

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Madhan up Magotra
- ii. Designation:
- iii. Department/Place of posting:
- iv. Mobile No: 949110590
- v. Email id:
- vi. Home District: Reasi
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Kolbar
- ii. Local Government Directory (LGD) code of the Panchayat: 239921
(To be sourced from Rural Development Department/By DC)
- iii. Name of CD Block: Pouri
- iv. Name of Tehsil: Reasi
- v. Name of District: Reasi

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 3
- ii. No. of hamlets in the Panchayat: 22
- iii. No. of households in the Panchayat: 300
- iv. Population (approx.) of the Panchayat: 1600

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	VLW (Rohit Sharma) Ph. 962251217
2	Fishre	Equary (Syshed Ahmad) Ph. 9797905020
3	ICDS	Mridula Sharma 9796199910
4	Agriculture	Shabeer Ahmed (AFA) Ph. 9596715035
5	PWD	Sansar Chand (Helper) 7051036022
6	Emgsy.	Rahul Gupta (J.E.) 8716002004
7	Health	Rita Sharma (F.N. PHN) 8492983939
8	PhE	Danpak Sharma + (70666998) Rajesh Attarthy Handso Ph. 949132603

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Furniture is not adequate
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: _____

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 30 January 2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Sect. Panchayat	Yes/No	2277444	Yes/No
ICDS (Nutrition)	Yes/No	Sarpanch Supervisor	Yes/No	14.8	Yes/No
ICDS (Honorarium)	Yes/No	Sarpanch Supervisor	Yes/No	12150/-	Yes/No
Mid Day Meals (MDM)	Yes/No	Head Mrs. Sarpanch	Yes/No	-	Yes/No
Own resources of Panchayat	Yes/No	Sarpanch	Yes/No	73454	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 12 No. 100 to total)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof:

Whether the Panchayat

Also mention if it is being provided by someone else

(5)

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Sarpanch on the same)

Will this MGREGA Plan 2010-20 have been approved? Yes/No

—

235 lakh

✓ No. of works approved: 2

✓ No. of works started: 2

✓ No of works completed: 1

✓ No of Job Card holders in the Panchayat: 354

✓ No. of man days generated: 1875

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	Good
VLW	RDD	Yes/No ✓	Very Good
JE	RDD	Yes/No ✓	OK
CDPO	Social Welfare	Yes/No ✓	OK
TSWO	Social Welfare	Yes/No ✓	OK
Anganwadi Supervisor	Social Welfare	Yes/No ✓	OK
Headmaster/Principal/ZEO	School Education	Yes/No ✓	OK
I/c MDM	School Education	Yes/No ✓	OK
EMO	Health	Yes/No ✓	OK
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	OK
Patwar	Revenue	Yes/No ✓	OK
Agriculture Extension Official	Agriculture	Yes/No ✓	OK
Horticulture Extension Official	Horticulture	Yes/No ✓	OK
Village functionaries		Yes/No ✓	
Any other			

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: The works of the skilled labor under MGNREGS not released
give full fees

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Comp. of 1st Road Round 1 - Changan - 2020-21

(2) Comp. of 1st water supply 1 - Harnam Bag House

(3) Comp. of 1st water supply 1 - 2020-21

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 3.00 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 2020 (date)

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4. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
MAGRISA	const. of BIRTH center by labor	Yes	-
R.D.D	const. of apkh niger & kund	Yes	-
R.D.D	const. of Bunk in at Bunkh		ongoing
R.D.D (NMF)	const. of lane Bunkh Road	No	ongoing
1974 Fe	laboring		

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ (Yes/No)
- b) Teachers/BAI Teachers (Yes/No) ☒ (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No) ☒ (Yes/No)
- d) RDD staff (Yes/No) ☒ (Yes/No)
- e) JEs/other engineering staff (Yes/No) ☒ (Yes/No) *(PDD dept was absent on first day)*
- f) Agriculture/Horticulture staff (Yes/No) ☒ (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: N/A

Any department whose officers/officials has not visited the Panchayat even once since BZV1: N/A

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: _____

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
No irrigation facility at village and off road	Irrigation	Yes/No ☒ (Yes/No)	Project is not taken up yet
Cost of PWD road from Akh to Upper Gann	PWD	Yes/No ☒ (Yes/No)	Project is not taken up by PWD
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Bad condition of Roads	PWD	Yes/No ☒ (Yes/No)	
Irrigation	Irrigation	Yes/No ☒ (Yes/No)	
Can village transportation	Transport	Yes/No ☒ (Yes/No)	
Lack of water connection	PHC	Yes/No ☒ (Yes/No)	
Need of drinking water		Yes/No ☒ (Yes/No)	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (2-10-19)		2 nd Meeting Date (28-10-19)	
S. No.	Department Designation	S. No.	Department Designation
1	Agriculture AEO	1	Rural Dev. VAO
2	Rural Dev. VAO	2	Agriculture AEO

1 st Meeting Date (3-1-19)			2 nd Meeting Date (28-10-19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	JCDs	Supervisor	3	JCDs	Supervisor
4	Teaching Education	Teacher	4	Education	Teacher
5	Health	Community Health	5	Health	Community Health
6	Hosted	Helper	6	Hosted	Helper
7	Social forestry	Guard	7	Hosted	Helper
8	-	-	8	-	-

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
2	Pouri	Capacity building.	2

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	52	3+3=6	Account no. not available	—
Scholarship for Minority students	0	0	0	0
Pension - Old Age	61	38	Delay in submission of application.	—
Pension - Widow	23	1	—	—
Pension - Disability	30	2	—	—
PM Kisan Nidhi	136	0	—	—
Ayushman Bharat	—	—	—	—
PM Jeevan Jyoti Bima Yojana	40	—	—	—
PM Suraksha Bima Yojana	25	—	—	—
PM Awas Yojana - Gramen	5	06	Landless beneficiaries	—
State Marriage Assistance Scheme	11	1	—	—

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Schemes/Services	Sanctioned lines covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	557	10	Strongly - 4 The card is copied.	10
Land Settlement	—	—	—	—
Swarnajayanti Mission - Individual Household T. Ducts	68	20	not if benefit	—
PM Ujjwala Yojana	246	60	Problem in verification of agency.	10
Ujjala	55	—	—	—
Jandhan Account	8	—	—	—
PM Matsy Vandana Yojana	10	20	lack of awareness	0

* The visiting officer to prepare scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

f. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	100	—	—
Electricity connection	—	—	—

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* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/land
- Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient _____
- Are there any untapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No _____
- If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No _____
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 30 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
There is ample potential of irrigation
canals if undertaken by the Govt.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 60 %age)
- Are adequate HYV seeds available to the farmers: Yes/No _____
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card 29 (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019 29 Nos.

iii. No. of farmers who applied for KCC Loan but not provided so far 25 Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures ☒

b) Delay by concerned Deptt. ☐

c) Delay by bank concerned ☐

d) Any other problem, please specify: ☐

v. Suggestions for improving the process of availing loan under KCC ☐

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) ☐

b) Through un-organized market ☒

c) Any other, please specify: ☐

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: ☐

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: ☐

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1)	—	Awareness among farmers towards the market requirements, Baidy are engaged in corn, ginger etc.	Integration facility and the market are required among the farmers by regular camp.

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	15	15
2	Dairy units	0	0
3	Sheep Units	0	1
4	Fish Ponds	0	2

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farm/household:

1. Handicraft: There is a huge potential of handicrafts that can increase income of farmers.
2. Agriculture: If proper technology is provided, agricultural income can increase.
3. Cooperative societies training & govt.
4. Handicrafts: Handicrafts can be huge potential for the farmers.
5. Online marketing

A) FARMER SUGGESTIONS AND GOVT. INTERVENTIONS:

i. Marketing: Farmers have been provided with subsidies to sell produce in the government markets. But the number of subsidies in the government has not been enough. Yes

ii. Financial: Government has provided subsidies to the farmers about the credit. Yes

Other suggestions/interventions with response by govt. are:

- | | |
|-------------------------------|------------|
| a) <u>Marketing</u> subsidies | <u>Yes</u> |
| b) <u>Marketing</u> subsidies | <u>Yes</u> |
| c) <u>Marketing</u> subsidies | <u>Yes</u> |
| d) <u>Marketing</u> subsidies | <u>Yes</u> |
| e) <u>Marketing</u> subsidies | <u>Yes</u> |
| f) <u>Marketing</u> subsidies | <u>Yes</u> |
| g) <u>Marketing</u> subsidies | <u>Yes</u> |
| h) <u>Marketing</u> subsidies | <u>Yes</u> |
| i) <u>Marketing</u> subsidies | <u>Yes</u> |
| j) <u>Marketing</u> subsidies | <u>Yes</u> |

8. FARMER SUGGESTIONS

ii) any other _____

iii. Number of FUs registered in last 3 months 2

- a) Are people generally satisfied by registration of FUs to encourage? Yes
- b) Is copy of FUR given to people? Yes
- c) Are people satisfied about the overall working situation in FUR? Yes
- d) Any suggestions? People working should be there in the field.

iv. Public perception:

- a. Are Government staff available for providing satisfactory service? Yes
 - b. Are Government staff providing satisfactory service? Yes
- Are people more likely to perceive of agricultural services or not? Yes

Department	Average time taken	Remarks/Issues, if any
Registration	• 10 to 15 minutes • 10 to 15 minutes • 10 to 15 minutes	
Other	• 10 to 15 minutes • 10 to 15 minutes • 10 to 15 minutes	
Other	• 10 to 15 minutes • 10 to 15 minutes • 10 to 15 minutes	
Other	• 10 to 15 minutes • 10 to 15 minutes • 10 to 15 minutes	
Other	• 10 to 15 minutes • 10 to 15 minutes • 10 to 15 minutes	

8. FARMER SUGGESTIONS

PDD	• Within 1 month • More than 1 month • Never ✓	
Any other	• Within 1 month • More than 1 month ✓ • Never	

vi. Any specific observation or complaint regarding any particular department: _____

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High-Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: HS Neger

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the Incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Main Road to upper Gurn
2.	Public Transport.
3.	Ambulance; Doctor.
4.	upgradation of Transformers.
5.	Staff in schools.
6.	Primary school; upgrade M.S Gurn.
7.	Canal for Gurn - Aails to Gurn.
II	Any major complaint brought to notice of the Visiting Officer:
	The irrigation kind from Aails to Gurn has been damaged. There is urgent need to take up a project that can solve the irrigation related problem of the village Gurn so that income may be increased.

III	Overall perception of functioning of the government	average & needs of sensitization of Gen. Public
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)	The education sector needs special attention.


 Signature of the visiting officer
 Name Madan Mohan
 Asstt. Commissioner
 Food & Drugs Admin.
 Dept.
 94191-10590.