



# Back to Village 2

B2V2

*Governance at the Doorstep*

November 25-30, 2019

1KAN-13



Government of Jammu & Kashmir



## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: ASIF IOBAL SHALLA
- ii. Designation: PRIVATE SECRETARY
- iii. Department/place of posting: HIGHER Education
- iv. Mobile No: 9906464058
- v. Email id: asif.asif55@gmail.com
- vi. Home District: Srirangapatna
- vii. Dates of visit: 25/26/27/28/29/30, November 2019  
✓✓

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: KANISPORA - B
- ii. Local Government Directory (LGD) code of the Panchayat: 288802  
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: BARAMULLA
- iv. Name of Tehsil: BARAMULLA
- v. Name of District: BARAMULLA

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: KANISPORA
- ii. No. of hamlets in the Panchayat: 03
- iii. No. of households in the Panchayat: 409
- iv. Population (approx.) of the Panchayat: 3532

B2V2/PD&MD/2019



**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

S. No.	Department	Designation of the officer/official
1	AGRICULTURE	A.E.O.
2	REVENUE	PATWARI
3	RURAL Dev. Deptt.	VLW
4	Irrigation/HE	J.E
5	P.D.D.	J.E
6	Animal / Sheep Husbandry	A. V. S
7	Social welfare	Supervisor / Sr. Asstt.
8	CAZPD	Storekeeper

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ Yes

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No ☒ Yes

- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒ Yes

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	NO Panchayat Chas available
Computer/printer	Yes/No	Yes/No	- do -
Telephone facility	Yes/No	Yes/No	- do -

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No N/A

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No N/A  
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Panchayat Chas not available

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 11 November 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No Yes/No  
Date of last meeting held: 29th October 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No  
(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No Yes/No



v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	27.53	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	0.34 <del>2.50</del>	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	nil	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Headmaster	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Secretary Panchayat	Yes/No ✓	nil	Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 20 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No ☒

No. of works started: nil No. ( \_\_\_\_\_ % to total)

If no, reason thereof: Non availability of internet which is pre-requisite for Geo-tagging

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

☒

2) BDO

☐

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: NO Register in this regard maintained

Also mention if it is being purchased by someone else: \_\_\_\_\_

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: Process has been initiated

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: \_\_\_\_\_

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)



ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: Non-Availability of funds

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: Non-Availability of funds

Also mention if it is being provided by someone else: \_\_\_\_\_

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 25.05 lakh

✓ No. of works approved: 34

✓ No. of works started: 01

✓ No of works completed: 01

✓ No of Job Card holders in the Panchayat: 179

✓ No. of man days generated: 79

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Non availability of funds

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: ☒ Yes/☐ No  
If no, whether subjects have been assigned in presence of the visiting officer:  
Yes/☐ No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	outstanding
VLW	RDD	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Outstanding
JE	RDD	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
CDPO	Social Welfare	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
TSWO	Social Welfare	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
Anganwadi Supervisor	Social Welfare	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
Headmaster/Principal/ <input checked="" type="checkbox"/> ZEO	School Education	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
I/c MDM	School Education	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
BMO	Health	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
Tehsildar/Naib-Tehsildar	Revenue	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
Patwari	Revenue	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
Agriculture Extension Official	Agriculture	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	outstanding
Horticulture Extension Official	Horticulture	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	Good
Village functionaries		<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	outstanding
Any other (NREGA GRS)	RDD	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No	



b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: June 2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Construction of path from Shop of Ch. Ah. Das to house of Ch. Nishi line at Kuthar (Fresh demand)

(2) Road from Railway Colony to Chandsums

(3) Construction of Nslr Aziz Bhai st Chak Kanihpore (Fresh demand)

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 8.93 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: June 2020 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
Rural D. D.	Restoration of 2gains & Khilash Springs.	NO.	Internet issue
Rural D. D.	Road from Reelung colony to chandrasana	NO	- do -
Rural D. D.	Solid Liquid waste Management Plant	NO	- do -
/	/	/	/
/	/	/	/

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |   |          |
|---|----------|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) |
| b) Teachers/ReT Teachers                  | (Yes/No) |
| c) Anganwari Workers/Helpers              | (Yes/No) |
| d) RDD staff                              | (Yes/No) |
| e) JEs/other engineering staff            | (Yes/No) |
| f) Agriculture/Horticulture staff         | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

CAPD

Any department whose staff is absent most of the time: R & B (PWD)

Any department whose officers/officials has not visited the Panchayat even once since B2V1: R & B (PWD)

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Nil

B2V2/PD&MD/2019



vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Teachers	School Education	Yes/No ✓	Improvement in attendance
Anganwadi Centers	Social welfare	Yes/No ✓	Improvement in stocking
Irrigation & Flood Control	PHE/IZFC	Yes/No ✓	Disaster performance

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Irrigation Canal	IZFC	Yes/No ✓	—
Drainage	R&B	Yes/No ✓	Particularly at Chalk Kanakpore
Safe drinking water	PHE	Yes/No ✓	No efforts made in this regard
Water Conservation	RDD	Yes/No ✓	estimates sanctioned
unemployment	L&E	Yes/No ✓	—

**G) PLANNING, EXECUTION AND TRAININGS:**

**1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):**

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: ☒ Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: ☒ Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: ☒ Yes/No

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: ☒ Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: ☒ Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: ☒ Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date (                      )			2 <sup>nd</sup> Meeting Date (                      )		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		



1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Non Cooperation of line Departments

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: \_\_\_\_\_

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: ☒ Yes/☐ No.

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: ☒ Yes/☐ No

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: ☒ Yes/☐ No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: ☒ Yes/☐ No

If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: ☒ Yes/☐ No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
04	BDO office Bazmulla	Capacity build; under RGSA	03

- ii. Quality of training: Poor/Satisfactory/☒ Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: ☒ Yes/☐ No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/☒ Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: ☒ Yes/☐ No

If yes, quality of training: Poor/☒ Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/☒ Good/Excellent

b. General Public : ☒ Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)



for complaints brought to notice.

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Teschers	School Education	Yes/No ✓	Improvement in attendance
anganwadi Centers	Social welfare	Yes/No ✓	Improvement in stocking
Irrigation & Flood Control	PHE/IzFC	Yes/No ✓	Diesel performance

for problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Irrigation Canal	IzFC	Yes/No ✓	—
Drainage	R & B	Yes/No ✓	Particularly at Chak Kanpore
Safe drinking water	PHE	Yes/No ✓	No efforts made in this regard
Water Conservation	RDD	Yes/No ✓	estimates sanctioned
Unemployment	L & E	Yes/No ✓	—

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Nil	-	-	-
Scholarship for Minority students	Nil	-	-	-
Pension - Old Age	30	10	Funds not available	-
Pension - Widow	10	NIL		
Pension - Disability	13	NIL		
PM Kissan Nidhi	165	20	Internet issue	-
Ayushman Bharat	205	450	Internet issue	
PM Jeevan Jyoti Bima Yojana	24	01	Cases under process	
PM Suraksha Bima Yojana	52	05	Cases under process	
PM Awas Yojana - Grameen	Nil	09	Non-Availability of funds	-
State Marriage Assistance Scheme	Nil	-	-	-



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	179	Nil	-	-
Ladli Beti	Nil	-	-	-
Swachh Bharat Mission- Individual Household Toilets	50	114	Non availability of funds	-
PM Ujjwala Yojana	187	Nil	-	-
Ujala	368	21	Non-Availability of LED Lamp	-
Jandhan Account	118	NIL	-	-
PM Matru Vandana Yojana	-	-	-	-

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	100	non Availability of full fledged water supply scheme	-
Electricity connection	NIL	-	-

\* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): \_\_\_\_\_
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No  
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: \_\_\_\_\_ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no  
If yes, please specify: Down side railway station
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Improvement of existing Canals by desilting and Concrete lining, & to improve lift irrigation at source.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 30 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no, reasons thereof: \_\_\_\_\_



### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 13 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019  
02 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far  
NIL Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - a) Difficult processes and procedures ✓
  - b) Delay by concerned Deptt. ✓
  - c) Delay by bank concerned ✓
  - d) Any other problem, please specify: Procedures to be simplified
- v. Suggestions for improving the process of availing loan under KCC  
\_\_\_\_\_  
\_\_\_\_\_

### 4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
  - a) Through organized market (mandi) ✓
  - b) Through un-organized market \_\_\_\_\_
  - c) Any other, please specify: \_\_\_\_\_
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;  
\_\_\_\_\_  
\_\_\_\_\_
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce;  
Fruit/vegetable Mandi established at Kanispora  
to be made functional.

### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1)	Local Apple varieties	High Density Apple	-

### 6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	NIL	10
2	Dairy units	01	NIL
3	Sheep Units	NIL	NIL
4	Fish Ponds	NIL	NIL



iii. Suggestions for encouraging more households/farmers to set-up new units

Awareness about Govt schemes & easy procedures for availing benefits.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Increasing the production of sheep by awareness ~~are~~ amongst the people about schemes of GOI.
2. Establishment of dairy units at Chandooma.
3. Introduction of high yield crops & plants/seeds amongst farmers.
4. Providing better irrigation facilities for farming sector.
5. Awareness amongst people of schemes like UMEED/Kandimats for employment generation.

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒

If no, the number of people in the Panchayat yet to get Aadhaar card: 800 app

ii. Overall satisfaction level of the people about the ration shops:  
Poor/Satisfactory/Good/Excellent ☒

Major problems/complaints with regard to ration shops:

- |  |  |
|--|--|
| a) Irregular opening:                              | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock:                               | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging:                                   | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner:                  | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates:                           | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working:                        | Yes/No <input checked="" type="checkbox"/> |

h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes

b) Is copy of FIR given to people: Yes/No ☒ Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes

d) Any suggestions: \_\_\_\_\_

- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Good
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Good
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input checked="" type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	



PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

R z B Department

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 33

iv. Number of children in the age group of 4-14 years enrolled in the schools: 55

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No ☒ Not applicable

✓ If yes, details of schools: \_\_\_\_\_

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No ☒ Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

## L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Providing of Safe drinking water ✓
	2. Desilting of LIS (Left Irrigation Scheme) Kanispara
	3. Borewell at Chandsooma
	4. Providing of 40 electric poles & 03 transformers & upgradation of existing transformers
✓	5. Imp. of Rural Connectivity at Kralher & Chandsooma
✓	6. Establishment of Sheep/Veterinary Centre/unit at Chandsooma/Chack Kanispara
	7. Establishment of playfield at Kanispara-B
II	Any major complaint brought to notice of the Visiting Officer:
	<p>The people of Kanispara-B raised several issues with regard to Mechanical Irrigation Deptt. &amp; PHE for unsafe drinking water supplied to the people &amp; Left Irrigation Schemes.</p> <p>Further Complaints were also received against R&amp;B about their non-seriousness of duties &amp; non-cooperation with people.</p>



III Overall perception of functioning of the government:

The people overall seem to be satisfied about functioning however there seemed unawareness about schemes launched by GOI.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

It has been observed that people seem to be not aware of schemes of GOI & all the line departments need to show more participation in panchayat meetings the district Administration besides all odds has made extensive efforts to reach general public, more particularly the Dy. Comm. Bk. Internet needs to be restored & BzVs be organized within next six months to see the progress of works.

Signature of the visiting officer

Name

M. A. Usella  
ASIF IO BAL  
Prt Secy  
Hr. Secy  
PH- Kanupur - B