



Back to Village-3

B2V3

Muradpur-A

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Dr. Shabnam Mustafa
- Designation: Veterinary Assistant Surgeon (VAS)
- Department/ place of posting: Animal husbandry (Rajouri)
- Mobile No: 9149738428
- Email ID: mustafanad111@gmail.com
- Home District: Rajouri
- Dates of visit: 7, 8, 9th October, 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Muradpur - (A)
- Local Government Directory (LGD) code of this Panchayat: 240151
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Rajouri
- Name of Tehsil: Rajouri
- Name of District: Rajouri

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: One (Muradpur)
- No. of hamlets in the Panchayat: 07
- No. of households in the Panchayat: 375
- Population (approx) of the Panchayat: 1940

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	Social welfare	Sh. V. S. Jyoti	Legislator	9422262000
2	Food for All	Mr. S. Jyoti	SE	9422262000
3	Food for All	Chandana Singh	U. Officer	
4	Statistics	Mr. S. Jyoti	SE	9422262000
5	SHS	Mr. S. Jyoti	SE	9422262000
6	Shiksha	Mr. S. Jyoti	SE	9422262000
7	Health	Mr. S. Jyoti	SE	9422262000
8	Food for All	Mr. S. Jyoti	SE	9422262000
9	Food for All	Mr. S. Jyoti	SE	9422262000
10	Social welfare	Mr. S. Jyoti	SE	9422262000

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1	Food for All		
2	Food for All		
3	Food for All		
4	Food for All		
5	Food for All		

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Office is available in the Panchayat? Yes/No (Under construction)
 If yes, whether functioning in own building/ other government building/ in rented building?
 If no, whether land is available for construction of Panchayat Office? Yes/No
 Facilities available in the Panchayat Office

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/No	
Computer system in Panchayat Office	Yes/No	
Telephone in Panchayat Office	Yes/No	
Water facility available in Panchayat Office	Yes/No	
Electricity available in Panchayat Office	Yes/No	
Water connection available in Panchayat Office	Yes/No	
Bank Branch available in the Panchayat	Yes/No	

Whether infrastructure and other facilities are available in the Panchayat? Yes/No
 Whether Office is available in the Panchayat? Yes/No
 Whether land is available for construction of Panchayat Office? Yes/No

2. Functionality:

- 2.1. General activities
- No. of Gram Sabha meetings being held? Yes/No Full
 - No. of Ward Sabha meetings held since inception? Full
 - No. of Gram Sabha conducted since inception? 9-10-2019
 - Date of last Gram Sabha? 9-10-2019
 - Are all plans approved in Gram Sabha? Yes/No
 - Is the minimum quarter of action being realized in all wards? Gram Sabha? Yes/No
 - Are ward Sabhas/ Gram Sabha resolutions attached with all plans? Yes/No
 - Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions? Yes/No
 - Is the Annual Action Committee being formed? Yes/No
 - Is social audit being conducted by the Committee? Yes/No
 - No. of works submitted by the Social Audit Committee? 4
 - Has Panchayat been constituted? Yes/No
 - Has the Panchayat approved the Village Action Plan? Yes/No
 - No. of meetings of Panchayat held? 3
 - Is the Panchayat Management Committee constituted? Yes/No
 - No. of PMC meetings held? 4
 - Is a register of all the works/ assets in the Panchayat being maintained? Yes/No
 - Have all payments of works executed in 2019-20 been made in the Panchayat? Yes/No
 - Are Panchayat members attending being held in the Panchayat? Yes/No
 - What and where was the last activity held? at Anganwadi Centre and High School
 - Has Health & Family Welfare Advisory Committee (HFAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Gram Sabha? Yes/No
 - No. of meetings of HFAC & VHSNC meetings held? No
 - Is the form of Sarpanch approved or given information boards of all ICSP schemes? Yes/No
 - Are Sarpanchs being motivated in start/ inauguration of activities? Yes/No

- Whether any work has been assigned to the Sarpanch or the Panchayat? Yes
- Whether provisions intended for a resident? Yes
- Whether provisions intended for a resident? Yes
- Whether the Sarpanch/Panchayat Secretaries have digital signatures? Yes
- Whether the Sarpanch/Panchayat Secretaries have digital signatures? Yes
- Whether the Sarpanch/Panchayat Secretaries have digital signatures? Yes
- Whether the Sarpanch/Panchayat Secretaries have digital signatures? Yes
- Whether the Sarpanch/Panchayat Secretaries have digital signatures? Yes

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
1. Panchayat	Yes/No	Yes/No	Yes/No	5.6 lakh	9.5 lakh
2. Panchayat	Yes/No	Yes/No	Yes/No		
3. Panchayat	Yes/No	Yes/No	Yes/No		
4. Panchayat	Yes/No	Yes/No	Yes/No		
5. Panchayat	Yes/No	Yes/No	Yes/No		
6. Panchayat	Yes/No	Yes/No	Yes/No		
7. Panchayat	Yes/No	Yes/No	Yes/No		
8. Panchayat	Yes/No	Yes/No	Yes/No		
9. Panchayat	Yes/No	Yes/No	Yes/No		
10. Panchayat	Yes/No	Yes/No	Yes/No		

Working Officer to regularly check the Panchayat and other the account details. Who who will also check the the bank account and the name of the Panchayat and approved by Sarpanch.

2.2. Integrated Child Development Scheme (ICDS)

- Is the Panchayat/ Sarpanch purchasing ration/ items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes
- If no, reason thereof _____
- Are ration etc. being purchased by someone else? _____
- Is ration being provided to Anganwadi Centres in the Panchayat? Yes/ No
- Expenditure incurred on procurement through Sarpanch Rs. _____ lakh
- Is the Panchayat/ Sarpanch (or) Anganwadi A.M./ Helpers directly of Panchayat level? Yes/ No

- If no, reason thereof _____
- Expenditure incurred on buying of ration/ items through Sarpanch Rs. _____ lakh
- Whether the record on account of purchase of ration/ items and payment of ration is being maintained by the Panchayat? Yes/ No
- Working Officer to check the register and verify the signatures of the Sarpanch on the same

2.3. Mid-Day Meal (MDM) Scheme

- Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the school? Yes/ No
- If no, reason thereof _____
- Expenditure incurred on Mid-Day Meal/ food items through Sarpanch Rs. _____ lakh
- Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No
- Is ration being provided by someone else? _____
- Whether the record on account of purchase of MDM items and ration/ items to cook is being maintained at the Panchayat? Yes/ No
- Working Officer to check the register and verify the signatures of the Sarpanch on the same
- Expenditure incurred on ration/ items to cook through Sarpanch Rs. _____ lakh
- Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No
- If yes, whether approved by the Gram Sabha? Yes/ No
- If no, reason thereof _____

2.4. Challenges

- Major challenges being faced by the Panchayat in functioning and execution of work:
 - There is lack of coordination among panchayats and panchayat representatives.
 - Inadequate funds.

F) Jan Abhiyan/ Awami Muhim activities:

Household to be visited by the District Administration (within the District) & pending cases to be resolved either by visiting officer or by the District Administration by conducting social enquiry during Jan Abhiyan/ Awami Muhim.

1. Domicile Certificates issued:

Category	Target population*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued till date*	Pendency (No.)	Reasons of pendency
Male (Total)		112	250		
Non-SC					
SC					
ST					
Others					

2. Category certificates issued:

Category	Target population*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued till date*	Pendency (No.)	Reasons of pendency
SC		18	52		
ST		09	20		
OBC					
NC					
Other					

3. Revenue papers issued:

Category	Applications received*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Pendency (No.)	Reasons of pendency
Revenue/ Land records				
Other/ Gramin				
Other/ Urban				
Others				

Birth/ Death/ Disability Certificates* (for period beginning from April 1, 2020)

Category	Target*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued*	Pendency (No.)	Reasons of pendency
Birth Certificates		04	08		
Death Certificates		06	010		
Disability Certificates		02	12		

5. Aadhaar seeding of Ration Card:

Category	Target*	No. of total Ration Card/ Aadhaar seeded*	Aadhaar seeding during Jan Abhiyan/ Awami Muhim*	Pendency (No.)	Reasons of pendency
Male		126	52		
Female		107	45		
Others		51	09		

6. Health:

Scheme	Eligible Families/ Individuals*	Covered during Jan Abhiyan/ Awami Muhim*	Total covered*	Pendency (No.)	Reasons of pendency
Accidents/ Injuries/ Diseases/ Health camps		06	12		
Healthcare (Other Individuals/ Cards)		04	15		
Healthcare (Other Individuals/ Cards)					

7. National Social Assistance Programme (NSAP):

Scheme	Eligible Families/ Individuals*	Covered during Jan Abhiyan/ Awami Muhim*	Total covered*	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim*	Total Aadhaar seeding
Old Age Pension		06	11				
Widow Pension		03	14				
Disability Pension							

8. Integrated Social Security Scheme (ISSS)

Scheme	English Medium / Residential	Central Board / State / Other	Total	Pendency (No.)	Reasons of pendency	Amount during Jan. / Feb. / March	Total
Other		07	11				
Other		05	10				

9. Other Welfare Schemes

Scheme	English Medium / Residential	Central Board / State / Other	Total	Pendency (No.)	Reasons of pendency
Other		04	05		
Other		03	05		

10. Scholarships to the students under various schemes

Scheme	Target Population	Scholarships sanctioned during Jan. / Feb. / March	Total	Reasons of pendency
Other		12	12	
Other		09	09	

Scheme	Target Population	Scholarships sanctioned during Jan. / Feb. / March	Total	Reasons of pendency
Other		01	16	
Other		09	19	

11. Agriculture Schemes sanctioned during Jan. / Feb. / March / Award Month

Scheme	Target Population	Scholarships sanctioned during Jan. / Feb. / March	Total	Pendency (No.)	Reasons of pendency
Other		199	10	189	63
Other		199	10	189	63

12. Live Stock Schemes

Scheme	Target Population	Scholarships sanctioned during Jan. / Feb. / March	Total	Pendency (No.)	Reasons of pendency
Other		01	01		
Other		01	01		

14. Universal coverage Schemes

Scheme	Target population of beneficiaries	Estimated coverage during Jan. 2020	Percentage of population
Pradhan Mantri Awas Yojana (PMAY)	Urban poor	3.2	100%

15. School Amenities:

- No. of schools in the area: 4
- No. of schools with drinking water supply: 4
- No. of schools with electricity connection: 4
- No. of schools with toilet facility: 4
- No. of schools with separate toilet for girls: 4
- No. of schools with separate toilet for disabled children: 4
- No. of schools with separate toilet for transgender children: 4
- No. of schools with separate toilet for transgender children: 4
- No. of schools with separate toilet for transgender children: 4
- No. of schools with separate toilet for transgender children: 4

16. Basic Services:

- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3
- No. of villages with one stop road: 3

- Pradhan Mantri Awas Yojana (PMAY)
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- Pradhan Mantri Awas Yojana (PMAY)
- Pradhan Mantri Awas Yojana (PMAY)

Total no. of beneficiaries under electricity connection in the area: 120

17. Pradhan Mantri Awas Yojana (PMAY):

- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120

18. MGNREGS:

- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120

19. Community Sanitary Complex (CSC) Status:

- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
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20. MGNREGS:

- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
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- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
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- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120
- No. of beneficiaries in the area: 120

20. No. of women completed during Jan Adhyayan / Awarani Muhim: **Nil**
 21. No. of women in Specialized training for Physiotherapy / Occupational Therapy: **3**
 22. No. of women who are in: _____
 23. No. of women who are in: _____
 24. No. of women who are in: _____
 25. No. of women who are in: _____
 26. No. of women who are in: _____
 27. No. of women who are in: _____
 28. No. of women who are in: _____
 29. No. of women who are in: _____
 30. No. of women who are in: _____
 31. No. of women who are in: _____
 32. No. of women who are in: _____
 33. No. of women who are in: _____
 34. No. of women who are in: _____
 35. No. of women who are in: _____

20. Works under CIPES and CSS:

a. District Cupes

S. No.	Department	No. of women who have up during Jan Adhyayan / Awarani Muhim	No. of activities during Jan Adhyayan / Awarani Muhim	Payments made during Jan Adhyayan / Awarani Muhim	Remarks
1	MO	Nil	Nil		
2	PHO	Nil	Nil		
3	PHO				
4	PHO				
5	PHO				

21. Feedback regarding service delivery during Jan Adhyayan / Awarani Muhim:

S. No.	Department	No. of activities during Jan Adhyayan / Awarani Muhim	No. of complaints received	Contributed factors in delivery of services
1	PHO	Nil	Nil	
2	PHO	Nil	Nil	
3	PHO	Nil	Nil	
4	PHO	Nil	Nil	
5	PHO	Nil	Nil	

22. Feedback regarding service delivery during Jan Adhyayan / Awarani Muhim:

S. No.	Department	No. of activities during Jan Adhyayan / Awarani Muhim	No. of complaints received	Contributed factors in delivery of services
1	PHO	Nil	Nil	
2	PHO	Nil	Nil	
3	PHO	Nil	Nil	
4	PHO	Nil	Nil	
5	PHO	Nil	Nil	

23. Whether survey of all physically challenged persons requiring priority with special training aids etc has been completed: **Yes**

24. Total number of beneficiaries benefited in the program: **25**

Q) Activities during BAY 1:

DAY 1:

1. Whether existing BAY with BPC? Non-existent (number of potential children: None)
2. No. of potential members present: All
3. Yes (value added during the meeting)
 - 1. Dr. Gopinath gave jointed hand of pride and love.
 - 2. Members of WV and BPC performed skit.
 - 3. The presented was and program of ...
 - 4. Dr's and Miss begin the program of ...
4. Reproduce establishments/ institutions visited (please tick)
 - Schools
 - IBC/CHC
 - Veterinary clinic
 - Anganwadi centre
 - PDS (ration) depot
 - Any industrial establishment
 - Government office
5. Dr. Renukajal Chair (Constitutional program)
6. Dr. Chandrasekhar Call (Constitutional program)
7. Dr. Mrs. J. Srinivas Member Office
8. Any other: _____
9. Total number of words in the Panchayat: 7
10. No. of Ward Sabha held: 7 (5mm)
11. No. of villagers present during the Ward Sabha: 30
12. Whether any resolution passed? Yes
13. Given information: Board skilled? Yes/No
14. Will painting of walls of 2015-20 inspected? Yes/No
15. Name of the departments whose work displayed in the buildings: Food Department (C.M.S)

DAY 2:

1. Name of the location of Gram Sabha: ...
2. Location of Gram Sabha: ...
3. No. of villagers present during the Gram Sabha: 30
4. Whether resolution passed for the Gram Sabha? Yes/No: Already passed
5. Whether resolution passed for the Gram Sabha? Yes/No: Already passed
6. Whether list of names beneficiaries was read? Yes/No: None
7. No. of eligible beneficiaries notified: None
8. Whether list of potential beneficiaries was read? Yes/No: None
9. Whether people made aware about the Covid-19?
 - Yes/No: Yes
 - Sanitizers: Yes/No
 - Social distancing: Yes/No
10. Whether Panchayat/State/Center distributed? Yes/No: Yes
11. Whether any mega cultural/ social/ sports event held? Yes/No: Yes
12. Details thereof: Sports activities including volleyball badminton and cricket were organized at ...
13. Dr. Muralidhar A Member Office
14. Details of scheme benefits extended/ services distributed:
 - a) No. of Domestic certificates distributed: ...
 - b) No. of sports kits distributed: ...
 - c) No. of students distributed uniforms/ bags/ books: ...

No

No

No

Whether any major fund of any other department, especially those reserved to individuals, universities, the Agriculture, Horticulture, Animal, Veterinary, Fisheries, Handicrafts, Handloom, Handicrafts etc. used for this

Other source

Whether financial assistance actually received for this Ministry and the amount of the activity Ministry

DAY 3

1. Month/Year

2. Attendance

3. Whether financial assistance received

4. Assistant

1. For assistance to women in District office and relations of women of women got

2. Add any provision of aid people

3. Whether provision for welfare

4. Extra provision for concerned activities in when provision is not provided for

5. Total Score

6. Attendance

7. Whether financial assistance received

Subsidy for purchase of fertilizer at Rs. 22.50

Establishment of Agency of Ag. Extension

Establishment of Extension Agency

Subsidy for purchase of fertilizer at Rs. 22.50

S. No.	Name of work and Description	Cost (Rs. in lakh)	Date of completion	Implemented by District Officer (Yes/No)	Whether completed and submitted to the District Officer (Yes/No)
1	Prat-hary (1.45 lakh)	2.00	Yes	Yes	Yes
2	Prat-hary (1.45 lakh)	2.00	Yes	Yes	Yes

Important Note: At least one work shown in selection of list above to be employed and completed in every District and to be reported by filling this

If other works completed/uncompleted

S. No.	Name of work and Description	Cost (Rs. in lakh)	Date of completion	Implemented by District Officer (Yes/No)	Whether completed and submitted to the District Officer (Yes/No)
1	Prat-hary (1.45 lakh)	2.00	Yes	Yes	Yes
2	Prat-hary (1.45 lakh)	2.00	Yes	Yes	Yes
3	Prat-hary (1.45 lakh)	2.00	Yes	Yes	Yes
4	Prat-hary (1.45 lakh)	2.00	Yes	Yes	Yes
5	Prat-hary (1.45 lakh)	2.00	Yes	Yes	Yes

S. No	Name of work and Department	Cost in Rs. (Lakh)	Whether identified under BSVY/BSVZ/Other schemes (Specify)	Whether AARTS accounted	Whether fully covered	
					Yes/No	If No, Status
1	Pradhan Mantri Aardram (PMAY) - 10th				No	
2	Pradhan Mantri Aardram (PMAY) - 10th				No	
3	Water supply (BSVY)	10th			No	
4	Water supply (BSVY)	10th			No	
5	Water supply (BSVY)	10th			No	

IMPORTANT NOTE

- Now works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BSVY and BSVZ
- at least two work to be identified and utilized - foundation stone to be laid by the village Office

VI. Category-wise list of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/No
1	Danish Kumar	Yes
2	Ravi Kumar	Yes
3		
4		
5		

FOLLOW UP OF BACK TO VILLAGE-1 & 2 (BSV1 & BSV2)

S. No	Back to Village / Demand / Demand / BSVY	Whether 100% covered	Remarks
1	Water supply (BSVY)	Yes	
2	Water supply (BSVY)	No	
3	Water supply (BSVY)	No	
4	Water supply (BSVY)	No	
5	Water supply (BSVY)	No	
6	Water supply (BSVY)	No	
7	Water supply (BSVY)	No	
8	Water supply (BSVY)	No	
9	Water supply (BSVY)	No	
10	Water supply (BSVY)	No	

PNB on project.

GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. General description of visit and suggestions
 Overall assessment of visit and suggestions.
 The visiting officer to ensure that the overall assessment is recorded in detail (detailed) and correct stipulations.

2. Major aspects of visit and suggestions
 Detailed description of visit and suggestions.
 - overall perception of good functioning of good and bad visit is provided as various engaging visits. These visits include and general system. The present visit is not in the same way as the last visit. The present visit is not in the same way as the last visit. The present visit is not in the same way as the last visit.

3. General description of visit and suggestions
 Overall assessment of visit and suggestions.
 The visiting officer to ensure that the overall assessment is recorded in detail (detailed) and correct stipulations.

4. Major aspects of visit and suggestions
 Detailed description of visit and suggestions.
 - overall perception of good functioning of good and bad visit is provided as various engaging visits. These visits include and general system. The present visit is not in the same way as the last visit. The present visit is not in the same way as the last visit.

Date: 9-10-2020

Signature of the visiting officer: Dr. Chakraborty
 Name: Dr. Chakraborty
 Signature of the student: Subir Paul

Please indicate whether the visitor is young or old or elderly. Age: 45 years / 40 years / 60 years / 70 years / 80 years

Sl. No.	Particulars	Yes	No
1	Good quality - present	No	
2	Good quality - present	No	
3	Good quality - present	No	
4	Good quality - present	No	
5	Good quality - present	No	
6	Good quality - present	No	
7	Good quality - present	No	
8	Good quality - present	No	
9	Good quality - present	No	
10	Good quality - present	No	
11	Good quality - present	No	
12	Good quality - present	No	
13	Good quality - present	No	
14	Good quality - present	No	
15	Good quality - present	No	
16	Good quality - present	No	
17	Good quality - present	No	
18	Good quality - present	No	
19	Good quality - present	No	
20	Good quality - present	No	