



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Suresh chander Sharma (KAS)
- Designation: Registrar Kathua
- Department/ place of posting: Revenue / Kathua
- Mobile No: 94191-11614
- Email ID: registrar.kathua@gmail.com
- Home District: Rajouri
- Dates of visit: 2, 3, 4/10/2020

B) Locational details of Panchayat:

- Name of the Panchayat: Khanater Chowhane
- Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Poonch
- Name of Tehsil: Aareli
- Name of District: Poonch

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 10
- No. of households in the Panchayat: 780
- Population (approx) of the Panchayat: 2450

D-i) Frontline Officers / Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Revenue	Prasanna Singh	IAS	8493957565
2	Chief Executive Officer	Prasanna Singh	IAS	94996-35703
3	Chief Executive Officer	Prasanna Singh	IAS	9682350054
4	ICDS	Prasanna Singh	IAS	9622051570
5	Education	Prasanna Singh	IAS	99063
6	Education	Prasanna Singh	IAS	9596802100
7	Education	Prasanna Singh	IAS	
8				
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:
 - Whether Panchayat Gram is available in the Panchayat: Yes/ No/ Under construction.
 - If yes, whether functioning in Gram building/ Other government building/ Private building.
 - If no, whether land is available for construction of Panchayat Gram: Yes/ No.
 - Facilities available in the Panchayat Gram: Yes/ No.

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	Yes
Computer/ printer in Panchayat Office	Yes/ No	No
Telephone in Panchayat Office	Yes/ No	No
Toilet facility available in Panchayat Office	Yes/ No	No
Electricity available in Panchayat Office	Yes/ No	No
Water connection available in Panchayat Office	Yes/ No	No
Bank Branch available in the Panchayat	Yes/ No	No

III. Whether Infrastructure and Assets Register has been prepared: Yes/No

If No, Writing Office to get the register prepared in this/Her presence and confirm.

2. Functionality:

2.1 General activities:

- Are Ward Sabha meetings being held: Yes/No Yes
- No. of Ward Sabha meetings held since inception: 50
- No. of Gram Sabhas conducted since inception: 15
- Date of last Gram Sabha: 3-10-2020
- Are all plans approved in Gram Sabha: Yes/No Yes
- Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No Yes
- Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No Yes
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No Yes
- Has Social Audit Committee been formed: Yes/No Yes
- Is social audit being conducted by the Committee: Yes/No Yes
- No. of works audited by the Social Audit Committee: 19
- Has Panchayat been constituted: Yes/No Yes
- Has the Panchayat approved the Village Action Plan: Yes/No Yes
- No. of meetings of Panchayat held: 50
- Is Biodiversity Management Committee constituted: Yes/No Yes
- No. of BMC meetings held: 50
- Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No Yes
- Have wall paintings of works, executed for 2019-20 been done in the Panchayat: Yes/No Yes
- Are Panchayat activities being held in the Panchayat: Yes/No Yes
- What and where was the last activity held: 3-10-2020 at Panchayat
- Have Health & Family Welfare Advisory Committee (HFVAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Panchayat: Yes/No Yes
- No. of meetings of HFVAC & VHSNC meetings held: 36
- Is the name of Sarpanch displayed on citizen information boards of all PDSAP schemes: Yes/No Yes
- Are Sarpanchs being involved in start/ inauguration of activities: Yes/No Yes

- ix) Whether subjects have been assigned by the Sarpanch to the Panchayat level? Yes
- x) Whether grievances redressal box is installed? Yes
- xi) No of grievances received pertaining to Panchayat level? N/A
- xii) No of grievances disposed of at Panchayat level? N/A
- xiii) Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes
- xiv) Whether all MCDM/CGM/ Jt. EC Payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes
- xv) Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 Finance Commission	Yes/No		Yes/No		
ICDS (Nutrition)	Yes/No		Yes/No	812.873	
ICDS (Non-nutrition)	Yes/No		Yes/No	11452.5	
Mid Day Meals (MDM)	Yes/No		Yes/No	Not available	
Own resources of Panchayat	Yes/No		Yes/No	NO	
Any other Scheme, if yes indicate name					

Working Officer to periodically check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

2.2 Integrated Child Development Scheme (ICDS):

- i) Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes
- ii) If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes
- iii) If no, reason thereof: _____
- Expenditure incurred on procurement through Sarpanch Rs. 10481 lakh
- iv) Is the Panchayat/ Sarpanch paying honorarium to AWWs/ helpers directly at Panchayat level? Yes

- i) If no, reason thereof: _____
- Expenditure incurred on paying of honorarium through Sarpanch Rs. 270625
- ii) Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes
- iii) Working Officer to check the register and verify the signatures of the Sarpanch on the same

2.3 Midday Meal (MDM) Scheme:

- i) Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes
- ii) If no, reason thereof: By the Department of Education
- Expenditure incurred on Mid Day Meal/ food items through Sarpanch Rs. N/A
- iii) Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes
- iv) If no, reason thereof: By department chef.
- Also mention if it is being provided by someone else: _____

- v) Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes
- vi) Working Officer to check the register and verify the signatures of the Sarpanch on the same
- vii) Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. N/A
- viii) Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes
- ix) If yes, whether approved by the Gram Sabha? Yes
- x) If no, reason thereof: _____

2.4 Challenges:

Major challenges being faced by the Panchayat in functioning and execution of work:

① No list of any kind is at hand.

② No list of any kind is at hand.

③ No list of any kind is at hand.

④ No list of any kind is at hand.

⑤ No list of any kind is at hand.

⑥ No list of any kind is at hand.

⑦ No list of any kind is at hand.

⑧ No list of any kind is at hand.

⑨ No list of any kind is at hand.

⑩ No list of any kind is at hand.

F) Jan Abhiyan/ Awami Muhim activities:

(Note to be filled by the District Administration before the deadline is handed over to the visiting official. Working subject will confirm the figures are filled by the Administration by conducting local inquiry during the/ her stop in the village.)

1. Domicile Certificates issued :

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PRC Holders	782	170	170	NIL	-
Non-PRC	1028	173	173	-	-
WPR	671	-	-	-	-
Students	671	207	207	-	-
Officers	29	15	15	-	-

2. Category certificates issued :

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	-	-	-	-	-
ST	213	27	27	-	-
OBC	53	13	13	-	-
A/C	317	21	21	-	-
REG	-	-	-	-	-

3. Revenue papers issued:

Category	Applications received	Certificates Issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
House/ Jamindari	53	53	-	-
Nakul/ Girdhari	105	105	-	-
Farad/ Intekhab	13	13	-	-
Mutations	16	16	-	-

4. Birth/ Death/ Disability Certificates* (for period beginning from April 1, 2020)

Category	Target	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	-	-	-
Birth Certificates	13	11	11	-	-
Disability Certificates	-	-	-	-	-

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	170	150/95%	5/4%	10	-
Non-PHH	147	130	8	17	-
Antyodaya	22	22	-	-	-
Anna Yojana	-	-	-	-	-

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	1112	834	834	278	Not yet sent for card
Ayushman Bharat individuals Cards	1112	834	834	278	Not yet sent for card
Janani Suraksha Yojna (JSY)	50	15	15	35	Not yet sent for card

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
Old Age Pension	74	-	74	-	-	-	-
Widow Pension	35	-	35	-	-	-	-
Disability Pension	85	-	85	-	-	-	-

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awaraj Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awaraj Muhim *	Total Aadhar seeding *
Old Age Pension	77	Nil	74	Nil	-	Nil	87.
Assistance to Women at Distress	35	Nil	55	Nil	-	Nil	98.
Assistance to Physically Challenged Persons	85	85	85	Nil	-	Nil	209.

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awaraj Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PM-MVY)	14	14	14	Nil	-
National Family Benefit Scheme (NFBS)	Nil	Nil	Nil	Nil	Nil
PM Garib Kalyan Awas Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awaraj Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC	Nil	Nil	Nil	Nil
Pre Matric for ST	Nil	Nil	Nil	-
Pre Matric for OBC	Nil	Nil	Nil	-
Pre Matric for Minorities	Nil	Nil	Nil	-
Post Matric for SC	Nil	Nil	Nil	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awaraj Muhim :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awaraj Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	Nil	Nil	Nil	Nil
Post Matric for OBC	-	-	-	-
Post Matric for Minorities	-	-	-	-
Dr Ambedkar EBC	-	-	-	-
National Meat-cum-Meat (NMMSS)	-	-	-	-
Meat-cum-Meat Minority	-	-	-	-
PM's Special Scholarship for JAK (PMSSS)	-	-	-	-
National Talent Search Scheme	-	-	-	-
National Scheme for Incentive to the Child for Secondary Education (NSICSE)	-	-	-	-

12. Live Stock Schemes :

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awaraj Muhim *	Pendency (No.)	Reasons of pendency
Daily Entrepreneurship Development Scheme	05	05	Nil	-
Innovative Poultry Production Programme	20	20	Nil	-
Integrated Development of Small, Humans and Rabbits - Sheep Farm	Nil	Nil	Nil	-

13. Universal coverage Scheme*

Scheme	Total number of households	Households covered during Jan Abhyas/Awaraj Mahin*	Pendency (No.)	Reasons of pendency
JK Health Scheme		03		

14. School Amenities:

- No of schools in the Gram Panchayat: 03
- No of schools with Ramp Facility for Children with Specific needs: 01
- No of schools with drinking water facility: 02
- No of schools with electricity connection: 03
- No of schools with toilet facility:
 - For Boys: 03
 - For Girls: 03

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15. Basic Services:

- No of habitations with over 250 souls: 5
- No of habitations with over 250 souls in the GP without road connectivity: 04

iii. If yes, whether these roads have been surveyed Yes/No

iv. No of habitations with less 250 souls in the GP without fair weather road: 03

v. Is there any habitation or mikhala which is yet un-electrified Yes/ No

ii. Yes, names and approx no. of households:

- (name): (households)
- (name): (households)
- (name): (households)

Remarks/ explanation:

16. Pradhan Mantri Awas Yojana (PMAY):

i. Cumulative Target: 07 (No)

ii. No of households sanctioned with verified Accounts during Jan Abhyas/Awaraj Mahin: 01

iii. No of households to which 1st installment released during Jan Abhyas/Awaraj Mahin: 01

iv. No of houses completed in 2020-21: 02

v. No of houses completed during Jan Abhyas/Awaraj Mahin: 02

vi. No of houses under construction: 02

17. Community Sanitary Complex (CSC) Status:

i. Whether CSC sanctioned in the Gram Panchayat Yes/ No

ii. If yes, has the CSC been constructed Yes/ No

iii. Whether the CSC is functional Yes/ No

iv. No of CSCs taken up during Jan Abhyas/Awaraj Mahin: 01

v. No of CSCs completed during Jan Abhyas/Awaraj Mahin: 01

vi. Any issue regarding water connection and sewage disposal in CSC

18. MGNREGA:

i. Whether MGNREGA Plan 2020-21 has been approved Yes/ No

ii. If yes:

a) Funds allocated to the Panchayat Rs. 30 lakh

b) No of works approved: 37 Nos

19. 14th FC Award:

(i) No. of works started during Jan Abhiyan/ Awami Muhim: 05
 (ii) No. of works completed during Jan Abhiyan/ Awami Muhim: N/A
 (iii) No. of person days generated during Jan Abhiyan/ Awami Muhim: 250
 (iv) Wages due for 'a' above: Rs. _____ lakh
 (v) Wages paid out of 'a' above: Rs. _____ lakh
 (vi) Any grievance related to MCHREGA: Mason lodged not under
any of Schemes

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20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>05</u>			
2	PWD	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>Planned and available.</u>
3	Jal Shakti				
4	PDD				
5	Others				

b. UT Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Santogya Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PMH)				
4	Jal Shakti Mission (SFCI)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i. No. of complaints received: 6
 ii. No. of complaints resolved: N/A
 iii. Constraints faced in delivery of services: Non-availability of staff in PHE PDD sector. RDD except RIB remain stressed not deployed well. Cannot involve PRI level capacity scheme.

22. Others:

Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc. has been completed: Yes/No
 If yes, total number of beneficiaries identified in the Panchayat: 37

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BCC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: 07
- iii. Issues raised during the meeting:

1. Non supply of drinking water in ward no. 01
2. Additional room for B.H. Centre, Ward no. 01
3. High school middle. Road to school
4. Road from B.H. Centre to school
5. Road from B.H. Centre to school
6. Road from B.H. Centre to school
7. Road from B.H. Centre to school
8. Road from B.H. Centre to school
9. Road from B.H. Centre to school
10. Road from B.H. Centre to school
11. Road from B.H. Centre to school
12. Road from B.H. Centre to school
13. Road from B.H. Centre to school
14. Road from B.H. Centre to school
15. Road from B.H. Centre to school
16. Road from B.H. Centre to school
17. Road from B.H. Centre to school
18. Road from B.H. Centre to school
19. Road from B.H. Centre to school
20. Road from B.H. Centre to school

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1. Schools: Govt H.S. School, Ward no. 01
2. PHC/CHC: Sub Centre, Ward no. 01
3. Veterinary clinic: -
4. Anganwadi centre: Beta Chowk, Ward no. 01
5. PDS (ration) depot: -
6. Any industrial establishment: -
7. Government offices:

- (a) -
- (b) -
- (c) -

8. Any other: -

- i. Total number of wards in the Panchayat: 07
- ii. No. of Wards Sabha held: 05
- iii. No. of villagers present during the Ward Sabha: 110
- iv. Whether any resolution passed: Yes/ No
- v. Citizen Information Board visited: Yes/ No
- vi. Wall painting of works of 2019-20 inspected: Yes/ No
- vii. Name of the departments whose works displayed in the paintings:

1. -

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha: Panchayat Bldg, Ward no. 6
- ii. No. of villagers present during the Gram Sabha: 90
- iii. Whether resolution passed for MGNREGS Plan: Yes/ No
- iv. Whether resolution passed for 150 FC Plan: Yes/ No
- v. Whether list of Aawasth beneficiaries read out: Yes/ No
- vi. No. of ineligible beneficiaries removed: Nil
- vii. Whether list of person beneficiaries read out: Yes/ No
- viii. Whether people made aware about the Covid-19:

• Use of masks: Yes/ No

• Sanitizers: Yes/ No

• Social distancing: Yes/ No

ix. Whether Panchayat Newsletter distributed: Yes/ No

x. Whether any mega cultural/ social/ sports event held: Yes/ No

Details thereof:

A match of 8th grade by school of 1st & 2nd grade.

xi. Details of scheme benefits extended/ services distribution:

a) No. of Domicile certificates distributed: 13

b) No. of sports kits distributed: Nil

c) No. of students distributed uniforms/ bags/ books: 39

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- vi. No. of tricycles/ prosthetic aids distributed Nil
- vii. No. of scholarships distributed Nil
- viii. No. of Ayushman Bharat - golden cards distributed 07
- ix. No. of JAK Health Cards distributed Nil
- x. Others BA
- xii. Whether any water conservation work started Yes/No ✓

Details thereof Water Storage Tank installed, Pawan Singh
land no. 01, Subarea Cat 5 D.80 Aec

- xiii. Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/

Handloom, Floriculture, etc. held Yes/No

Details thereof The debutant of the last a performance
known about the state. Such as by the known
meeting of the. Maham debut etc

DAY 3:

I. Mahila Sabha:

i. Attendance 30

- ii. Resolution passed, if any -

iii. Issues raised

1. Are build up road 2 + road 4 (to be started)
As there is water to be made. finished at road 6
2. Payment of Ardhya at light to road 10/15
3. Payment of Ardhya etc
4. Supply of water at road 6 + 01
Refund of funds for water conservation

II. Bal Sabha:

i. Attendance 11

- ii. Resolution passed, if any -

iii. Issues raised

1. Open School in 1 Sept 2020
2. for girls to live in Caste
is old school.
3. Refund Ardhya at light road.
4. -

III. Works completed/inaugurated under BAY:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work /demand be reflected in BAY1/BAY2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:-

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks
1	Urgent Public Requirements/ Demands - B2V1		
2			
3			
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1			
2			
3			
4			
5			
6			
7			

