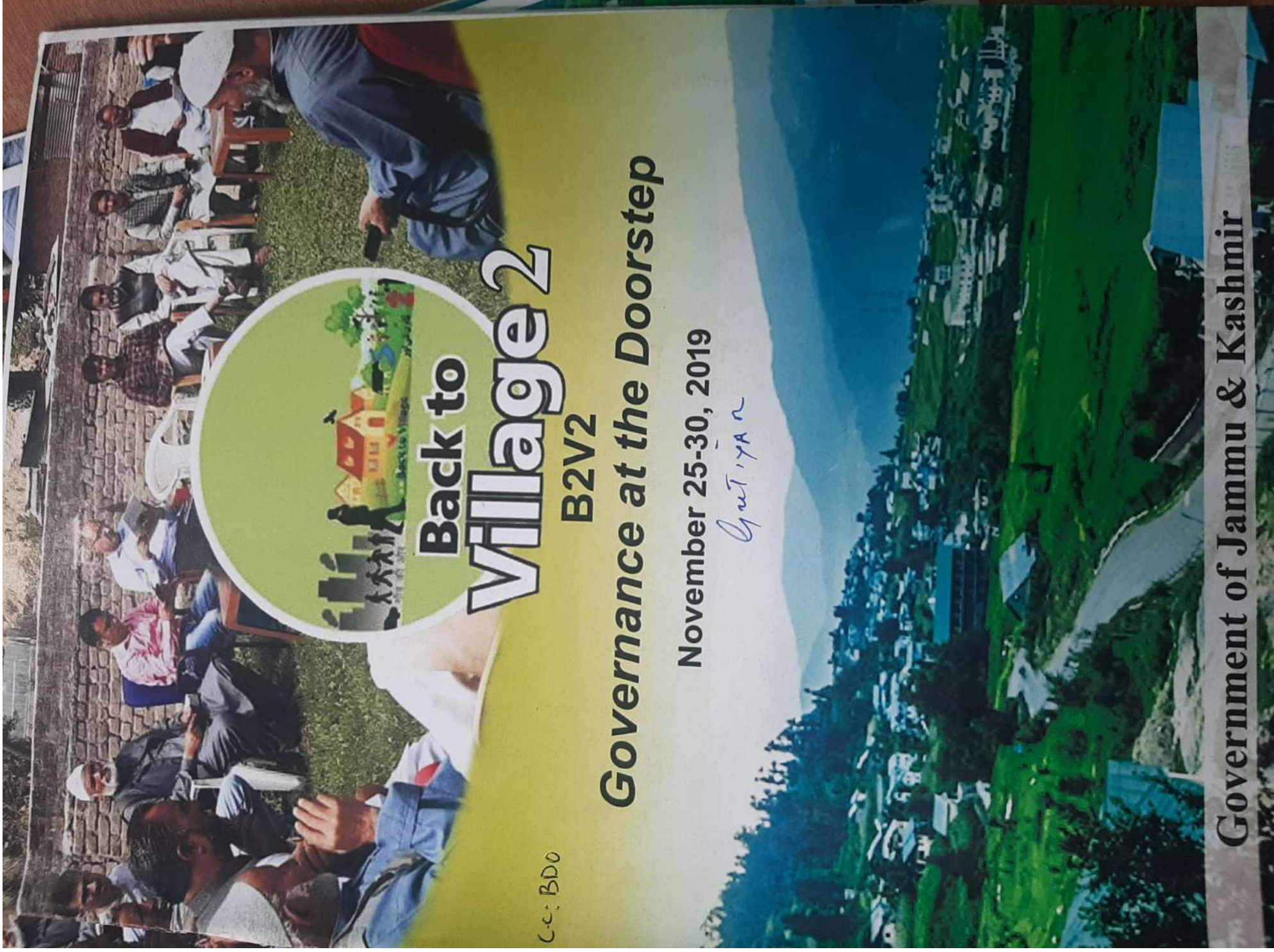




Cc: BDO

Government of Jammu & Kashmir

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - ✓ ◦ Unveil the 14th FC plan booklet in the Gram Sabha.
 - ✓ ◦ Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodeversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **MOHAMMAD RAMAZAN DAR**
ii. Designation: **PRIVATE SECRETARY**
iii. Department/place of posting: **FINANCE**
iv. Mobile No: **9906497903**
v. Email id: **arazan.dar@gmail.com**
vi. Home District: **BARAMULLA**
vii. Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **GUTIYAR**
ii. Local Government Directory (LGD) code of the Panchayat: **241209**
(To be sourced from Rural Development Department/by DC)

iii. Name of CD Block: **BARAMULLA**

iv. Name of Tehsil: **BARAMULLA**

v. Name of District: **BARAMULLA**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **Single**
ii. No. of hamlets in the Panchayat: **Single**
iii. No. of households in the Panchayat: **281**
iv. Population (approx.) of the Panchayat: **1807**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Dev. Department	1, Secretary Panchayat 2, GRS
2	Agriculture Production	JAEO
3	Social Welfare / ICDS	1, Supervisor 2, Jr. Assistant
4	Horticulture	Tech-IV
5	Power Dev. Department	Inspector
6	School Education	Headmaster Teachers
7	PHE DSE	J. E Filter Lineman
8	CAFES	Storekeeper

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ Yes/No/under

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No ☒ Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions: **No Panchayati Ghar**

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	☒ Yes/No	☒ Yes/No	Apurva bhosht
Computer/printer	☒ Yes/No	☒ Yes/No	
Telephone facility	☒ Yes/No	☒ Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ☒ Yes/No

Date of last meeting held: 16.11.2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ☒ Yes/No

Date of last meeting held: 11.11.2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: ☒ Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	☒ Yes/No	Secretary Panchayat	☒ Yes/No	20.18	Yes/No
ICDS (Nutrition)	☒ Yes/No	Supervisor	☒ Yes/No	0.17	Yes/No
ICDS (Honorarium)	☒ Yes/No	- do -	☒ Yes/No	Nil	Yes/No
Mid Day Meals (MDM)	☒ Yes/No	Headmaster	☒ Yes/No	Nil	Yes/No
Own resources of Panchayat	☒ Yes/No	Secretary Panchayat	☒ Yes/No	0.6	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ☒ Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: ☒ Yes/No

b. Whether the detailed estimates for all works have been prepared: ☒ Yes/No

c. No. of works for which estimates have been prepared: 12 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

Whether the works have been started. Yes/No ☒

e. No. of works started: 02 No. (16 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(☒)

2) BDO

(☐)

3) Others (specify): Secretary Panchayat

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: Committee constituted by Dist. Admin. yet to decide on receipts.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Non-availability of funds

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Panchayat level not available.

Also mention if it is being provided by someone else:

MDM is being served in the school by school Admn.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 27.24 lakh

✓ No. of works approved: 17

✓ No. of works started: 02

✓ No of works completed: 02

✓ No of Job Card holders in the Panchayat: 136

✓ No. of man days generated: 2851

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Meagerness of funds

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer:
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	V. Good
VLW	RDD	Yes/No	Outstanding
JE	RDD	Yes/No	Good
CDPO	Social Welfare	Yes/No	Good
TSWO	Social Welfare	Yes/No	Good
Anganwadi Supervisor	Social Welfare	Yes/No	Praiseworthy
Headmaster/Principal/ZEO	School Education	Yes/No	Full Support
I/c MDM	School Education	Yes/No	Co-operative
BMO	Health	Yes/No	Good
Tehsildar/Naib-Tehsildar	Revenue	Yes	Satisfactory
Patwari	Revenue	Yes/No	Good
Agriculture Extension Official	Agriculture	Yes/No	Outstanding
Horticulture Extension Official	Horticulture	Yes/No	V. Good
Village functionaries		Yes/No	Satisfactory
Any other	CAFs CS	Yes	Outstanding

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Non-availability of funds in relevant heads & then delay on part of Engrg. Deptts.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: 2020-2021 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Const. of Culvert at Ward No-2 - December, 2019

(2) Const. of R/wall at Graveyard - December, 2019

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: December, 19 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	Const. of culvert in ward-2	NO	Completion by Dec-2019
RDD	Const. of R/wall at Grave Yard	NO	-do-

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff ☒ (Yes/No)
- b) Teachers/ReT Teachers ☒ (Yes/No)
- c) Anganwari Workers/Helpers ☒ (Yes/No)
- d) RDD staff ☒ (Yes/No)
- e) JEs/other engineering staff ☒ (Yes/No)
- f) Agriculture/Horticulture staff ☒ (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff ☒ (Yes/No)

In case any particular department has shown improvement, please specify:

Subordinate performance noticed in RDD

Any department whose staff is absent most of the time: NO

Any department whose officers/officials has not visited the Panchayat even once since B2V1: PW (R&B) Department

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 None

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water	PHE	Yes/No ✓	Yet not resolved by the Deptt.
Roads, Drains & Bunds	PW (R&B)	Yes/No ✓	Nothing resolved by the Deptt. till date.
Underground Drains	Town Drainage	Yes/No ✓	Not resolved by the Deptt.

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Scarcity of drinking water	PHE	Yes/No ✓	Despite assurance in B2V-1, Deptt. yet to resolve this dire need.
Non-availability of Panchayat Ghar	RDD	Yes/No ✓	Not resolved by the Deptt. despite B2V-1 recommendations.
Const. of Roads, link roads, drainage etc	PW (R&B)	Yes/No ✓	Deptt. yet to take over urgency nature works, which has posed threat to lives due to erosion.
Const. of underground drainage	Town Drainage	Yes/No ✓	Recommended in B2V-1, but Deptt. yet to resolve.
Desilting of underground drain on main road ward-687	-do-	Yes/No ✓	Deptt. was repeatedly requested, but no action. Silt has blocked the drain which cause floods

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

Whether the GPDP for the schemes transferred to the Gram Panchayats have

i. been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

Whether the schemes and activities approved under GPDP for 2019-20 are

ii. under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (11.11.2019)			2 nd Meeting Date (16.11.2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW GRS	1	CAFSCS	Storekeeper
2	Agriculture	JAEO	2	RDD	VLW GRS

1 st Meeting Date (11.11.2019)			2 nd Meeting Date (16.11.2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	School Edu.	Teachers	3	Horticulture	Tech-IV
4	Horticulture	Tech-IV	4	School Edu.	Teachers
5	PDD	Inspector	5	PDD	Inspector
6	ICDS	-Supervisor -Ang. Workers	6	PHE	-Filter -Lineman
7	PHE	-Filter -Lineman	7	Agriculture	JAO
8	CAF & CS	Storekeeper	8	ICDS	-Supervisor -Ang. Workers

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
07	Baramulla	Social Network	15

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	NIL			
Scholarship for Minority students	NIL			
Pension - Old Age	12	12	Funds not available	
Pension - Widow	21	08	- do -	
Pension - Disability	08	02	- do -	01
PM Kissan Nidhi	65	35	Internet ban	
Ayushman Bharat	60	114	Not eligible	
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen	NIL	33	Guidelines/ Funds not received.	
State Marriage Assistance Scheme	03	04	Under process	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	136	NIL		
Ladli Beti				
Swachh Bharat Mission- Individual Household Toilets	73	40	Non-availability of funds	
PM Ujjwala Yojana				
Ujala				
Jandhan Account				
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	12	Insufficient funds	12
Electricity connection	40 12	Non-availability of Poles & other material.	40 12

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
- ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
- If yes, please specify: Harvesting tanks
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Harvesting tanks

Wils

Nil (Nos.)

Construction of Harvesting Trenches

SEEDS: HIGH-YIELDING VARIETY (HYV)

- HIGH YIELDING VARIETY SEEDS
 i. Farmers using High Yielding Variety seeds (Approx. 60 %age)
 ii. Are adequate HYV seeds available to the farmers: ☒ Yes/No
 iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 40 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
Nil Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
03 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- | | |
|---|-------------------------------------|
| a) Difficult processes and procedures | ☒ |
| b) Delay by concerned Deptt. | ☐ |
| c) Delay by bank concerned | ☒ |
| d) Any other problem, please specify: _____ | |

- v. Suggestions for improving the process of availing loan under KCC

Banks to minimize the documentation & grant loans at Branch level.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- | | |
|-------------------------------------|-------------------------------------|
| a) Through organized market (mandi) | ☐ |
| b) Through un-organized market | ☒ |
| c) Any other, please specify: _____ | |
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
Construction of Cold Storage & opening of twice
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Units can help people to sell their produce at an appropriate time.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ☒

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ☒
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	N/A	
2	Dairy units	N/A	
3	Sheep Units	N/A	08
4	Fish Ponds	N/A	

- iii. Suggestions for encouraging more households/farmers to set-up new units
Departments to run awareness campaign.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Tourism Sector - Const. of view points & Restaurants
2.	Establishment of Dairy & Sheep farms.
3.	Agriculture & Horticulture Sector.
4.	Establishment of backyard/poultry farms.
5.	Industrial units - Knitting Centers, VTCs etc

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒

If no, the number of people in the Panchayat yet to get Aadhaar card: 500 approx.

- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent ☒

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No ☒ |
| b) Inadequate stock: | Yes/No ☒ |
| c) Overcharging: | Yes/No ☒ |
| d) Rude behaviour of store owner: | Yes/No ☒ |
| e) Long distance to be covered to reach the store: | Yes/No ☒ |
| f) Non-display of rates: | Yes/No ☒ |
| g) POS machine not working: | Yes/No ☒ |

h) any other: _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: ☒ Yes/No

c) Are people satisfied about the overall security situation in Panchayat: ☒ Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ☒ • More than 1 month • Never	vi3 transfer of title of land
Social welfare	• Within 1 month • More than 1 month ☒ • Never	In welfare schemes, in assistance not provided in time.
Police Station	• Within 1 month ☒ • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month ☒ • Never	Like water schemes

PDD	• Within 1 month • More than 1 month • Never	Electric Transformers, poles etc
Any other PW (R&B)	• Within 1 month • More than 1 month • Never	No time limit for redressed of grievances but in place.

- vi. Any specific observation or complaint regarding any particular department:
 PW (R&B) has not taken over the works which were emergent in nature.

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒ Yes

- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒ Yes

(Visiting officer to collect a copy of the Plan)

- iii. Number of children in the age group of 4-14 years in the Panchayat: 500

- iv. Number of children in the age group of 4-14 years enrolled in the schools: 350

- v. Is there any High/Higher Secondary school with more than 40% girl students: ☒ Yes/No

- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

☒ If yes, details of schools: _____

☒ If yes, whether the machine is functional: Yes/No

- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

☒ If yes, whether the incinerator is functional: Yes/No

Gutiyar B2V2

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Sanction of water Schema - Laying of water pipes from SR Goham to Gutiyar for drinking water purposes.
	2. Constt. of Panchayat Ghar - Gutiyar.
	3. - Constt. of Roads - Gutiyar to Freshwar - R/Walls, Bunds - Main Gutiyar - Under ground drains - Main Gutiyar & Ward No.6
	4. Development of Play Ground.
	5. - Upgradation of Govt. Dry School Shashipora to Govt. Middle School.
	6. - Macadamization of Roads - Main Gutiyar & Ward No.7 - Cement, Tiling of Link Roads.
	7. Establishment of Agriculture Store.
II	Any major complaint brought to notice of the Visiting Officer:
	1) Scarcity of hygienic drinking water. 2) Unfulfilment of demands projected in B2V-1 3) Dereliction on part of PW(R&B) Department in constt. of road from Gutiyar to Freshwar, damaged due to soil erosion & pose threat to lives. Also, alert in constt. of urgent nature Bunds, R/Walls.

III Overall perception of functioning of the government:

The Gramen masses believe in the assurances and commitments of the Govt. However, due to delay in the delivery of specific rural services, the rural poor are delivering of specific trust in the Govt. People at large are more abandoned trust in the Functionaries for not agree with the Govt. and its Functionaries protected in B2V-1. Fulfilling the demands which were protected in B2V-1. Visibility of Line Departments, particularly Pw (R&B) in the Programme surprised Panchayat members. Rural the Programme unhappy with Govt. in particular & Line Deptts. masses seem unhappy in general.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

In the month of June, B2V-1 was welcome in all Panchayats Haldars across the state. Now, while visiting same Panchayat again, the kind of spirit amongst the people was not seen. Reasons thereof could be multiple: again, trust deficit between the Government & public was sensed. To rebuild faith & belief of rural masses, the remedy is to execute the highly prioritized works in the halqa sooner as possible on priority.



Signature of the visiting officer

Name **MOHAMMAD RAMAZAN DHAR**