Nil	Nil	
22	U.S. Sanitary Muhim	Nil	Nil	Nil	
23	U.S. Sanitary Muhim	Nil	Nil	Nil	
24	U.S. Sanitary Muhim	Nil	Nil	Nil	
25	U.S. Sanitary Muhim	Nil	Nil	Nil	
26	U.S. Sanitary Muhim	Nil	Nil	Nil	
27	U.S. Sanitary Muhim	Nil	Nil	Nil	
28	U.S. Sanitary Muhim	Nil	Nil	Nil	
29	U.S. Sanitary Muhim	Nil	Nil	Nil	
30	U.S. Sanitary Muhim	Nil	Nil	Nil	
31	U.S. Sanitary Muhim	Nil	Nil	Nil	
32	U.S. Sanitary Muhim	Nil	Nil	Nil	
33	U.S. Sanitary Muhim	Nil	Nil	Nil	
34	U.S. Sanitary Muhim	Nil	Nil	Nil	
35	U.S. Sanitary Muhim	Nil	Nil	Nil	
36	U.S. Sanitary Muhim	Nil	Nil	Nil	
37	U.S. Sanitary Muhim	Nil	Nil	Nil	
38	U.S. Sanitary Muhim	Nil	Nil	Nil	
39	U.S. Sanitary Muhim	Nil	Nil	Nil	
40	U.S. Sanitary Muhim	Nil	Nil	Nil	
41	U.S. Sanitary Muhim	Nil	Nil	Nil	
42	U.S. Sanitary Muhim	Nil	Nil	Nil	
43	U.S. Sanitary Muhim	Nil	Nil	Nil	
44	U.S. Sanitary Muhim	Nil	Nil	Nil	
45	U.S. Sanitary Muhim	Nil	Nil	Nil	
46	U.S. Sanitary Muhim	Nil	Nil	Nil	
47	U.S. Sanitary Muhim	Nil	Nil	Nil	
48	U.S. Sanitary Muhim	Nil	Nil	Nil	
49	U.S. Sanitary Muhim	Nil	Nil	Nil	
50	U.S. Sanitary Muhim	Nil	Nil	Nil	
51	U.S. Sanitary Muhim	Nil	Nil	Nil	
52	U.S. Sanitary Muhim	Nil	Nil	Nil	
53	U.S. Sanitary Muhim	Nil	Nil	Nil	
54	U.S. Sanitary Muhim	Nil	Nil	Nil	
55	U.S. Sanitary Muhim	Nil	Nil	Nil	
56	U.S. Sanitary Muhim	Nil	Nil	Nil	
57	U.S. Sanitary Muhim	Nil	Nil	Nil	
58	U.S. Sanitary Muhim	Nil	Nil	Nil	
59	U.S. Sanitary Muhim	Nil	Nil	Nil	
60	U.S. Sanitary Muhim	Nil	Nil	Nil	
61	U.S. Sanitary Muhim	Nil	Nil	Nil	
62	U.S. Sanitary Muhim	Nil	Nil	Nil	
63	U.S. Sanitary Muhim	Nil	Nil	Nil	
64	U.S. Sanitary Muhim	Nil	Nil	Nil	
65	U.S. Sanitary Muhim	Nil	Nil	Nil	
66	U.S. Sanitary Muhim	Nil	Nil	Nil	
67	U.S. Sanitary Muhim	Nil	Nil	Nil	
68	U.S. Sanitary Muhim	Nil	Nil	Nil	
69	U.S. Sanitary Muhim	Nil	Nil	Nil	
70	U.S. Sanitary Muhim	Nil	Nil	Nil	
71	U.S. Sanitary Muhim	Nil	Nil	Nil	
72	U.S. Sanitary Muhim	Nil	Nil	Nil	
73	U.S. Sanitary Muhim	Nil	Nil	Nil	
74	U.S. Sanitary Muhim	Nil	Nil	Nil	
75	U.S. Sanitary Muhim	Nil	Nil	Nil	
76	U.S. Sanitary Muhim	Nil	Nil	Nil	
77	U.S. Sanitary Muhim	Nil	Nil	Nil	
78	U.S. Sanitary Muhim	Nil	Nil	Nil	
79	U.S. Sanitary Muhim	Nil	Nil	Nil	
80	U.S. Sanitary Muhim	Nil	Nil	Nil	
81	U.S. Sanitary Muhim	Nil	Nil	Nil	
82	U.S. Sanitary Muhim	Nil	Nil	Nil	
83	U.S. Sanitary Muhim	Nil	Nil	Nil	
84	U.S. Sanitary Muhim	Nil	Nil	Nil	
85	U.S. Sanitary Muhim	Nil	Nil	Nil	
86	U.S. Sanitary Muhim	Nil	Nil	Nil	
87	U.S. Sanitary Muhim	Nil	Nil	Nil	
88	U.S. Sanitary Muhim	Nil	Nil	Nil	
89	U.S. Sanitary Muhim	Nil	Nil	Nil	
90	U.S. Sanitary Muhim	Nil	Nil	Nil	
91	U.S. Sanitary Muhim	Nil	Nil	Nil	
92	U.S. Sanitary Muhim	Nil	Nil	Nil	
93	U.S. Sanitary Muhim	Nil	Nil	Nil	
94	U.S. Sanitary Muhim	Nil	Nil	Nil	
95	U.S. Sanitary Muhim	Nil	Nil	Nil	
96	U.S. Sanitary Muhim	Nil	Nil	Nil	
97	U.S. Sanitary Muhim	Nil	Nil	Nil	
98	U.S. Sanitary Muhim	Nil	Nil	Nil	
99	U.S. Sanitary Muhim	Nil	Nil	Nil	
100	U.S. Sanitary Muhim	Nil	Nil	Nil	

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received: Nil
- No. of complaints resolved: Nil
- Complaints faced in delivery of services:

22. Others:

- Initiative survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed. Yes/No
- Have any number of beneficiaries identified in the Particular:

None not available

G) Activities during B2V3:

DAY 1:

Whether meeting held with EDC/ Panchayat members/ prominent citizens ☒ Yes/ ☐ No

No. of Panchayat Members present 06

Issues raised during the meeting

1. Request for Baner

2. PLS for Ward No 5.

3. Dispensary for Baner

4. 63 kVA Line from for cluster (Karnal Mohala)

Important establishments/ Institutions visited (Please tick)

1. Schools 01

2. PHC/CHC No health centre in G.P.

3. Veterinary clinic 01

4. Anganwari centre 02

5. PDS ration depot 01

6. Any industrial establishment 00

7. Government offices

(a) 3

(b) 3

(c) 2

8. Any other 4

Total number of wards in the Panchayat 07

No. of Ward Sabha held 06

No. of villagers present during the Ward Sabha 185

Whether any resolution passed: Yes/ No ☒ Yes

Citizen Information Board visited: Yes/ No ☒ Yes

Wall painting of works of 2019-20 inspected: Yes/ No ☒ Yes

Name of the departments whose works displayed in the paintings

1. R.D.D.

2. _____
3. _____
4. _____

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha Int. Char. Dugga
- ii. No. of villagers present during the Gram Sabha 150
- iii. Whether resolution passed for MGNREGA Plan Yes/ No ☒ Yes
- iv. Whether resolution passed for 15th FC Plan Yes/ No ☒ Yes
- v. Whether list of Awas+ beneficiaries read out Yes/ No ☒ Yes
- vi. No. of ineligible beneficiaries removed 46
- vii. Whether list of pension beneficiaries read out Yes/ No ☒ Yes
- viii. Whether people made aware about the Covid-19:
 - a. Use of masks: Yes/ No ☒ Yes
 - b. Sanitizers: Yes/ No ☒ Yes
 - c. Social distancing: Yes/ No ☒ Yes
- ix. Whether Panchayat Newsletter distributed: Yes/ No ☒ Yes
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒ Yes

Details thereof Volley ball match held on two
times of M.C. Pgt in H.S.S. Char.

xi. Details of scheme benefits extended/ services distribution

- a. No. of Domicile certificates distributed 00
- b. No. of sports kits distributed 02
- c. No. of students distributed uniforms/ bags/ books 00

- 21 No. of bicycles/ motorbikes distributed 00
 22 No. of scholarships distributed 00
 23 No. of Adolescent Health Golden Cards distributed 00
 24 No. of RK Math Cards distributed 00
 25 Others

26 Whether any other conservation work started Yes/ No ☒

Details thereof

27 Whether any mega event of any other department, especially those involved in industries, handicrafts, like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts, Handloom, Floriculture etc. held Yes/ No

Details thereof People in the G.P. were educated about the scheme provided by the various depts to the people

28 Whether Poshan Abhiyan activity held Yes/ No ☒

29 Brief description of the activity: Godh Bhari, breast feeding awareness, address given, nutrition (mid) hot bazar etc.

DAY 3:

I. Mahila Sabha:

- i Attendance 32
 ii Resolution passed, if any
 iii Issues raised

- 1 Demand dispensary for ward no. 6 (Bana)
- 2 Deployment of Lady doctor at P.A.C. Chintla
- 3 Community health rooms for each ward.
- 4

II. Bal Sabha:

- Attendance 29
 Resolution passed, if any

Items listed:

1. Play-way park for children at least 3 wards
2. Primary school in ward no. 5
3. Play ground at the centre of C.P.

iii. Works completed/Inaugurated under BzV

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in BzV1/BzV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

iv. Other works completed/Inaugurated:

V. New works:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BSVs/BZVs/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BSVs and BZVs
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No.	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No.	Particulars	Action taken	Remarks #
I) Urgent Public Requirements/ Demands - B2V1			
1	Road to Subhadas via Baner	Nil	
2	Indoor stadium at Naska	Nil	Free land available
3	Operation of Chamber Niskat to Tahsil	Nil	
4	Construction of road from main road Dugga to Naska	Nil	
5	Water filter plant in the C. P.	Nil	
6	Community Hall for C. P. at Rahi	Nil	Free land available.
7	Community toilet for each ward		

II) Urgent Public Requirements/ Demands - B2V2

1	Road from Jalga to Banwa	Nil	
2	Opening of P/S at Naska C	Nil	
3	Indoor Games stadium at Naska	Nil	Free land available
4	Replacement of 25KV line by 63KV in ward No. 1	Nil	
5	Embankment of Nalla in ward no. 2.	Nil	
6	High mass light in ward no. 1	Nil	
7	Community Hall in the C. P.	Nil	

S. No.	Particulars	Action taken	Remarks
IV Major Problems - BSVI			
1	Rehabilitation scheme R. P. 6		
2	Rehabilitation for Govt. schools		
3	Land use and consolidation	Land blade topped by C.R.T.	
4	For water supply scheme for school G.P.	Nil	
5	Need of filtration plant in G.P.	Nil	
V Major Problems - BSVI			
1	—		
2	—		
3	—		
VI Major Complaints - BSVI			
1	Pending life work in ward no 3	—	
2	Physical verification of 2 years work done by R. P.	—	
VII Major Complaints - BSVI			
1	Table is disapproved as the work done by R. P. is not fulfilled since June 2015.		
2	—		

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awaraj Muhim

D) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I Any major complaint brought to the notice of the Visiting Officer

People in the C.P. complained about lack of coordination b/w Sarpanch and the panchayat due to this the development of the C.P. is being delayed. The SAs advised the Sarpanch and panchayat to work jointly for the development of the C.P.
 2) Compensation of land acquired by PHSY Deptt. not paid to the land owners. (Para 2d)

II Major/ urgent public demands that were/were reflected earlier but have not been addressed so far

- 1) Tractor road from Army gate to Dhanu through road no. 7 for agriculture purpose.
- 2) Installation of 63KVA transformer in road no. 2
- 3) Fenced path to H.S.S. Chauri through army area.
- 4) Lack of drinking water in C.P.

III Overall assessment of visit and suggestions

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

Most of the works executed by RDD are of very poor quality and the future works must be monitored by the technical staff of RDD during the execution. Sarpanch and members must be advised (instructed) to ensure the quality of work done.

Signature of the visiting officer

Name Suresh Kumar Manchanda