

Sanasari



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Jammu & Kashmir NEW VISION NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 32nd October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact, such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness'.

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three-week *Jan Abhiyan (Awami Muhim)* which shall focus on 3 concurrent and interconnected goals: *Jan Sunwari (Awami Sunwari)* - Public grievances redressal; *Adhikar Abhiyan (Muhim Bar-e-Haqooqi)* - Public Service Delivery and *Unni Gram Abhiyan (Dehi Taragiyati Muhim)* - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020
Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj institutions ever since their constitution in 2018. Through the first of its kind initiative – Back to Village – and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focussed on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise – Jan Abhyas/Vasani Muhim – with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halgas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(BVR, Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General Instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with EDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

28. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
29. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, bicycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
30. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Aarati Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
31. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Aarati Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
32. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BSVJ booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
33. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
34. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
35. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
36. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awasas' beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Takhat Natak, Lad Shoh, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ involved during Jan Abhiyan/ Aarati Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of bicycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Meta/ IEC activities of different departments, especially those involved with individual beneficiaries

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Bets Bachao/ Bets Badhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Horticulture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of BzV3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC
2. Visits and inaugurations along with Sarpanch/ Panchs/ BDC Chairman:
 - Launching projects
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other CSE/ District/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PHAY, distribution of gifts

IMPORTANT NOTE

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially
- b. Visiting Officer to ensure that AT LEAST one work under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit

Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filled in by the visiting officer in June/ November 2019
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (*) already filled in
3. Duly validated Mission Antyodaya form and ease of living survey data
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
 - ✓ 14th FC
 - ✓ BzV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV3
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awasar beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer
 - where Griha Pravesh ceremonies have been organised
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Mahila Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of donations from Awasar-beneficiaries
4. Representations received, if any
5. MGNREGA plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed, if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and ease of living survey data

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her first visit and to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the meeting. Handing over to the auditing officer.)

A) Details of Reporting Officer:

- Name Shally Rayjan, IFS
- Designation Chief Conservator of Forests
- Department/ place of posting Forest Dept., J&K
- Mobile No. 9419257790
- Email ID ccfid2015@gmail.com
- Home District Lucknow, U.P.
- Dates of visit 7th to 9th October, 2020

B) Locational details of Panchayat:

- Name of the Panchayat Sanasoo
- Local Government Directory (LGD) code of the Panchayat 7160
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Batote
- Name of Tehsil Batote
- Name of District Ramban

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 02
- No. of hamlets in the Panchayat 07 (Wards)
- No. of households in the Panchayat 364
- Population approx of the Panchayat 1695

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Education	Vinod Kumar	Tr.	9706094200
2	Agriculture	Surinder Singh	Asst. AEA	9416923263
3	U.D.	Ankur Wadhwa	GPS	9896979736
4	Horticulture	Ekam Singh	HTG-III	9149462383
5	Horticulture	Mohd Khalid	HTG-N	962233028
6	Shrimp Husbandry	Shamsh Din Lone		96233316
7	DDO	Pardeep Kumar		
8	PHE	HARV K.		
9	Health	Anju Devi (Nurse)	ASHA	
10	Social Welfare	Sushma Devi	Anganwadi worker	

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i) Whether Panchayat Office is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Govt building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Office: Yes/ No

- ii) Facilities available in the Panchayat Office: Support provides accommodation for functioning of Panchayat

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	Table, chair, benches, Matli, etc
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Office	Yes/ No	N/A
Electricity available in Panchayat Office	Yes/ No	N/A
Water connection available in Panchayat Office	Yes/ No	N/A
Bank Branch available in the Panchayat	Yes/ No	

- iii) Whether Infrastructure and Assets Register has been prepared: Yes/ No
If yes, whether the Register is being updated: Yes/ No
If No, Whether Officer to get the register prepared in further presence and confirm: N/A

2. Functionality:

2.1. General activities:

- i) Are Ward Sabha meetings being held: Yes/ No
ii) No. of Ward Sabha meetings held since inception: 08
iii) No. of Gram Sabhas conducted since inception: 15
iv) Date of last Gram Sabha: 10-10-2020 / another held on 06-sept-2020
v) Are all plans approved in Gram Sabha: Yes/ No
vi) Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/ No
vii) Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/ No
viii) Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/ No
ix) Has Social Audit Committee been formed: Yes/ No
x) Is social audit being conducted by the Committee: Yes/ No
xi) No. of works audited by the Social Audit Committee: All works
xii) Has Plan Samiti been constituted: Yes/ No
xiii) Has the Plan Samiti approved the Village Action Plan: Yes/ No: N/A
xiv) No. of meetings of Plan Samiti held: N/A
xv) Is Biodiversity Management Committee constituted: Yes/ No
xvi) No. of BMC meetings held: 02
xvii) Is a register of all previous works/ assets in the Panchayat being maintained: Yes/ No
xviii) Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/ No
xix) Are Panchayat Abhyas activities being held in the Panchayat: Yes/ No
xx) What and where was the last activity held: Anganwadi Centre, 1st Sept 2020 (Distribution of dry food items)
xxi) Has Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/ No
xxii) No. of meetings of HFWAC & VHSNC meetings held: N/A
xxiii) Is the name of Sarpanch displayed on open information boards of all RDSPP schemes: Yes/ No
xxiv) Are Sarpanchs being involved in start/ inauguration of activities: Yes/ No

xxv Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No ✓

xxvi Whether grievance redressal box is installed Yes/No ✓

xxvii No of grievances received pertaining to Panchayat level Not received in Hutton

xxviii No of grievances disposed of at Panchayat level Any vocal grievance received is disposed off through Hutton

xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures Yes/No ✓

xxx Whether all MGNREGS/ MTC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/No ✓

xxxi Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
L ¹ Finance Commission	Yes/No ✓	Yes/No ✓	Yes/No ✓	19.358	8.03
ICDS (Panchayat)	Yes/No ✓	Sarpanch ✓	Yes/No ✓	Rs 91660	Rs 44550
ICDS (Anganwadi)	Yes/No ✓	Superintendent ✓	Yes/No ✓	Rs 36450	Rs 23425
Mid Day Meal (MDM)	Yes/No ✓	Headmaster ✓	Yes/No ✓	Rs 3504 (subsidy)	109505
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		
Any other scheme if yes indicate name					

Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

2.2 Integrated Child Development Scheme (ICDS)

i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No ✓

If no reason thereof N/A

Also mention if it is being purchased by someone else N/A

ii Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No ✓

If no reason thereof N/A

iii Expenditure incurred on procurement through Sarpanch Rs. lakh

iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ helpers directly at Panchayat level. Yes/No ✓

If no reason thereof N/A

v Expenditure incurred on paying of honorarium through Sarpanch Rs. lakh

vi Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ✓

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3 Midday Meal (MDM) Scheme

i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/No ✓

If no reason thereof N/A

ii Expenditure incurred on Mid Day Meal food items through Sarpanch Rs. lakh

iii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/No ✓

If no reason thereof N/A

Also mention if it is being provided by someone else N/A

iv Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No ✓

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

v Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. lakh

vi Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No ✓

If yes, whether approved by the Gram Sabha. Yes/No ✓

If no reason thereof N/A

2.4 Challenges

i Major challenges being faced by the Panchayat in functioning and execution of works

1. Panchayat Govt. building is yet to be established.
2. Health centre is yet to be established.
3. Khadioli center/ CSC centre is required.
4. Mobile Bank/ ATM services is required.
5. Repair of electric poles and wires.
6. Repair of water pipelines.

F) Jan Abhiyan/ Awami Muhim activities:

Please enter data in the District Administration below the booklet handed over to the visiting officer. Visiting officer will confirm the figures entered by the administration by conducting local enquiry during his/ her stay in the village.

1. Domicile Certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PSC Holders	-	12	45	-	-
Non-PSC					
WPS					
Students					
Others					

2. Category certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
AEC	-	-	-	-	-
ESA	-	-	-	-	-

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Hukuk-i-Jamiat	20	20	Nil	-
Hukuk-i-Sikandar	60	25	Nil	-
Fanar-i-Malik	1	1	Nil	-
Mutations	2	2	Nil	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	-	-	-
Birth Certificates	-	-	-	-	-
Disability Certificates	-	-	-	-	-

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PSC					
Non-PSC					
Antyodaya Anna Yojana					

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat Family Health Scheme	199	199	199	Nil	-
Ayushman Bharat Pradhan Mantri Jan Arogya Yojana (PM-JAY)	942	274	274	668	Covered 19 individuals
Janani Suraksha Yojana (JSY)	19	19	19	Nil	-

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Adhaar seeding *
Old Age Pension							
Widow Pension							
Disability Pension							

8 Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension							
Assistance to Women in Distress							
Assistance to Physically Challenged Persons							

9 Other Welfare Schemes :

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vardana Yojana (PM-MV)					
National Family Benefit Scheme (NFBS)					
PM Gajendra Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC				
Pre-Matric for ST				
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post-Matric for ST				
Post-Matric for OBC				
Post-Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMM-SS)				
Merit-cum-Means Minority				
Post's Special Scholarship for JSC (PM-SSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSEI)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	250	1	180	70	
Kisan Credit Card	250	1	160	90	

12. Live Stock Schemes:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy-Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Aarati Muhim *	Pendency* (No.)	Reasons of pendency
JR Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat 02 (One school is functioning in a rented building)
- No. of schools with Ramp Facility for Children with Specific needs 02
- No. of schools with drinking water facility 02
- No. of schools with electricity connection 02
- No. of schools with toilet facility
 - For Boys 02
 - For Girls 02
- No. of schools with girl students (Gita/ Co-Ed schools) 02
- No. of such schools installed with Sanitary Napkin vending Machines 0
- No. of such schools installed with incinerators 0

15. Basic Services:

- No. of habitations with over 250 souls 6
- No. of habitations with over 250 souls in the GP without road connectivity 4
- If yes, whether these roads have been surveyed Yes/No (02)
- No. of habitations with less 250 souls in the GP without fair weather road N/A
- Is there any habitation or mohalla which is yet un-electrified Yes/ No ✓

If yes, names and approx no. of households

 - N/A (name) (households)
 - (name) (households)
 - (name) (households)

Remarks/ explanation N/A

- Total no. of households without electricity connection in the GP 0216
- Is there any habitation/ area where trees/ wooden poles are used for electric supply Yes/ No ✓

If yes, details Mainly in H.No. 03 and 06

Approximate no. of wooden poles About 40%
- Are there any areas where buried wire is used for electric supply Yes/ No ✓

If yes, name of the habitation N/A

Approximate length N/A metres

Approximate area/ length of total wire length in GP is buried wire N/A
- No. of households without tapped water supply in the GP About 85%

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target 215 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Aarati Muhim 45
- No. of households to which 2nd instalment released during Jan Abhiyan/ Aarati Muhim 10
- No. of houses completed in 2020-21 08
- No. of houses completed during Jan Abhiyan/ Aarati Muhim 03
- No. of houses under construction 179

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat Yes/ No ✓
- If yes, has the CSC been constructed Yes/ No ✓
- Whether the CSC is functional Yes/ No ✓
- No. of CSCs taken up during Jan Abhiyan/ Aarati Muhim -
- No. of CSC completed during Jan Abhiyan/ Aarati Muhim -
- Any issue regarding water connection and sewage disposal in CSC N/A

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved Yes/ No ✓
- If yes
 - Funds allocated to the Panchayat Rs 15,300 lakh
 - No. of works approved 9

i) No. of works started during Jan Abhiyan/ Awami Muhim 3
 ii) No. of works completed during Jan Abhiyan/ Awami Muhim 2
 iii) No. of person days generated during Jan Abhiyan/ Awami Muhim 1260
 iv) Wages due for 'i' above" Rs. 1.55 Lakh
 v) Wages paid out of 'i' above" Rs. 1.02 Lakh
 vi) Any grievance related to MGNREGS NIL

19. 14th FC Award:

i) Allocation under 14th FC for four years Rs. 27.38 Lakh
 ii) Whether Action plan prepared for all years: Yes/ No
 iii) No. of works as per the Action Plan 20
 iv) Whether approval accorded to the whole Plan by the DPC: Yes/ No
 v) No. of works for which technical sanction accorded by the Govt 20
 vi) No. of works authorized by the District Panchayat 20
 vii) No. of works taken up during Jan Abhiyan/ Awami Muhim 4
 viii) No. of works completed during Jan Abhiyan/ Awami Muhim 3
 ix) Payments made during Jan Abhiyan/ Awami Muhim Rs. 2.6 Lakh
 x) Total expenditure on PDS/SeI as on date Rs. 2.6 Lakh

20. Works under Capex and CSS:

a. District Capex: NIL

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	POD				
5	Others				

b. UT Capex: NIL

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	POD				
5	Others				

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakh)	Remarks
1	Samagra Shiksha	01	-	-	
2	PMGSY	-	-	-	
3	Jal Shakti Mission (JSM)	-	-	-	
4	Jal Shakti Mission (JSM)	-	-	-	
5	NHAI	-	-	-	
6	Others (specify)	-	-	-	

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i) No. of complaints received:
 ii) No. of complaints resolved:
 iii) Constraints faced in delivery of services:

22. Others:

i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
 ii) If yes, total number of beneficiaries identified in the Panchayat: 11/1

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens ☒ Yes/ No
- ii. No. of Panchayat Members present 08
- iii. Issues raised during the meeting
 1. Health centre required
 2. Khidmat centre
 3. Panchayat Ghar building
 4. Road connecting HSS Samasara to Bus stand Samasara
- iv. Important establishments/ institutions visited (Please tick)
 - ✓ Schools ✓
 2. PHC/CHC yet to be established
 3. Veterinary clinic yet to be established
 - ✓ Anganwadi centre ✓
 5. PDS (ration) depot ✓
 6. Any industrial establishment No such establishment exists
 7. Government offices
 - (a) _____
 - (b) _____
 - (c) _____
 8. Any other _____
- v. Total number of wards in the Panchayat 07
- vi. No. of Wards Sabha held 02
- vii. No. of villagers present during the Ward Sabha 40
- viii. Whether any resolution passed Yes/ No ☒ Yes
- ix. Citizen Information Board visited Yes/ No ☒ Yes
- x. Wall painting of works of 2019-20 inspected Yes/ No ☒ Yes
- xi. Name of the departments whose works displayed in the paintings
 1. MGNREGA

2. 16th Feb, DMAY
3. PMGSY
4. B2V2

DAY 2:

1. Gram Sabha:

- i. Location of Gram Sabha Sarpanch House (Panchayat Ghar is yet to be established)
 - ii. No. of villagers present during the Gram Sabha 70
 - iii. Whether resolution passed for MGNREGA Plan Yes/ No ☒ Yes
 - iv. Whether resolution passed for 15th FC Plan Yes/ No ☒ Yes
 - v. Whether list of Awas+ beneficiaries read out Yes/ No ☒ Yes
 - vi. No. of ineligible beneficiaries removed 04
 - vii. Whether list of pension beneficiaries read out Yes/ No ☒ Yes (list not available)
 - viii. Whether people made aware about the Covid-19
 - Use of masks Yes/ No ☒ Yes
 - Sanitizers Yes/ No ☒ Yes
 - Social distancing Yes/ No ☒ Yes
 - ix. Whether Panchayat Newsletter distributed Yes/ No ☒ Yes
 - x. Whether any mega cultural/ social/ sports event held Yes/ No ☒ Yes
- Details thereof: ① Sport kit distribution ② badminton match ③ Vallyball match ④ Singing and Poetry/Story ⑤ Spreading awareness about Covid-19 ⑥ Woman related issues discussed.
- xi. Details of scheme benefits extended/ services distribution
 - a) No. of Domicile certificates distributed _____
 - b) No. of sports kits distributed 01
 - c) No. of students distributed uniforms/ bags/ books _____

- d) No. of tricycles/ prosthetic aids distributed _____
- e) No. of scholarships distributed _____
- f) No. of Ayushman Bharat - golden cards distributed _____
- g) No. of JSK Health Cards distributed _____
- g) Others _____

ii) Whether any water conservation work started: Yes/ No ☒

Details thereof: N/A

iii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture etc. held: Yes/ No ☒

Details thereof: _____

iv) Whether Poshan Abhiyan activity held: Yes/ No ☒

v) Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

i) Attendance: 12

ii) Resolution passed if any: list of eligible beneficiary for marriage assistance (card)

iii) Issues raised:

1. Pending release of payment to girls eligible for marriage assistance since 2017.
2. Electricity/ Solar lighting in road/ path covered 2017 by Asha workers.
3. Income generating scheme for women's required.

II. Bal Sabha:

i) Attendance: Not held due to Covid-19

ii) Resolution passed if any: _____

iv) Issues raised:

1. _____
2. _____
3. _____
4. _____

III. Works completed/inaugurated under BZV:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Playfield (R.B.)	3.5	Dec-2019	Yes	Yes
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in BZV1/BZV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	1-1000, 2000 to Road (R.B.)	1.66	Sept-2020	Yes	Not working financially completed.
2	Box of Spring near 2000 to 4000 (R.B.)	1	Nov-2019	Yes	
3	Spring 2000-6 R.B.	0.80	Aug-2020	Yes	Payment yet to be made.
4	P. Path 4000	1.80	Sept-2020	Yes	
5	Spring at Chuhani	1.13	Sept-2020	Yes	

V New works

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BzV1/BzV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Water from tubewell to Sukhpal	1.66	RDD (14 th Fe)	Yes	Yes	-
2	Bihar from Tharwal to Gera	2.00	RDD (MGNREGA)	Yes	Yes	-
3	Spring at Chail	1.00	RDD (14 th Fe)	Yes	Yes	-
4	Bar from tubewell to Sayal	0.83	RDD (14 th Fe)	Yes	Yes	-
5	Public ground near Sudi	16.00 (approx)	BzV2	awaited	No	-

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer (1. Foundation Stone laid for work at S.No. 1.)

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Shri Baldev Singh	Yes
2	(Also visited other PMAY Houses under construction).	
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (BzV1 & BzV2):

S. No	Particulars	Action taken	Remarks #
I Urgent Public Requirements/ Demands - BzV1			
1	Play Ground	completed	Inaugurated B ₂ V ₃
2	HSC building upgradation.	under progress	Visited in B ₂ V ₃
3	Improvement of PMGSY road	black-topping under progress	Visited in B ₂ V ₃
4	Road connectivity from HSC Sanjawan to Bus stand Sanjawan	Demand accepted in B ₂ V ₂ and B ₂ V ₃ through PMGSY	All work demands articulated during B ₂ V ₃ .
5	Provision of Health Center	same as above	
6	Provision of Panchayat Ghar	same as above	
7	Repair of electricity and water supply	same as above	
II Urgent Public Requirements/ Demands - BzV2			
1	Urgent demands of B ₂ V ₁ at S.No. 2 and 3 above are under progress, which were repeated in B ₂ V ₂ .		
2	Work at S.No. 3 above repeated in B ₂ V ₂ and also in B ₂ V ₃ .		
3	old age/ widows Pension	yet to be done	repeated in B ₂ V ₃ also.
4	Marriage assistance for Girls	Pending Since 2017	same as above
5	Animal Husbandry Center	yet to be done.	repeated in B ₂ V ₃ also.
6	CAPD Store	same as above	same as above
7	Centre for Technical Education	same as above	same as above.

S. No	Particulars	Action taken	Remarks #
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III Major Problems - B2V1

1	Same as mentioned under urgent Public Requirements/ Demands - B2V1 ⁱⁿ on Page.		
2			
3			
4			
5			

IV Major Problems - B2V2

1	Mainly same as mentioned under urgent Public Requirements/ Demands - B2V2 as on Page.		
2	Timber requirement for PMAY House Construction	Discussed during B2V2.	Resolved.
3	Contact of fresh BPL Ration Card Survey.	Discussed during B2V2.	yet to be done

V Major Complaints - B2V1

1	Improvement of PMHCV road	Black Tapping under progress	Visited during B2V2.
2	-	-	-

VI Major Complaints - B2V2

1	Same as reflected above at S. no. B(02 and 03)		
2	-	-	-

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Aarati Muhim

II) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Any major complaint brought to the notice of the Visiting Officer
1.	Road connectivity from HSS Samasat to Bus Stand Samasat (Repeated in B2V1, B2V2 and B2V3)
2.	Requests pending regarding providing of Kharn/ Gidhwar naka/ etc.
3.	
2	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far
1.	Road connectivity from HSS Samasat to Bus Stand Samasat through PMHCV (B2V).
2.	Panchayat Ghar (B2V)
3.	Health Centre (B2V)
4.	Repair of electricity/wiring and water pipelines (B2V)
5.	CARD Issue (B2V)
6.	Marriage Certificate to girls (B2V)
7.	Old age and Widow Pension (B2V)
8.	Animal and Sheep Husbandry Centre (B2V)
3	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)
1.	Panchayat is functioning well and developmental works are in progress. Further improvements in communication and awareness generation suggested during B2V2.
2.	Resolutions (reflecting requirements/demands) dated 02/10/2020 by Samasat Panchayat/ Public and Panchayat Halga Samasat submitted alongwith B2V2 booklet.
3.	Suggestions viz Establishment of Khidwat Centre/ online services viz Filing of vacant posts of teaching and non-teaching staff at HSS Samasat.

(iv) Establishment of Nalbat office at a central place

Samasat 09/10/2020

Signature of the Visiting Officer

Name: SHALU RANJAN