



# Back to Village-3

October 02-12, 2020  
Governance at Peoples' Doorstep

Umaran B.  
Bischool



Government of Jammu & Kashmir

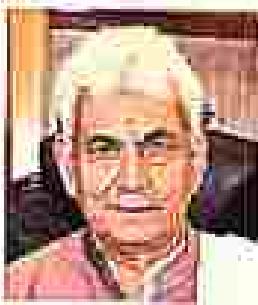
Block

Panchayat Halqa

Bhaderwah

Udrana-B

**Jammu & Kashmir  
NEW VISION  
NEW HORIZON**



LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ BHAWAN  
SRINAGAR

## Message

I am delighted to learn that the 3<sup>rd</sup> version of the much acclaimed Back to Village-3 (B2V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 3<sup>rd</sup> to 12<sup>th</sup> October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and felicitated by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottleneck and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Aayam Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Survival (Aayam Survival) - Public grievances redressal, Aayikar Abhiyan (Muhim Bata-o-Hissoq) - Public Service Delivery and Unnat Gram Abhiyan (Dehl Tarachyaal Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14<sup>th</sup> September, 2020

(Manoj Sinha)

Srinagar

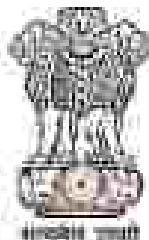
**B2V1:** June 20-27, 2019

**B2V2:** November 25-30, 2019

**B2V3:** October 02-12, 2020



D.V.R. Subrahmanyam, IAS



Chief Secretary  
Jammu & Kashmir

## Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018, through the first of its kind initiative - 'Back to Village' and the Government's decision of segregating funds, functions and functions in the PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October 2020, which will give a deeper push to the institutionalization of PRIs.

While the first BtV focused on interaction and information on local needs, the second BtV focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs, and focusing on situation and cash coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by BtV1 and BtV2, the BtV3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by complete end on the ground, thus making it more ambitious and action packed.

Further, local themes like are being taken up through a three week long public outreach exercise - Jan Adhikar / Awarhi Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. BtV3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRI interface.

I appeal to all Panchayati Raj institutions as well as people to come forward and proactively participate in the program thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of offices to various Panchayat Halwas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier BtV programmes.

(D.V.R. Subrahmanyam)

# **Jan Abhiyan**

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September 10-30, 2020

# **General instructions for the Visiting Officer**

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15<sup>th</sup> FC plan, list of Awasi beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, Infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15<sup>th</sup> FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awasi beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

8. The visiting officer shall participate in Jan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
9. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards, or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, Inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The Panchayati Raj members (Sarpanchs; Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

# Schedule for the Visiting Officer

## Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as schools/ VHCs/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward SabHai – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RC&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chouyat – informal discussions.

## Day 2: Mela/ Mega event

### a) Holding of Gram Sabha:

- Discuss & pass resolution for MNREGA plan.
- Discuss & pass resolution for 15th FC plan
- Read out list of Awasai beneficiaries and ensure creation of Ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Mukhiya Naik, Ladi Shah, B<sup>2</sup> and Pathar or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Aastri Mahotsav.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
  - Universal Health Cards/ Ayushman Card distribution
  - Start any one water conservation work

c) Holding of Mega Mela / IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension / information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
  - ✓ Animal/ Sheep Husbandry
  - ✓ Agriculture
  - ✓ Horticulture
  - ✓ Handloom/ Handicrafts
  - ✓ Youth Services and Sports
  - ✓ Floriculture
  - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of BaV3 booklet.

### Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panchs/ BDC Chairman:
  - Languishing projects
  - Projects completed in last month under 14<sup>th</sup> PC, MGNREGA, BaV or any other OSS/ District/ State Sector schemes
  - Gruha Pravesh ceremonies of houses completed under PMAY, distribution of gifts

#### IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BaV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BaV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BaV out of priority demands is identified, foundation stone-laid and started during His/Her visit.

## **Documents to be provided to the Visiting Officer by the DC**

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November 2019.
2. Two copies of B2V1 booklet with basic data in fields marked with asterisk (\*) already filled in.
3. Duty validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
  - Action Taken Report on Heirloom demands/ complaints of B2V1 and B2V2.
  - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
    - ✓ 15<sup>th</sup> FC
    - ✓ ICDS grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V2.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
  - MNREGA draft plan document for the year 2021-22.
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awashi beneficiaries.
  - List of puccani beneficiaries.
6. Lists of beneficiaries for:
  - Various certificates/ benefits to be distributed by the visiting officer.
  - When Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

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## **Documents to be returned by the Visiting Officer to the DC**

1. Booklet duly filled - one copy.
2. Women Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of donations from Awashi beneficiaries.
4. Representations received, if any.
5. MNREGA plan passed by the Gram Sabha along with resolution.
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duty filled in Mission Antyodaya form and ease of living survey data.

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## Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Funds received with respect to have to be filled by the District Administration before the book is handed over to the visiting officer.)

### A) Details of Reporting Officer:

- Name RAJ MISHRA
- Designation LECTURE
- Department/ place of posting EDUCATION / DISE. DODA
- Mobile No. 9906021896
- Email ID: mishrauditab@gmail.com
- Home Distn: DODA
- Date of visit 05-10-2020 / 06-10-2020 / 07-10-2020

### B) Locational details of Panchayat:

- Name of the Panchayat DORANA B.
- Block (Gram panchayat) / Block code of the Panchayat  
(to be obtained from Rural Development Department/ by OM) 22747
- Name of CD Block BHADERWAH
- Name of tehsil BHADERWAH
- Name of district DODA

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### C) Panchayat Profile:

- No. of revenue villages in the Panchayat 0
- No. of hamlets in the Panchayat 03
- No. of households in the Panchayat 318
- Population (approx) of the Panchayat 1831

**D-I) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

S.No.	Department	Name	Designation	Contact number
1	Education	Alpesh Ahmed	Teacher	9632100102
2	POD	Mehboob Iqbal	ED.O.	9536879990
3	RDO	Shazia Parveen	GIR	7006384125
4	Social welfare	Nazma Begum	Wife	0492097443
5	PHE	Mohsin Ahmed	Line Man	9632642834
6	Migration	Masood Ahmed	A.E	9191593442
7	Animal Husbandry	Sunil Kumar	SA.VP	7372358212
8	Agriculture	Zahoor Ahmed	A.E.A	0803164274
9	ICDS	Farzana Octavia	A.U.W.M.W	9536636338
10	Health	Shazia Parveen	T.C.H.	7006384284

**D-II) Details of absent employees vis-à-vis list furnished by the DC:**

S.No.	Department	Name	Designation
1	Food & Supply	Mohd. Aslam	Dealer (Absent in Hospital)
2	Revenue	Dilshad Syed	Patwari (Not attending today)
3	Education	Pehlwaan Bagga	Head Master MTS Dandi
4	Water & Sanitation	Imtiaz Latif	Sub (Absent 2nd day only)
5	Animal Husbandry	Farkhanda	SDP (Transfer to Kukarwadi)

**E Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- 1. Whether Panchayat Ghar is available in the Panchayat?  Yes /  No Under construction  
If Yes, whether functioning it: Own building/ Other government building/ Private building  
Who, whether any is available for construction of Panchayat Ghar?  Yes /  No
- 2. Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes / <input checked="" type="checkbox"/>	Plastic chair 40, office chair 5 Writing desk 2, Table 2
Computer/ printer in Panchayat Office	Yes / <input type="checkbox"/>	
Telephone in Panchayat Office	Yes / <input checked="" type="checkbox"/>	
Total faculty available in Panchayat Ghar	Yes / <input type="checkbox"/>	
Electricity available in Panchayat Ghar	Yes / <input type="checkbox"/>	Under process
Water connection available in Panchayat Ghar	Yes / <input type="checkbox"/>	Forgotten during 2014-15
Bank Branch availability in the Panchayat	Yes / <input checked="" type="checkbox"/>	

- iii. Whether Infrastructure and Assets Register has been prepared. Yes/No  
Visiting Officer to physically check the register.

The Visiting Officer to get the register submitted in his/her presence and confirm \_\_\_\_\_

Received last reported & confirmed.

## 2. Functionality

### 2.1 General activities:

- i. Are Ward Sabha meetings being held. Yes/No
- ii. No. of Ward Sabha meetings held since inception. 8
- iii. No. of Gram Sabhas conducted since inception. 15
- iv. Date of last Gram Sabha. 6-10-2020 - Sunday 22 Y-3
- v. Are all plans approved in Gram Sabha Yes/No
- vi. Is the minimum quantum of 1/20<sup>th</sup> bump ensured in all Ward/ Gram Sabha. Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached without plan. Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions. Yes/No
- ix. Has Social Audit Committee been formed. Yes/No
- x. Is social audit being conducted by the Committee. Yes/No
- xi. No. of works audited by the Social Audit Committee. 10
- xii. Has Pani Samiti been constituted Yes/No
- xiii. Has the Panchayati Samiti approved the Village Action Plan. Yes/No
- xiv. No. of meetings of Pani Samiti held. 0
- xv. Is Block level Management Committee constituted. Yes/No
- xvi. No. of BMC meetings held. 6
- xvii. Is a register of all procurements made in the Panchayat being maintained. Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat. Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat. Yes/No
- xx. Where and when was the last activity held. 1st & last activity of year  
organized last in fy- Other - on Day 2nd of G-1-VB
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch. Yes/No
- xxii. No. of meetings of HFWAC & VHSNC organized. 3
- xxiii. Is the name of Sarpanch displayed on each information boards of all MGNREGA schemes. Yes/No
- xxiv. Are Sarpanches being involved in use/ implementation of schemes. Yes/No

- (iv) Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes/ No
- (v) Whether grievances Redressal box is installed? Yes/ No
- (vi) No of grievances received pertaining to Panchayat level \_\_\_\_\_ 0
- (vii) No of grievances disposed off at Panchayat level \_\_\_\_\_ 0
- (viii) Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/ No
- (ix) Whether all MGNREGA/ 12th PC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/ No
- (x) Bank Account opening and receipt of funds:

Name of the Scheme	Sarpanch bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. In Lakh)	Amount of payment made by Sarpanch (since opening of account)
14th Finance Commission	Yes/ No <input checked="" type="checkbox"/>	Secretary	Yes/ No <input checked="" type="checkbox"/>	722.303.00	966,93.0
ICDS Nutrition	Yes/ No <input checked="" type="checkbox"/>	Supervisor	Yes/ No <input checked="" type="checkbox"/>	50 (Zero)	1,96,2.0
MCD	Yes/ No <input checked="" type="checkbox"/>	Supervisor	Yes/ No <input checked="" type="checkbox"/>	779.00	10,350.0
Mid-Day Meal (MDM)	Yes/ No <input checked="" type="checkbox"/>	ZEO	Yes/ No <input checked="" type="checkbox"/>	10,16.3	618,73.0
Own resources of Panchayat	Yes/ No <input checked="" type="checkbox"/>	VLSI	Yes/ No <input checked="" type="checkbox"/>	0.005	0
Any other Scheme, if yes, indicate name:					

Writing Officer to personally check the Panchayat account under the above details. He/ she will also check that the bank account is in the name of the Panchayat and operate by Sarpanch.

#### 2.2 Integrated Child Development Scheme (ICDS):

- i. Is this Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/ No

If no, reason thereof: \_\_\_\_\_

Also mention if it is being purchased by some other entity \_\_\_\_\_

- ii. Is nutrition being provided to Anganwadi Centres in this Panchayat? Yes/ No

If no, reason thereof: \_\_\_\_\_

- iii. Expenditure incurred on procurement through Sarpanch Re. \_\_\_\_\_ Lakh

- iv. Is the Panchayat/ Sarpanch issuing memorandum to AWW/ Helpers directly at Panchayat level? Yes/ No

If no, reason thereof: \_\_\_\_\_

- iv. Expenditure incurred on paying of honorarium through Sarpanch: Rs. 1.25 lakh.
- v. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No.  
Waiting Officer to check the register and verify the signatures of the Sarpanch on the same.

#### 2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No.

If no, reason thereof: \_\_\_\_\_

- ii. Expenditure incurred on Mid-Day Meals / food items through Sarpanch: Rs. 0.495 lakh.
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No.

If no, reason thereof: \_\_\_\_\_

Also mention if it is being provided by someone else: \_\_\_\_\_

- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No.

Waiting Officer to check the register and verify the signatures of the Sarpanch on the same.

- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. 0 lakh.

- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No.

If yes: whether approved by the Gram Sabha: Yes/ No.

If no, reason thereof: \_\_\_\_\_

#### 2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works.

1. TDS debt - Appointed Helper, at Capital B, which is not appointed as per the Representation of PPF (PPF)

2. PNG center is not able to work, also tank at Botti is not functional since 12 years.

3. Immigration share no. families, its maintenance fallen on PPF.

4. R&B is not connecting no. no. bjp with Road Long pending demand of people only (25km Squared).

## F) Jan Abhiyan / Awami Muhim activities:

May be given by the District Administration before the booklet is handed over to PWD wing office. Within officer will confirm the figures presented by the administration by conducting local inquiry about the validity of the figures.

### 1. Domicile Certificates issued :-

Category	Target population*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued till date*	Pendency (No.)	Reasons of pendency
SC/ ST	24	475	475	0	
Non-BC	16	145	145	0	
BC	107	—	—	0	
Student	117	—	—	0	
Others	N/A	—	—	0	

### 2. Category certificates issued :-

Category	Target population*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued till date*	Pendency (No.)	Reasons of pendency
SC	—	0	0	0	
ST	—	—	—	0	
BC	107	1	1	0	
PC	N/A	0	0	0	
Others	—	—	—	0	

### 3. Revenue papers issued

Category	Applications received*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Pendency (No.)	Reasons of pendency
Adults	0	0	0	—
Children	0	0	0	—
Family Units	0	0	0	—
Households	0	0	0	—

### 4. Birth/ Death/ Disability Certificates

Category	Target*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued*	Pendency (No.)	Reasons of pendency
Death Certificate	—	—	—	—	—
Birth Certificate	—	—	—	—	—
Disability Certificate	—	—	—	—	—

### 5. Aadhaar seeding of Ration Card :-

Category	Target	No. of Total Ration Cards Aadhaar seeded	Aadhar seeding during Jan Abhiyan/Awami Muhim	Pendency (No.)	Reasons of pendency
Jan Abhiyan	—	—	—	—	—
Supravall	—	—	—	—	—
Antyodaya Anna Rojgar	—	—	—	—	—

### 6. Health :-

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat Families/Individuals	40	—	37	3	on going
Ayushman Bharat Individuals	225	—	205	20	on going
Janani Suraksha Yojana (JAY)	6	—	6	—	—

### 7. National Social Assistance Programme (NSAP) :-

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awami Muhim	Total Aadhar seeding
Old Age Pension	10	0	10	0	—	1	5
Women Pension	—	—	—	—	—	—	—
Disability Pension	0	0	0	0	—	0	0

### 8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	22	0	22	0		0	11
Assistance to Women in District	13	1	12	0		0	11
Assistance to Physically Challen-ged Persons	7	0	7	0		0	5

### 9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	4	0	4	0	0
National Family Benefit Scheme (NFS)					
PM Gareeb Kalyan Anna Yojana					
Mission mode project for registration of construction workers	—	0	0	0	0

### 10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC		—	—	
Pre Matric for ST				
Pre Matric for OBC				
Pre Matric for Minorities				
Post Matric for SC				

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
PoC Scheme for ST				
PoC Scheme for OBC				
PoC Scheme for Minorities				
Dr. Ambedkar TSC				
National Merit Cum Means (NMMS)				
Merit-Cum-Means Minority				
TM + Special Scholarship for JLU (OBC/ST)				
National talent Search Scheme				
National Scheme for Incentives to Girl Child for Secondary Education (NSGSE)				

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim \*:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KSANH)	144	3	96	40	
Kisan Credit Card	144	5	145	-	

### 12. Live Stock Schemes\*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	0	0	0	0
Innovative Poultry Production Programme	0	0	0	0
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	02	-	02	Submitted by Bank

### 13. Universal coverage Scheme:

Scheme.	Total number of households	Households covered during Jan Abhiyan / Awas Mohnish	Pendency (%)	Reasons of Pendency
JK I嘲笑 Scheme				

### 14. School Amenities:

- i. No. of schools in the Gram Panchayat ..... 03 .....
- ii. No. of schools with Temp Facility for Children with Specific needs ..... 0 .....
- iii. No. of schools with drinking water facility ..... 03 .....
- iv. No. of schools with electricity connection ..... 0 .....
- v. No. of schools with toilet facility
  - a. For Boys ..... 05 .....
  - b. For Girls ..... 03 .....
- vi. No. of schools with girl students either Co-Ed schools ..... 03 .....
- vii. No. of each schools installed with Sanitary Napkin Recycling Machines ..... No .....
- viii. No. of each schools installed with incinerators ..... No .....

### 15. Basic Services:

- i. No. of habitations with over 250 souls ..... 03 .....
- ii. No. of habitations with over 250 souls in the GP without road connectivity ..... 02 .....
- iii. If yes, whether these roads have been surveyed Yes/No ..... Yes
- iv. No. of habitations with less 250 souls in the GP without fair weather road ..... road no. 6 to 9 (Lower Bosti) 57 .....
- v. Is there any habitation or mohalla which is yet un-surveyed Yes/ No ..... No
- vi. If yes, names and approximate no. of households
  - (a) ..... unname ..... (households)
  - (b) ..... unname ..... (households)
  - (c) ..... unname ..... (households)
- vii. Remarks/ explanation ..... .....

- i. Total no. of households without electricity connection in the CP. Zero
- ii. Is there any habitation/ area where trees/ wooden poles are used for electric supply Yes/ No  
If yes, details Upper Dandi, Gajjar Bush, Kandani, Pethala, & Bawali  
Approximate no. of wooden poles 79
- iii. Are there any areas where buried wire is used for electric supply Yes/ No  
If yes, name of the habitation Upper Dandi, Gajjar Bush, Kandani  
Approximate length 3.50 Km
- iv. Approximate width/ scope of total wiring in CP is buried wire 0%
- v. No. of Households without tapfed water supply in the CP 04

#### 16. Pradhan Mantri Awas Yojana (PMAY):

- i. Cumulative Target 12 (No)
- ii. No. of households registered with verified Aadhar during Jan Abhiyan/ Aadmi Muham 11
- iii. No. of households to which 1st installment released during Jan Abhiyan/ Aadmi Muham 0
- iv. No. of houses completed in 2020-21 4
- v. No. of houses completed during Jan Abhiyan/ Aadmi Muham 0
- vi. No. of houses under construction 07

#### 17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat Yes/ No
- ii. If yes, has the CSC been constructed Yes/ No ✓
- iii. Whether the CSC in functional Yes/ No ✓
- iv. No. of CSCs taken up during Jan Abhiyan/ Aadmi Muham nil
- v. No. of CSC completed during Jan Abhiyan/ Aadmi Muham nil
- vi. Any issue regarding water connection and sewage disposal in CSC  
CSC is not available in the pf.

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#### 18. MGNREGA:

- i. Whether MGNREGA Plan 2020-21 has been approved Yes/ No  
✓
- ii. If yes,
- Funds allocated to the Panchayat: Rs 29.82 Lakhs
  - No. of works approved 26

- c) No. of works started during Jan Abhiyan/ Avaran Muham ..... 61  
 d) No. of works completed during Jan Abhiyan/ Avaran Muham ..... 6  
 e) No. of person days consumed during Jan Abhiyan/ Avaran Muham ..... 357  
 f) Wages due for "e" above: Rs. 6.72.33/- l.s.  
 g) Wages paid out of "f" above: Rs. — l.s.  
 h) Any grievance related to MGNREGA: ..... No

Only 622 Plan has been approved till date, MGNREGA  
 Shall be extended to below reason for not lifting of  
 Service plan, to clear the further engage the workers of team.

#### 19. 14<sup>th</sup> FC Award:

- i) Allocation Under 14th FC for four years to 2.3.94 lakh  
 ii) Whether Action plan prepared for 10 years, Yes/ No ..... Yes  
 iii) No. of works as per the Action Plan ..... 22  
 iv) Whether approved accorded to the whole Plan by the DPC Yes/ No ..... Yes  
 v) No. of works for which technical sanction accorded by the concerned ..... 22  
 vi) No. of works sanctioned by the Gram Panchayat ..... 6  
 vii) No. of work taken up during Jan Abhiyan/ Avaran Muham ..... 0  
 viii) No. of works completed during Jan Abhiyan/ Avaran Muham ..... 0  
 ix) Payments made during Jan Abhiyan/ Avaran Muham: Rs ..... — l.s.  
 x) Total expenditure on PWD/Infra on date: Rs. 6.35 l.s.

#### 20. Works under Capex and CSS\*:

##### a. District Capex\*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Avaran Muham*	No. of activities/ works completed during Jan Abhiyan/ Avaran Muham*	Payments made during Jan Abhiyan/ Avaran Muham (Rs in lakh)*	Remarks
1.	RDO	<u>51</u>	<u>—</u>	<u>—</u>	
2.	PWD				
3.	Jal Shakti				
4.	PWD	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
5.	Others				

1	RDD			
2	PWD			
3	Jal Shakti			
4	POB			
5	Others			

c. Centrally Sponsored Schemes (CSS)\*

S. No.	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Sarvagya SHiksha	—	—	—	
2	PMGSY	—	—	—	
3	Jal Shakti Mission (PHE)	—	—	—	
4	Jal Shakti Mission (GRC)	—	—	—	
5	NHM	—	—	—	
6	Others (Specify)	—	—	—	

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i) No. of complaints received: 0
  - ii) No. of complaints resolved: 0
  - iii) Constraints faced in delivery of services:
- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

22. Others:

- i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed Yes/No \_\_\_\_\_
- ii) If yes, total number of beneficiaries identified in the Panchayat \_\_\_\_\_

## G) Activities during B2V3:

### DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ✓
- ii. No. of Panchayat Members present: 07
- iii. Issues raised during the meeting:
1. Ward no. 07 is not connected with Road.
  2. ICDS is not functioning as per requirement of C.R.I.
  3. DHE debt is not providing clean drinking water.
  4. PWD is not providing electricity to its P.T. Ghar.
  5. Work of Irrigation is zero in P.T. Ghar area.
- iv. Important establishments/ institutions visited (Please tick)
1. Schools UPS upper Dandi; HPS School, Gajra, Mira Manjarkar.
  2. PHC/CHC
  3. Veterinary clinic
  4. Anganwadi centre A-H-C-A & B, B is not functional at present & P.W. Toilet is not available any 3rd floor
  - ✓ POS (station) depot. <sup>(4 km P.D.)</sup> place dealer admitted in hospital
  5. Any industrial establishment
  6. Government offices
    - (a) A & B - I AEE not know where the office is located
    - (b) Sheep husbandry - (Dish office close) <sup>(Opposite to P.W.)</sup>
    - (c) Tourism office - (Covered by P.W.)  7. Any other \_\_\_\_\_
- v. Total number of wards in the Panchayat: 07
- vi. No. of Wards Sabha held: 07
- vii. No. of villagers present during the Ward Sabha: 150
- viii. Whether any resolution passed Yes/ No ✓
- ix. Citizen Information Board visited Yes/ No ✓
- x. Wall painting of works of 2019-20 Inspected Yes/ No ✓
- xi. Name of the departments whose works displayed in the paintings:
1. PWD

- i) \_\_\_\_\_  
 ii) \_\_\_\_\_  
 iii) \_\_\_\_\_  
 iv) \_\_\_\_\_

## DAY 2:

Gram Sabha:

Location of Gram Sabha: Panchayat Sahar

No. of villages present during the Gram Sabha: 180

Whether resolution passed for MGNREGA Plan: Yes/ No ✓

Whether resolution passed for 15<sup>th</sup> FC Plan: Yes/ No ✓

Whether list of Awasir beneficiaries read out: Yes/ No ✗

No. of ineligible Beneficiaries removed: 03

Whether list of pension beneficiaries read out: Yes/ No ✓

Whether people made aware about the Covid-19:

- Use of masks: Yes/ No ✓

- Sanitizers: Yes/ No ✓

- Social distancing: Yes/ No ✓

Whether Panchayat Newsletter distributed: Yes/ No ✗

Whether any mega cultural/ social/ sports event held: Yes/ No ✓

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Details thereof: Sports meet handed over to pvt. also  
 An activity of sports team was conducted held  
 in the pvt. after noon. Date: 01/01/2021

Details of scheme benefits extended/ services distribution:

(a) No. of Dormitory certificates distributed: 00

(b) No. of sports kits distributed: 02

(c) No. of students distributed uniforms/ bags/ books: Nil

- vi) No. of tricycles/ prosthetic aids distributed Nil  
 vii) No. of scholarships distributed Nil  
 viii) No. of Ayushman Bharat - golden cards distributed Nil  
 ix) No. of J&K Health Cards distributed Nil  
 x) Others KCC cards distributed by JK Govt  
 xi) Whether any water conservation work started Yes/ No  
 Details thereof \_\_\_\_\_  
 xii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held Yes/ No  
 Details thereof Agriculture dept. distributed items  
distributed to agriculture sector (by various dept.)  
 xiii) Whether Poshan Abhiyan activity held Yes/ No  
 xiv) Brief description of the activity Poshan Abhiyan through light of Captain Poshan Abhiyan initiated

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### DAY 3:

#### I. Mahila Sabha:

i) Attendance 25

ii) Resolution passed, if any Yes

iii) Issues raised:

1. Mohina Begum widow of Ashiq Khan (Rajbir Hora town)
2. Disha brother Lakhman Begum demand (Gas connectivity)
3. Fazia Begum demanded Pristi center
4. Naseem Begum, Mohina Begum & Rabina Begum demand Pristi center for stitching clothes.

#### II. Bal Sabha:

i) Attendance 12

ii) Resolution passed, if any Nil

Works record

- 1.
- 2.
- 3.
- 4.

**III. Works completed/inaugurated under B2V:**

S. No	Name of work and Department	Cost (Rs. In lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1.	Fractured Road from Waghodia road to RTB 14.5 Lakh	2.5 Lakh - B2V 14.5 Lakh MPPC	Feb - 2020	Yes	Yes
2.	Title work RTB 2 Road to Kharan Mawar	2 Lakh	Jan 2020	Yes	Yes
3.	Title work RTB 2 Road to Sambudra town	B2V-2 2.5 Lakh	Sept/Oct 2020	Foundation	-
4.	Title works RTB 2 Road to Jashnara village	2.5 Lakh	Nov/Dec 2020	Yes	Yes
5.	Flourishing N.L.O Lyte Ghat.	1.10 Lakh	May/2020	Yes	Yes

**Important Note:** At least one work / demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

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**IV. Other works completed/inaugurated**

S. No	Name of work and Department	Cost (Rs. In lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1.	Development of Spring with Ordnis network	0.60	March 2020	Yes	Yes
2.	Flourishing N.L.O Harki patti village	1.10 Lakh	July - 2020	Yes	Yes
3.	Flourishing N.L.O Ordnis + Poonch Longia	1 Lakh	June 2020	Yes	Yes
4.	Flourishing N.L.O Kasai of Baghia	1 Lakh	June 2020	Yes	Yes
5.	Flourishing N.L.O Rakesh Ramnagar 1 Lakh		June 2020	Yes	Yes

**V. New works:**

S. No	Name of work and department	Cost (Rs. In lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	Yea/No	MNo. status
1							
2							
3							
4							
5							

**IMPORTANT NOTE:**

30. **a.** New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2  
**b.** At least one work to be identified and started - foundation stone to be laid by the visiting Officer

**VI. Griha-Pravesh of PMAY beneficiaries:**

S. No	Name of the beneficiary	Gift handed over Yea/ No
1		
2		
3		
4		
5		

## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

Sr No.	Particulars	Action Taken	Remarks & Demands
<b>I) Urgent Public Requirements/ Demands - B2V1</b>			
1	Link road from Chaudhuri to New Hospital (about 5 NPS 3 choti to Chaudhuri via B2V2)	No action taken by RTI & DGT till date.	Urgent public RTI Demand still pending
2	Link road from Hospital to RTI office	1st phase completed in B2V2	2nd phase is still pending.
3	Compensation of link road from RTI office towards Hospital	No action taken	Demand of compensation is present.
4	Protection work on Link road between Chaudhuri to Mahadev	No action taken	Link of public is damaged
5	Drainage work to collect rain water to prevent flooding in B2V2 area	No action taken	Public public demand
6	Repair of Govt School M/S Shanti Bhawan	No action taken	Roof, wood repair physically started
7	Reconstruction of Dhabra road through Ghati to permit damage to road	RTI action taken	Link Ghati
<b>II) Urgent Public Requirements/ Demands - B2V2</b>			
1	Boundary of village	RTC action taken	Still demand of public
2	Collect water flowing in collect rain water to prevent flooding in village	No action taken	Still demand of public
3	Need of 2 water pipes to meet short age during rainfall	No action taken	Still public demand
4	Kid from Roma House (poor condition)	No action taken	Still public demand
5	Road from Kalyan Mura to Govt School Mura to connect Mura-B2V2	Not Started	Urgent public & RTI demand
6	Repair of Govt School M/S Prakash Kalyan Mura-B2V2	No Improvement has been made till date	Short is not suitable for students & teachers
7	Compensation of land given to link road of Govt School-B2V2 to hospital	No action taken	RTI action demand
8	Re	Land	Pending

S. No	Particulars	Action taken	Remarks #
<b>III Major Problems - B2V1</b>			
1.	Land Sliding & damage to Rail tracks	No -	Still Demand
2.	Non-availability of bus Road & public transport	No -	Equated
3.	Abuse of Staff duty	No -	Police does not control.
4.	Non-responsiveness of the deptt., R&B, Revenue & PWD.	Revenue deptt. shows Response.	R&B, PWD of PWD response and Pending.
5.	Clean & Safe drinking water, failed	No -	Filter plant available but not functional.
<b>IV Major Problems - B2V2</b>			
1.	Public to ward the G+T factory problem due to non-connectivity of road.	No' action taken yet.	Urgent public & PLI Demand
2.	Bunding of roads	No action	Still public demand.
3.	Damaging of road.	No action.	Still public demand.
<b>V Major Complaints - B2V1</b>			
1.	R&B dept, being within the PWD shore allows pos.	No action	Urgent issue demanded
2.	Protection not along b/s of road not made by R&B	No action	Urgent issue demanded
<b>VI Major Complaints - B2V2</b>			
1.	Bunding of roads, to protect Land Slide and damage post & houses.	No action	-
2.	Damaging of roads due to property mainfested by R&B.	No action.	-

# Please indicate whether occur between 2015 or 2016 or during Jan/February/March month

## GENERAL ASSESSMENT OF THE VISITING OFFICER:

	Any major complaint brought to the notice of the Visiting Officer.
1.	Water rate & t. m. not connected with Read the date TODI. Supervisor failing later, worker T. P. come again not work as per the Report by P.T & always gives poor response towards their work. no. the P.T. T. P. come again & not attended any C-2-U Program
2.	PHE Deptt. is not providing clear drinking water to pipes line also in short No. in the P.H.E.
3.	Major/ urgent public demands) that were were reflected earlier but have not been addressed so far
4.	1. Late Read to connect water & t. m. from PHE department to School tanks etc. (School Water) 2. Report of absent MR. RANJIT KALAN (Copy) 3. Development & funding of water 4. Water related a PHE. shortage of water, not able to drink, Shortage of pipes, tank home not functional Since 5 years, filter plant non-functional.
5.	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in consultation with concrete suggestions.)
	Suspense over PHE & KAN, is working with full potential for the whole benefit of the Panchayat. But some dep't, TCO, PHE, P.T.B., P.T.S., Irrigation and Supplying power Suspense towards the Panchayat. All the dep'ts. Should be given proper mechanism of adjustments & funds. So that they will be able to fulfill the demand of the population of the Panchayat. keeping in view the general benefit of the public.

*Rajesh*  
Signature of the visiting officer  
Name Rajesh  
Date 01st Oct

## NOTES

Overall Anti-AIDS program was conducted successfully in Jharkhand. All the PRT members who present in the program.

The program was conducted on 5th & 6th October at Jharkhand. On the 2nd day - BDC Chairman of Teknidan also visited Chhatrapur Deonar Sabha. All the public institutions were visited along with Sarpanches, front line workers. All houses were constructed. Under today was also visited 80 houses were constructed as per norms. Except house of Captain Helder Soo Sangha built by year 1384/1995 which was not as per specification personally visited. One block of Ruruli was inaugurated by foundation Stone of an Water lever abutment. The Sachivach of PRT Ranches remain with me for three full days. They were loving & caring in nature. All five members of Sarpanch gave one full basket of support. All are your major & efficient day to day workers of PRT. Thank you.

Joint Initiative by  
**Planning, Development & Monitoring Department**  
and  
**Rural Development & Panchayati Raj Department**