



Wardensabagan - 03  
(Gohm)

# Back to Village-3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

# Jammu & Kashmir New Vision New Horizon



LEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ BIRNIA  
Secretary

## Message

I am delighted to learn that the 3<sup>rd</sup> session of the much-acclaimed Jammu & Kashmir Planning Commission, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2<sup>nd</sup> to 13<sup>th</sup> October 2009 across Jammu & Kashmir.

In June 2010, the Government of Jammu and Kashmir embarked on the Jammu & Kashmir programme, which included the visit of over 4000 Government officers of J&K to every district and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Working officers were welcomed and their by regulars eager to share its troubles and trials with what they had perceived as an unorthodox administration. In fact such was the enthusiasm generated by the programme that the then Union Minister made a mention of it in his 'Man ki Baat', calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the programme, the Government organized the Jammu & Kashmir-2 (JK-2) in November 2010. This time the focus was on ensuring that funds and resources allocated to the Panchayats were used without any difficulties and that beneficiary oriented schemes actually reach the last person in the chain. The Jammu & Kashmir Government made mention of this programme in its Independence Day speech of 2010.

I believe the upcoming version of the 'Back to Village-2 (BV-2)' programme will be an integral part of a concentrated and identified developmental push in the region. The entire programme will be completed by a three week J&K tour (Jammu & Kashmir) which will focus on 3 sectors: Ashoka Ashrayan (Mahila Empowerment), Public Service Delivery and Universal Gram Ashrayan (Desh Tarangini Mahila). - Deputy of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the Government to reach the doorstep of the people.

14<sup>th</sup> September, 2010

Birniya

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



R.V.R. Subrahmanyam, IAS



Chief Secretary  
Andhra Pradesh

Message

**J**udicial and executive officers to ensure a continuation of good work in the state. The Government of Andhra Pradesh has decided to continue the work of the judicial and executive officers in the state. The Government of Andhra Pradesh has decided to continue the work of the judicial and executive officers in the state. The Government of Andhra Pradesh has decided to continue the work of the judicial and executive officers in the state.

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(R.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

## General Instructions for the Visiting Officer

64. The visiting officer should hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she will be briefed about the action taken by the district regarding pension dues to village level. He/she should collect a detailed action taken report of the worker/retiree/professional/government of the pension fund to village level. He/she should also be briefed about and given clear information regarding the action taken to pay the pension which was undertaken during the Jan Aardray/Assam Maham Gram.

65. He/she should collect the details from Deputy Commissioner's office in which several fights have been marked with asterisk (\*). These fights are to be paid first by the district bank. The visiting officer must check that the same has been done.

66. He/she must also collect the data regarding and UP EC form, list of Assam-Bank/Finance, list of pension beneficiaries and financial statement from the Deputy Commissioner's office.

67. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to submit that all activities and elements mentioned in the schedule are carried out/covered fully.

68. The visiting officer should try and visit as many local institutions including schools, Panch, Anganwadi centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/issue raised by the people regarding the same has been redressed or not.

69. He/she should visit all the units of the Panchayat and participate in the Ward Sabha; record the proceedings of the same and handover details of the issues raised and resolution provided if any to the Deputy Commissioner by his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of Gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she should also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat infrastructure available. The reach of the government programmes and the satisfaction level of the people with various activities including the Jan Aardray/Assam Maham programme.

70. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MCA/REGCA and UP EC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Assam beneficiaries and pension beneficiaries in the Gram Sabha and ensure seeking out of any irregular/ghost/misplaced beneficiaries. The list regarding these categories should be handed over to the Deputy Commissioner's office.

10. The visiting officer shall participate in Pancham Abhyan and Covid awareness for any other Departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The programme of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.

11. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and shall take sports like card table, education kits, scholarships, personal hygiene pamphlet, etc. Universal health cards, Ayushman card, etc. or any other distribution scheme that the district administration has arranged for.

12. The visiting officer shall also take any other work in the Panchayat. He/she shall support and facilitate in spending economically weaker families and take a part in the appointment by state also using advantage of various schemes in the Government. The visiting officer while doing the booklet shall make a list of Government of the Panchayat and the request and response of people to an Abhyas/ Aarun team if not necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

13. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which social sub-subsidies have been bypassed during an Abhyas/ Aarun team and shall try to make an analysis of genuineness or other wise of reasons for the pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

14. The visiting officer shall also participate in the mega mela/ E.C. activity of different departments, attend Shiksha Sabis and Shiksha sangrahal and by financial state of any work and take part in the Gita Shiksha ceremonies of houses completed under PMKVY. After completing the village visit and before leaving the district, the officer must read a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the diary booklet and other documents as mentioned above along with any other his/ reports that he/she may submit to the DC and his/her team.

The visiting officer shall with an honest/ honest/ giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/ her interaction in the village.

The PWS members (Mansabets, Panichs, EDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the DC Chairperson and Sarpanch/ Panch are present at the time of investigation and enquiries.

The visiting officer shall also validate the Mission Anjodhya form and ease of filling survey data in the gram sabhas.

The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

## Schedule for the Visiting Officer

### Day 1:

- Meeting with EDC/ Panchayat members/ government members of Gram Panchayat.
- Visit important ambabhattar/ institutions such as school/ PWC/ other government schools etc.
- Visit the unemployment cards of the household and find out the status - proceedings to be initiated & signed resolution to be handed over to DC.
- Request Chairperson information forms for every year of health department with name of Sarpanch or it and also other visit families along at the sabhas scheduled last year and current year in the Panchayat.
- Evening Chai/tea - informal discussions.

### Day 2: Mela/ Mega event

#### A) Meeting of Gram Sabha

- Discuss a past resolution for health/ E.C. plan
- Discuss a past resolution for SGB/ FC plan
- Hand out list of major beneficiaries and ensure disbursements of eligible beneficiaries
- Hand out list of person beneficiaries
- Awareness about Pancham Abhyan through Social welfare officer.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Culture Sabas books.
- Use of Handout Shiksha, Land Grant, Shradh Pradhan or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

#### B) Meeting of mega cultural/ social/ sports event

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ finalized during an Abhyas/ Aarun Mela/ Shiksha
- Distribution of sports kits
- Distribution of educational kits/ tuja-jalithis-books/ scholarships - participation of school children
- Activities of Social Welfare Department - distribution of cycles/ panchayat and/ scholarship/ panchayat
- Universal Health Cards/ Ayushman Card distribution
- Start any one other consolidation work

of History of Health Policy, BCC activities of different departments, especially those involved with traditional health services.

- Extensive information copies of Agricultural Institutions
  - Animal/ Sheep Husbandry
  - Bee Breeding and Poultry studies.
  - Academic activities/ educational campaigns of the following departments:
    - Animal/ Sheep Husbandry
    - Agriculture
    - Fisheries
    - Health Services and Special
    - Forestry
    - Any department within this category or independent community activities
- as filling up of BVO's booklet.

### Day 3:

1. Meeting of Health Sector, Field Staffs + representatives of the concerned and signed provisions to be handed over to DC.
2. Visit and inaugurations along with Secretary/ Executive/ BCC Chairmen:
  - Launching projects.
  - Projects completed in last month under LWF/FC/ACAP/ICCA/ BVO or any other CSR/ voluntary social sector schemes.
  - Crisis Research/Conferences of various concerned under BVO/ BCC/ district level of govt.

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#### IMPORTANT NOTE

1. Visiting Officer to ensure that meetings with all units completed under BVO and inaugurations from their side has to ensure that AT LEAST one unit has definitely been completed under BVO from physically and financially.
2. Visiting Officer to ensure that AT LEAST one unit each under BVO out of priority concerns is identified/ established above said and started during the/their visit.

## Documents to be provided to the Visiting Officer by the DC

1. Copies of BVO and BVO's booklets as filed in by the visiting officer in June/ November 2010
2. Two copies of BVO's booklet with serial data in both (filled) with volume 1) already filed in
3. Daily validated Mission Analysis/audit form and sheet of being survey data
4. Developmental/ progress/ profile of the Gram Panchayat including:
  - Action taken report on various/ elements/ components of BVO's and BVO's
  - List of new work started/ ongoing/ completed after BVO and BVO's under the following heads:
    - LWF/FC
    - BVO Grants
    - Convergence
    - District level
    - State Sector
    - Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BVO's.
  - Any 'unproductive/ new section, including those of schools/ medical facilities/ facilities of any other department, established/ completed after BVO's.
5. Rural beneficiary lists:
  - NREGS/SA draft plan document for the year 2011-12.
  - LWF/FC draft plan document for the year 2011-12
  - List of Animal beneficiaries.
  - List of pension beneficiaries.
  - 6. Lists of beneficiaries for:
    - various certificates/ benefits to be distributed by the visiting officer
    - various Crisis Research concerns have been organized
7. Panchayat newsletter

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## Documents to be returned by the Visiting Officer to the DC

1. BCC visit report - one copy.
2. Verbal/ Written Gram Sabha, Grama Samiti/ and Gram Sabha resolutions.
3. List of resolutions from various departments.
4. Representatives received if any
5. ACAP/ICCA plan passed by the Gram Sabha along with resolution.
6. LWF/FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings received if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Daily filed in Mission Analysis/audit form and sheet of being survey data

## Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer along with the form they get at the Panchayat. Form to be filled up by the District Administration before the local level is reached over to the reporting officer.)

### A) Details of Reporting Officer:

- Name: TARUNA Z. ANAND. BAPT.
- Designation: LECTURER
- Department/Name of posting: EDUCATION/MS.S.Kedarnag
- Mobile No: 706769244
- Email ID: tarunaz@rediffmail.com
- Name of District: Amravati
- District of visit: \_\_\_\_\_

### B) Locational details of Panchayat:

- Name of Panchayat: Ambedkar Nagar - M.C. Khatnig
- Local Government Director's Office code of the Panchayat (to be reported from Basic Development Department/BI DO): 2425544
- Name of CD Block: BARBERI
- Name of Taluk: KALBELGAWA
- Name of District: AMRAVATI

### C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 04
- No. of Hamlets in the Panchayat: 02
- No. of households in the Panchayat: 524
- Population (approx) of the Panchayat: 2650

**D-0 Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

No.	Name	Designation	Contact Number
1	Prakash Singh	Prd. Secy. cum. Const. Secy.	9810011111
2	Sh. Suresh Kumar	Const. Secy.	9810011111
3	Sh. Suresh Kumar	Const. Secy.	9810011111
4	Sh. Suresh Kumar	Const. Secy.	9810011111
5	Sh. Suresh Kumar	Const. Secy.	9810011111
6	Sh. Suresh Kumar	Const. Secy.	9810011111
7	Sh. Suresh Kumar	Const. Secy.	9810011111
8	Sh. Suresh Kumar	Const. Secy.	9810011111
9	Sh. Suresh Kumar	Const. Secy.	9810011111
10	Sh. Suresh Kumar	Const. Secy.	9810011111

**D-II Details of absent employees vis-à-vis list furnished by the DC:**

S. No.	Employee Name	Designation
1	Sh. Suresh Kumar	
2	Sh. Suresh Kumar	
3	Sh. Suresh Kumar	
4	Sh. Suresh Kumar	
5	Sh. Suresh Kumar	

**E) Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- Whether Panchayat Office is available at the Panchayat. Yes/ No/ Under construction
- If yes, whether functioning in Open building/ Other government building/ Private building
- If no, whether there is provision for construction of Panchayat Office. Yes/ No
- Whether available at the Panchayat Office.

Facility	Availability	Remarks
Handwritten in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Response in Panchayat Office	Yes/ No	
Water supply available in Panchayat Office	Yes/ No	
Electricity available in Panchayat Office	Yes/ No	
Mobile connection available at Panchayat Office	Yes/ No	
Other facilities available at the Panchayat	Yes/ No	

- Whether infrastructure and funds together has been provided. Yes/ No  
If no, whether other to get the regular provision in regular programme and system.

**2. Functionality:**

**2.1. Overall activities:**

- Are ward Sabha meetings held? Yes/ No
- No. of ward Sabha meetings held since inception: 01
- No. of Open Sabhas conducted since inception: 04
- Date of last Open Sabha: 17 August 2024
- Are all wards covered in Open Sabhas? Yes/ No
- Is the minimum quorum of 5/10% being observed in all ward/ Gram Sabhas? Yes/ No
- Are ward Sabhas/ Open Sabhas conducted as per the schedule? Yes/ No
- Is the governing authority checking Ward Sabhas/ Open Sabhas regularly? Yes/ No
- Has Social Audit Committee been constituted? Yes/ No
- Is social audit being conducted by the Committee? Yes/ No
- No. of works submitted to the Social Audit Committee: 10
- Has Panchayat been constituted? Yes/ No
- Has the Panchayat approved the Village Action Plan? Yes/ No
- No. of meetings of Panchayat: 01 meeting
- Is Biodiversity Management Committee constituted? Yes/ No
- No. of their meetings held: 02 meetings
- Is a register of all previous works/ matters in the Panchayat being maintained? Yes/ No
- Have work drawings of works executed for 2023-24 been done in the Panchayat? Yes/ No
- Are Panchayat activities being held in the Panchayat? Yes/ No
- What and where was the last activity held? At Panchayat, Gram Sabha, Panchayat
- Expansion: over 1000 sq. ft. area, 100 sq. ft. area, 100 sq. ft. area
- Have Health & Family Welfare Advisory Committee, MGNREGS & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarva Shiksha Yojana? Yes/ No
- No. of meetings of HHSNC & VHSNC meetings held: 10/10
- Is the name of Sarpanch displayed on clean information boards of all villages? Yes/ No
- Are Sarpanchs being involved in ward/ inauguration of activities? Yes/ No

- 444 Whether subject has been audited by the Inspector to the Public Work No
- 445 Whether provision submitted has been received Yes
- 446 No of provision submitted during the financial year 1
- 447 No of provision received during the financial year 1
- 448 Whether the provision/ financial benefits have equal signature Yes
- 449 Whether an expenditure/ CF payments are being made by Government through District Supplies Commission Yes
- 450 From Annual Budget and receipt of work

Name of the Scheme	Signature from the District Officer	Amount approved after the Budget	Amount received	Balance of the amount as on 31st March	Amount of payment made by Government (from opening of account)
UP Forest Conservation	Yes/No	₹ 20000	Yes/No	14555.50	945.46
ECG Madhya	Yes/No	Approved	Yes/No	11857/-	Nil
ECG Madhya	Yes/No	Approved	Yes/No	Nil	42911.05/-
Madhya Madhya	Yes/No	Approved	Yes/No	₹ 20000	33000/-
Open market of Madhya	Yes/No	Nil	Yes/No	Nil	Nil
Any other scheme name					

During other in accounts (VCA) the provision and other the above subject for the will show that the provision accounts in the name of the District and approved by Government.

**2.3 Integrated Child Development Scheme (ICDS)**

- 1. In the District/ Scheme providing regular items of financial benefit for use in the Approved Centers of the District Yes
- 2. No. centers provided 1
- 3. Also mention if it is being purchased by government Yes
- 4. Is nutrition being provided to Anganwadis Centers in that District Yes
- 5. No. centers provided 1
- 6. Expenditure incurred on Government through Scheme by Nil
- 7. In the District/ Scheme providing nutrition to children through district of District Yes

If the answer is 'No' \_\_\_\_\_

- 1. Expenditure incurred on printing of books or other things through Scheme Yes
- 2. Whether the amount on account of expenditure of books and printing of materials being incurred by the District Yes
- 3. During other to show the regular receipt of the District on the account

**2.3 Madhya Madhya Scheme**

- 1. Whether financial expenditure during year of financial year for printing of books or other things in the District Yes
- 2. No. centers provided 1

- 3. Expenditure incurred on printing of books or other things through Scheme by Nil
- 4. Whether the District/ Scheme is providing any other to the centers in the District Yes

If the answer is 'No' \_\_\_\_\_

- 5. Whether the record on account of expenditure of Madhya Madhya and other things is being maintained in the District Yes
- 6. During other to cover the regular and other the expenditure of the scheme on the account
- 7. Expenditure incurred on books or other things through Scheme by Nil
- 8. Whether the District/ Scheme is providing any other to the centers in the District Yes
- 9. If yes, whether approved by the Government Yes
- 10. No. centers provided 1

**2.4 Challenges**

- 1. Major challenges being faced by the District in functioning and provision of work
  1. Irresponsibility of electric infrastructure
  2. Irresponsibility of village level supply of electricity
  3. Irresponsibility of maintenance of some basic infrastructure

**PJ Jan Abhayan/ Awami Muthin activities:**

State of the States (SOS) Administration Report for January to December 2019 of the states for the year 2019-20. The report is for the year 2019-20.

**1. Domestic Certificates issued :**

Category	Target population	Certificates issued during the period/ Actual figures	Total population issued till date	Pendency (No.)	Reasons of pendency
UGC students	2000	2000	2000	Nil	Nil
Non-UGC	Nil	Nil	Nil	Nil	Nil
UPPS	Nil	Nil	Nil	Nil	Nil
Students	1500	2000	2000	Nil	Nil
Others	500	Nil	Nil	Nil	Nil

**2. Category certificates issued :**

Category	Target population	Certificates issued during the period/ Actual figures	Total population issued till date	Pendency (No.)	Reasons of pendency
SC	100	100	100	Nil	Nil
ST	100	100	100	Nil	Nil
OBC	100	100	100	Nil	Nil
ATC	Nil	Nil	Nil	Nil	Nil
SSA	200	200	200	Nil	Nil

**3. Revenue papers issued:**

Category	Applications received	Certificates issued during the period/ Actual figures	Pendency (No.)	Reasons of pendency
Married/Divorced	300	300	Nil	Nil
Married/Childless	300	300	Nil	Nil
Family register	200	200	Nil	Nil
Mutation	100	100	Nil	Nil

**4. Birth/ Death/ Disability Certificates \* (for period beginning from April 1, 2020)**

Category	Target	Certificates issued during the period/ Actual figures	Total certificates issued	Pendency (No.)	Reasons of pendency
Birth Certificates					
Death Certificates					
Disability Certificates					

**5. Actual spending of Bhamra Card :**

Category	Target	No. of total Bhamra Cards issued/ Actual	Actual spending during the period/ Actual figures	Pendency (No.)	Reasons of pendency
Target	1000	1000	1000	Nil	Nil
Non-SSAF	2000	2000	2000	Nil	Nil
Admission	1000	1000	1000	Nil	Nil

**6. Health :**

Scheme	Disposals/Individuals	Covered during the period/ Actual figures	Total covered	Pendency (No.)	Reasons of pendency
Antidotes/Disposals/Individuals	1000	1000	1000	Nil	Nil
Antidotes/Disposals/Individuals	1000	1000	1000	Nil	Nil
Antidotes/Disposals/Individuals	1000	1000	1000	Nil	Nil

**7. National Social Assistance Programme (NSAP) :**

Category	Disposals/Individuals	Covered during the period/ Actual figures	Total covered	Pendency (No.)	Reasons of pendency	Actual spending during the period/ Actual figures	Total spending
Old Age Pension	58	62	46	28	28	05	43
Widow Pension							
Disability Pension							



13. Universal coverage Scheme

At School/In Home	Total number of household having Sanitation	Household having Sanitation (2017)	Percentage of Sanitation

14. School Amenities:

- No. of schools in the Gram Panchayat: 04
- No. of schools with drinking water facility for children with specific needs: 03
- No. of schools with drinking water facility: 03
- No. of schools with electricity connection: 03
- No. of schools with toilet facility:
  - For boys: 04
  - For girls: 05
- No. of schools with girl students (CIVIL Co-Ed schools): 05
- No. of such schools provided with Sanitary Napkin vending Machine: N/A
- No. of such schools provided with computers: N/A

15. Basic Services:

- No. of households with over 250 seats: 02
  - No. of households with over 250 seats in the GP without road connectivity: 01
  - If yes, whether these roads have been surveyed Yes/No: \_\_\_\_\_
  - No. of households with less 250 seats in the GP without fair weather road: 02 *Chakhatia (Low maintainable by regular rainwater)*
- Is there any household or premises which is yet un-served? Yes/No: \_\_\_\_\_
- If yes, names and areas no. of households: SS Kowadi

As per Request Date: name household  
 to: Manager, M. Dist name: households  
 to: Prady, M. Dist name: households  
 Remarks/ explanation: Already provided in previous  
books for village Chakhatia

- Total no. of households with electricity connection in the GP: 25 *Chakhatia*  
 Is there any household area where power supply is not received by any no. supply office?  
 If yes, details: Prady, Chakhatia  
 Approximate no. of workers given: 20 *Prady*
- Are there any areas where electricity is not received? Yes  
 If yes, name of the household: Chakhatia, M. Dist, Chakhatia  
 Approximate length: 200 *Prady*  
 Approximate area: 100 *Prady*
- No. of households without supply in the GP: 10

16. Pradhan Mantri Awas Yojana (PMAY):

- Current target: 35 *Prady*
- No. of households sanctioned with verified accounts using an approved Awas builder: N/A
- No. of households in which the installation is/was during an approved Awas builder: 01
- No. of houses completed in 2017-18: N/A
- No. of houses sanctioned during the approved Awas builder: 01
- No. of houses under construction: 03

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat Yes/No: \_\_\_\_\_
- If yes, has the CSC been constructed? Yes/No: \_\_\_\_\_
- Whether the CSC is functional? Yes/No: \_\_\_\_\_
- No. of CSCs taken up during the approved Awas builder: 01
- No. of CSCs completed during the approved Awas builder: 01
- Any issue regarding water connection and sewage disposal in CSC: \_\_\_\_\_

18. MGNREGA:

- If yes: \_\_\_\_\_  
 Is funds allocated to the Panchayat by: Prady  
 by No. of works approved: 20



### G) Activities during BAY:

#### DAY 1:

1. Whether meeting held with BCC/ Provincial members/ Provincial officers Yes/No
2. No of Provincial members present 18
3. Issues raised during the meeting
  1. Installation of Young Winged Ad. Station under
  2. Completion of workshop series under S&A
  3. Shooting gear. Working & BAY Implementation
  4. First official visitation of Green Village
4. Important attendances/ Participants visited Please list:
  1. Schools ✓
  2. MEC/DIC
  3. Voluntary staff
  4. Assignment centres ✓
  5. EDS support desks ✓
  6. Any provincial establishments
  7. Government offices

in Agribusiness office

8. Any other \_\_\_\_\_

9. Total number of events in the province: 27
10. No. of events Sports field: 1444
11. No. of villages covered during the week: 205
12. Whether any material passed Yes/No
13. Callous information board visited Yes/No
14. Whether printing of cards of staff of inspectors Yes/No
15. Name of the departments whose sports displayed in the parades: ABD

#### DAY 2:

##### 1. Green Village

1. Location of Green Village: The Steenberg, Serebe, Siphon
2. No. of villages covered during the week: 495
3. Whether material passed by recycling staff Yes/No
4. Whether material passed by staff Yes/No
5. Whether material passed by staff Yes/No
6. Whether material passed by staff Yes/No
7. Whether material passed by staff Yes/No
8. Whether material passed by staff Yes/No
9. Whether material passed by staff Yes/No
10. Whether material passed by staff Yes/No
11. Whether material passed by staff Yes/No
12. Whether material passed by staff Yes/No
13. Whether material passed by staff Yes/No
14. Whether material passed by staff Yes/No
15. Whether material passed by staff Yes/No
16. Whether material passed by staff Yes/No
17. Whether material passed by staff Yes/No
18. Whether material passed by staff Yes/No
19. Whether material passed by staff Yes/No
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33. Whether material passed by staff Yes/No
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37. Whether material passed by staff Yes/No
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96. Whether material passed by staff Yes/No
97. Whether material passed by staff Yes/No
98. Whether material passed by staff Yes/No
99. Whether material passed by staff Yes/No
100. Whether material passed by staff Yes/No

Details thereof: \_\_\_\_\_

16. Details of external benefits undergone/ services distributed: \_\_\_\_\_

17. No. of Districts/ territories distributed: 49
18. No. of sports kits distributed: 21
19. No. of students/ coaching uniforms/ boots/ books: 11

- d. No. of projects/ products sold/ donated \_\_\_\_\_ N/A
- e. No. of extension activities \_\_\_\_\_ N/A
- f. No. of Academic Board - quality camp participated \_\_\_\_\_ N/A
- g. No. of All India Cardboard \_\_\_\_\_ N/A
- h. Others \_\_\_\_\_

28. Whether any major event of any other department, especially those mentioned in the school brochure like Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Handicraft/ Handloom/ Ceramics etc. had you/No

Details entered: \_\_\_\_\_

29. Whether person assigned activity near you/No  
 30. Brief description of the activity... Swimming about 100m to 150m  
All program leader, swimming & not authorized around pool.

**DAY 3:**

- 1. Marks table
- 2. Attendance \_\_\_\_\_ 15
- 3. Attendance percent of avg \_\_\_\_\_ 75%
- 4. Name of student \_\_\_\_\_

1. Availability of drinking water

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**1. Day 3 Date:**

Attendance \_\_\_\_\_ 23  
 Resolution passed / any \_\_\_\_\_ Yes

**4. Values record**

1. Availability of internet

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**III. Works completed/Managed under BPP**

S. No	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Managed by Working Officer (Yes/No)	Whether manually completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

**Important Note:** At least one work (statement as mentioned in BPP) should be the priority and same will be completed in every financial year and finalised by working Officer.

**IV. Other works completed/Managed**

S. No	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Managed by Working Officer (Yes/No)	Whether manually completed and all payments made (Yes/No)
1	<u>Work done from 1st April to 31st March - 2020</u>	<u>20-20 lakhs</u>	<u>05-10-2020</u>		<u>- Nil -</u>
2					
3					
4					
5					



31. Major Complaints - BNS		32. Major Complaints - BNS	
1	Thrombocytopenia	Still pending	
2	Leukopenia	Still pending	
3	Neutropenia	Still pending	
4	Hyperkalemia	Still pending	
5	Hyponatremia	Still pending	
6	Hypernatremia	Still pending	
7	Acidosis	Still pending	
8	Alkalosis	Still pending	
9	Dehydration	Still pending	
10	Overhydration	Still pending	
11	Electrolyte imbalance	Still pending	
12	Renal dysfunction	Still pending	
13	Hepatic dysfunction	Still pending	
14	Cardiac dysfunction	Still pending	
15	Respiratory dysfunction	Still pending	
16	Neurological dysfunction	Still pending	
17	Endocrine dysfunction	Still pending	
18	Immunological dysfunction	Still pending	
19	Other	Still pending	

3. Please indicate whether each value is 2019 or 2020 or more (as applicable) during visit

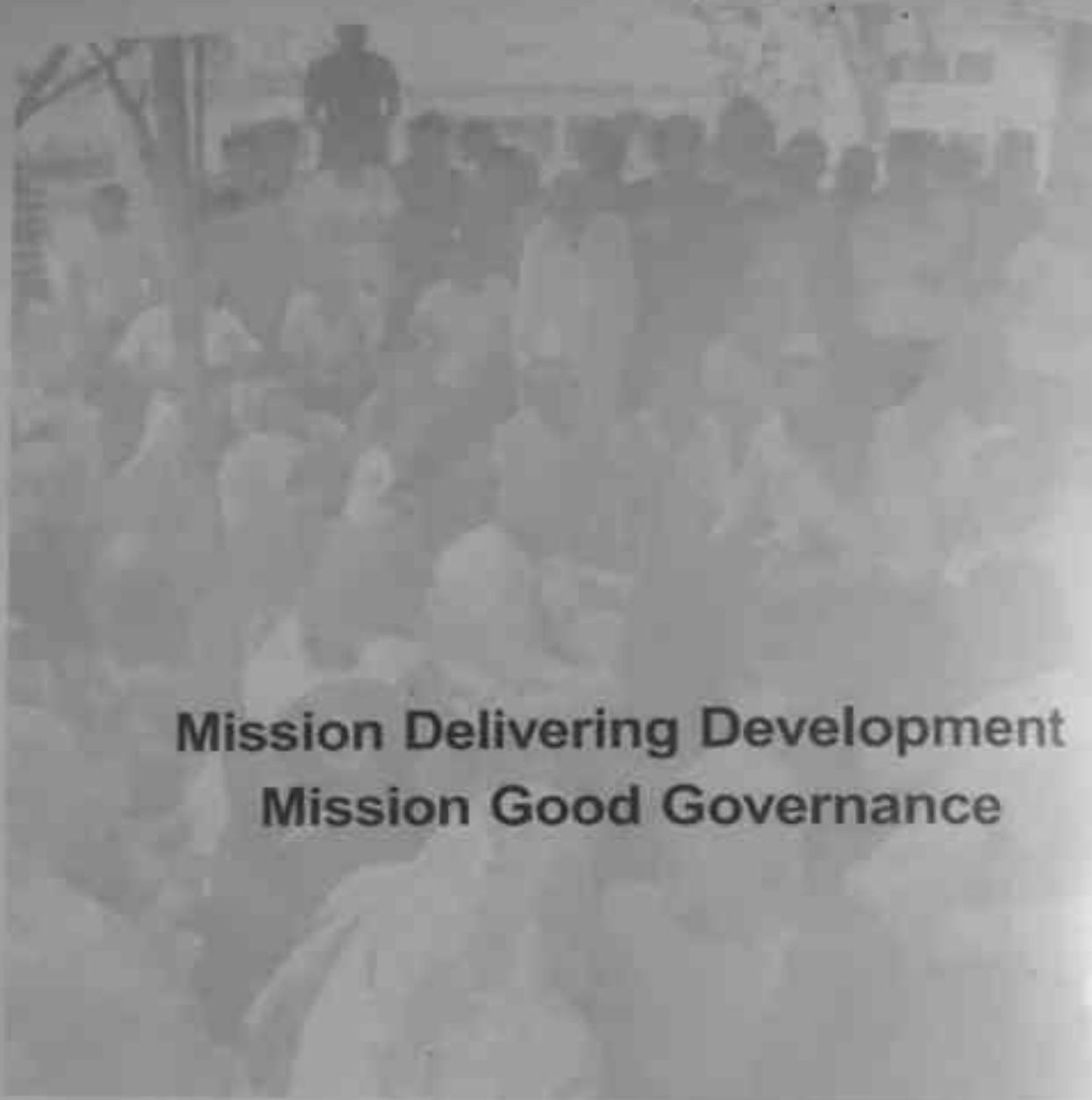
1) GENERAL ASSESSMENT OF THE VISITING OFFICER

1	Any other comments brought to the notice of the visiting officer
2	Major report (after discussion) that contains critical issues that need to be addressed is by
3	<ul style="list-style-type: none"> <li>1. Timeliness of report</li> <li>2. Accuracy of data</li> <li>3. Clarity of presentation</li> <li>4. Completeness of report</li> <li>5. Timeliness of response</li> <li>6. Timeliness of follow-up</li> <li>7. Timeliness of communication</li> <li>8. Timeliness of action</li> <li>9. Timeliness of feedback</li> <li>10. Timeliness of closure</li> <li>11. Timeliness of resolution</li> <li>12. Timeliness of completion</li> <li>13. Timeliness of finalization</li> <li>14. Timeliness of archiving</li> <li>15. Timeliness of disposal</li> <li>16. Timeliness of destruction</li> <li>17. Timeliness of declassification</li> <li>18. Timeliness of downgrading</li> <li>19. Timeliness of delisting</li> <li>20. Timeliness of declassification</li> <li>21. Timeliness of declassification</li> <li>22. Timeliness of declassification</li> <li>23. Timeliness of declassification</li> <li>24. Timeliness of declassification</li> <li>25. Timeliness of declassification</li> <li>26. Timeliness of declassification</li> <li>27. Timeliness of declassification</li> <li>28. Timeliness of declassification</li> <li>29. Timeliness of declassification</li> <li>30. Timeliness of declassification</li> <li>31. Timeliness of declassification</li> <li>32. Timeliness of declassification</li> <li>33. Timeliness of declassification</li> <li>34. Timeliness of declassification</li> <li>35. Timeliness of declassification</li> <li>36. Timeliness of declassification</li> <li>37. Timeliness of declassification</li> <li>38. Timeliness of declassification</li> <li>39. Timeliness of declassification</li> <li>40. Timeliness of declassification</li> <li>41. Timeliness of declassification</li> <li>42. Timeliness of declassification</li> <li>43. Timeliness of declassification</li> <li>44. Timeliness of declassification</li> <li>45. Timeliness of declassification</li> <li>46. Timeliness of declassification</li> <li>47. Timeliness of declassification</li> <li>48. Timeliness of declassification</li> <li>49. Timeliness of declassification</li> <li>50. Timeliness of declassification</li> </ul>
4	Overall assessment of visit and suggestions (The visiting officer to indicate that the overall assessment is positive along with appropriate suggestions)

Signature of the visiting officer  
Name: [Signature]  
Date: 24/01/2021

**NOTES**

Joint Initiative by  
Planning, Development & Monitoring Department  
and  
Rural Development & Panchayat Raj Department



**Mission Delivering Development  
Mission Good Governance**



**Government Of Jammu & Kashmir**



*Aljohan  
Second copy*

# Back to Village-3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

# Jammu & Kashmir New Vision New Horizon



LT GOVERNOR  
JAMMU & KASHMIR



RAJ SHARMA  
SHRINAGAR

## Message

It has delighted to learn that the 3<sup>rd</sup> session of the much-awaited Back to Village-3 (B3V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 2<sup>nd</sup> to 5<sup>th</sup> October 2015, across Jammu & Kashmir.

In June 2015, the Government of Jammu and Kashmir announced on the Back to Village programme, which included the visit of over 4000 Cabinet Ministers of J&K to every Graminoid and spending two days and a night there. It was also an opportunity to listen and strengthen the speedy constituent Frontlines. The programme was a huge success. Visiting Ministers were impressed and held by feedback stages to share the troubles and issues with which they had confronted as an administrative intervention. In fact, it was the realisation generated by the programme that the First-time Prime Minister made a mention of it in the 'Man to Man', adding it a symbol of development, public participation and public empowerment.

Encouraged by the success of the programme, the Government organized the Back to Village-2 (B2V2) in September 2015. This time the focus was on ensuring that health and services demanded by the people were met. At least 4000 Ministers and 4000 Ministers were personally engaged to ensure that the health services were met. The health services were met. The health services were met. The health services were met.

I believe the upcoming session of the Back to Village-3 (B3V3) will continue with the aim of a concerned and dedicated government to the people. The main programme will be presented by a team made of Ministers (Jammu, Kashmir, Ladakh) which shall focus on 3 crucial and important issues: Jan Surveksh (Health Services) - Public Grievance redressal, Ashwajit Mission (Barnard-Barnard) - Public Services Delivery and Social Change Mission (Health Services Delivery) - Delivery of Development Program.

I am confident that this unique effort shall earn the support of the people of Jammu and Kashmir and that it will be remembered for long as a unique and unique effort of the government to reach the doorstep of the people.

1<sup>st</sup> September, 2015

Shrinagar

(Raj Sharma)



## General Instructions for the Visiting Officer

- 02 The visiting officer shall meet in consultation with the Deputy Commissioner of the District looking over the agenda and during the meeting, he/she shall be briefed about the activities listed by the district regarding previous tours to various jails. He/ she shall collect a detailed action plan report of the weekly round patrols/ presence of the prison staff to various jails. He/she shall also be briefed about and given other information regarding the activities related to the Parichay which were undertaken during the 2nd Aayaz/ Awam Mahin jama.
- 03 He/she shall collect his briefcase from Deputy Commissioner's office in which several files have been prepared with jailmaster's. These files are to be prepared by the district staff. The visiting officer must check that the same file been done.
- 04 He/she shall also collect the draft schedule CA and 5<sup>th</sup> FC form, list of Assam beneficiaries, list of prisoner beneficiaries and Parichay report from the Deputy Commissioner's office.
- 04 A budgeted activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and equipments mentioned in the schedule are carried out/ covered fully.
- 05 The visiting officer should try and lead as many local activities including schools, PSC, Agricultural centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been addressed or not.
- 06 He/she should visit all the wards of the Parichay and participate in the Ward Sabha, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Parichay members and prominent members of gram Parichay and discuss the details of the issues related to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Parichay and assess the level of functionality of the Parichay infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Aayaz/ Awam Mahin programmes.
- 07 The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MCAFESA and 5<sup>th</sup> FC form with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Assam beneficiaries and prison beneficiaries in the Gram Sabha and ensure sending out of any neglected/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

Jan Abhiyan

September 10-30, 2020



of holding of these State / DC activities of different departments, especially those involved with industrial beneficiaries

- Chairman/ chairman-cum-CEO of Agricultural Institutions
- Member/ Member-Ministry
- All District and Panchayat offices
- All other authorities/ organisations/ agencies of the following departments:
  - Animal Husbandry
  - Agriculture
  - Irrigation
  - Fisheries/Aquaculture
  - Horticulture and Forests
  - Panchayats
  - All Departments which are directly or indirectly beneficiary schemes

at the end of every month.

### Day 3

1. Meeting of District Sabha/ Gram Sabha - 200 meetings to be recorded and signed. Minutes to be sent to DC
2. Visit and meetings along with Secretary/ Member/ EDC Chairman
  - Landrearing projects
  - Projects completed in watershed under IP/ FC/ ANA/ JICA/ RCV/ or any other CSS/ DSS/ State Sector Schemes
  - Carry forward commitments of various completed under PMKSY, stabilisation of gully.

#### IMPORTANT NOTE

1. Meeting Officer to ensure that New/ Old with all orders completed under IP/ and completed under PMKSY to ensure that AT LEAST 200 acres have definitely been a started. Beneficiary items that are started during this time will

## Documents to be provided to the Visiting Officer by the DC

1. Copies of BOD and EDC minutes as filed in by the visiting officer in June/ November 2019
2. Two copies of BOD booklet with basic data in both printed with annexure (1 already filed in)
3. Daily recorded Mission/ Karyakram form and copy of living survey data
4. Developmental projects/ projects of the Gram Panchayat including
  - Action taken report on various committees/ committees of BOD and EDC
  - List of new works started/ ongoing/ completed after BOD and EDC under the following items:
    - M/ FC
    - BOD Grants
    - Oligoengine
    - District Plan
    - State Sector
    - Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BOD
  - Any upgradation/ new sanction, including those of school/ medical facilities/ facilities of any other department, initiated/ completed after BOD
5. Farmer Beneficiary list:
  - ANA/ JICA/ RCV/ or any other CSS/ DSS/ State Sector Schemes for the year 2019-20
  - IP/ FC draft plan document for the year 2019-20
  - List of Annapurna beneficiaries
  - List of pension beneficiaries
6. Lists of beneficiaries for
  - various certificate/ benefits to be distributed by the visiting officer
  - when Orisa Panchayat commission have been organized
7. Panchayat newsletter

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Minutes Sabha/ Gram Sabha/ Mahila Sabha and District resolutions
3. List of deletions from Annapurna beneficiaries
4. Representations received, if any
5. ANA/ JICA/ RCV/ or any other CSS/ DSS/ State Sector Schemes plan passed by the Gram Sabha along with resolutions
6. IP/ FC plan passed by the Gram Sabha along with resolutions
7. List of shortcomings/ raised if any
8. Any reports that the officer wishes to submit based on his/ her observations
9. Daily filled in Mission/ Karyakram form and copy of living survey data

## Back to Village (B2V3)

October 02-12, 2020

The form used by the Reporting Officer during his/her three day visit to the Panchayat. It shall be filled up by the Reporting Officer (R/O) before the District Administrator before the District is handed over to the visiting officer.

### A) Details of Reporting Officer:

- Name \_\_\_\_\_
- Designation \_\_\_\_\_
- Department/ place of posting \_\_\_\_\_
- Address his \_\_\_\_\_
- Postal CO \_\_\_\_\_
- Home District \_\_\_\_\_
- Date of visit \_\_\_\_\_

### B) Locational details of Panchayat:

- Administrative structure \_\_\_\_\_
- Local Government Directory (LGD) code of the Panchayat (To be supplied from Rural Development/ District/ by DC) \_\_\_\_\_
- Area of CD Block \_\_\_\_\_
- Name of Taluk \_\_\_\_\_
- Name of District \_\_\_\_\_

### C) Panchayat Profile:

- No. of revenue villages in the Panchayat \_\_\_\_\_
- No. of hamlets in the Panchayat \_\_\_\_\_
- No. of households in the Panchayat \_\_\_\_\_
- Population (approx) of the Panchayat \_\_\_\_\_

**D-ii) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

Sr. No.	Name	Designation	Current Panchayat
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**D-iii) Details of absent employees vis-a-vis list furnished by the DC:**

Sr. No.	Designation	Name	Designation
1			
2			
3			
4			
5			

**E) Strengthening of Gram Panchayats:**

**1. Infrastructure**

Whether Government (Pw) standards in the Panchayat Year/ Year Under construction  
 P. No. whether functioning in Open Building/ Other Government Building/ Private Building  
 P. No. whether land is available for construction of Panchayat Office Year/ Year  
 P. No. whether available in the Panchayat

Particulars	Year/ Year	Year/ Year	Year/ Year
Whether Government (Pw) standards in the Panchayat			
Whether Government (Pw) standards in the Panchayat			
Whether Government (Pw) standards in the Panchayat			
Whether Government (Pw) standards in the Panchayat			
Whether Government (Pw) standards in the Panchayat			
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Whether Government (Pw) standards in the Panchayat			
Whether Government (Pw) standards in the Panchayat			
Whether Government (Pw) standards in the Panchayat			

Whether infrastructure and assets acquired Year/ Year (Approved Year/ Year)  
 Whether land is available for the project  
 P. No. whether available in the Panchayat

**2. Functionality**

**2.1. General activities**

1. Are Gram Sabha meetings being held Year/ Year
2. No. of Gram Sabha meetings held since inception \_\_\_\_\_
3. No. of Gram Sabhas conducted in the Panchayat \_\_\_\_\_
4. Date of last Gram Sabha \_\_\_\_\_
5. Are all points approved in Gram Sabha Year/ Year
6. Is the minimum quantum of LTR being provided in all Gram Sabhas Year/ Year
7. Are reports submitted to Gram Sabha meetings attached with albums Year/ Year
8. Is the reporting Authority operating Gram Sabhas/ Gram Sabha meetings Year/ Year
9. Has Social Audit Committee been formed Year/ Year
10. Is social audit being conducted by the Committee Year/ Year
11. No. of works submitted by the Social Audit Committee \_\_\_\_\_
12. Has Gram Sabha been constituted Year/ Year
13. Has the first Sabha approved the Village Action Plan Year/ Year
14. No. of meetings of Gram Sabha held \_\_\_\_\_
15. Is bloodlessly Management Committee constituted Year/ Year
16. No. of Gram Sabha meetings held \_\_\_\_\_
17. Is a register of all previous works/ assets in the Panchayat being maintained Year/ Year
18. Have work and progress of works executed for PDDC been done in the Panchayat Year/ Year
19. Are Panchayat activities being held in the Panchayat Year/ Year
20. What and when was the last activity held \_\_\_\_\_
21. Have Health & Family Welfare Advisory Committee (HAFAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Panchayat Year/ Year
22. No. of meetings of HAFAC & VHSNC meetings held \_\_\_\_\_
23. Is the norms of Sanitation developed in Gram Sabhas/ Gram Sabhas Year/ Year
24. Are Sanitation being provided in all Gram Sabhas/ Gram Sabhas Year/ Year

- 1. Whether national law firm provided by the Sarpanch to the Panchayat Yes/No
- 2. Whether government official/club is resident Yes/No
- 3. Whether government taxation pertaining to Panchayat level \_\_\_\_\_
- 4. No of government demand of all Panchayat level \_\_\_\_\_
- 5. Whether the Sarpanch/ Panchayat Secretary have digital signature Yes/No
- 6. Whether the Sarpanch/ Panchayat Secretary are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/No
- 7. Bank account opening and receipt of bank \_\_\_\_\_

Name of the Account	Signature/Stamp account opened	Official signature/Stamp	Funds received	Balance in the account as on date (Rs in lakh)	Amount of expenses made by Sarpanch (Rs in lakh)
UP Finance Commission	Yes/No	Yes/No	Yes/No		
ECG Facilities	Yes/No	Yes/No	Yes/No		
ECG (Provision)	Yes/No	Yes/No	Yes/No		
Head-Office (A/C)	Yes/No	Yes/No	Yes/No		
Can account of Panchayat	Yes/No	Yes/No	Yes/No		
Any other (Specify if you include name)					

Noting that to properly check the Account and enter the date when the account was opened in the name of the Panchayat and operated by Sarpanch.

**2.2 Integrated Child Development Scheme (ICDS)**

- 1. At the Panchayat/ Sarpanch purchasing nutrition status at Panchayat level for use in the Anganwadi Centre of the Panchayat Yes/No
  - a. No reason thereof \_\_\_\_\_
- Also mention if it is being purchased by someone else \_\_\_\_\_
- 2. Nutrition being provided by Anganwadi Centre in the Panchayat Yes/No
  - a. No reason thereof \_\_\_\_\_
- 3. Expenditure incurred on procurement through Sarpanch Yes/No
  - a. At the Panchayat/ Sarpanch paying procurement to supply/ Suppliers directly at Panchayat level Yes/No \_\_\_\_\_

**2.3 Midday Meal (MDM) Scheme**

- 1. Whether the account of purchase of food items and preparation of menu is being maintained by the Panchayat Yes/No
  - a. No reason thereof \_\_\_\_\_
- 2. Whether the regular and verify the signature of the Sarpanch on the record maintained at the Panchayat Yes/No
  - a. Expenditure incurred on Mid-Day Meal food items through Sarpanch Yes/No \_\_\_\_\_
  - b. Whether the Panchayat/ Sarpanch is providing the recipe for the actual kitchen in the Panchayat Yes/No \_\_\_\_\_
  - c. No reason thereof \_\_\_\_\_
- 3. Whether the record on account of purchase of MDM items and maintenance is being maintained at the Panchayat Yes/No
  - a. Whether the record is being maintained in the Panchayat Yes/No \_\_\_\_\_
  - b. Whether the record is being maintained in the Panchayat Yes/No \_\_\_\_\_
  - c. No reason thereof \_\_\_\_\_

**2.4 Challenge**

Major challenges being faced by the Panchayat in functioning and execution of work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_







23. No. of works started during Jan Abhiyan/ Awami Muhim: 10

24. No. of works completed during Jan Abhiyan/ Awami Muhim: Nil

25. No. of persons days generated during Jan Abhiyan/ Awami Muhim: 16

26. No. of days for 'A' award: 25

27. No. of days for 'B' award: Nil

28. Any grievances related to KCR/CPA: Nil

**19. 14<sup>th</sup> FC Award:**

1. Allocation under 14th FC for four years: RS. 15.00 Lakh
2. Whether Action plan prepared for all years: Yes
3. No. of works as per the Action Plan: 25
4. Whether approval accorded to the whole Plan by the DPC: Yes
5. No. of works for which technical sanction accorded by the DPC: 22
6. No. of works sanctioned by the Works Engineer: 19
7. No. of works taken up during Jan Abhiyan/ Awami Muhim: 01
8. No. of works completed during Jan Abhiyan/ Awami Muhim: Nil
9. Payments made during Jan Abhiyan/ Awami Muhim: RS. 15.00 Lakh
10. Total expenditure on Project as on date: RS. 15.00 Lakh

**20. Works under Capex and CSS:**

a. District Capex:

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (RS in lakh)	Remarks
1	DDO	Nil	Nil	Nil	
2	PWD				
3	Jal Sanchi	Nil	Nil	Nil	
4	POD	Nil	Nil	Nil	
5	Others				

b. UT Capex:

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (RS in lakh)	Remarks
1	DDO	Nil	Nil	Nil	
2	PWD				
3	Jal Sanchi	Nil	Nil	Nil	
4	POD	Nil	Nil	Nil	
5	Others				

**c. Centrally Sponsored Schemes CSS:**

S. No.	Scheme	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (RS in lakh)	Remarks
1	Samagra Vidyalaya	01	Nil	Nil	
2	PMGSY	Nil	Nil	Nil	
3	all India Mission (AIM)	Nil	Nil	Nil	
4	All India Mission (AIM)	Nil	Nil	Nil	
5	Others				
6	Others (Specify)				

**21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:**

1. No. of complaints received: 01

2. No. of complaints resolved: Nil

3. Comments found in delivery of services:

The Complaints were taken up immediately.  
By Civil Engineer.

**22. OTHERS:**

1. Approval supply of all specially challenged persons regarding generation work under OWS having work etc. has been completed. Yes

2. If yes, total number of beneficiaries identified in the photograph: Nil

**C) Activities during BzVJ:**

**DAY 1:**

1. Activities involving field visit BOC Prerequisite members/ government officials. Year/ No. 23
2. No. of Prerequisite members present 23
3. Status report during the meeting:
  1. Location of Thiruvananthapuram at Coimbatore
  2. Description of visit: to visit the BOC Prerequisite members/ government officials
  3. Activities performed during the visit
  4. Time taken for the visit
4. Important observations/ realizations gained (Prereq. list)
  1. Sports ✓
  2. PHC/OAC
  3. University/college
  4. Anganwadi centres ✓
  5. PCS (school) dept. ✓
  6. Any educational institution
  7. Government offices
    1. at Thiruvananthapuram
    2. at Coimbatore
    3. at ...
  8. Any other \_\_\_\_\_
5. Total number of words in the Prerequisite 173
6. No. of words learnt from 21
7. No. of villages present during the visit 25
8. Whether any acquisition carried out? Yes
9. Other Information Board visited Yes/No
10. Visit planning of words at 2019-20 requested Yes/No
11. Name of the departments whose words displayed in the posters:
  1. H. P. D.

**DAY 2:**

1. 1
2. \_\_\_\_\_
3. \_\_\_\_\_
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1. Name of the institution \_\_\_\_\_

2. No. of students \_\_\_\_\_

3. No. of teachers \_\_\_\_\_

4. No. of staff \_\_\_\_\_

5. No. of students who are \_\_\_\_\_

6. No. of students who are \_\_\_\_\_

7. No. of students who are \_\_\_\_\_

8. No. of students who are \_\_\_\_\_

9. No. of students who are \_\_\_\_\_

10. No. of students who are \_\_\_\_\_

**DAY 3**

1. Name of the institution \_\_\_\_\_

2. No. of students \_\_\_\_\_

3. No. of teachers \_\_\_\_\_

4. No. of staff \_\_\_\_\_

5. No. of students who are \_\_\_\_\_

6. No. of students who are \_\_\_\_\_

7. No. of students who are \_\_\_\_\_

8. No. of students who are \_\_\_\_\_

9. No. of students who are \_\_\_\_\_

10. No. of students who are \_\_\_\_\_

1. Name of the institution \_\_\_\_\_

2. No. of students \_\_\_\_\_

3. No. of teachers \_\_\_\_\_

4. No. of staff \_\_\_\_\_

5. No. of students who are \_\_\_\_\_

6. No. of students who are \_\_\_\_\_

7. No. of students who are \_\_\_\_\_

8. No. of students who are \_\_\_\_\_

9. No. of students who are \_\_\_\_\_

10. No. of students who are \_\_\_\_\_

S. No.	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inspected by (Name of Officer)	Whether completed and all payments made (Yes/No)
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____

**Important Note:** At least one work completed as indicated in Day 3 steps to be provided and verified/ completed in every financial year and submitted by the visiting officer.

**Other works completed / completed**

S. No.	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inspected by (Name of Officer)	Whether completed and all payments made (Yes/No)
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____

S. No.	Name of work and Department	Cost (Rs. in lakhs)	Whether funded under BVT/BVT/ District (Rural Schemes)	Whether AA/TS awarded	Whether physically completed	
					Yes/No	If No, Reason
1	Bor Land on 10000 Sq. Meters, 2000	200	No	Yes	No	Not started
2						
3						
4						
5						

**IMPORTANT NOTE**

1. New works to be identified by Gram Panchayat / Gram Sadak preferably included out of priority works of BVT and BWS
2. At least one work to be identified and started / sanctioned work to be laid by the village office

**VI. Status of work of PDSAT beneficiaries**

S. No.	Name of the beneficiary	Work funded over Year/ No
1	- Nil -	- Nil -
2		
3		
4		
5		

**H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (BVM & BVM2):**

S. No.	Back to Village	Actual Status	Remarks
1	1. Pradhan, Members of Gram Sadak, Gram Panchayat	Yes	Yes
2	2. Production of Fishery Bag	Yes	Yes
3	3. Production of Poultry	No	No
4	4. Status of work	Yes	Yes
5			
6			
7			
8			
9			

Page No. \_\_\_\_\_  
Date \_\_\_\_\_

A) Major Problems (20%)		B) Major Problems (20%)	
1. <u>Water supply</u> at <u>Elmer</u>	Site finding	1. <u>Water supply</u> at <u>Elmer</u>	Site finding
2. <u>Water supply</u> at <u>Elmer</u>	Site finding	2. <u>Water supply</u> at <u>Elmer</u>	Site finding
3. <u>Water supply</u> at <u>Elmer</u>	Site finding	3. <u>Water supply</u> at <u>Elmer</u>	Site finding
4. <u>Water supply</u> at <u>Elmer</u>	Site finding	4. <u>Water supply</u> at <u>Elmer</u>	Site finding
5. <u>Water supply</u> at <u>Elmer</u>	Site finding	5. <u>Water supply</u> at <u>Elmer</u>	Site finding
6. <u>Water supply</u> at <u>Elmer</u>	Site finding	6. <u>Water supply</u> at <u>Elmer</u>	Site finding
7. <u>Water supply</u> at <u>Elmer</u>	Site finding	7. <u>Water supply</u> at <u>Elmer</u>	Site finding
8. <u>Water supply</u> at <u>Elmer</u>	Site finding	8. <u>Water supply</u> at <u>Elmer</u>	Site finding
9. <u>Water supply</u> at <u>Elmer</u>	Site finding	9. <u>Water supply</u> at <u>Elmer</u>	Site finding
10. <u>Water supply</u> at <u>Elmer</u>	Site finding	10. <u>Water supply</u> at <u>Elmer</u>	Site finding

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**1) GENERAL ASSESSMENT OF THE VISITING OFFICER:**

1. <u>Water supply</u> at <u>Elmer</u>	Site finding
2. <u>Water supply</u> at <u>Elmer</u>	Site finding
3. <u>Water supply</u> at <u>Elmer</u>	Site finding
4. <u>Water supply</u> at <u>Elmer</u>	Site finding
5. <u>Water supply</u> at <u>Elmer</u>	Site finding
6. <u>Water supply</u> at <u>Elmer</u>	Site finding
7. <u>Water supply</u> at <u>Elmer</u>	Site finding
8. <u>Water supply</u> at <u>Elmer</u>	Site finding
9. <u>Water supply</u> at <u>Elmer</u>	Site finding
10. <u>Water supply</u> at <u>Elmer</u>	Site finding

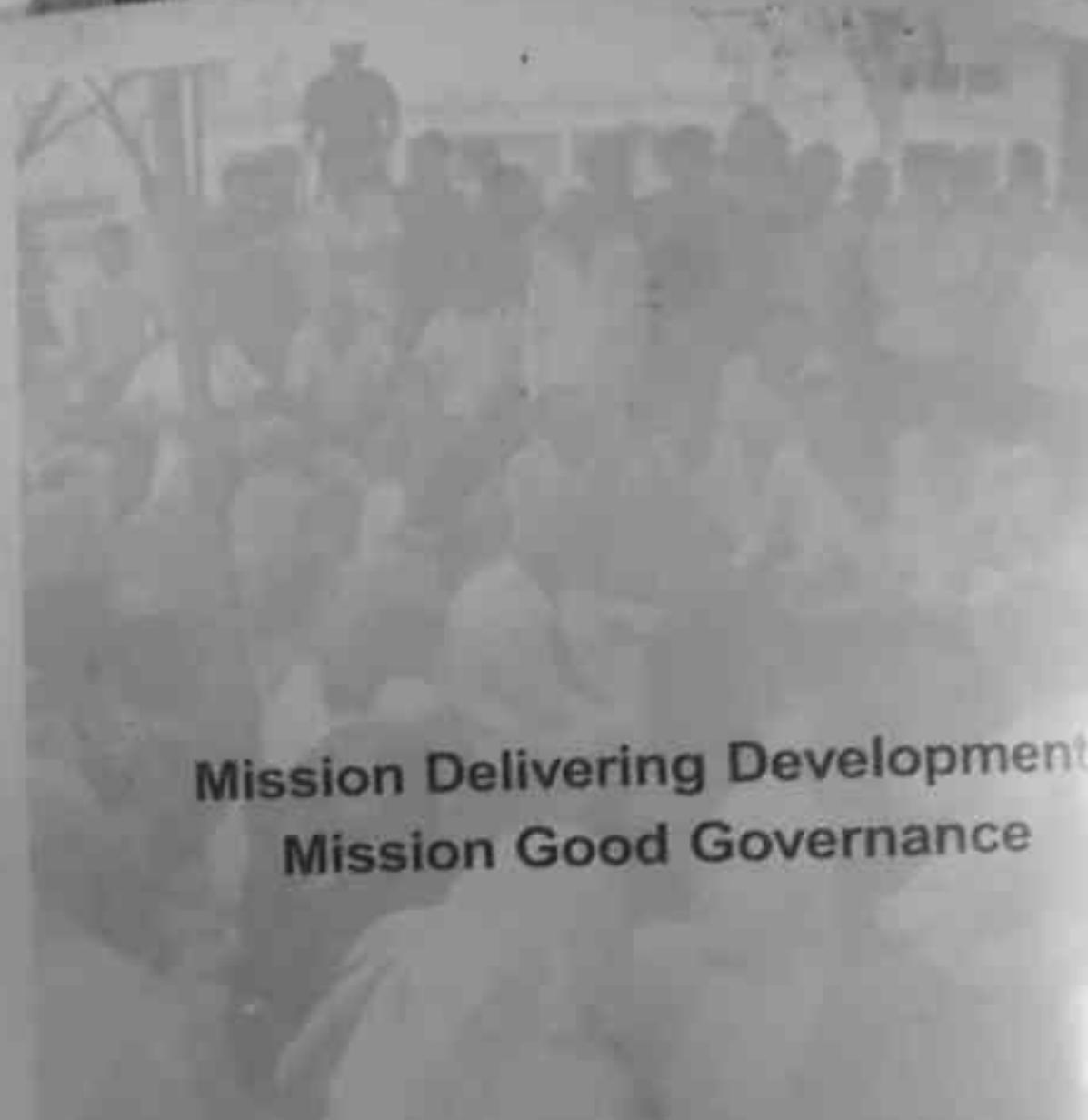
Signature of the visiting officer  
Name: \_\_\_\_\_



**NOTES**

Lined writing area for notes, consisting of approximately 20 horizontal lines.

Joint initiative by  
**Planning, Development & Monitoring Department**  
and  
**Rural Development & Panchayati Raj Department**



**Mission Delivering Development  
Mission Good Governance**



**Government Of Jammu & Kashmir**