



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: MOHAMMAD - AYOOB
- Designation: ASSISTANT EXECUTIVE ENGINEER
- Department/ place of posting: I & FC Div. RAJOURI
- Mobile No: 99061-41786
- Email ID: _____
- Home District: RAJOURI
- Dates of visit: 7, 8, 9 OCTOBER, 2020

B) Locational details of Panchayat:

- Name of the Panchayat: PALAM
- Local Government Directory (LGD) code of the Panchayat: _____
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Rajouri
- Name of Tehsil: Rajouri
- Name of District: RAJOURI

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: Single i.e. Palam
- No. of hamlets in the Panchayat: 11 nos
- No. of households in the Panchayat: 645
- Population (approx.) of the Panchayat: 3519 nos (Approx.)

D-1 Nonline Officers / Officials who were assigned to the Panchayat for the programme

S.No.	Department	Name	Designation	Section Number
1	Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
2	Education	Dr. S. K. Reddy	Medical Officer	21/1/2019
3	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
4	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
5	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
6	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
7	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
8	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
9	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019
10	Public Health	Dr. S. K. Reddy	Medical Officer	21/1/2019

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1			
2			
3			
4			
5			

Strengthening of Gram Panchayats:

Infrastructure:

Whether Panchayat Chair is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Chair: Yes/ No
Facilities available in the Panchayat Chair:

S.No.	Availability	Remarks
1	Yes/ No	Yes/ No
2	Yes/ No	Yes/ No
3	Yes/ No	Yes/ No
4	Yes/ No	Yes/ No
5	Yes/ No	Yes/ No
6	Yes/ No	Yes/ No
7	Yes/ No	Yes/ No
8	Yes/ No	Yes/ No
9	Yes/ No	Yes/ No
10	Yes/ No	Yes/ No

Whether Infrastructure and Assets Register has been prepared: Yes/No
Whether Officer is physically check the register
If No, Visiting Officer to get the register prepared in file/His presence and content:

2. Functionality:

2.1 General activities:

- Are Ward Sabha meetings being held: Yes/No
- No. of Ward Sabha meetings held since inception: _____
- No. of Gram Sabha conducted since inception: _____
- Date of last Gram Sabha: _____
- Are all plans approved in Gram Sabha: Yes/No
- Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- Are Ward Sabha/ Gram Sabha resolutions adopted with all plans: Yes/No
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- Is Social Audit Committee being formed: Yes/No
- No. of works audited by the Social Audit Committee: _____
- Has Panch Samiti been constituted: Yes/No
- Has the Panch Samiti approved the Village Action Plan: Yes/No
- No. of meetings of Panch Samiti held: _____
- Is Biodiversity Management Committee constituted: Yes/No
- No. of BMC meetings held: _____
- Is a register of all previous works/ assets in the Panchayat being maintained: Yes/No
- Have all meetings of works executed for 2018-20 been done in the Panchayat: Yes/No
- Are Panchayat activities being held in the Panchayat: Yes/No
- What and where was the last activity held: _____
- Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the concerned: Yes/No
- No. of meetings of HF/WAC & VHSNC meetings held: _____
- In the name of Sarpanch displayed on official information boards of all PDSBP schemes: Yes/ No
- Are Sarpanch being involved in start/ inauguration of activities: Yes/No

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Do not ask for help from the government, but pay the honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

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Jan Abhiyan / Awaaz Mubim activities

1. Birth/Death Certificates Issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awaaz Mubim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PG Holder	8	60	70		
Non-PG		10	12		
W/O					
Students					
Others					

2. Category certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awaaz Mubim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC					
ST		10	40		
BC					
ATC					
Other					

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awaaz Mubim	Pendency (No.)	Reasons of pendency
Water/ Sewerage	40	40	000	-
Water/ Electricity	21	21	0	"
Water/ Land/ Revenue	9	3	"	"
Others	8000	8000	1	"

Birth/ Death/ Disability Certificates (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awaaz Mubim	Total certificates issued	Pendency (No.)	Reasons of pendency
Birth Certificates					
Death Certificates					
Disability Certificates					

5. Awaaz seeding of Ration Card :

Category	Target	No. of total Ration Cards/Awaaz seeded	Awaaz seeding during Jan Abhiyan/ Awaaz Mubim	Pendency (No.)	Reasons of pendency
PHH		190			
Non-PHH		123			
Antyodaya		15			
Antyodaya					
Antyodaya					

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaaz Mubim	Total covered	Pendency (No.)	Reasons of pendency
Antyodaya/ Awaaz families with ration card		05	18		
Antyodaya/ Awaaz individuals with ration card		02	10		
Antyodaya/ Awaaz (NYS)	510	99			

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaaz Mubim	Total covered	Pendency (No.)	Reasons of pendency	Awaaz seeding during Jan Abhiyan/ Awaaz Mubim	To be seeded
Old Age Pension		05	15				
Widow Pension		02	08				
Disability Pension		01	01				

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Aashan Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aashan period during Jan Aashan Muhim	Total Aashan period
Old Age Pension		2	5				
Assistance to women in distress		1	1				
Assistance to physically challenged persons							

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Aashan Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Kisan Kalyan Yojana (PMKKY)			1	1	
National Family Benefit Scheme (NFBS)					
PM's Council Kalyan Aayik Yojana					
Mid-day meal project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Aashan Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC				
Pre-Matric for ST				
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

Scheme	Target Population	Scholarships sanctioned during Jan Aashan Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post-Matric for ST				
Post-Matric for OBC				
Post-Matric for Minorities				
Dr. Ambedkar EPSC				
National Merit cum-Means (NMCMS)				
Merit cum-Means Minority				
PM's Special Scholarship for JSC (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGIE)		05	18	

11. Agriculture Schemes sanctioned during Jan Aashan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Aashan Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samruthan Mithi (PM-KISAN)	2000	60	375	95	Some are under process
Kisan Credit Card		40	33	70	Some are under process

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Aashan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme	001		1	1
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	2		2	1

Gram Panchayat School

Scheme	Total number of households	Households covered during Jan Abhyasan/ Awareness Program	Priority (High)	Provision of electricity

14. School Amenities

Sanit. and Drinking

- No. of schools in the Gram Panchayat: 4
- No. of schools with Ramp Facility for Children with Specific needs: N/A
- No. of schools with drinking water facility: 1 (CWS) only in High School Rd.
- No. of schools with electricity connection: 3
- No. of schools with toilet facility:
 - For Boys: -----
 - For Girls: -----

- No. of schools with girl students (GGS/ Co-Ed school): One: Sant Sai Baba s/o Co-Ed.
- No. of such schools installed with Sanitary Napkin Vending Machines: N/A
- No. of such schools installed with incinerators: -----

15. Basic Services

- No. of habitations with over 150 souls: -----
- No. of habitations with over 250 souls in the GP without road connectivity: 1150 to Dandup
Sant. Residing in San. Sai Tap. Tonding Chashan, Tap.
- If yes, whether these roads have been improved: Yes/No
- No. of habitations with less 250 souls in the GP without tar weather road: -----

- Is there any habitation or mohalla which is not connected? Yes/ No
- If yes, name and approximate no. of households: -----

- Approximate: ----- (thousand)

- Approximate: ----- (thousand)

- Approximate: ----- (thousand)

Total no. of households without electricity connection in the GP: -----

Is there any habitation/ area where lines/ wooden poles are used for electric supply? Yes/No

If yes, details: -----

Approximate no. of houses along: -----

Are there any areas where barbed wire is used for electric supply? Yes/ No

If yes, name of the habitations: -----

Approximate length: ----- meters

Approximately what length of total wire length in GP is barbed wire: -----

No. of households without tapped water supply in the GP: -----

16. Pradhan Mantri Awas Yojana (PMAY)

Cumulative Target: 74 (No)

No. of households sanctioned with verified documents during Jan Abhyasan/ Awareness Month: 74

No. of households to which 1st installment released during Jan Abhyasan/ Awareness Month: 63

No. of houses completed in 2020-21: 28

No. of houses completed during Jan Abhyasan/ Awareness Month: 16

No. of houses under construction: 12

17. Community Sanitary Complex (CSC) Status:

Whether CSC sanctioned in the Gram Panchayat? Yes/ No

If yes, has the CSC been constructed? Yes/ No

Whether the CSC is functional? Yes/ No

No. of CSCs taken up during Jan Abhyasan/ Awareness Month: 201

No. of CSC completed during Jan Abhyasan/ Awareness Month: 201

Any issue regarding water connection and sewage disposal in CSC: -----

18. MGNREGA:

Whether MGNREGA Plan 2020-21 has been approved? Yes/ No

If yes:

a) Funds allocated to the Panchayat? ----- lakh

b) No. of works approved: -----

- c) No of works started during Jan Abhiyan/ Awami Muhim: _____
- d) No of works completed during Jan Abhiyan/ Awami Muhim: _____
- e) No of person days generated during Jan Abhiyan/ Awami Muhim: _____
- f) Wages due for 'e' above: Rs. _____ (lakh)
- g) Wages paid out of 'f' above: Rs. _____ (lakh)
- h) Any grievance related to MGNREGA: _____

19. 14th FC Award:

- i) Allocation under 14th FC for four years: Rs. 53.58 lakh
- ii) Whether Action plan prepared for all years: Yes/ No 24
- iii) No of works as per the Action Plan: _____
- iv) Whether approval accorded to the whole Plan by the DPC: Yes/ No 28
- v) No of works for which technical sanction accorded by the Xen: 27
- vi) No of works authorized by the Halqa Panchayat: 10
- vii) No of works taken up during Jan Abhiyan/ Awami Muhim: 14
- viii) No of works completed during Jan Abhiyan/ Awami Muhim: Rs. _____ (lakh)
- ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs. _____ (lakh)
- x) Total expenditure on PRA/Soft as on date: Rs. 12 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	POD				
5	Others				

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	POD				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (FHE)				
4	Jal Shakti Mission (B&F)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i) No. of complaints received: 40
- ii) No. of complaints resolved: _____
- iii) Constraints faced in delivery of services: _____

22. Others:

- i) Whether survey of all physically challenged persons requiring prosthetic aids, hearing aids etc has been completed: Yes/No _____
- ii) If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during BzV3:

DAY 1:

1. Whether meeting held with EDC/ Panchayat members/ prominent citizens Yes/ No ☒ Yes

2. No. of Panchayat Members present: 8

3. Issues raised during the meeting:

1. Emergency supply of food for the population of village of BzV3
2. Supply of food for the population of BzV3
3. Supply of food for the population of BzV3
4. Supply of food for the population of BzV3
5. Supply of food for the population of BzV3
6. Supply of food for the population of BzV3
7. Supply of food for the population of BzV3
8. Supply of food for the population of BzV3
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10. Supply of food for the population of BzV3
11. Supply of food for the population of BzV3
12. Supply of food for the population of BzV3
13. Supply of food for the population of BzV3
14. Supply of food for the population of BzV3
15. Supply of food for the population of BzV3
16. Supply of food for the population of BzV3
17. Supply of food for the population of BzV3
18. Supply of food for the population of BzV3
19. Supply of food for the population of BzV3
20. Supply of food for the population of BzV3

✓ Schools

2. PHC/CHC

3. Veterinary clinic

✓ Anganwadi centre

✓ PDS (ration) depot

4. Any industrial establishment

7. Government officers:

(a) Community Centre BzV3

(b) Veterinary

(c) Books

8. Any other: _____

9. Total number of words in the Panchayat: _____

10. No. of Wards Sabha held: _____

11. No. of villagers present during the Ward Sabha: 12

12. Whether any resolution passed: Yes/ No ☒ Yes

13. Citizen Information Board visited: Yes/ No ☒ Yes

14. Wall painting of works of 2019-20 inspected: Yes/ No ☒ Yes

15. Name of the departments whose works displayed in the paintings: RD

DAY 2:

1. Gram Sabha:

Location of Gram Sabha: CS

2. No. of villagers present during the Gram Sabha: 59

3. Whether resolution passed for MGNREGS Plan: Yes/ No ☒ Yes

4. Whether resolution passed for 15% FC Part: Yes/ No ☒ Yes

5. Whether list of Awaras - beneficiaries read out: Yes/ No ☒ Yes

6. No. of ineligible beneficiaries removed: Yes

7. Whether list of pension beneficiaries read out: Yes/ No ☒ Yes

8. Whether people made aware about the Covid-19

• Use of masks: Yes/ No ☒ Yes

• Sanitizers: Yes/ No ☒ Yes

• Social distancing: Yes/ No ☒ Yes

9. Whether Panchayat Newsletter distributed: Yes/ No ☒ Yes

10. Whether any mega cultural/ social/ sports event held: Yes/ No ☒ Yes

Details thereof: yes held at High School

RD

11. Details of scheme benefits extended/ services distribution: Nil

a) No. of Domicile certificates distributed: 1

b) No. of sports kits distributed: 1

c) No. of students distributed uniforms/ bags/ books: 1

Issues raised

1. lack of School Guards
2. Security
3. Shat's facility problems
4. _____

III. Works completed/inaugurated under B2V:

5. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>ROD</u>	<u>1.50 lac</u>	<u>May 2020</u>	<u>Yes</u>	<u>Yes</u>
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

DAY 3:

I. Mahila Sabha:

i. Attendance: 25

ii. Resolution passed, if any: Yes

iii. Issues raised:

1. Person related problems
2. water related problems
3. Golden lands
4. _____

II. Bal Sabha:

i. Attendance: 15

V.A.

Details thereof: N/A

Whether any water conservation work started: Yes/ No

N/A

Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicraft/ Handloom, Floriculture, etc. held: Yes/ No

Yes

Details thereof: _____

Whether Poshan Abhiyan activity held: Yes/ No

Brief description of the activity: _____

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BzV1/BzV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	KDP	2 lac				
2						
3						
4						
5						

IMPORTANT NOTE:

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2
- b. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Githa Praveesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Ghulam Faleem	Yes
2	Pawan Kumar	
3	Musad Hafiz	
4	Musad Qasbi	
5		

H) FOLLOW UP

S. No	Particulars	Action taken	Remarks #
1	Urgent Public Requirements/ Demands - BzV1 Higher Secondary school at Palam	Not yet	
2	Ambulance Service	-do-	
3	Water Supply	Under process	
4	Electricity	-do-	
5	Gravel Bundspurt	-do-	
6	Sports	-do-	
7	Gravitation ground and playing ground at GMS Palam.		
1	Urgent Public Requirements/ Demands - BzV2 Hr. Sec. School to be provided by upgradation of High School		
2	Ambulance Service.		
3	Electricity, Poles & wires		
4	Pipe Ripes		
5	Bore wells/Tanks		
6	Bo Hand pumps in the Panchayat should be provided		
7	Roads.		

S No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Generation Equipment available. But without load and cables		
2	High School / need to be upgraded		
3	Load connecting		
4	Amulance Requirement.		
5	the shortage.		
IV. Major Problems - B2V2			
1	Electricity poles		
2	Hand pump		
3	Dug wells,		
V. Major Complaints - B2V1			
1	Shortage of liquid Poles		
2	Pipes thro. shortage		
VI. Major Complaints - B2V2			
1	Transformer need		
2	Health cards complain.		

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan / Aarati Mahim.

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer
1	Escorted by E-Force Transformation / Photos of wires. Area around S/C km PNB Road. For connection to Grid. Made via power line and Transition Infrastructure at Boudha w.r. 10. -
2	Personnel around the industrial Transformation must be well to save the precious human / animal life from the hazards of Electricity.
3	Public Restaurant regarding establishment of village and area. Country's need. Boudha, may be reported in the plan / schedule.
4	Area around Boudha, may be reported in the plan / schedule.
II	Major / urgent public demand(s) that was/were reflected earlier but have not been addressed so far.
1	Major / urgent public demand(s) that was/were reflected earlier but have not been addressed so far.
2	Major / urgent public demand(s) that was/were reflected earlier but have not been addressed so far.
3	Major / urgent public demand(s) that was/were reflected earlier but have not been addressed so far.
III	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
1	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Signature of Visiting Officer
Name: Mr. A. A. A.