



Back to *Chali Baza* Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Jammu & Kashmir NEW VISION NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (BtV-3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (BtV-2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (BtV-3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Surwai (Awami Surwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Bar-e-Haqooq) - Public Service Delivery and Urral Gram Abhiyan (Dehi Taraqqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj Institutions ever since their constitution in 2005. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focussed on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on solution and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PR interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Hsogas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletion should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
 09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
 10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filing the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaaz Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
 11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awaaz Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
 12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
 13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
 14. The PRT members (Sarpanch, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
 15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
- The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed; resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PI department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaaz beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shoh, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awaaz Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Melas/ EC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Bait Bakhao, Bait Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme.

g) Filling up of BzV booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panchs/ BDC Chairmen:
 - Longuevin projects
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV, both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one basic work, under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filed in by the visiting officer in June/ November, 2009.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (*) already filed in.
3. Duty validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
 - ✓ 14th FC
 - ✓ BzV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2010-11.
 - 15th FC draft plan document for the year 2011-12.
 - List of Awasar beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Words Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deviations from Awasar beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed, if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duty filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Bhopinder Singh
- Designation: AEE
- Department/ place of posting: JPDCI Sub-division-III Jounian
- Mobile No: 7051131947
- Email ID: bhopindersingh@gmail.com
- Home District: Jammu
- Dates of visit: 2 to 4 of Oct, 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Chak Baga
- Local Government Directory (LGD) code of the Panchayat: 240676
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Suchetgaoh
- Name of Tehsil: Suchetgaoh
- Name of District: Jammu

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 7
- No. of hamlets in the Panchayat: 9
- No. of households in the Panchayat: 590
- Population (approx) of the Panchayat: 2819

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	Education	M. Dubey	Principal	9419133389
2	P.O-D	Sukhdev Singh	J-E	9796241300
3	P.O-D	Sandeep Singh	DEA	9796322903
4	P.O-D	Anam Kumar	P.O-D	9596856358
5	PWD (A+D)	Pinka Kumar	J-E	9419213515
6	A.D.	Ashok Kumar	V.P.	9796241309
7	Social Welfare	Rajni Kaur	Asst. Secy.	985662813
8	Social Welfare	Anil Choudhary	Collection Officer	8083218107
9	T-FC	Sukhdev Singh	Constable	979730201

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i) Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No

- ii) Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii) Whether Infrastructure and Assets Register has been prepared: Yes/ No
(Visiting Officer is physically check the register)
If No, Visiting Officer to get the register prepared in his/her presence and confirm _____

2. Functionality:

2.1. General activities:

- i) Are Ward Sabha meetings being held: Yes/ No
- ii) No. of Ward Sabha meetings held since inception: 9
- iii) No. of Gram Sabha conducted since inception: 7
- iv) Date of last Gram Sabha: 18/04/2020
- v) Are all plans approved in Gram Sabha: Yes/ No
- vi) Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/ No
- vii) Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/ No
- viii) Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/ No
- ix) Has Social Audit Committee been framed: Yes/ No
- x) Is social audit being conducted by the Committee: Yes/ No
- xi) No. of works audited by the Social Audit Committee: 4
- xii) Has Panch Samiti been constituted: Yes/ No
- xiii) Has the Panch Samiti approved the Village Action Plan: Yes/ No
- xiv) No. of meetings of Panch Samiti held: -
- xv) Is Biodiversity Management Committee constituted: Yes/ No
- xvi) No. of BMC meetings held: -
- xvii) Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/ No
- xviii) Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/ No
- xix) Are Poshan Abhiyan activities being held in the Panchayat: Yes/ No
- xx) What and where was the last activity held: _____
- xxi) Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/ No
- xxii) No. of meetings of HFWAC & VHSNC meetings held: -
- xxiii) Is the name of Sarpanch displayed on common information boards of all PDSAT schemes: Yes/ No
- xxiv) Are Sarpanchs being involved in start/ inauguration of activities: Yes/ No

- iii. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/ No
- iv. Whether grievance redressal box is in place? Yes/ No
- v. No of grievances received pertaining to Panchayat level
- vi. No of grievances disposed of at Panchayat level
- vii. Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/ No
- viii. Whether all MCA 21/ SAR/ SAR PC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/ No
- ix. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
LT Finance Commission	No/ Yes	<i>Sanjay</i>	No/ Yes	28.19	18.77
CCG Disbursal	No/ Yes	<i>Sanjay</i>	No/ Yes	5574	
CCG Honorarium	Yes/ No	—	Yes/ No	—	
Mid Day Meal Scheme	No/ Yes	<i>Teacher</i>	No/ Yes	N/A	5574
Own resources of Panchayat	Yes/ No	—	No/ Yes	—	—
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/She will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS)

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/ No
- If no, reason thereof:
- Also mention if it is being purchased by someone else:

- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/ No
- If no, reason thereof:
- iii. Expenditure incurred on procurement through Sarpanch Rs. _____ lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to ANW/ Helpers directly at Panchayat level? Yes/ No

- If no, reason thereof:
- v. Expenditure incurred on paying of honorarium through Sarpanch Rs. _____ lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes/ No
- If no, reason thereof:
- ii. Expenditure incurred on Mid Day Meal/ food items through Sarpanch Rs. *689/-*
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No
- If no, reason thereof:
- Also mention if it is being provided by someone else:
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/ No But honorarium to cooks not yet
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. _____ lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No
- If yes, whether approved by the Gram Sabha? Yes/ No
- If no, reason thereof:

2.4 Challenges

- i. Major challenges being faced by the Panchayat in functioning and execution of works:
- Some departments like Revenue, Food & Supply, PDS and Social Welfare are co-operating the Panchayat. Labour payments are often delayed. There is urgent need of common bank especially for KCC.*

F) Jan Abhiyan/ Awami Muhim activities:

How to be filed by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local enquiry during his/ her stay in the village.

1. Domicile Certificates Issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
POC Holders	2816	59	1606	1206	Not checked
Non-POC		12	38	(Aagegata)	
WFR		0	95		
Students		0			
Others		0			

2. Category certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC		05	21		
ST		0	0		
OBC		0	1		
AIC		0	0		
PSA		0	0		

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Nakul/ Jamadani	2	2		
Nakul/ Gidrawar	16	16		
Hand/ Intikhab	—	—		
Mulsims	1	1		

4. Birth/ Death/ Disability Certificates (for period beginning from April 1, 2021)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					Record not available due to
Disability Certificates					not availability of clerk/day

5. Adhaar seeding of Ration Card:

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
MMH	704	585	665	119	Not
Non-MMH	333	275	225	58	Missing
Antyodaya Anna Yojana					

6. Health:

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	596	—	70	520	Record not
Ayushman Bharat individuals Cards	2819	—	2000	819	full under
Jansam Suraksha Yojna USY			Record not available		legibility

7. National Social Assistance Programme (NSAP):

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
Old Age Pension	106		45	55			
Widow Pension	22		7	15			
Disability Pension	9		4	5			

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aashir seedling during Jan Abhiyan/ Aarati Muhim	Total Aashir seedling
Old Age Pension	225	—	130	95	Not known		
Assistance to Women in Distress		Record not found			—		
Assistance to Physically Challenged Persons		Record not found					

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	21	—	21	Nil	
National Family Benefit Scheme (NFBS)					
PM Garib Kalyan Anna Yojana					Record not found
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Aarati Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC	12	—	12	
Pre-Matric for ST	8	—	3	
Pre-Matric for OBC	—	—	—	—
Pre-Matric for Minorities	—	—	—	—
Post-Matric for SC	—	—	—	—

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Aarati Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post-Matric for ST				
Post-Matric for OBC				
Post-Matric for Minorities				
Dr. Ambedkar SBC				
National Merit cum-Means (NMMMS)				
Merit cum-Means Minority				
PM's Special Scholarship for BJK (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Aarati Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Aarati Muhim	Total Beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	600		600		
Kissan Credit Card	600		600		

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Aarati Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	—	—	—	—
Innovative Poultry Production Programme	—	—	—	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	—	—	—	—

13. Universal coverage Scheme *

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awas Yojana	Pendency (No.)	Reasons of pendency
JL Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat: 4
- No. of schools with Ramp Facility for Children with Specific Needs: 4
- No. of schools with drinking water facility: 4
- No. of schools with electricity connection: 4
- No. of schools with toilet facility:
 - For Boys: 4
 - For Girls: 4
- No. of schools with girl students (Girls/ Co-Ed schools): 4
- No. of such schools installed with Sanitary Napkin Vending Machines: —
- No. of such schools installed with incinerators: —

15. Basic Services:

- No. of habitations with over 250 souls: 7
- No. of habitations with over 250 souls in the GP without road connectivity: —
- If yes, whether these roads have been surveyed: Yes/No ✓
- No. of habitations with less 250 souls in the GP without fair weather road: 7
- Is there any habitation or mohalla which is yet un-electrified: Yes/No ✓
If yes, names and approximate no. of households:
 (a) _____ (Households)
 (b) _____ (Households)
 (c) _____ (Households)
 Remarks/ explanation: _____

- Total no. of households without electricity connection in the GP: —
- Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/No ✓
If yes, details: NIP
Approximate no. of wooden poles: NIP
- Are there any areas where barbed wire is used for electric supply: Yes/No ✓
If yes, name of the habitations: _____
Approximate length: _____ metres
Approximately what %age of total wire length in GP is barbed wire: _____
- No. of households without tapped water supply in the GP: 590

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 67 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awas Yojana: —
- No. of households to which 1st installment released during Jan Abhiyan/ Awas Yojana: —
- No. of houses completed in 2020-21: —
- No. of houses completed during Jan Abhiyan/ Awas Yojana: —
- No. of houses under construction: —

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/No ✓
- If yes, has the CSC been constructed: Yes/No ✓
- Whether the CSC is functional: Yes/No ✓
- No. of CSCs taken up during Jan Abhiyan/ Awas Yojana: —
- No. of CSC completed during Jan Abhiyan/ Awas Yojana: —
- Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/ No ✓
- If yes:
 a) Funds allocated to the Panchayat Rs. 10,90,000 lakh
 b) No. of works approved: 18

c) No. of works started during Jan Abhiyan/ Awami Muhim? —

d) No. of works completed during Jan Abhiyan/ Awami Muhim? —

e) No. of person days generated during Jan Abhiyan/ Awami Muhim? —

f) Wages due for 'a' above? Rs. — lakh

g) Wages paid out of 'f' above? Rs. — lakh

h) Any grievance related to MGNREGS? Labour payment is

not timely made

19. 14th FC Award:

i) Allocation under 14th FC for four years Rs. 35.23 lakh

ii) Whether Action plan prepared for all years? Yes/ No

iii) No. of works as per the Action Plan 18

iv) Whether approval accorded to the whole Plan by the DPC? Yes/ No

v) No. of works for which technical sanction accorded by the Xero? 19

vi) No. of works authorized by the Hulp Panchayat? 19

vii) No. of works taken up during Jan Abhiyan/ Awami Muhim? —

viii) No. of works completed during Jan Abhiyan/ Awami Muhim? —

ix) Payments made during Jan Abhiyan/ Awami Muhim? Rs. — lakh

x) Total expenditure on M&S/it as on date? Rs. 12.77 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	RDD	—	—	—	<u>Not b</u>
2	PWD	—	—	—	<u>Cont-19</u>
3	Jal Shakti	—	—	—	<u>Not bdy</u>
4	POD	—	—	—	<u>Approach</u>
5	Others	—	—	—	<u>the company</u>

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	RDD	—	—	—	<u>Not bdy</u>
2	PWD	—	—	—	<u>Approach</u>
3	Jal Shakti	—	—	—	<u>Not bdy</u>
4	POD	—	—	—	<u>Cont-19</u>
5	Others	—	—	—	<u>the company</u>

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	Samagra Shiksha	—	—	—	<u>Not bdy</u>
2	PMOSY	—	—	—	<u>Cont-19</u>
3	Jal Shakti Mission (RHE)	—	—	—	<u>Not bdy</u>
4	Jal Shakti Mission (B&FC)	—	—	—	<u>Cont-19</u>
5	NHM	—	—	—	
6	Others (specify)	—	—	—	

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i) No. of complaints received? 1

ii) No. of complaints resolved? Not

iii) Constraints faced in delivery of services?

Funds released under M&S/it for the year 2018-19 and 2019-20

22. Others:

i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed? Yes/ No

ii) If yes, total number of beneficiaries identified in the Panchayat? —

DAY 1:

DAY 1:

- Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ✓
 No. of Panchayat Members present: 29
 Issues raised during the meeting:
 1. Payments under SBM, TAY and MGNREGS are pending.
 2. TB status of the Panchayat to be reconsidered.
 3. Improvements in infrastructure of roads and electricity.
 4. Payments to be made to the beneficiaries under Muzrai
 Awardee Scheme.
 Important establishments/ institutions visited (Please tick)
 1. Schools ✓ Needs improvement of buildings and contents
 of boundary walls.
 2. PHC/CHC
 3. Veterinary clinic
 4. Anganwadi centre
 5. PDS (ration) depot
 6. Any industrial establishment
 7. Government offices
 (a) _____
 (b) _____
 (c) _____
 8. Any other: _____
 Total number of wards in the Panchayat: 9
 No. of Wards Sabha held: 2
 No. of villagers present during the Ward Sabha: 15
 Whether any resolution passed: Yes/ No ✓
 Citizen Information Board visited: Yes/ No ✓
 Wall painting of works of 2019-20 inspected: Yes/ No No wall painting is there.
 Name of the departments whose works displayed in the paintings:

DAY 2:

i. Location of Gram Sabha Chak Baga

ii. No. of villagers present during the Gram Sabha 60

iii. Whether resolution passed for MGNREGS Plan Yes/ No Yes

iv. Whether resolution passed for 15th EC Plan Yes/ No Yes

v. Whether list of Awasari beneficiaries read out Yes/ No Yes

vi. No. of ineligible beneficiaries removed Nil

vii. Whether list of pension beneficiaries read out Yes/ No Yes

viii. Whether people made aware about the Covid-19

- Use of masks : Yes/ No Yes
- Sanitizers : Yes/ No Yes
- Social distancing : Yes/ No Yes

ix. Whether Panchayat Newsletter distributed Yes/ No Yes

x. Whether any mega cultural/ social/ sports event held : Yes/ No Yes

Details thereof _____

xi. Details of scheme benefits extended/ services distribution

a) No. of Domicile certificates distributed Nil

b) No. of sports kits distributed Yes

c) No. of students distributed uniforms/ bags/ books Nil

- d) No. of tricycles/ prosthetic aids distributed Nil
 e) No. of scholarships distributed Nil
 f) No. of Ayushman Bharat - golden cards distributed Nil
 g) No. of JSA Health Cards distributed Nil
 h) Others Nil

vi) Whether any water conservation work started, Yes/ No

Details thereof _____

vii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture etc. held Yes/ No

Details thereof _____

viii) Whether Poshan Abhiyan activity held Yes/ No

ix) Brief description of the activity _____

DAY 3

I. Mahila Sabha

i) Attendance 10

ii) Resolution passed, if any Nil

iii) Issues raised

1. Payments to the beneficiaries under MGNREGS scheme.

2. Need PDS card especially during sug. season.

3. _____

4. _____

II. Bal Sabha

i) Attendance 10

ii) Resolution passed, if any Nil

HOUSE ISSUES

1. Need play ground
2. Improvement of electricity supply.
3. High speed internet facility
4. A telecommunication tower should there.

III. Works completed/inaugurated under EWS

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	RDO	5-93	Nil completed	Yes, by Visiting Officer	No
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in EWS/BWS to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	RDO	2	Completed	Yes	Yes
2	RDO	2	Completed	Yes	Yes
3	RDO	1-11	Completed	Yes	Yes
4	RDO	1-20	Completed	Yes	Yes
5	RDO	2	Completed	Yes	No

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Construction of drainage system	Funds allotted for same drains.	Require more funds
2	Pastoor khana in GP	No action	
3	PHC/Dispensary in the Panchayat	No action	
4	Middle school/High school	No action	
5	Availability of veterinary doctor	No action	
6	Electric wire uplifts	No action	
7	Boundary wall of P.S Tibba Bhatia	No action.	
II. Urgent Public Requirements/ Demands - B2V2			
1	Renovation and upgradation of PS Bokri	No action	
2	Boundary wall of Shamshan Chat	Funds allotted.	
3	Black toping from main road to Bokri	No action	
4	Black toping from main road to Chak Bahaudan	No action.	
5	Black toping from main road to Mahaboom	No action.	
6	Replacement of electric tower	No action	
7	Non-availability of PHC and animal dispensary	No action	

S. No.	Particulars	Action taken	Remarks #
III. Major Problems - B&V			
1	Slas persons of widow pension, old age pension, handicapped	No action	
2	pension and marriage assistance		
3	cases		
4			
5			

IV. Major Problems - B&V			
1	Expenditure of old bonds	No action	
2	No survey for Mushkani	Survey done	
3	Change of status		
4	No timely payments of MASHA	No action	
5	old age pension, widow pension, handicapped pension	No action	
6	Matter regarding compensation to church staff against	No action	
7	to church staff against		

V. Major Complaints - B&V			
1	Absence of trash management	No action	
2	Absence of drainage system	Some funds allocated	Need more funds
3			
4			

VI. Major Complaints - B&V			
1			
2			
3			
4			

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan / Aarav Muhim.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer.
1	IB status to be consider for including the names of persons residing in the Panchayat in term of vide-14, vide-13 and rule-15 respectively.
2	Improvement of electrical system like: 1. Deployment of women conductor 2. Thickening of conductor 3. Upgraded Panchayat of Jungs 63 kVA to 100 kVA - 10% 100 kVA to 250 kVA - 15% 250 kVA to 400 kVA - 10%
II	Major/ urgent public demands that were reported earlier but have not been addressed so far.
1	Improvement of electrical system in the whole Panchayat
2	Upgrading the school, from primary to Mdtl.
3	Improvement of road connectivity in the whole Panchayat
4	Need PHC and Animal Dispensary.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
1	Improvement in the working of Panchayat is observed. Expansion and punch-out very co-operative. Government need to go down to the earth for solving the various issues. Some institutions like social welfare, should visit the Panchayat and make the whole Panchayat aware of all good schemes. Awareness is the only solution of every problem.

Signature of the visiting officer

Name