



Soaf-B

Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep

BRENG - SOAF-B.



Government of Jammu & Kashmir

Jammu & Kashmir New Vision New Horizon



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (B2V-3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and fêted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration in fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the Government organized the Back to Village-2 (B2V-2) in November 2019. This time the focus was on ensuring that turfs and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V-3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awam Mubin) which shall focus on 3 concurrent and interconnected goals: Jan Surwai (Awam Surmai) - Public grievances redressal, Ashkar Abhiyan (Muhim Bara-e-Hisoon) - Public Service Delivery and Urrat Gram Abhiyan (Din Tarayati Mubin) - Delivery of Development ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered far long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020
Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



**Chief Secretary
Jammu & Kashmir**

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionalities to PRIs, grass roots democracy has been strengthened in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awaraj Mahin, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsive.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halls for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the worker/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awaraj Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awaraj Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure wording out of any ineligible/ dead/ migrated beneficiaries. The list regarding these divisions should be handed over to the Deputy Commissioner's office.

88. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.

89. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, bicycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaaz Muham. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awaaz Muham and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Garba Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BAV3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself from giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/ Panch are present at the time of inauguration and ceremonies.

15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chitropai – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for INCINTEGA plan.
 - Discuss & pass resolution for 15th FC plan.
 - Read out list of Awaaz beneficiaries and ensure deletions of ineligible beneficiaries.
 - Read out list of pension beneficiaries.
 - Awareness about Poshan Abhiyan through Social Welfare officials.
 - Awareness about COVID by health officials.
 - Distribution of Panchayat Newsletter and Coffee Table Books.
 - Use of Nukkad Natak, Ladli Shah, Bhairav Pathar or any other local medium to disseminate public service messages or information about the activities of any department.
- The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awaaz Muham.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of bicycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

c) Holding of Mega Melas/ EEC activities of different departments, especially those involved with individual beneficiaries

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Baiti Bachao, Baiti Prasthuti activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Floriculture
 - Any department which has subsidy or individual beneficiary scheme

d) Filling up of BZVJ booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC
2. Visits and inaugurations along with Sarpanch/ Panchay/ BDC Chairman
 - Launching projects
 - Projects completed in last month under 14th FC, MGNREGA, BZV or any other CSS/ District/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BZV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BZV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BZV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BZV1 and BZV2 booklets as filled in by the visiting officer in June/ November, 2019
2. Two copies of BZVJ booklet with basic data in fields marked with asterisk (*) already filled in
3. Duly validated Mission Antyodaya form and copy of living survey data
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of BZV1 and BZV2
 - List of new works started/ ongoing/ completed after BZV1 and BZV2 under the following heads:
 - 14th FC
 - BZV grants
 - Convergence
 - District Plan
 - State Sector
 - Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BZV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BZV1.
5. Plans/ beneficiary lists
 - MGNREGA draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awas+ beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for
 - various certificates/ benefits to be distributed by the visiting officer
 - whom Griha Pravesh ceremonies have been organized
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awas+ beneficiaries.
4. Representations received, if any
5. MGNREGA plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed, if any
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and copy of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Talib Hassan Lone
- Designation: Executive Officer
- Department/ place of posting: Urban Local Bodies (M.C. Mardan)
- Mobile No: 996795599
- Email ID: e.ame.mardan@p.mardn.com
- Home District: Seiwane
- Dates of visit: 06/09/08 October - 2020

B) Locational details of Panchayat:

- Name of Panchayat: 5045-B 0806
- Local Government Directory (LCD) code of the Panchayat: 242536
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: 0806 - 5045-B
- Name of Tehsil: Seiwane
- Name of District: Punjab

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 21
- No. of hamlets in the Panchayat: 7
- No. of households in the Panchayat: 501
- Population (approx) of the Panchayat: 3220

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Food & Supplies	Nisar Ali Mir	CCO, Gharhuda	9596480799
2	R & B	Nazir Ali Wani	Road Supervisor	0899961560
3	ICDS	Saleem Akhtar	Supervisor	9596125983
4	Health	Mohd Akhtar	CWO	0803351605
5	Education	Ab. Mojeed	Master	9773350932
6	Flood Control	Amrabb Abdullah	W/Superintendent	9622832283
7	Public Works	Saqib Ali Khan	Manager	7889033566
8	PHE	M. Ghazal Akhtar	Asst Engineer	9922804538
9	PWDSY	Ashtad Ali Wani	J.E	9906659562
10	Social Welfare	Veerinder Pandita	Social Worker	9906085131
11.	Ariskud Akhar	Rab	V.L.O	

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Char is available in the Panchayat Yes/ No/ Under construction
If yes, whether functioning in own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Char Yes/ No

Facilities available in the Panchayat Char

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No ✓	
Computer/ printer in Panchayat Office	Yes/ No ✓	1 shared w/ old and damaged know.
Telephone in Panchayat Office	Yes/ No ✓	
Toilet facility available in Panchayat Char	Yes/ No ✓	
Electricity available in Panchayat Char	Yes/ No ✓	
Water connection available in Panchayat Char	Yes/ No ✓	
Bank Branch available in the Panchayat	Yes/ No ✓	

Whether Infrastructure and Assets Register has been prepared Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm

2. Functionality:

2.1. General activities:

- Are Ward Sabha meetings being held Yes/No ☒ 20
- No. of Ward Sabha meetings held since inception ☒ 10
- No. of Gram Sabhas conducted since inception ☒ 18-9-2020
- Date of last Gram Sabha ☒ 18-9-2020
- Are all plans approved in Gram Sabha Yes/No ☒
- Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas Yes/No ☒
- Are Ward Sabha/ Gram Sabha resolutions attached with all plans Yes/No ☒
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions Yes/No ☒
- Has Social Audit Committee been framed Yes/No ☒
- Is social audit being conducted by the Committee Yes/No ☒
- No. of works audited by the Social Audit Committee ☒ 24
- Has Panch Samiti been constituted Yes/No ☒
- Has the Panch Samiti approved the Village Action Plan Yes/No ☒
- No. of meetings of Panch Samiti held ☒
- Is Biodiversity Management Committee constituted Yes/No ☒
- No. of BMC meetings held ☒
- Is a register of all previous works/ assets in the Panchayat being maintained Yes/No ☒
- Have wall paintings of works executed for 2013-20 been done in the Panchayat Yes/No ☒
- Are Panchayat activities being held in the Panchayat Yes/No ☒
- What and where was the last activity held ☒
- Have Health & Family Welfare Advisory Committee (HFVWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Panchayat Yes/No ☒
- No. of meetings of HFVWAC & VHSNC meetings held ☒
- Is the name of Sarpanch displayed on citizen information boards of all PDSAP schemes Yes/ No ☒
- Are Sarpanchs being involved in start/ inauguration of activities Yes/ No ☒

- xxv Whether grievances redressal box is installed Yes/No Yes
- xxvi No of grievances received pertaining to Panchayat level 4
- xxvii No of grievances disposed of at Panchayat level 4
- xxviii Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No
- xxx Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes
- xxxi Bank account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	<u>Yes</u>	<u>Yes</u>	12,29,179.00	13,98,591.00
ICDS (Nutrition)	Yes/ No	<u>Yes</u>	<u>Yes</u>	254.00	-
ICDS (Honorarium)	Yes/ No	<u>Yes</u>	<u>Yes</u>	3,60,900.00	3,60,900.00
Mid-Day Meals (MDM)	Yes/ No	<u>Yes</u>	<u>Yes</u>	-	-
Own resources of Panchayat	Yes/ No	<u>Yes</u>	<u>Yes</u>	-	-
Any other Scheme if yes indicate name		<u>Yes</u>	<u>Yes</u>	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/ No Yes
- ii If no, reason thereof out of 1000 families, 106 are vacated
- Also mention if it is being purchased by someone else Depth itself.
- iii Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/ No Yes
- iv If no, reason thereof same as above.
- v Expenditure incurred on procurement through Sarpanch Rs. 1.50 lakh
- vi Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level Yes/ No Yes

2.3 Midday Meal (MDM) Scheme:

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools Yes/ No Yes
- ii If no, reason thereof out of 1000 families, 106 are vacated.
- iii Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. 1.50 lakh
- iv Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat Yes/ No Yes
- v If no, reason thereof Depth itself.
- vi Also mention if it is being provided by someone else Depth itself.
- vii Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/ No Yes
- viii (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- ix Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. 1.50 lakh
- x Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/ No Yes
- xi If yes, whether approved by the Gram Sabha Yes/ No Yes
- ii If no, reason thereof Yes

2.4 Challenges:

- i Major challenges being faced by the Panchayat in functioning and execution of works There are 1000 m. of kharif in crop.
- ii out of 1000 families, 106 are vacated.
- iii besides there is no Panchayat building.
- iv It is located in a residential locality.
- v but not equipped with facilities of electricity, water, toilet etc.

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/her stay in the village.)

1. Domicile Certificates issued :

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PRC Holders					
Non-PRC					
WPR					
Students					
Officers					

2. Category certificates issued :

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
AIC					
RBA					

3. Revenue papers issued:

Category	Applications received	Certificates Issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Nakal/ Jumbandi	855	855	NIL	
Nakal/ Gardwari	565	565		
Fardar/ Inkhud	1583	1583		
Mutations	92	92		

4. Birth/ Death/ Disability Certificates : (for period beginning from April 1, 2020)

Category	Target	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	303	290	-	13	updation for Aadhar, Cardless
Non-PHH	119	110	-	09	not available.
Akhyaadaya Aame Yojana	81	81	-	0	

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	281	281	281	NIL	-
Ayushman Bharat individuals Cards	-	-	-	-	-
Janani Suraksha Yojna (JSY)	54	48	48	06	-

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
Old Age Pension	43	NIL	34	09	Sensation awarded	NIL	90%
Widow Pension	07	NIL	04	03	do	NIL	95%
Disability Pension	02	NIL	02	NIL	-	NIL	92%

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awasni Muhim	Total covered	Pendency (No.)	Reasons of pendency	Auditor seeding during Jan Abhiyan/ Awasni Muhim	Total Auditor seeding
Old Age Pension	52	n/l	46	06	Sanction pending	n/l	90%
Avoidance to Women in Distress	30	n/l	25	03	do	n/l	90%
Avoidance to Physically Challenged Persons	10	n/l	15	03	do	n/l	90%

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awasni Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)					
National Family Benefit Scheme (NFBS)					
PM Garib Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awasni Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC	On line			
Pre Matric for ST	On line			
Pre Matric for OBC	17	n/l	17	-
Pre Matric for Minorities	On line			
Post Matric for SC	On line			

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awasni Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST	On line			
Post Matric for OBC	78	n/l	78	n/l
Post Matric for Minorities	On line			
Dr Ambedkar EBC	-	-	-	-
National Merit-Cum-Means (NMCMS)	On line			
Merit-cum-Means Minority	On line			
PM's Special Scholarship for J&K (PMSSSJ)	On line			
National Talent Search Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSICSE)	2081	2081	-	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awasni Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awasni Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	348	30	270	78	Most of have not been accepted by bank
Kissan Credit Card	368	08	368	4	-

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awasni Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	76	76	-	-
Innovative Poultry Production Programme	-	-	-	-
Integrated Development of Small Runfairs and Rabbits - Sheep Farm	n/l	n/l	n/l	n/l

13. Universal coverage Scheme

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awasari Mubani	Pendency (No.)	Reasons of pendency
JK Health Scheme	738	738	-	-

14. School Amenities:

- No. of schools in the Gram Panchayat: 02
- No. of schools with Ramp Facility for Children with Specific needs: 02
- No. of schools with drinking water facility: 02
- No. of schools with electricity connection: 02
- No. of schools with toilet facility:
 - For Boys: 02
 - For Girls: 02
- No. of schools with girl students (Girls/ Co-Ed schools): 20-61
- No. of such schools installed with Sanitary Napkin Vending Machines: Nil
- No. of such schools installed with incinerators: -

15. Basic Services:

- No. of habitations with over 250 souls: 02 Naibatti R.M., Zaidi M.
- No. of habitations with over 250 souls in the GP without road: correctly 01
Naibatti R.M. mulla.
- If yes, whether these roads have been surveyed Yes/No: -
- No. of habitations with less 250 souls in the GP without far weather road: - Nil
- Is there any habitation or mohalla which is yet un-electrified? Yes/No: ✓ No
If yes, names and approx no. of households:
 (a) Pan Gu Road (name): 10 (households)
 (b) _____ (name): _____ (households)
 (c) _____ (name): _____ (households)
 Remarks/ explanation this area has nearly been constructed with residential houses.

vi Total no. of households without electricity connection in the GP: 10

vii Is there any habitation/ area where trees/ wooden poles are used for electric supply Yes/No: ✓ No

If yes, details: Rant mulla, Shere mulla, Mandak mulla, Nijam

Approximate no. of wooden poles: 95

viii Are there any areas where barbed wire is used for electric supply Yes/ No: ✓ No

If yes, name of the habitation: Same as above.

Approximate length: 900 metres

Approximately what %age of total wire length in GP is buried wire: 66%

ix No. of households without tapped water supply in the GP: -

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 63 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awasari Mubani: 0
- No. of households to which 1st installment released during Jan Abhiyan/ Awasari Mubani: 0
- No. of houses completed in 2020-21: 0
- No. of houses completed during Jan Abhiyan/ Awasari Mubani: 0
- No. of houses under construction: 0

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat Yes/ No: ✓ No
- If yes, has the CSC been constructed Yes/ No: ✓ No
- Whether the CSC is functional Yes/ No: ✓ No
- No. of CSCs taken up during Jan Abhiyan/ Awasari Mubani: -
- No. of CSC completed during Jan Abhiyan/ Awasari Mubani: -
- Any issue regarding water connection and sewage disposal in CSC: -

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved Yes/ No: ✓ No
- If yes:
 - Funds allocated to the Panchayat Rs. Nil lakh
 - No. of works approved: 223

- c) No. of works started during Jan Abhiyan/ Awaraj Muhim: _____
- d) No. of works completed during Jan Abhiyan/ Awaraj Muhim: _____
- e) No. of person days generated during Jan Abhiyan/ Awaraj Muhim: _____
- f) Wages due for 'e' above: Rs. _____ lakh
- g) Wages paid out of 'f' above: Rs. _____ lakh
- h) Any grievance related to MGNREGA: 2017-18, 2018-19
Funds not released yet.

19. 14th FC Award:

- i) Allocation under 14th FC for four years: Rs. 15,98,591.50 lakh
- ii) Whether Action plan prepared for all years: Yes/ No 17
- iii) No. of works as per the Action Plan: 17
- iv) Whether approval accorded to the whole plan by the DPC: Yes/ No 17
- v) No. of works for which technical sanction accorded by the Xer: 17
- vi) No. of works authorized by the Haldia Panchayat: 17
- vii) No. of works taken up during Jan Abhiyan/ Awaraj Muhim: 17
- viii) No. of works completed during Jan Abhiyan/ Awaraj Muhim: 17
- ix) Payments made during Jan Abhiyan/ Awaraj Muhim: Rs. 13,98,591.50 lakh
- x) Total expenditure on PRA/Soft as on date: Rs. 13,98,591.50 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awaraj Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaraj Muhim	Payments made during Jan Abhiyan/ Awaraj Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDO				
5	Others				

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awaraj Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaraj Muhim	Payments made during Jan Abhiyan/ Awaraj Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDO				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awaraj Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaraj Muhim	Payments made during Jan Abhiyan/ Awaraj Muhim (Rs in lakh)	Remarks
1	Sarnagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (JSM)				
4	Jal Shakti Mission (JSM)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awaraj Muhim:

- i) No. of complaints received: 2
- ii) No. of complaints resolved: 2
- iii) Constraints faced in delivery of services:

It's understanding between the Public & Govt. functionaries, beyond the scope.

22. Others:

- i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- ii) If yes, total number of beneficiaries identified in the Panchayat: 2

G) Activities during B2V3:

DAY 1:

1. Whether meeting held with EDC/ Panchayat members/ prominent citizens: Yes/ No Yes
2. No. of Panchayat Members present: 1
3. Issues raised during the meeting:
 1. Protable land for hrt. bldg. of Nalla Shree for school
 2. Road from Ziyarat Sharif to (old) Gauda Panch. (Kudmang)
 3. Land of holding for Mr. So. School and Inkun road.
 4. upgradation of latrine, Subashish library at Sank-5.
4. Important establishment/ institutions visited (Please tick):
 1. Schools
 2. PHC/CHC
 3. Veterinary clinic
 4. Anganwadi centre
 5. POD station/ depot
 6. Any industrial establishment
 7. Government offices
 - (a) _____
 - (b) _____
 - (c) _____
 8. Any other _____
5. Total number of waste in the Panchayat: 7
6. No. of Wards Sabha held: 1
7. No. of villagers present during the Ward Sabha: 50
8. Whether any resolution passed: Yes/ No No
9. Citizen Information Board visited: Yes/ No Yes
10. Visual painting of works of 2000-30 inspected: Yes/ No Yes
11. Name of the departments whose works displayed in the paintings:
 1. P. S. D.

DAY 2:

1. Gram Sabha:

1. Location of Gram Sabha: Mr. So. School Kothamang
2. No. of villagers present during the Gram Sabha: 50
3. Whether resolution passed for MGNREGS Plan: Yes/ No Yes
4. Whether resolution passed for 12th FC Plan: Yes/ No Yes
5. Whether list of Awaaz beneficiaries read out: Yes/ No Yes
6. No. of ineligible beneficiaries removed: not yet
7. Whether list of pension beneficiaries read out: Yes/ No Yes
8. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No Yes
 - Sanitizers: Yes/ No Yes
 - Social distancing: Yes/ No Yes
9. Whether Panchayat Newsletter distributed: Yes/ No Yes
10. Whether any mega cultural/ social/ sports event held: Yes/ No Yes
11. Details thereof: _____
12. Details of scheme benefits attended/ services distribution:
 - a) No. of Domicile certificates distributed: 2000
 - b) No. of sports kits distributed: 06
 - c) No. of students distributed uniforms/ bags/ books: 11

DAY 3:

I. Mahila Sabha:

i. Attendance: N/Aii. Resolution passed, if any: N/A

iii. Issues raised:

1. _____

2. _____

3. _____

4. _____

II. Bal Sabha:

Attendance: _____

Resolution passed, if any: _____

d) No. of trophies/ prosthetic aids distributed: Zeroe) No. of scholarships distributed: N/Af) No. of Ayushman Bharat - golden cards distributed: N/Ag) No. of JAX Health Cards distributed: N/A

h) Caters: _____

vi. Whether any water conservation work started: Yes/No YesDetails thereof: Handing over Tanks near hand of Mrida Ayaz Khan and Mangar Meher & son - B.

vii. Whether any mega event of any other department, especially those involved in individual

beneficiaries like: Agriculture/ Horticulture/ Animal/ Sheep/ Husbandry/ Handicraft/

Handloom/ Floriculture, etc. held: Yes/ No Yes

Details thereof: _____

viii. Whether Panchayat actively held: Yes/ No Yes

ix. Brief description of the activity: _____

1. _____
2. _____
3. _____
4. _____

III. Works completed/inaugurated under BAY:

S. No	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>P.O.D. 2000 LT P.O.D.</u>	<u>3.50 lakhs</u>	<u>-</u>	<u>No</u>	<u>Yes</u>
2					
3					
4					
5					

Important Note: At least one work/demand as reflected in BAY/BAV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/ B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Construction lat & latrines.		No	No	No	-
2	P. Bund Nalla bridge		Yes	No	No	-
3	Road from Koushik-21 to R & B		Yes	No	No	-
4	Ext of Jle bank		No	No	No	-
5	Construction of 4th Sec. School		Yes	No	No	-

IMPORTANT NOTE:

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2

- b. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Gita-Pravesh of PMAY beneficiaries:

S No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks
I. Urgent Public Requirement Demands - B2V1			
1	Drinking water for the Koushik/Boksum	N/A	urgent need
2	Protection Bund to B2V1 Panchayat to R&B from Koushik/Boksum	work is in progress	at the end of the year
3	Electric poles/Reinforcing poles in the station.	20 no. LT/HT poles installed.	Require further
4	Removal of all the old poles from the road	work is in progress	at the end of the year
5	Establishment of a school at R & B, Boksum, Panchayat.	N/A	land available
6	Construction of 4th Sec. School building	N/A	urgent need
7	Jle bank/ATM	N/A	At the end of the year.
II. Urgent Public Requirement Demands - B2V2			
1	Construction of a school from Boksum to B2V1 Panchayat	work is in progress	at the end of the year
2	Construction of a school from Boksum to B2V1 Panchayat	work is in progress	at the end of the year
3	Construction of a school from Boksum to B2V1 Panchayat	work is in progress	at the end of the year
4	Construction of a school from Boksum to B2V1 Panchayat	work is in progress	at the end of the year
5	Replacement of LT/HT wire	20 LT/HT wires installed	Require further
6	Construction of a school from Boksum to B2V1 Panchayat	work is in progress	at the end of the year
7	Replacement of main Boksum bridge	N/A	urgent need

S. No	particulars	Action taken	Remarks #
III Major Problems - B2V1			
1	Roads	nil	Requirement
2	Drinking water & sanitation	nil	urgent requirement
3	Electricity	nil	Required
4	Health (no Ambulance, First aid)	nil	Requirement
5	Ambulance	nil	Requirement
IV Major Problems - B2V2			
1	Drinking water from kitchenary	nil	Requirement
2	LT/HT Poles	20 no LT/HT poles remain	Requirement fulfilled
3	Pole/Roads	nil	Requirement
V Major Complaints - B2V1			
1	Plaid Gumball Deptt (General Compt of P.D. of Bonga, Nalla)	nil	Requirement
VI Major Complaints - B2V2			
1	Same as in B2V1	nil	Requirement
2	Protect medical facilities, Ambulance etc. etc.	nil	Requirement

Please indicate whether action taken in 2019 or 2020 or during Jan-February/March/April.

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
1.	People use tap water in ground which is not hygienic. The house of water is open nature where everybody can get water is present.
2.	Mr. Ganesha (P.D. Compt) P.D. Deptt should be transferred as he is not fit for his post.
3.	Any major complaint are received in old and damaged, neglected house, where every application of life is possible.
II	Major urgent, justice demands and welfare reflected earlier but have not been addressed so far.
	Protection found to be very little with no drinking water supply from kitchenary. Length of P.D. and Mr. Sec. School building. Ambulance. The house ATM.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is mentioned in detail along with concrete suggestions.)
	There seems no change. Almost all the problems which are essential related to drinking water, health, school building have not been implemented yet. The remarks that people have been made. The house authority should be dealt for identification of old and neglected, neglected building should be constructed. Further, P.D. Compt should be constructed.

Signature of the visiting officer
Name: Tarid Hassan Lone

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