



Back Village-3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Jammu & Kashmir NEW VISION NEW HORIZON





LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (BtV/3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness".

Encouraged by the success of the programme, the government organised the Back to Village-2 (BtV/2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats are used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (BtV/3) programme will be an attempt at a concentrated and determined Government effort to pull up in the region. The actual programme shall be preceded by a three month long Jharkh (Jyoti) Muhim which shall focus on 3 concurrent and interrelated Slogans - *Survaal* (Awarz Survaal - Public grievances redressal, Adhikar Abhiyan (Nutan, Ekdin, Survaal) - Public Service Delivery and Ushad Gram Abhiyan (Dahi Tarqiyat) - *Nutan, Ekdin, Survaal* - Delivery of Development on ground.

I am confident that this unique effort will earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase-3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a definite push to the institutionalisation of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalising Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action edition' with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise 'Jan Aangan/Aangan Mela', with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive 'Citizen-to-PRIs' interface.

It is important for Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I request the Deputy Commissioners to coordinate the visit of officers to various Panchayat B2V3 activities, ensure adherence to COVID SOPs while arranging various outreach activities.

Let us hope that the people and officials alike will once again rise to the occasion and replicate the success of B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Panchayat Abhiyan and Gram Sabha and other departmental activity in the Gram Sabha. He/she shall distribute the district newsletter. The proceedings of Gram Sabha shall be recorded and hard copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organised by the Panchayat and distribute sports kits, textbooks, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, food grain ration card or any other distribution scheme that the district administration has initiated.
10. The visiting officer shall also start any one water conservation work in the village. He/she shall support and facilitate in identifying economically weaker families to frame a plan for their upliftment by inter alia taking advantage of schemes in the government. The visiting officer while filling this booklet shall make an assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Aamir Muhim. If felt necessary, he/she may submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Aamir Muhim and shall try to make an analysis of genuineness or other side of reason for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mega/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremony of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BGV booklet and other documents as mentioned above along with any other list/ reports he/ she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues as far as possible. his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PFI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/ Panch are present at the time of inaugurations and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and cross check living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BOC/ Panchayat members/ prominent members of Gram Panchayat
- Visit important establishments/ institutions such as school/ PHC/ other government setups etc.
- Visit the various moats/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chitapat – informal discussions

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan
- Read out list of Awas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladli Shoh, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awas+ Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of bicycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Melas/ IEC activities of different departments, especially those involved with individual beneficiaries

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Bati Bachtuo/ Bati Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of BzV3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed resolution to be handed over to DC
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman)
 - Languishing projects
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other CSS/ District State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BCS and BCS2 documents as provided by the visiting officer to Gurm/ Harekshin (HIO).
2. Two copies of BCS1 booklet with power (official letter to present with a letter to authority BCS1).
3. Daily working hours and salary list (to and from) of every worker.
4. Developmental projects (note of the Gurm/ Harekshin including):
 - Action taken Report on previous demands/ completion of BCS1 and BCS2
 - List of new work (started/ ongoing) anticipated after BCS1 and BCS2 under the following heads:
 - ✓ 14th FC
 - ✓ BCS grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gurm/ Harekshin after BCS1
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BCS1
5. Plans/ beneficiaries list:
 - MGNREGS draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awasal beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer
 - when Gurm/ Harekshin ceremonies have been organised
7. Barchayal newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Gurm/ Sabha, Gurm Sabha, Harekshin Sabha and BCS Sabha resolution
3. List of detachments from Awasal beneficiaries
4. Representations received, if any
5. MGNREGS plan passed by the Gurm Sabha along with resolution
6. 15th FC plan passed by the Gurm Sabha along with resolution
7. List of detachments received from
8. Any records that the officer wishes to submit based on his/her observations
9. Daily diary in the form of a diary and copy of every working day

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Back to Village (B2V3)

October 02-12, 2020

This to be filled up by the Reporting Officer during his/her spare day and by the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the report is
forwarded over to the reporting officer.

A) Details of Reporting Officer:

- Name Mand Raju
- Description Horticulture Development officer (H-2)
- Department/ place of posting Horticulture / Mandhar
- Mobile No 8494024503
- Email ID mrdrajuraj222@gmail.com
- Home District Purnia
- Period of 30th of October to 7th of October 2020

B) Locational details of Panchayat:

- Name of the Panchayat Nata Mangla (Lous)
- Local Government Directory (LGD) code of the Panchayat 241322 Mangla, Dist. A-133
(to be sourced from Rural Development Department) in 30
- Name of CD Block Balakote
- Name of Taluk Mandhar
- Name of District Purnia

C) Panchayat Profile:

- No. of habitable villages in the Panchayat 28
- No. of hamlets in the Panchayat 27
- No. of households in the Panchayat 520
- Population (approx.) of the Panchayat 2250

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact Number
1	Infrastructure	Vinod Kumar	V.O.F.O.	7026053558
2	P.H.D.	Lipat Ali	M.R.	8203258913
3	Health	Fahim Akter	A.S.H.	7248181431
4	Education	Tanvir Ahmed	Teacher	9621190295
5	I.C.D.S.	Nasima Akter	A.S.H.	9792391591
6	Education	Sanjay Ahmed	Teacher (P.T.)	9601498512
7	P.H.F.	Mohul Ahmed	Superintendent	0165211820
8	Health	Tanvir Ahmed	Pharmacist	985321112
9	Veterinary	Mohd Sulaiman	P.H.	9805687511
10	I.C.D.S.	Tanvir Ahmed	A.S.H.	8080373096

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

1. Whether Panchayat Ghar is available in the Panchayat: ☒ Yes / ☐ No / Under construction
 If yes, whether functioning in: Own building / Other government building / Private building
 If no, whether land is available for construction of Panchayat Ghar: Yes / No
2. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes ☒ No ☐	
Computer/ printer in Panchayat Office	Yes ☒ No ☐	
Telephone in Panchayat Office	Yes ☒ No ☐	
Water supply available in Panchayat Ghar	Yes ☒ No ☐	
Electricity available in Panchayat Ghar	Yes ☒ No ☐	
Internet connection available in Panchayat Ghar	Yes ☒ No ☐	
Waste disposal available in the Panchayat	Yes ☒ No ☐	

4. Whether Infrastructure and Assets Register has been prepared Yes/No ☒
 (Visiting Officer to physically check the register)
 If No, Visiting Officer to get the register prepared in his/her presence and confirm. _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held Yes/No ☒
- ii. No. of Ward Sabha meetings held since inception: 18
- iii. No. of Gram Sabhas conducted since inception: 19
- iv. Date of last Gram Sabha: 18-2-2024
- v. Are all plans approved in Gram Sabha Yes/No ☒
- vi. Is the minimum quorum of 1/3rd being ensured in all Ward/Gram Sabhas Yes/No ☒
- vii. Are Ward Sabha/ Gram Sabha resolutions clustered with all plans Yes/No ☒
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions Yes/No ☒
- ix. Has Social Audit Committee been formed Yes/No ☒
- x. If social audit being conducted by the Committee Yes/No ☒
- xi. No. of works audited by the Social Audit Committee: N/A
- xii. Has Panch Samiti been constituted Yes/No ☒
- xiii. Has the Panch Samiti approved the Village Action Plan Yes/No ☒
- xiv. No. of meetings of Panch Samiti held: N/A
- xv. Is Biodiversity Management Committee constituted Yes/No ☒
- xvi. No. of BMC meetings held: 25
- xvii. Is a register of all previous works/ projects in the Panchayat being maintained Yes/No ☒
- xviii. Have wall paintings of works executed for 2022-23 been done in the Panchayat Yes/No ☒
- xix. Are Poshan Abhiyan activities being held in the Panchayat Yes/No ☒
- xx. What and where was the last officer's visit: During Jan. Panchayat Meeting
Discussed Panchayat and discussed about Biodiversity and Social-19
- xxi. Have Health & Family Welfare Advisory Committee HPWAC & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch Yes/No ☒
- xxii. No. of meetings of HPWAC & VHSNC meetings held: N/A
- xxiii. Is the name of Sarpanch displayed on all the information boards of all ROLPS schemes Yes/No ☒
- xxiv. Are Sarpanchs being involved in E&S/ inauguration of activities Yes/No ☒

iii. Whether subjects have been informed by the Sarpanch to the Panch. Yes/ No

iv. Whether grievance redressal box is installed. Yes/No

v. No of grievances received pertaining to Panchayat level. Nil

vi. No of grievances disposed of at Panchayat level. Nil

vii. Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No

viii. Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC). Yes/ No

ix. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/No	V.L.A	Yes/No		
ICES (Institution)	Yes/No	Shri. M. V. S. S. S.	Yes/No		
ICES (Promotional)	Yes/No	-	Yes/No		
Mid Day Meals (MDM)	Yes/No	Shri. M. V. S. S. S.	Yes/No		
Own resources of Panchayat	Yes/No	-	Yes/No		
Any other Scheme, if yes indicate name	-	-	-		

(Visiting Officer to personally check the Bankbook and enter the above details. Further will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS)

i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No

If no, reason thereof. Nil

Also mention if it is being purchased by combined村 No

ii. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No

If no, reason thereof. N/A

iii. Expenditure incurred on procurement through Sarpanch. Rs. 7.5 Lakh

iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level. Yes/ No

If no, reason thereof _____

e. Expenditure incurred on paying of honorarium through Sarpanch: Rs 11,11/00 lakh

18. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same

2.3 Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof Sarpanch has the Joint Account with School Authority

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof _____

Also mention if it is being provided by someone else: _____

19. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same

iv. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh

20. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: _____

2.4 Challenges

1. Major challenges being faced by the Panchayat in functioning and execution of works

Lack of Road Connectivity

Scarcity of Water

Lack of Skilled Labour

Poor Response of People

Lack of Awareness

F) Jan Abhiyan/ Awami Muhim activities:

It has to be noted that the Jan Abhiyan should be free from the burden of financial cost to the residing officer. Working with or without financial support provided by the administrative unit, contributing local people should be the aim in the village.

1. Domicile Certificates Issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
Male/Polio	218	05	203	-	-
Female	252	16	236	-	-
QAD	-	-	-	-	-
Minors	-	114	114	-	-
Others	-	-	-	-	-

2. Category certificates Issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SI	-	-	-	-	-
SI	218	05	102	-	-
ChC	-	-	-	-	-
AIC	-	-	-	-	-
IMA	-	-	-	-	-

3. Revenue papers Issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Mukut/ Jamabandi	10	10	-	-
Nakul/ Chiknail	11	11	-	-
Faras/ Talukata	-	-	-	-
Mutapori	1	1	-	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued During Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	20	20	-	-	-
Birth Certificates	15	15	-	-	-
Disability Certificates	-	-	-	-	-

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	600	514	32	47	Due to im...
Non-PHH	—	—	—	—	—
Antyodaya Anna Yojana	—	—	—	—	—

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	30	—	30	—	—
Ayushman Bharat Individuals Cards	53	—	53	—	—
Janani Suraksha Yojna (JSY)	12	—	12	—	—

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7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Adhaar seeding *
Old Age Pension	92	—	92	03	Due to...	92	92
Widow Pension	31	—	31	—	—	—	—
Disability Pension	52	—	52	—	—	—	—

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	—	—	—	—	—	—	—
Assistance to Women in Distress	—	—	—	—	—	—	—
Assistance to Physically Challenged Persons	—	—	—	—	—	—	—

9. Other Welfare Schemes *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Jitadu Vandana Yojana (PMJAY)	30	—	30	—	—
National Family Benefit Scheme (NFBS)	—	—	—	—	—
PM Garib Kalyan Anna Yojana	—	—	—	—	—
Medium scale project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	256	—	256	—
Pre-Matric for ST	19	—	19	—
Pre-Matric for OBC	—	—	—	—
Pre-Matric for Minorities	—	—	—	—
Post-Matric for SC	—	—	—	—

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	19	—	—	—
Post Matric for OBC	—	—	—	—
Post Matric for Minorities	—	—	—	—
Dr Ambedkar EBC	—	—	—	—
Postmatric Merit cum Means (PMMS)	—	—	—	—
Postmatric Merit cum Minority	—	—	—	—
PM's Special Scholarship for PMMSSE	—	—	—	—
National Talent Search Scheme	—	—	—	—
National Scheme for Incentive to Girls for Secondary Education (NGISE)	—	—	—	—

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *

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Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Scheme (PM KISAN)	145	—	153	88	Foreign country
Kisan Credit Card	82	—	85	82	Delay from State

12. Live Stock Schemes *

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	2	—	—	—
Innovative Poultry Production Programme	—	—	—	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	—	—	—	—

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Aarati Muhim *	Pendency* (No.)	Reasons of pendency
SC Health Scheme				

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 06
- ii. No. of schools with Ramp Facility for Children with Specific Needs: Nil
- iii. No. of schools with drinking water facility: Nil
- iv. No. of schools with electricity connection: 04
- v. No. of schools with toilet facility
- a. For Boys: 02
- b. For Girls: 02
- vi. No. of schools with girl students (Aided Co-Ed schools): 01
- vii. No. of such schools installed with Sanitary Table in Winding Machines: Nil
- viii. No. of such schools equipped with indoor play: Nil

15. Basic Services:

- i. No. of habitations with over 250 souls: 04
- ii. No. of habitations with over 250 souls in the GP without road connectivity: 01
2. Metala, Panna, 2. Metala, Panna, 4. Kanganpur, 6. Metala, Panna.
- iii. If yes, whether these roads have been surveyed: Yes/No
- iv. No. of habitations with less 250 souls in the GP without fair weather road: 03
- v. Is there any habitation or individuals which is yet un-electrified? Yes/No Metala, Panna
- If yes, names and approx no. of households:
- i. Metala, Panna: 01 (approx) 00 households
- ii. 01 (approx) 00 households
- iii. 01 (approx) 00 households
- Remarks/ explanation: 01

- iv Total no. of households without electricity connection in the GP 40
- vi Is there any substation area where power connection poles are used for electric supply? Yes
If yes, details Mohalla, Purnea, Kumaon, Raiganj
Approximate no. of connection poles 100
- vii Are there any areas where distribution wire is used for electric supply? Yes
If yes, Name of the substation _____
Approximate length _____ meters
Approximately what %age of total area/length of the distribution wire _____
- viii No. of households without treated water supply in the GP None, Panchayat is without Treated water supply.

16. Pradhan Mantri Awas Yojana (PMAY):

- i Cumulative Target 277 (200)
- ii No. of households sanctioned with verified accounts during Jan Aardram Awas Yojana 27
- iii No. of households to which pit installation is issued during Jan Aardram Awas Yojana 16
- iv No. of houses completed in 2021-22 48
- v No. of houses completed during Jan Aardram Awas Yojana None
- vi No. of houses under construction 29

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat? Yes
- ii If yes, has the CSC been constructed? Yes
- iii Whether the CSC is sanctioned? Yes
- iv No. of CSC taken up during Jan Aardram Awas Yojana _____
- v No. of CSC completed during Jan Aardram Awas Yojana _____
- vi Any issue regarding water connection and sewage disposal in CSC _____

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved? Yes
- ii Yes
iii Funds allocated to the Panchayat, Rs. 2.2 Lakh
iv No. of works approved 23

d) No. of works started during Jan Abhiyan/ Awasat Muhim? _____

e) No. of works completed during Jan Abhiyan/ Awasat Muhim? _____

f) No. of person days generated during Jan Abhiyan/ Awasat Muhim? _____

g) Wages due for "e" above? Rs. _____ lakh

h) Wages paid out of "f" above? Rs. _____ lakh

i) Any guidance related to MGNREGS? _____

19. 14th FC Award:

i) Allocation under 14th FC for four years: Rs. 15.25 lakh

ii) Whether Action plan prepared for all years? Yes ☒ No ☐

iii) No. of works on the Action Plan: 58

iv) Whether approval accorded to the whole Plan by the DPC? Yes ☒ No ☐

v) No. of works for which technical sanction accorded by the Xun? 22

vi) No. of works authorized by the Panchayat? 15

vii) No. of works taken up during Jan Abhiyan/ Awasat Muhim? _____

viii) No. of works completed during Jan Abhiyan/ Awasat Muhim? _____

ix) Payments made during Jan Abhiyan/ Awasat Muhim? Rs. _____ lakh

x) Total expenditure on PRASoft as on date? Rs. 13 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awasat Muhim	No. of activities/ works completed during Jan Abhiyan/ Awasat Muhim	Payments made during Jan Abhiyan/ Awasat Muhim (Rs in lakh)	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	POD	—	—	—	—
5	Others	—	—	—	—

b. UT Capex*

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jai Shakti	—	—	—	—
4	PDD	—	—	—	—
5	Others	—	—	—	—

c. Centrally Sponsored Schemes (CSS)*

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	—	—	—	—
2	PMGSY	—	—	—	—
3	Jai Shakti Mission (PHE)	52	—	—	—
4	Jai Shakti Mission (I&EC)	—	—	—	—
5	NHM	—	—	—	—
6	Others (specify)	—	—	—	—

25

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i. No. of complaints received: 01

ii. No. of complaints resolved: N/A

iii. Constraints faced in delivery of services:

- (i) Road connectivity (ii) Unavailability of water
- (iii) Water supply (iv) Remoteness from State
- (v) Inadequacy of NIS. Service
- (vi) Lack of San. Service

22. Others:

iii. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No

iv. If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during B2V3:

DAY 1:

- i) Whether meeting held with BDC/ Panchayat members/ prominent officers: Yes ☒ No
- ii) No. of Panchayat Members present: 28
- iii) Issues raised during the meeting:
 1. Road connectivity
 2. Water supply
 3. San. Con. Need
 4. General. Seed Store
- iv) Important establishments/ institutions visited: (Please tick)
 1. Schools ☒
 2. PHC/CHC ☒
 3. Veterinary clinic ☒
 4. Anganwadi centre ☒
 5. PDS/ration depot ☒
 6. Any industrial establishment ☒
 7. Government offices:
 - a) _____
 - b) _____
 - c) _____
 8. Any other: _____
- v) Total number of wards in the Panchayat: 23
- vi) No. of Ward Sabha held: 27
- vii) No. of villagers present during the Ward Sabha: 55-60
- viii) Whether any resolution passed: Yes ☒ No
- ix) Citizen Information Board yellow: Yes ☒ No
- x) Wall painting of works of 2019-23 inspected: Yes ☒ No
- xi) Name of the establishments whose works displayed in the paintings:
 1. R.D.D.

2. I.C.D.S.
3. Horticulture
4. Agriculture

DAY 2:

I Gram Sabha:

- i Location of Gram Sabha at Bangani Panchayat ghar
 - ii No. of villagers present during the Gram Sabha 70-80
 - iii Whether resolution passed for MGNREGS Plan: Yes/ No ☒ Yes
 - iv Whether resolution passed for 15% FC Plan: Yes/ No ☒ Yes
 - v Whether list of Aawds beneficiaries read out: Yes/ No ☒ Yes
 - vi No. of ineligible beneficiaries removed Nil
 - vii Whether list of pension beneficiaries read out: Yes/ No ☒ Yes
 - viii Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No ☒ Yes
 - Sanitizers: Yes/ No ☒ Yes
 - Social distancing: Yes/ No ☒ Yes
 - ix Whether Panchayat Newsletter distributed: Yes/ No ☒ Yes
 - x Whether any mega cultural/ social/ sports event held: Yes/ No ☒ Yes
- Details thereof: _____
- _____
- _____
- _____
- xi Details of scheme benefits extended/ services distribution:
- a) No. of Domicile certificates distributed Nil
 - b) No. of sports kits distributed Nil
 - c) No. of students distributed uniforms/ bags/ books Nil

- vi) No. of bicycles/ prosthetic aids distributed Nil
 vii) No. of scholarships distributed Nil
 viii) No. of Ayushman Bharat - golden cards distributed Nil
 ix) No. of J&K Health Cards distributed Nil
 x) Others Nil

xi) Whether any water conservation work started: Yes/ No

Details thereof Nil

xii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/

Handloom, Floriculture, etc. held: Yes/ No

Details thereof: Agriculture, Horticulture, Animal husbandry,
Sheep husbandry.

xiii) Whether Poshan Abhiyan activity held: Yes/ No

xiv) Brief description of the activity Poshan Camp was organised and
distributed fruits, veg among the children.

DAY 3:

I. Mahila Sabha:

i) Attendance: 10-15 Nos. of women have participated in it.

ii) Resolution passed if any Nil

iii) Issues raised:

1. Road connectivity
2. Handicrafts
3. Handloom
4. Nutrition from ICOS Department

II. Bal Sabha:

i) Attendance: Nil

ii) Resolution passed, if any Nil

Home ruled

1

2

3

4

ii. Works completed/Inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Nil	-	-	-	-
2	-	-	-	-	-
3	-	-	-	-	-
4	-	-	-	-	-
5	-	-	-	-	-

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by visiting Officer.

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iii. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	POD (B2V)	2.50 lac	Nil	Nil	Nil
2	POD (B2V)	30.00 lac	Nil	Nil	Nil
3	/	/			
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in Lakh)	Whether identified under BzV1/BzV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	R.D.D.	4.06 Lakh	—	—	—	—
2	—	—	—	—	—	—
3	—	—	—	—	—	—
4	—	—	—	—	—	—
5	—	—	—	—	—	—

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2.
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer.

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Zahid Ahmed Ward No:-4	Yes
2	Mehar Kishor Ward No:-2	Yes
3	Zahid Hussain Ward No:-3	Yes
4	Mehar Rajoo Ward No:-5	Yes
5	Zahid Hussain Ward No:-5	Yes

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S No	Particulars	Action taken	Remarks #
I Urgent Public Requirements/ Demands - B2V1			
1	Cont. of tractor Road Kashin Thuan to Salipala	Nil	Nil
2	Cont. of tractor Road Nala Nai Road to Kashi Ping	—	—
3	Sanction of Health San. Centre	—	—
4	Link Nala Road upgradation of Road from Pin to 10th	—	—
5	Cont. of tractor Road from Baisala to Mahala Kunka Ward No:- 5, 7.	—	—
6	Cont. of Road Mahala Kangani to Nai	—	—
7	Sanction of Anganwadi Centre Ward No:- 7	—	—
II Urgent Public Requirements/ Demands - B2V2			
1	Sanction of Health San. Centre	Nil	Nil
2	upgradation of GMS Nala Road to Higher Secondary	—	—
3	Req of the Poles and of Reinforcement for Ward No:- 1, 2, 4, 5, 6.	—	—
4	Cont. of Link Road from Mahala Kashi Ping to Kanga Naga	—	—
5	Cont. of Link 21. Cont. Kasha	—	—
6	Cont. of Link Road from Baisala to Mahala Kunka Ward No:- 5, 7	—	—
7	Link Road Mahala Kunka to Mahala Kasha	—	—

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Road Connectivity	Nil	-
2	P.H.U.	-	-
3	P.D.O.	-	-
4	Seasonal Food Short	-	-
5	Health Sub Centre	-	-
IV. Major Problems - B2V2			
1	Road Connectivity	Nil	-
2	Scarcity of Drinking Water	-	-
3	Health Sub Centre	-	-
V. Major Complaints - B2V1			
1	Refriger P.O.D. in Electric Churns are hanging on trees on many places	Nil	-
2	PHU Dept. had not completed. Complaint - there is scarcity of water.	-	-
VI. Major Complaints - B2V2			
1	PHU - No electric lights are hanging on trees on many places.	-	-
2	PHU - No supply of bore wells and there is a scarcity of water.	-	-

Please indicate whether action taken in 2019 or 2020 or during Jan Aashrayan/ Aarati Muhim

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
1.	upgradation or construction of Road to be needed, there is a poor connectivity of Road.
2.	No Proper Electricity connection Electric wires are not even properly fitted.
3.	There is no source of Drinking Water Due to which there is scarcity of water.
II	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far
1.	const. of tractor Road Mohalla Dahan to village
2.	upgrad. of tractor Road Mohalla Chori Parg.
3.	const. of tractor Road Ward No. 2
4.	upgradation of tractor Road Mohalla Bargi
5.	const. of Road from Mohalla Chaurian to Pation
6.	const. of Road Bania to Ward No 5, 7.
7.	Boundary wall of Pyl place to Pyl Naka Marjha
8.	upgradation of GMS Vais from 34 to 10th
9.	const. of Road Dornalla to Kalara
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	General Suggested Schemes & Diff. Topics were discussed in the Gram Sabha and it is advised that the area is very suitable for fruit plant and vegetable cultivation and the visit was very efficient but the basic problem is between the people and:- 1. scarcity of water 2. poor Road connectivity 3. electricity 4. quality of education is very poor in govt. Institutions 5. Sanitary visit is to be needed. 6. High Density Population is needed because even in the night there is no proper disposal.

Signature of the visiting officer

Name Mahd. Rafiq

NOTES

Joint initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayati Raj Department



Mission Delivering Development Mission Good Governance



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