



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the sending officer.)

A) Details of Reporting Officer:

- Name: Mohd Hanief
- Designation: AEE
- Department/ place of posting: REN Sub-Div. Rajouri
- Mobile No: 9596132634
- Email ID: _____
- Home District: Poonch
- Dates of visit: 6/10/20 to 8/10/20

13**B) Locational details of Panchayat:**

- Name of the Panchayat: Fatehpur Gaurian
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/ by DC) _____
- Name of CD Block: Rajouri
- Name of Tehsil: Rajouri
- Name of District: Rajouri

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: Fatehpur
- No. of hamlets in the Panchayat: _____
- No. of households in the Panchayat: _____
- Population (approx) of the Panchayat: _____

D-II) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Office is an addition in the Panchayat? Yes/No/ Under construction
- Is there any functioning in Open building/ Other government building/ Private building if no whether land is available for construction of Panchayat Office? Yes/No
- Facilities available in the Panchayat Office

Facility	Availability	Remarks
Sanitation in Panchayat Office	Yes/ No	Old P. Office Needs renovation
Computer facility in Panchayat Office	Yes/ No	
Meeting Hall in Panchayat Office	Yes/ No	
Post Office facilities in Panchayat Office	Yes/ No	
Electricity available in Panchayat Office	Yes/ No	
Water connection available in Panchayat Office	Yes/ No	
Sanitation available in the Panchayat	Yes/ No	

2. Functionality:

2.1. General activities:

- Are Ward Sabha meetings being held? Yes/No
- Are of Ward Sabha meetings held since inception?
- Are of Gram Sabha conducted since inception?
- Date of last Gram Sabha
- Are all orders approved in Gram Sabha? Yes/No
- Is the maximum expenditure of 5% being released in the Ward/ Gram Sabha?
- Are Ward Sabha/ Gram Sabha resolutions adopted with all parties? Yes/No
- Is the Approving Authority concerning Ward Sabha/ Gram Sabha resolutions?
- Have Social Audit Committee been formed? Yes/No
- Is social audit being conducted by the Committee? Yes/No
- Are of works audited by the Social Audit Committee?
- Has Panchayat been established? Yes/No
- Has the Panchayat approved the Village Action Plan? Yes/No
- Has the meetings of Panchayat held?
- Is Biodiversity Management Committee constituted? Yes/No
- Has of BAC meetings held?
- Is a register of all previous water assets in the Panchayat being maintained?
- Have wall paintings of works executed for 200-20 been done in the Panchayat?
- Are Panchayat activities being held in the Panchayat? Yes/No
- What and where was the last activity held?

- Have Health & Family Welfare Advisory Committee (HFVAC) & Village Education Committee (VSEC) been constituted under the Panchayat? Yes/No
- Has of meetings of HFVAC & VSEC meetings held?
- Is the name of Sarpanch displayed on public information board of all Panchayat?
- Are Sarpanch being involved in Ward/ Panchayat activities? Yes/No

Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centres of the Panchayat? Yes/ No ✓	Yes/ No				
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Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centres of the Panchayat? Yes/ No ✓	Yes/ No				

Following table is to be completed after the Panchayat and enter the above details. Yes/No will also check the Panchayat is the name of the Panchayat and approved by Sarpanch.

2.2 Integrated Child Development Scheme (ICDS):

Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centres of the Panchayat? Yes/ No ✓

If no reason thereof

Also mention if it is being purchased by someone else

Dept.

Is nutrition being provided to Anganwad Centres in the Panchayat? Yes/ No ✓

If no reason thereof

Expenditure incurred on procurement through Sarpanch's Rs. (labh)

Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level? Yes/ No ✓

Expenditure incurred on Mid-Day Meal? Yes/ No ✓

Whether the Panchayat/ Sarpanch is providing dry ration Panchayat? Yes/ No ✓

If no reason thereof

Also mention if it is being provided by someone else

Whether the record on account of purchase of Mid-Day Meal maintained at the Panchayat? Yes/ No

(Village Officer to check the register and verify the signatures)

Expenditure incurred on honorarium to cook cum helper

Whether the Action Plan for funds on account of Gram He prepared? Yes/ No ✓

If yes, whether approved by the Gram Sabha? Yes/ No

If no reason thereof

2.4 Challenge:

Major challenges being faced by the Panchayat in

Labour is not available

Fr Jan Anthony / Assistant Minister

1. Domestic Certificates Issued

Category	Target population	Certificates issued during Jan 2020	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		

2. Category certificates issued

Category	Target population	Certificates issued during Jan 2020	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		
Domestic	2.00	5.2	11.5		

3. Revenue papers issued

Category	Applications received	Certificates issued during Jan 2020	Pendency (No.)	Reasons of pendency
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	
Domestic	1.5	1.5	N/A	

4. Birth/ Death/ Disability Certificates (the period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan 2020	Total certificates issued	Pendency (No.)	Reasons of pendency
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		
Domestic	0.4	0.4	1.0		

5. Address sending of Italian Card

Category	Target	No. of Italian Cards issued	Addressing during Jan 2020	Pendency (No.)	Reasons of pendency
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		
Domestic	3.2	3.2	3.2		

6. Health

Category	Target	Domestic	Domestic	Total	Pendency (No.)	Reasons of pendency
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		
Domestic	5.2	0.7	1.2	5.0		

7. National Social Assistance Programme (NSAP)

Category	Target	Domestic	Domestic	Total	Pendency (No.)	Reasons of pendency	Addressing during Jan 2020	Total
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					
Domestic	0.4	0.4	1.2					

Sl. No.	Name of the Student	Roll Number	Class	Section
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100				

14. School Amenities:

- No. of schools in the area functioning: 05 (2 B/A and 3 M/S)
- No. of schools with library facility for children with special needs: 1 M/S
- No. of schools with playing area facility: 1 M/S and 4 S.S. Common
- No. of schools with computer connection: Yes
- No. of schools with internet facility: Nil
- No. of schools with sports ground: Nil
- No. of schools with girl students toilet facility: 5
- No. of schools with disabled children friendly facilities: Nil
- No. of schools with special facilities for children with special needs: Nil

15. Basic Services:

- No. of schools with water supply: 4 B/A and 3 M/S
- No. of schools with sewerage disposal facility: Nil
- No. of schools with electricity connection: Nil
- No. of schools with telephone facility: Nil
- No. of schools with internet facility: Nil
- No. of schools with computer connection: Nil
- No. of schools with sports ground: Nil
- No. of schools with girl students toilet facility: 5
- No. of schools with disabled children friendly facilities: Nil
- No. of schools with special facilities for children with special needs: Nil

- No. of schools with water supply: 4 B/A and 3 M/S
- No. of schools with sewerage disposal facility: Nil
- No. of schools with electricity connection: Nil
- No. of schools with telephone facility: Nil
- No. of schools with internet facility: Nil
- No. of schools with computer connection: Nil
- No. of schools with sports ground: Nil
- No. of schools with girl students toilet facility: 5
- No. of schools with disabled children friendly facilities: Nil
- No. of schools with special facilities for children with special needs: Nil

Signature: _____ Date: _____

16. Pradhan Mantri Awas Yojana (PMAY):

- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150
- No. of beneficiaries under PMAY: 150

17. Community Sanitary Complex (CSC) Status:

- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1
- No. of CSCs in the area: 1

18. MGNREGS:

- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100
- No. of beneficiaries under MGNREGS: 100

19. 14th FC Award:

1. Allocation under 14th FC for four years: Rs. _____ lakh.
2. Whether action plan prepared for all years: Yes/No
3. No. of activities not for Action Plan: _____
4. Whether approval accorded to the whole Plan by the Govt. Year: No
5. No. of works for which technical sanction accorded by the Govt. _____
6. No. of works sanctioned by the State Government: _____
7. No. of works taken up during Jan Abhiyan/ Awaraz Muhim: _____
8. No. of works completed during Jan Abhiyan/ Awaraz Muhim: _____
9. Payments made during Jan Abhiyan/ Awaraz Muhim: Rs. _____ lakh
10. Total expenditure on projects on this: Rs. _____ lakh

20. Works under Capex and CSS:

At District Capital:

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awaraz Muhim	No. of activities/works completed during Jan Abhiyan/ Awaraz Muhim	Payments made during Jan Abhiyan/ Awaraz Muhim (Rs. in lakh)	Remarks
1	FCID				
2	PMU	Nil			
3	Jal Shakti	Nil			
4	FCID	Nil			
5	Others				

21. Centrally Sponsored Schemes (CSE):

S. No	Scheme	No. of activities/works taken up during Jan Abhiyan/ Awaraz Muhim	No. of activities/works completed during Jan Abhiyan/ Awaraz Muhim	Payments made during Jan Abhiyan/ Awaraz Muhim (Rs. in lakh)
1	Samagra Shiksha			
2	PMCSY	Nil		
3	Jal Shakti Mission (JSM)	Nil		
4	Jal Shakti Mission (JSM)	Nil		
5	PMU	Nil		
6	Others (Specify)			

22. Feedback regarding service delivery during Jan Abhiyan/ Awaraz Muhim:

1. No. of complaints received: _____
2. No. of complaints resolved: _____
3. Constraints faced in delivery of services: _____

23. Others:

1. Whether survey of all physically challenged persons requiring prosthetic hearing aids etc. has been completed: Yes/No
2. If yes, total number of beneficiaries identified in the District: _____

G) Activities during BZV3:

DAY 1:

1. Name of the village: B

2. Location of the village: Disturbance of the village

3. Name of the village: Disturbance of the village

4. Name of the village: Disturbance of the village

5. Name of the village: Disturbance of the village

6. Name of the village: Disturbance of the village

7. Name of the village: Disturbance of the village

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13. Name of the village: Disturbance of the village

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18. Name of the village: Disturbance of the village

19. Name of the village: Disturbance of the village

20. Name of the village: Disturbance of the village

21. Name of the village: Disturbance of the village

22. Name of the village: Disturbance of the village

DAY 2:

1. Quiz Session:

Location of Quiz Session: Nea, East Side, Day 2

No. of villages present during the Quiz Session: 50-100

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

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Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether resolution passed for NEUTRALITY Plan: Yes/No

Whether any regular work of any other department, especially those involved in intellectual services like Agriculture, Horticulture, Animal Science, Forestry, Veterinary, Fisheries, Poultry etc. have you? No

Details thereof

Whether from Agricultural body, Yes/No

But not objects of the activity

DAY 3:

Media Scribe

Application

Application received if any

Illustrated

1. Yes
2. Yes
3. Yes
4. Yes
5. Yes
6. Yes
7. Yes
8. Yes
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88. Yes
89. Yes
90. Yes
91. Yes
92. Yes
93. Yes
94. Yes
95. Yes
96. Yes
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99. Yes
100. Yes

Media Scribe

Application

Application received if any

Media Scribe

Schedule Strip & Sports activities for students

Work completed/Inaugurated under Day:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work / department is mentioned in Day 3/4 to be physically and financially completed in every Department and inaugurated by Visiting Officer

Work completed/Inaugurated

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

