

KONIBAI



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (B2V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 27th to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and aided by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it "a festival of development, public participation and public awareness".

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

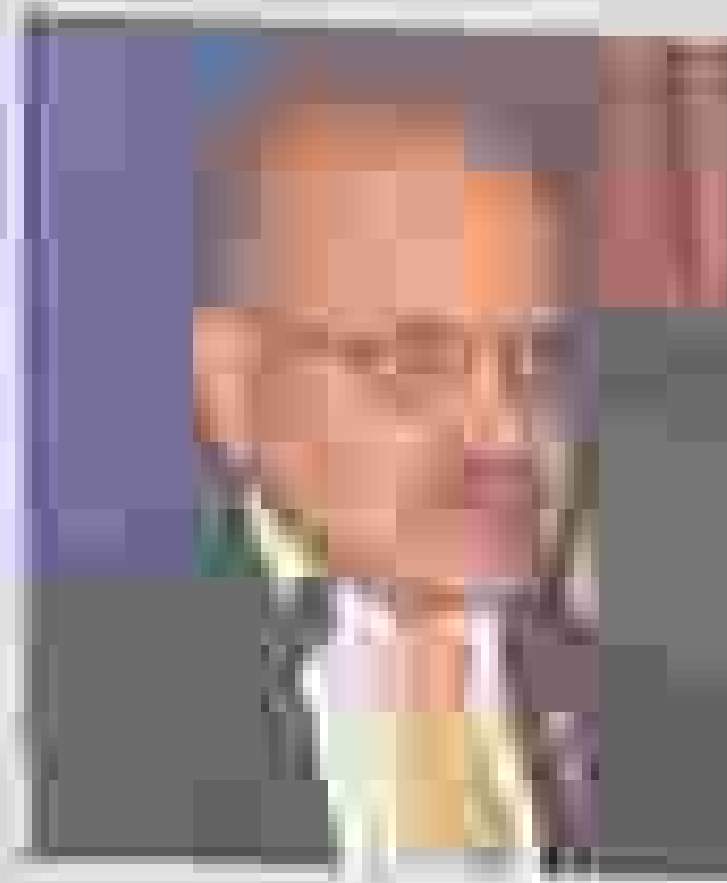
I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The programme shall be preceded by a three week Jan Abhiyan (Awami Maifim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwar (Awami Sunwar) - Public grievances redressal, Adhikar Abhiyan (Muhim Bar-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

(Manoj Sinha)

Srinagar



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

JAMMU and Kashmir continues to witness a transformation in Panchayat Raj institutions ever since their constitution in 2018. Through the first of its kind exercise - Back to Village - and the Government's decision of delegating funds, functions and responsibilities to PRIs, Gram Panchayat has provided institutional capacity. As a part of its efforts, the phase 2 of the Back to Village programme is being held from 2nd October to 10th October 2023, which will give a deeper push to the institutionalisation of PRIs.

While the first B2V focused on identification and institutionalisation of local needs, the second B2V focused on strengthening and reformulating Panchayats, reinforcing the newly elected PRIs and focusing on education and local coverage of individual beneficiary oriented schemes.

Now building on the foundation laid by B2V and B2V2, the B2V2 has been followed as an Action Edition with its focus on implementation and execution. This edition aims to address grievances and needs by concrete action of the panchayat, thus making it more accountable and action oriented.

Further, local demands are being taken up through a three-way link (public, subject, subject matter) - **Abhiyaadwasi Mahila**, with its three concurrent and interrelated goals of public grievance redressal, public service delivery and delivery of development to ground. B2V2 is also in consonance with central government's **Haridwari** and service delivery through an **unmediated, seamless Government-PRI interface**.

Empowerment of Panchayat representatives as well as people's participation and effectively participation in the program thereby making power more efficient, transparent and accountable.

I also urge the Deputy Commissioners to continue the visits of officers to various Panchayat Halls for better outcomes and ensure adherence to COVID SOPs while ensuring robust health and safety.

I am confident that the people and officials will once again come to the occasion with resolve for the success of all the B2V programmes.

B.V.R. Subrahmanyam

Jan Abhiyan



September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/ she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/ she shall also be briefed about and given data/ information regarding the activities related to the Jan Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect the booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGS and 15th FC plan list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been addressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabha, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGS and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

10. The visiting officer shall participate in Panchayat Samiti and Gram Sabha meetings and any other relevant activities in the Gram Sabha. He/she should include the Panchayat members. The proceedings of Gram Sabha should be recorded and handed over the day of the mission handed to the Deputy Commissioner's office.
11. The visiting officer shall also coordinate with the village level groups both at the village level and Panchayat and Gram Sabha levels and coordinate and coordinate the reports. He/she should also coordinate with the district level groups. A visitation schedule should be made for the district administration and the district administration should be arranged for.
12. The visiting officer should also coordinate with the village level groups both at the village level and Panchayat and Gram Sabha levels and coordinate the reports. He/she should also coordinate with the district level groups. A visitation schedule should be made for the district administration and the district administration should be arranged for.
13. The visiting officer shall also make specific effort to identify any tendency in the Gram Sabha in which 100% participation is not achieved during the visitation. He/she should try to make an analysis of the reasons for this tendency. The reasons and the reasons should be brought to the notice of the Deputy Commissioner by the visiting officer.
14. The visiting officer shall also participate in the main and sub activities of different departments, attend Mahila Sabha and Bal Sabha, inaugurate and lay foundation stone of any works and take part in the other Panchayat ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district the officer must hold a concluding meeting with the Deputy Commissioner/Member team. The officer shall deposit the SVS booklet and other documents as mentioned above along with any other visit reports that he/she may submit to the DC and Member team.
15. The visiting officer shall refrain himself/herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
16. The PRA members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
17. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
18. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1

- Meeting with IDCA Pandharpur - members of Gram Samithi
- Visit important community/public institutions such as school, Panchayat, other government buildings
- Visit the various assets/work of the Pandharpur Gram Samithi - proceedings to be recorded & signed (resolution to be handed over to DC)
- Inspect Gram Information Board for every work of Panchayat department with name of Sarpanch on it and also check and printing of the work initiated last year and current year in the Panchayat.
- Evening check - informal discussions

Day 2: Mela/ Mega event

a) Holding of Gram Sabha

- Discuss & pass resolution for MNREGS start
- Discuss & pass resolution for Sanitation
- Read out list of names, birth names and income details of people benefited
- Read out list of women beneficiary names
- Awareness about Poshan Abhiyan through Social Welfare offices
- Awareness about CPHEB by health officers
- Distribution of Panchayat Newsletter and Gram Sach Books
- Use of Narakad Namak, Lau Dhan, ground Pulses or any other local medium to disseminate public service messages or information about the activities of any department

The proceedings of the Gram Sabha will be recorded and signed and the resolution that be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event

- Cultural/ sports activity
- Distribution of certificates and other documents distributed through collection of various Award/Merit
- Distribution of sports kits
- Distribution of education kit/ distribution of books/ documents - participation of school children
- Activities of social Welfare Department = distribution of clothes, provision of schoolships/ bents etc
- Universal Health Days/ Aarogya Man Card distribution
- Start any new water conservation work

c) Holding of Mega Mela / IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/Innovation/Exhibitions of Agriculture/ Horticulture
 - Animal/ Sheep Husbandry
 - Bee/Bachod/ Bee/Rachod activities
- Activities/exhibitions/Information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Horticulture/ Horticulture
 - Youth Services and Sports
 - Fisheries
 - Any department which has subsidy or individual beneficiary scheme

d) Filling up of Bayt booklet

Day 3:

- 1) Holding of Mela/ ~~Exhibition~~ Bayt/ ~~Exhibition~~ - proceedings to be recorded and signed (Exhibition to be finished over to PC)
- 2) Visit and Inauguration along with Secretary/ Member IEC Chairman:
 - Launching Bayt
 - Projects completed under MFC/ASH/BSA/OTV/any other CSR/Disaster/State Sector Scheme
 - Distribution of completion of works completed under Bayt and launch of mela

IMPORTANT NOTE:

- a) Visiting Officer to ensure that USB/NE visit all works completed under Bayt and inaugurate them. He/ She has to ensure that AT LEAST ~~one~~ two definitely be completed under Bayt both physically and financially.
- b) Visiting Officer to ensure that AT LEAST one project under Bayt out of charity demand identified foundation stone laid & completed during his/her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BSV and BSV2 booklet as filed in by the visiting officer in June/ November 2019
2. Two copies of BSV booklet with basic data entries filled with relevant already existing
3. Duly filled Mission Antyodaya form and data of living survey data.
4. Developmental progress/ profile of the GANP beneficiary including:
 - Action Taken Report on major/ dominant complaints of BSV and BSV2.
 - List of new/old/ongoing/ completed BSV and BSV2 under the following heads:
 - ✓ LGFC
 - ✓ BSV groups
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSV.
 - Any apprehension/ new sanction/ proposal/ issue of situation/ medical facilities/ facilities of any other department initiated/ completed after BSV.
5. Power Beneficiary Data:
 - MGNREGS plan passed for the year 2021-22.
 - LGFC plan passed for the year 2021-22.
 - List of Awasar beneficiaries.
 - List of persons beneficiaries.
6. List of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - when Gram Panchayat committees have been organized.
7. Other/and requested.

Documents to be returned by the Visiting Officer to the DC

1. Booklet only filed - one copy.
2. Wards Sabha/ Gram Sabha/ Manita Sabha and Bar Sabha resolutions.
3. List of deletions from Awasar beneficiaries.
4. Representations received if any.
5. MGNREGS plan passed by the Gram Sabha along with resolution.
6. LGFC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and data of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer)

A) Details of Reporting Officer:

- Name Shaukat Hussain Sadi
- Designation Lecturer
- Department/ place of posting Qasbi Tal
- Mobile No 96220 024650
- EMAIL ID hussainshaukat2015@gmail.com
- Home District Pulwama
- DATES of visit 02-10-2020 to 04-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat Kutubal
- Local Government Directory (LGD) code of the Panchayat 242832
(To be supplied from Rural Development Department/ by DO)
- Name of CD Block Papora
- Name of Tehsil Papora
- Name of District Pulwama

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 02
- No. of Hamlets in the Panchayat Nil
- No. of households in the Panchayat 763
- Population of the Panchayat 3920

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme: Karnibast

S.No.	Department	Name	Designation	Contact number
1	<u>Agriculture</u>	<u>Pradip Kumar</u>	<u>ICAR</u>	<u>9625110606</u>
2	<u>TECHNICAL (PDD)</u>	<u>Pradyumn Singh</u>	<u>Tech. ML</u>	<u>7066796702</u>
3	<u>CARD</u>	<u>Tech. Akshay</u>	<u>FP State Delhi</u>	<u>9905554959</u>
4	<u>Social welfare</u>	<u>Nisha Singh</u>	<u>Social worker</u>	<u>9877749504</u>
5	<u>Health</u>	<u>Dr. Hitesh</u>	<u>Dental Surgeon</u>	<u>9875050103</u>
6	<u>Physical Education</u>	<u>Satyakant</u>	<u>P.E.M</u>	<u>9591555556</u>
7	<u>Revenue</u>	<u>Harshvardhan Singh</u>	<u>Patwari</u>	<u>9777702563</u>
8	<u>Forest</u>	<u>Dr. Mohan Kumar</u>	<u>Forester</u>	<u>9811432035</u>
9	<u>Public Works</u>	<u>Suman Kumar Singh</u>	<u>UP Engineer</u>	<u>9999999999</u>
10	<u>Jak Shakti (PMS)</u>	<u>Pradeep Kumar</u>	<u>J.E</u>	<u>949060198</u>

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1	<u>Agriculture</u>	<u>Pradip Kumar</u>	<u>ICAR</u>
2	<u>Social welfare</u>	<u>Nisha Singh</u>	<u>Social worker</u>
3	<u>Health</u>	<u>Dr. Hitesh</u>	<u>Dental Surgeon</u>
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

1. Whether Panchayat Office is available in the Panchayat? Yes ☒ or under construction? No ☐
 If yes, whether building is own owned or other government building? Other government building
 If no, whether land is available for construction at Panchayat Office? Yes ☐ No ☐
 2. Facilities available in the Panchayat Office

Facility	Availability	Remarks
Land in Panchayat Office	<u>Yes</u> ☒	<u>Needs 22.5/40/100</u>
Computer system in Panchayat Office	<u>Yes</u> ☒	<u>—</u>
Printing press in Panchayat Office	<u>Yes</u> ☒	<u>—</u>
Water supply available in Panchayat Office	<u>Yes</u> ☒	<u>—</u>
Electricity available in Panchayat Office	<u>Yes</u> ☒	<u>—</u>
Water connection available in Panchayat Office	<u>Yes</u> ☒	<u>—</u>
Phone Booth available in the Panchayat	<u>Yes</u> ☒	<u>—</u>

Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting officer to physically check the register)
If No, Visiting officer to get the register prepared: Yes/No presence and confirm

2. Functionality:

2.1. General activities:

Are Ward Sabha meetings being held: Yes/No
No. of Ward Sabha meetings held since inception: 20
No. of Gram Sabhas conducted since inception: 205
Date of last Gram Sabha: 25/09/2020
Are all plans approved in Gram Sabha: Yes/No
Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
Has Social Audit Committee been framed: Yes/No
Is social audit being conducted by the Committee: Yes/No
No. of works audited by the Social Audit Committee: 05
Has Panch Samiti been constituted: Yes/No
Has the Panch Samiti approved the Village Action Plan: Yes/No
No. of meetings of Panch Samiti held: Nil
Is Biodiversity Management Committee constituted: Yes/No
No. of BMC meetings held: 01
Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
Are Poshan Abhiyan activities being held in the Panchayat: Yes/No

What and where was the last activity held: Cycle Rally, Haat Bazar, weight
monitoring & Awareness held in September-2020 in every AWC

Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No

No. of meetings of HFWAC & VHSNC meetings held: Nil

Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No

Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- vi) Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes No
- vii) Whether grievance redressal mechanism is installed? Yes No
- viii) Whether grievance has been referred to Panchayat level? Nil
- ix) No of grievances disposed at Panchayat level? Nil
- x) Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes No
- xi) Whether all M2 (REGAR) & P2 documents are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes No
- xii) Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official stationary other than Sarpanch	Funds received	Balance in the account as on date 01/11/2015	Amount of payment made by Sarpanch since opening of account
M2 Finance Commission	<u>Yes</u> No	<u>Yes</u> No	<u>Yes</u> No	17154	<u>Nil</u>
M2S Nutrition	<u>Yes</u> No	<u>0.0.2</u>	<u>Yes</u> No	24604	<u>Nil</u>
M2S Foodgrains	<u>Yes</u> No	<u>0.0.0</u>	<u>Yes</u> No		<u>Nil</u>
M2 Day Health Centre	<u>Yes</u> No	<u>Head work</u>	<u>Yes</u> No		<u>Nil</u>
Distribution of Panchayat	<u>Yes</u> No	<u>Yes</u> No	<u>Yes</u> No	12000	<u>Nil</u>
Any other Scheme if you indicate same					

(Visiting Officer to peruse and check the Passbook and enter the above details. He/she will also certify that the bank account is in the name of the Panchayat and controlled by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS):

1. Is the Panchayat/ Sarpanch purchasing nutrition supplement Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes No
- If no reason then mention Purchasing done by Administrator & Member Secretary.
- Also mention if it is being purchased by someone else Administrator & Member Secretary.
2. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes No
- If no reason then mention Nil
3. Expenditure incurred on procuring through Sarpanch? Nil
4. Is the Panchayat/ Sarpanch paying Honorarium to ANWS/ IAS/ BSCs directly at Panchayat level? Yes No

II. How regular Journal No Sarpanch created

Expenditure incurred on purchase of non-durable through Sarpanch in Nil year

Whether the record on account of purchase of non-durable and payment of non-durable is being maintained by the Panchayat Yes

Existing Officer to check the register and verify the signature of the Sarpanch on the same

2.3. Midday Meal (MDM) Scheme:

Whether the Sarpanch / Sarpanch is responsible for providing MDM to provide MDM in the school year No

II How regular Journal Only 9th & 1st classes mentioned in M.S. Kaula
Ration provided by Food & Supplies Department

Expenditure incurred on Mid Day Meal / Food item through Sarpanch for Nil year

Whether the Panchayat Sarpanch is responsible for providing the school children in the Panchayat year No

III How regular Journal As per Ration provided by Food & Supplies

Also mention if it is being provided by someone else Food and Supplies Department

Whether the record on account of purchase of MDM items and non-durable to cook the same is maintained by the Panchayat Yes

Existing Officer to check the register and verify the signature of the Sarpanch on the same

Expenditure incurred on non-durable to cook the same through Sarpanch for Nil year

Whether the Panchayat funds on account of own resources of the Panchayat is being expended No

If yes, whether approved by the Gram Sabha No

How presented of As per Ration provided

2.4. Challenges

Major challenge being faced by the Panchayat in functioning and execution of work

Nil

F) Jan Abhiyan/ Awami Muhim activities:

Initiatives to be listed by the District Administration begining the bottom of first column of the working sheet. Working officer will confirm the figures periodically by the administration by conducting door to door during 2017 for 100% in the village.

1. Domicile Certificates issued *:

Category	Target population*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued till date*	Pendency (No.)	Reasons of pendency
PRC Holders	N/A	N/A	219	N/A	N/A
Non-PRC	/	/	/	/	/
WPR	/	/	/	/	/
Students	/	/	/	/	/
Others	/	/	/	/	/

2. Category certificates issued *:

Category	Target population*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued till date*	Pendency (No.)	Reasons of pendency
SC	N/A	N/A	1	N/A	N/A
ST	/	/	N/A	/	/
OBC	/	/	1	/	/
ALL	/	/	N/A	/	/
RES	/	/	N/A	/	/

3. Revenue papers issued:

Category	Applications received*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Pendency (No.)	Reasons of pendency
Minority Landholders	N/A	N/A	N/A	N/A
Minority Orphanage	/	/	/	/
Female Individuals	/	/	/	/
Muslims	/	/	/	/

4. Birth/ Death/ Disability Certificates * (the period beginning from April 1, 2000)

Category	Target*	Certificates issued during Jan Abhiyan/ Awami Muhim*	Total certificates issued*	Pendency (No.)	Reasons of pendency
Death Certificates	—	12	12	N/A	—
Birth Certificates	1	29	29	N/A	—
Disability Certificates	—	N/A	N/A	N/A	—

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Aamul Mahin	Pendency (No.)	Reasons of pendency
Male	403	391	172	50	Not Present
Male-Female	803	782	172	48	Not Present
Adhaar Card Issued	171	196	74	43	N/A

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aamul Mahin	Total covered	Pendency (No.)	Reasons of pendency
Asymptomatic Blood Sugar with existing cards	60	30	30	30	Not Present
Asymptomatic Blood Pressure Cards	104	34	34	48	
Janani Suraksha Yojana	32	29	29	03	

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aamul Mahin	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Aamul Mahin	Total Adhaar seeding
Old Age Pension	57	Nil	57	Nil	-	Nil	100%
Widow Pension	04	Nil	04	Nil	-	Nil	100%
Disability Pension	Nil	Nil	Nil	Nil	-	Nil	Nil

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No)	Reasons of pendency	Absent during Jan Abhiyan/ Awami Muhim	Total Addressed
Old Age Pension	110	NIL	111	09	Not Eligible	NIL	100%
Assistance to Women in Distress	50	NIL	50	NIL	-	NIL	100%
Respite for Mentally Challenged Persons	64	NIL	64	NIL	-	NIL	100%

9. Other Welfare Schemes *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered	Pendency (No)	Reasons of pendency
Pre-Matru Vardhaka Yojana (PMVY)	90	NIL	90	NIL	
National Family Benefit Scheme (NFBS)	01	NIL	01	NIL	
PM Garbo Kalyan Arogya Yojana (PMKAY) + AAY	403 + 200	NIL	403 + 200	NIL	
Mission mode project for registration of construction workers	N/A	N/A	N/A	N/A	

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	N/A	N/A	N/A	None eligible
Pre-Matric for ST	N/A	N/A	N/A	
Pre-Matric for OBC	N/A	N/A	N/A	
Pre-Matric for Minorities	N/A	N/A	N/A	
Post-Matric for SC	N/A	N/A	N/A	

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post-Matric for ST	N/A	N/A	N/A	-
Post-Matric for OBC	N/A	N/A	N/A	-
Post-Matric for Minorities	N/A	N/A	N/A	-
Dr. Ambedkar EEC	N/A	N/A	N/A	Reported under due audit
National Merit-cum-Means (NMMSS)	N/A	N/A	N/A	-
Merit-cum-Means Minority	N/A	N/A	N/A	-
PM's Special Scholarship for JAK (PMSSS)	N/A	N/A	N/A	-
National Talent Search Scheme	N/A	N/A	N/A	-
National Scheme for Incentive to Girl Child for Secondary Education (NSITGE)	N/A	N/A	N/A	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total Beneficiaries covered	Pendency (No)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	660703	03	559703	01	Not located
KISAN Credit Card	660704	559704	559704	01	Not located

12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No)	Reasons of pendency
Poultry Entrepreneurship Development Scheme	Nil	Nil	Nil	Under process
Innovative Poultry Production Programme	Nil	Nil	Nil	Reported under audit
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	65	03	62	Quantities not available

13. Universal coverage Scheme*

Scheme	Total number of households*	Households covered during Jan Abhiyan/ Aarati Mission*	Pendency (No.)	Remarks/ Pendency
A) Health Scheme	62/1	NIL	NIL	

14. School Amenities:

- i) No. of schools in the Gram Panchayat 45
- ii) No. of schools with toilet facility for children with specific needs 03
- iii) No. of schools with drinking water facility 03
- iv) No. of schools with electricity connection 03
- v) No. of schools with toilet facility
- a. For Boys 02 + 01
- b. For Girls 03 + 01
- vi) No. of schools with all students, boys/ co-ed schools 03
- vii) No. of schools installed with Sanitary Napkin Winding Machines NIL
- viii) No. of such schools installed with incinerators NIL

15. Basic Services:

- i) No. of habitations with over 250 souls NIL
- ii) No. of habitations with over 250 souls in the GP without road connectivity NIL
- iii) If yes, whether these roads have been surveyed Yes/No: Yes
- iv) No. of habitations with less 250 souls in the GP without fair weather road NIL
- v) Is there any habitation or mohalla which is yet un-electrified: Yes/No No
- If yes, names and approx. no. of households
- (a) _____ (Name) _____ (Household)
- (b) _____ (Name) _____ (Household)
- (c) _____ (Name) _____ (Household)
- Remarks/ explanation _____

Total no. of households without electricity connection in the GP: NIL

Is there any tubewell/ well which is not working since last 1000 to 1500 mtr? Yes

Where is it? Barbar, Pura, Chathan and Kanchal villages

Approximate no. of wooden poles: 345

Are there any other types of tubewells in the GP? Yes

From where are they connected? Chathan & Kanchal villages

Approximate length: 2500 meters

Approximate cost of supply of electricity for the GP: 300

No. of households without tap water supply in the GP: 46

Pradhan Mantri Awas Yojana (PMAY):

Cumulative targets: 21 NIL

No. of households sanctioned with unified sanctioned during Jan Aardray/ Awas Mukt

21

No. of households to whom all entitlements were given during Jan Aardray/ Awas Mukt

NIL

No. of houses completed in 2020-21: NIL

No. of houses completed during Jan Aardray/ Awas Mukt: NIL

No. of houses under construction: NIL

23

Community Sanitary Complex (CSC) Status:

Whether CSC sanctioned in the Gram Panchayat? Yes NIL

If yes, has the CSC been constructed? Yes No

Whether the CSC is functional? Yes No

No. of CSCs taken up during Jan Aardray/ Awas Mukt: NIL

No. of CSC completed during Jan Aardray/ Awas Mukt: NIL

Any issue regarding water connection and sewage disposal in CSC:

No issues

MGNREGA:

Whether MGNREGA Plan 2020-21 has been approved? Yes No

If yes:

a) Funds allocated to the Panchayat Rs. 53 Lakh

b) No. of works approved: 36

16. No. of works started during Jan Abhiyan/ Awasat Muhim 04

17. No. of works completed during Jan Abhiyan/ Awasat Muhim 02

18. No. of person days generated during Jan Abhiyan/ Awasat Muhim 2524

19. Amount due for it above Rs. 5.31 lakh

20. Amount paid out of it above Rs. 5.31 lakh

21. Any grievance raised to NCDPCA

Nil/Not Reported Still pending since F.Y. 2019

19. 14th FC Award:

1. Allocation under 14th FC for four years Rs. 32.59 lakh

2. Whether Action plan prepared for all years Yes/No

3. No. of works as per the Action Plan 19

4. Whether approval accorded to the whole Plan by the DPC Yes/No

5. No. of works for which technical sanction accorded by the S&T 19

6. No. of works authorized by the Hilqa Council 19

7. No. of works taken up during Jan Abhiyan/ Awasat Muhim N/A

8. No. of works completed during Jan Abhiyan/ Awasat Muhim N/A

9. Payments made during Jan Abhiyan/ Awasat Muhim Rs. N/A lakh

10. Total expenditure on PRA Soft as on date Rs. 0.45 lakh

20. Works under Capex and CSS:

a. District C-level

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awasat Muhim	No. of activities/ works completed during Jan Abhiyan/ Awasat Muhim	Payments made during Jan Abhiyan/ Awasat Muhim (Rs. in Lakhs)	Remarks
1	RDD	N/A	N/A	N/A	
2	PWD	N/A	N/A	N/A	
3	U&S&D	N/A	N/A	N/A	
4	POO	N/A	N/A	N/A	
5	Others				

b. UT Capex

S. No.	Department	No. of activities / works taken up during Jan Abhiyan / Awami Muhim	No. of activities / works completed during Jan Abhiyan / Awami Muhim	Payments made during Jan Abhiyan / Awami Muhim (Rs in lakh)	Remarks
1	WPD	/	/	/	
2	PWD	/	/	/	
3	JAL SHAKTI MISSION (PHD)	N/A	N/A	N/A	
4	PWD	/	/	/	
5	EDDMS	/	/	/	

c. Centrally Sponsored Schemes (CSS)

S. No.	Schemes	No. of activities / works taken up during Jan Abhiyan / Awami Muhim	No. of activities / works completed during Jan Abhiyan / Awami Muhim	Payments made during Jan Abhiyan / Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	/	/	/	
2	TMLSP	/	/	/	
3	JAL SHAKTI MISSION (PHD)	N/A	N/A	N/A	
4	JAL SHAKTI MISSION (WPD)	/	/	/	
5	BAHM	/	/	/	
6	CHANGING ROADS	/	/	/	

25

21. Feedback regarding service delivery during Jan Abhiyan / Awami Muhim:

- i. No. of complaints received: N/A
- ii. No. of complaints resolved: N/A
- iii. Constraints faced in delivery of services:

N/A

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chair, hearing aids etc has been completed Yes/No?
- ii. If yes, total number of beneficiaries identified in the Panchayat: 84

G) Activities during B2V3:

DAY 1:

- I. Whether meeting held with BDC/ Panchayat members/ prominent citizens ☒ Yes/ No
- II. No. of Panchayat Members present 03 + 02
- III. Issues raised during the meeting:
1. Aadhar linking issues along with electricity connection
2. Kalam paper

3. Issues regarding the functioning of Primary Schools

4. Issues regarding the medical facilities in PHC

- IV. Important initiatives/activities implemented (B2V3)

1. Sirode ☒
2. PHDCL ☒
3. Veterinary clinic
4. Anganwadi centre ☒
5. PDS ration depot ☒
6. Any local self-help groups
7. Government offices

8. _____

9. _____

10. _____

11. Any other Chakrapani

- V. Total number of issues in the Panchayat 11
- VI. No. of Ward Sabhas 01 (Totally)
- VII. No. of villages present during the Ward Sabha 50
- VIII. Whether any resolution passed ☒ Yes/ No
- IX. Citizen Information Board visited ☒ Yes/ No
- X. Wall painting of works of 2019-20 inspected ☒ Yes/ No
- XI. Name of the department whose works displayed in the paintings
- R O D

2. _____
3. _____
4. _____

DAY 2:

I. Gram Sabha:

1. Location of Gram Sabha Christ Boys High School, Kowal
2. No. of villagers present during the Gram Sabha 50
3. Whether resolution passed for MONRBCA fund Yes/No ☒ Yes
4. Whether resolution passed for ASPTD fund Yes/No ☒ Yes
5. Whether list of Awarard Beneficiaries read out Yes/No ☒ Yes
6. No. of religious benefactors present Nil
7. Whether list of person beneficiaries read out Yes/No ☒ Yes
8. Whether people made aware about the Covid-19
- a. Use of masks ☒ Yes/No
 - b. Sanitiser ☒ Yes/No
 - c. Social distancing ☒ Yes/No
9. Whether pamphlet/leaflet distributed Yes/No ☒ Yes
10. Whether any other cultural/social sports event held Yes/No ☒ Yes

Details thereof Inauguration of Badminton match

5. Poshan - Abhiyan event.

II. Details of scheme benefits extended/ services distribution

- a. No. of Domicile certificates distributed Nil
- b. No. of sports kits distributed 02
- c. No. of students distributed uniform/ bags/ books 22

1. ☐ Health & Family Welfare Officer Nil
2. ☐ Public Health Officer Nil
3. ☐ Public Health Inspector Nil
4. ☐ Public Health Nurse Nil
5. ☐ Public Health Assistant Nil

6. ☐ Other health personnel Nil

7. ☐ Construction of a fresh pond at Chhatra
Satpur

8. ☐ Whether any program of any other department, especially those related to health
construction like agriculture, horticulture, animal, fish, etc. have
been carried out in the area

9. ☐ Other matters

10. ☐ Whether any health program, if yes, what was
and description of the same Information regarding Health N
was delivered to women, youth and children during the
Sabha and Bal Sabha

DAY 3:

(i) Mahila Sabha:

1. ☐ Attendance 15%

2. ☐ Resolution passed if any Yes

3. ☐ Remarks

1. Lack of Nutrition Supply in AWC
2. Construction of house through PMAY
3. Construction of AWC in a separate Building
4.

(ii) Bal Sabha:

1. ☐ Attendance 20%

2. ☐ Resolution passed if any Yes

Work completed/maintained under Govt. Lack of Nutrition Supply in R.D.D.

Work completed/maintained under Govt.

S.No	Name of work and Department	Cost (Rs. in Lakhs)	Date of completion	Is completed by Govt. (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	R.D.D.				
1	① Lack of food by Govt. from R.D.D. to the Govt. School at Maheswar Chellam	1.5		Yes	Yes
2	② Provision of food by Govt. to the Govt. School at Maheswar Chellam	3.75		Yes	Yes

Important Note: All work completed/maintained under Govt. is to be reported in the form of a statement and the same to be submitted to the District Collector, Maheswar Chellam, in the form of a statement.

Work completed/maintained

S.No	Name of work and Department	Cost (Rs. in Lakhs)	Date of completion	Is completed by Govt. (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	R.D.D.				
1	① Lack of food by Govt. from R.D.D. to the Govt. School at Maheswar Chellam	1.5		Yes	Yes
2					
3					
4					
5					

[illegible]

IMPORTANT NOTE: This document is a work in progress and is subject to change without notice. It is not intended to be used as a reference for the final product.

1. The first step is to identify the problem. In this case, the problem is that the company is not meeting its goals. The second step is to analyze the problem. The third step is to develop a plan. The fourth step is to implement the plan. The fifth step is to evaluate the results. The sixth step is to make adjustments. The seventh step is to monitor the progress. The eighth step is to report the results. The ninth step is to conclude the project. The tenth step is to document the findings.

VL Case-Prevalence of PMAY beneficiaries:

S No.	Name of the beneficiary	GRI Handled over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2)

Demands
Assessment
Remarks

1	Restoration of Chellan Lake	No	needs Restoration
2	Cost of Play area at Hospital & Chellan	Yes	Completed
3	Cost of Chikankara at Govt. land	Yes	Under Review
4	Establishment of Sub Centre at Chellan	No	needs Establishment
5	Removal of road encroachments	No	needs removal
6	Cost of Community hall at Govt. land	No	needs attention
7	Re-opening of 2 P.S.	No	needs attention

Urgent Public Demands - B2V2

1	Restoration of Chellan Lake	Yes	Funds allocated
2	Removal of Encroachments of Govt. land	Yes	Under Review
3	Cost of Community hall	Yes	
4	Opening of Jan Shiksha Centre at PHC	No	needs attention
5	Basic Branch & ATOT	Not	Should be Considered
6	Children park	Yes	
7	Clinical lab & Diagnostic Equipment in PHC	No	Should be prioritised

S. No	Particulars	Action taken	Remarks
III. Major Problems - B2V1			
1	Discrepancy of numbers with conducted in B2V1	No	Taken up with higher authorities
2	Issues with reported under Support Mission for made provisions	No	Letter sent. Spent less days
3	Such materials sent State Level	No	
4	Goods under Support Representation not released	Yes	Goods released
5	Identification of Handicraft Centre	No	Letter taken up with higher authorities
IV. Major Problems - B2V2			
1	Discrepancy of numbers with conducted in B2V2	No	Taken up with higher authorities
2	Printing facilities in B2V2	No	
3	Verification of existing B2V2 Books	No	Taken up with higher authorities
V. Major Complaints - B2V3			
1	Discrepancy of numbers with conducted in B2V3	No	Taken up with higher authorities
2			
VI. Major Complaints - B2V4			
1	Identification of Handicrafts in B2V4	No	Taken up with higher authorities
2			

(i) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major comments brought to the notice of the Visiting Officer

1. Primary Health Centre need to be re-constituted along with all the basic health care facilities including clinical lab, diagnostic centre, Ambulance and a full time medical staff.

2. Urgent request public health centre staff members, especially health care staff, to be re-trained.

1. Re-opening of two Primary Schools
2. Basic Branch along with A.P.H.
3. Clinical lab and Diagnostic equipment at P.H.C.
4. Establishment of Sub Centre - health

3. Overall assessment of visit and suggestions.
(The visiting officer to advise that the overall assessment is satisfactory and no concrete suggestions.)

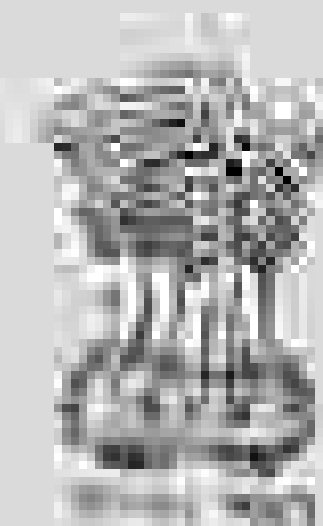
My visit to the health centre was quite satisfactory. All the health care workers responded positively. People have many desires attached to the health programme. All they need is a complete staff, equipment and demand for the improvement of the health status.

Signature of the Visiting Officer


NOTES

Jointly prepared by
Planning, Development & Monitoring Department
and
Rural Development & Panchayati Raj Department

Mission Delivering Development
Mission Good Governance



Government Of Jammu & Kashmir