

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name Sanjay Chak
- Designation Lecturer
- Department/ place of posting C. M. H. S. Institution, Mirganol
- Mobile No = 9622477120 / 9906534408 =
- Email ID _____
- Home District Panna
- Dates of visit 07.10-2020 to 09-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat Matipera
- Local Government Directory (LGD) code of the Panchayat 291916
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Singhpur
- Name of Tehsil Singhpur
- Name of District Buxa Mulli

C) Panchayat Profile:

- No. of revenue villages in the Panchayat Matipera
- No. of hamlets in the Panchayat = 02 =
- No. of households in the Panchayat = 501 =
- Population (approx) of the Panchayat = 3450 =

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S No.	Department	Name	Designation	Contact number
1	RDD	Sh. Anu Chellu	GRS	7006375437
2	Forest	M. Nagesh Prasad	MSU	9906092998
3	Periyeft	M. Arjun Das	O.C.C.	7006326450
4	YSS	S. P. Purnima	PET	7006321336
5	Health	Ch. Anand	Health Extension	7006041855
6	Agriculture	S. P. S. Reddy	ANM	7006952145
7	RDD	G. K. Mohan Reddy	Road Worker	9999376458
8	Roadwork	M. Ashish Haila	Patwari	8475090311
9	ICDS	G. Nagesh Kumar	Supervisor	7006081042
10	RDD	T. R. Reddy	JE	7006354462

D-ii) Details of absent employees vis-à-vis list furnished by the DC: Education

S No.	Department	Name	Designation
1	Education	Sh. Anand	Teacher
2	Education	Sh. Anand	Teacher
3	Health	Sh. Anand	Health Worker
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No
- ii. No. of Ward Sabha meetings held since inception: 04
- iii. No. of Gram Sabhas conducted since inception: 02
- iv. Date of last Gram Sabha: 8-9-2020
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been framed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No
- xi. No. of works audited by the Social Audit Committee: Nil.
- xii. Has Panch Samiti been constituted: Yes/No
- xiii. Has the Panch Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Panch Samiti held: Nil.
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: 02
- xvii. Is a register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: Nil.
- xxi. Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HF/WAC & VHSNC meetings held: Nil.
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- xxvi. Whether grievances redressal box is installed: Yes/No
- xxvii. No of grievances received pertaining to Panchayat level: 04
- xxviii. No of grievances disposed of at Panchayat level: 04
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/No
- xxx. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No
- xxxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	<u>Yes/No</u>	Yes/ No	<u>2153453</u>	<u>1623060</u>
ICDS (Nutrition)	Yes/ No	<u>Nid.</u>	Yes/ No	<u>Nid.</u>	<u>Nid.</u>
ICDS (Honorarium)	Yes/ No	<u>Nid.</u>	Yes/ No	<u>Nid.</u>	<u>61000 = 6</u>
Mid-Day Meals (MDM)	Yes/ No	<u>Yes/No</u>	Yes/ No	<u>Nid.</u>	<u>17515 = 17</u>
Own resources of Panchayat	Yes/ No	<u>—</u>	Yes/ No	<u>Nid.</u>	<u>Nid.</u>
Any other Scheme, if yes, indicate name:	<u>Nid.</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>Nid.</u>

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No

If no, reason thereof: —

Also mention if it is being purchased by someone else: —

- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No

If no, reason thereof: —

- iii. Expenditure incurred on procurement through Sarpanch: Rs. Nid. lakh

- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof: —

- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs. 31825 lakh

- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: —

Also mention if it is being provided by someone else: —

- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. Nid. lakh

- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: —

2.4. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works:

@ Lack of Availability of fund, list is the system work cannot be executed.

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	—	—	Nil	—	—
Non-PRC	—	—	—	—	—
WPR	—	—	—	—	—
Students	400	Nil	232	168	Completed ahead of time
Officers	Nil	—	—	—	—

2. Category certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	11	Nil	11	Nil	Nil
ST	—	—	—	—	—
OBC	—	Nil	—	—	—
ALC	—	—	—	—	—
RBA	—	—	—	—	—

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	30	Nil	1	—
Nakal/ Girdawari	20	1	Nil	—
Farad/ Intikhab	20	1	—	—
Mutations	35	Nil	1	—

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Birth Certificates	—	—	—	—	—
Death Certificates	—	Nil	—	—	—
Disability Certificates	—	—	—	—	—

5. Aadhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Aadhaar seeded *	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	232	232	Nil	Nil	—
Non-PHH	152	152	Nil	—	—
Antyodaya Anna Yojana	84	84	—	—	—

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	05	Nil	05	Nil	—
Ayushman Bharat individuals Cards	027	Nil	27	Nil	—
Janani Suraksha Yojna (USY)	39	Nil	06	33	Lack of Funds

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhaar seeding *
Old Age Pension	143	Nil	140	03	Lack of Funds	Nil	90%
Widow Pension	33	Nil	33	Nil	—	Nil	100%
Disability Pension	36	Nil	33	03	—	—	95%

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat: 03
- No. of schools with Ramp Facility for Children with Specific needs: 02
- No. of schools with drinking water facility: Nil
- No. of schools with electricity connection: 03
- No. of schools with toilet facility:
 - For Boys: 03
 - For Girls: 03
- No. of schools with girl students (Girls/ Co-Ed schools): 03
- No. of such schools installed with Sanitary Napkin Vending Machines: Nil
- No. of such schools installed with incinerators: Nil

15. Basic Services:

- No. of habitations with over 250 souls: Nil
- No. of habitations with over 250 souls in the GP without road connectivity: Nil
- If yes, whether these roads have been surveyed: Yes/No: Yes
- No. of habitations with less 250 souls in the GP without fair weather road: Nil
- Is there any habitation or mohalla which is yet un-electrified: Yes/ No: Yes
If yes, names and approx no. of households:
 - Dharampur (name): 50 (households)
 - Mahadev (name): 20 (households)
 - 1 (name): 1 (households)

Remarks/ explanation:

- Total no. of households without electricity connection in the GP: 20
- Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/No: Yes
If yes, details: Almost every household.
Approximate no. of wooden poles: 70
- Are there any areas where barbed wire is used for electric supply: Yes/ No: Yes
If yes, name of the habitation(s): Nil
Approximate length: Nil metres
Approximately what %age of total wire length in GP is barbed wire: Nil
- No. of households without tapped water supply in the GP: Nil

16. Pradhan Mantri Awas Yojana (PMAY)*:

- Cumulative Target: 27 (No)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: Nil
- No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim: Nil
- No. of houses completed in 2020-21: Nil
- No. of houses completed during Jan Abhiyan/ Awami Muhim: Nil
- No. of houses under construction: Nil

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/ No: Yes
- If yes, has the CSC been constructed: Yes/ No: Yes
- Whether the CSC is functional: Yes/ No: Yes
- No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: Nil
- No. of CSC completed during Jan Abhiyan/ Awami Muhim: Nil
- Any issue regarding water connection and sewage disposal in CSC: Nil

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/ No: Yes
- If yes:
 - Funds allocated to the Panchayat Rs: 20.26 lakh
 - No. of works approved: 52

