



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon



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IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful completion of Panchayat elections in 2014, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as efficient and meaningful institutions of governance.

When it came to meeting with the poor, poor and corner of Jammu & Kashmir, the Government launched 'Close to Village' (CTV) programme. The first of its kind in Jammu & Kashmir, The programme which was organized from June 20-27, 2015, spread all 240 Panchayats focused on emerging Panchayats, collecting feedback, do delivery of government schemes/programmes, acquiring specific economic, medical and educational services at head of the village. People came out in groups to welcome the visiting officers and appreciate the initiative of the government. The initiative was widely acknowledged with Prime Minister Sh. Narendra Modi mentioning it in 'State of the Union' July, 2015. The initiative was widely and popular to overwhelming level with many visiting officers staying in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the poverty work identified during the early phase of CTV programme.

As they envisage equitable development of Panchayats with a strong financial base, it is essential that the initiative is carried forward to various two tiers of development and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroots level without the help of various flagship programmes and welfare schemes on the rural population. The feedback so collected will help the government to tailor the various critical and other government schemes/programmes in improving delivery of village-specific services and ensure the village life better in terms of improved livelihood and business. I am pleased that CTV programme will evolve into an institutionalized, boosting governance programme, which will help to ensure equity and better services and development.

I sincerely appeal to Panchayat representatives as well as people to come forward to spread their views before the visiting officers for strengthening the PRIs.

I would urge the Elected Commissioners to coordinate the visiting officers to various Panchayats for better response.

I am confident that our officers who will be a part of the CTV programme will work inclusively to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A significant activity schedule has been prepared for the visiting officer. It shall be convenient for the officer to arrange visit of factories and markets (mentioned in the schedule are carried out wherever likely).
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner at the district office involving the village and. During this meeting he will be briefed about the action taken for the village called in the previous block to village will be. Just and about this on given various booklet, Hygiene and awareness.
- iii. Before undertaking the visit, officer must familiarize himself with important activities especially through schemes, rural income focused programmes and individual beneficiary covered programmes e.g. PM-KISAN, Dairy, Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes and others must also be familiar with 12th FC, MDM and KIDS (nutritional component).
- iv. During his visit, the officer shall participate in the Gram Sabha under the GDM Pradhan's Development Plan (GDP) and also outline the commitment of various committees including Pradhan's Goodwill Committee.
- v. He/she shall meet different stakeholders in the Gram Sabha about the issues raised in B2V1 and the follow up action taken on the same by the district administration and the various inter departmental bodies shall also share the report card and critical gap analysis under Mission Antyodaya initiated by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information Hygiene regarding 100% knowledge of all beneficiary entitled schemes and also discuss the issues in the Gram Sabha. He will ensure that morning sessions accompanied him return at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat infrastructure available in the Panchayat, suggest provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose him or she should hold detailed meetings with Panchayat members and also officials.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat
- Briefing meeting with the Deputy Commissioner and submission of one copy in the standard format and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 AM (capture picture)
- Attend the Gram Sabha
 - Read out the chapter of Fundamental Duties
 - Discuss BZVT support card, critical gap analysis report and obtain feedback on follow up of BZVT activities
 - Unveil the OPQP booklet in the Gram Sabha
 - Get the resolution for approval of OPQP and MGNREGS passed in the Gram Sabha
 - Unveil the 14th EC plan booklet in the Gram Sabha
 - Inspect the four pass books- 14th EC, MGNREGS, Own Resources
 - Check the purchase record register for MGNREGS and ICDS
 - Distribute the Information System on Individual Beneficiary Based Schemes
 - Fill up those columns of the BZVT booklet which require Gram Sabha responses
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Blockwise Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
- Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Master Collection and disposal plan
- Get information list of individuals who are desirous of receiving individual beneficiary oriented schemes but have not applied so till
- Collect any unsatisfactory information that people may have, especially with regard to non-availability of benefits under individual beneficiary oriented schemes
- Give list of households without proper satisfactory connection.

Day 1 Activities:

- Visit local schools, health institutions, ANCs, government offices, DHQs, water, toilets, tubewells, electric supply, important private enterprises
- Visit other villages in the Panchayat
- Evening informal interaction with PFI representatives, inquire government functionsaries and programme officers to discuss and deliberate upon the core problems/issues being faced by the people of the Gram Panchayat and ways to increase rural incomes and improve village-level infrastructure
- Depose evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M
- Formal meeting with the Panchayat members
 - Get various subjects/portfolios assigned to the members by the Sarpanch. If not already assigned and get a Panchayat resolution passed for the same
 - Inspect the kharid register and Enquire the Panchayat members about the requirement of identity Aamliki as per the Act.
 - Check the legal signatures of Sarpanch/Panchayat Secretary/Member
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development work.
- Informal interaction with:
 - Existing government functionsaries (Doctor/Teacher/Police/Anganwadi Worker/ASHA/Ashwariya PDS stockholder/Nominees of PNE PSC/PWD/Agriculture/Animal Husbandry/Horticulture etc.)
 - Local administration
 - Panchayat (Elected Members/Civil employees/Service members etc)

Day 2 Afternoon:

- Visit the Panchayat/GharBDO office and check for furniture/computer.
- Install board at land identified for Panchayat Office.
- Lead Grah Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground: lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer
during his/her two daily visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **RAMA KANT SHARMA**
- ii. Designation: **DEPT. Executive Engineer**
- iii. Department/place of posting: **PWD (CRD) B.C. Road Division Bhadwari**
- iv. Mobile No: **94192 16397**
- v. Email id: **rama.kant.sharma357@gmail.com**
- vi. Home District: **Udhampur**
- vii. Dates of visit: **25/26/27/28/29/30 November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **JOURA KALAN**
- ii. Local Government Directory (LGD) code of the Panchayat: **140900819**
(To be sourced from Rural Development Department by DC)
- iii. Name of GD Block: **KAHARA**
- iv. Name of Tehsil: **KAHARA**
- v. Name of District: **DODA**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **3 Nos**
- ii. No. of hamlets in the Panchayat: **19 Nos**
- iii. No. of households in the Panchayat: **435 Nos**
- iv. Population (approx.) of the Panchayat: **1960 Nos**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	SH. MURTAZA ALI	FIELD ASST. AGRICULTURE DEPT.
2	SH. ABUL HAMID	Asst. GUNER FISHERIES
3	SH. PAWAN KUMAR	TEACHER EDUCATION DEPT.
4	SH. NAZMA BEGUM	FMBHW HEALTH DEPT.
5	SH. REYAZ AHMED	HRA PHE DEPT.
6	SH. ASID NAWAZ	CDL FOREST DEPT.
7	SH. HARINDER SINGH	SDC PWD (RUB) KANARA
8	SH. SUPERMAN KUMAR	FOR MAN POWER DEVELOPMENT DEPT.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒
 - If yes, whether functioning in: Own building/Other government building/Private building
 - If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDO office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

k. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	N/A Yes/No	
Computer/Printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No **N/A**

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 10TH NOV. 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 5TH OCT 2019

iii. Whether the Karnal register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓ **YCW**

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate Bank account opened	Official Signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	V L W	Yes/No	4.80	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor Angarwal	Yes/No	0.1698	Yes/No ✓
ICDS (Honourarium)	Yes/No ✓		Yes/No	1.205	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, if yes, indicate name	NA				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 9 No. (72 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 8 No. (72 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO (✓)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Funds are received in the month of Nov. 2019
PANCHAYAT IS MAKING ARRANGEMENT FOR PURCHASE OF
Also mention if it is being purchased by someone else: NUTRITION TH. G.P.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: AS ALLEGED, THE PANCHAYAT IS MAKING ARRANGEMENT
- MEANS.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: HERE FROM PANCHAYAT WILL PAY HONORARIUM
DIRECTLY AT PANCHAYAT LEVEL.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒
EVEN THE PANCHAYAT WHO
OPERATE FUNDS, DIRECTOR'S HAS BEEN ISSUED IN THE ACCOUNT

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: MDM is still MAINTAINED BY EDU-DEPT.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Same as above

Also mention if it is being provided by someone else:

EDUCATION DEPT. IS MAKING ARRANGEMENTS TILL NOW

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes:

✓ Funds allocated to the Panchayat: Rs 40 lakh

✓ No. of works approved: 14

✓ No. of works started: 14

✓ No of works completed: In Progress

✓ No of Job Card holders in the Panchayat: 370

✓ No. of man days generated: 5862

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: There is no income of Panchayat at the moment

- ii) Whether subjects have been assigned by the Sarpanch to the Panch: ☒ Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- iii) Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	☒ Yes/No	
VLW	RDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TSWO	Social Welfare	☒ Yes/No	
Anganwad Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZEO	School Education	☒ Yes/No	
I/c MDM	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Tehsildar/Nab-Tehsildar	Revenue	YES	
Patwari	Revenue	☒ Yes/No	
Agriculture Extension Official	Agriculture	☒ Yes/No	
Horticulture Extension Official	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: 1 month (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: N/A

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: THERE WAS NO SUCH WORK (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 2.00 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓ DISPUTE FOR LAND

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1. detail therein

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | ☒ (Yes/No) |
| b) Teachers/RoT Teachers | ☒ (Yes/No) |
| c) Anganwari Workers/Helpers | ☒ (Yes/No) |
| d) RDD staff | ☒ (Yes/No) |
| e) JEs/other engineering staff | ☒ (Yes/No) |
| f) Agriculture/Horticulture staff | ☒ (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | ☒ (Yes/No) |

In case any particular department has shown improvement, please specify:

TEACHING STAFF & RURAL DEVELOPMENT DEPT.

Any department whose staff is absent most of the time: NIL

Any department whose officers/officials has not visited the Panchayat even once since B2V1: NIL

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: P.C. DADA, SSP DADA & BDO

vi) Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Restoration of water supply scheme at vill. BUDHNI	PHE DEPTT.	Yes/No	LACK OF FUNDS AS REPORTED
REPLACEMENT OF CONDUCTORS, wooden Bds. at vill. Buddi & Jorah KALAN	P D D DEPTT.	Yes/No	—As—
		Yes/No	

vii) Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
BANK BRANCH/ KIDNAT CENTRE		Yes/No ✓	
COMMUNITY HEALTH Centre at Jorah Kalan	HEALTH DEPTT.	Yes/No ✓	
Creation of NEW ANNUAL HALQA AT G.P	REVENUE	Yes/No ✓	
Infra-structure in School, BEMS, TATL ETC. REPAIR TO DAMAGED BUILDINGS	EDUCATION DEPTT.	Yes/No ✓	
PUBLIC TRANSPORT SYSTEM	DIST. AUTT.	Yes/No ✓	

5) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Still under Consideration

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- vii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

2. Whether the official gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDFP plan for 2020-21: Yes/No
 If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
 If no, reason thereof: _____
- ii. Is the Social Audit Committee trained in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
 If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1 Sarpanch	DODA	ANNUAL TRAINING CST LULMBI	4
7 PANCH	KANARA	— Do —	4

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

(i) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

(i) Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)	
Scholarship for SC/ST/OBC students	142	NIL	-	-	As Refd By (Name) DEPT. L1.
Scholarship for Minority students	142	NIL	-	-	
Pension - Old Age	17				
Pension - Widow	9				
Pension - Disability	7				
PM Kisan Nidhi	236				FOLN L1.
Ayushman Bharat	312	108	FOLN All under Review for Approval		
PM Jeevan Jyoti Bina Yojna					
PM Suksha Bina Yojna					
PM Awas Yojna - Gramin	27	100			
State Marriage Assistance Scheme					

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGS Job Card	370	-		
Land Bell	-	-		
Swachh Bharat Mission- Individual Household Toilets	370	N/A		
PM Ujjwala Yojana	150	270 900	Under Process for approval	
Ujala	-			
Jeevan Prakash	210 900	-		
PM Matsya Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

A. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Flood water collection	PUBLIC OF THE VILLAGE HAS NOT APPLIED FOR PIT CONNECTIONS, USING PUBLIC STANES OR Collection 3 mho		
Electricity connection	70 NOT VIA SANGA OF KARNAL	RECENTLY ELECTRICITY SCHEMES ARE UNDER COMPLETION	DDO (AS REPORTED BY PRA C.A.)

- Visiting officer to include the list of individuals/households who need fresh connections. He/she is also asked, any implications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi.
- Major sources of irrigation: Canal/Khasi/Tube well/Pond/Springs/Water harvesting Tanks/Rachhi/Dhara (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient.
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify (Canal/Ground Water/Spring/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
 - If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nil)
- Any suggestions to improve irrigation facilities in the Panchayat:

Irrigation canals can be constructed to irrigate land.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 60 %)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons if any: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card: 115 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019:
20 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far:
95 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - a) Difficult processes and procedures: _____
 - b) Delay by concerned Dept: _____
 - c) Delay by bank concerned: ✓
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC: _____

PROBLEM FACED BY FARMERS FOR SANCTION OF KCC
LOAN AS GUARANTORS ARE NOT AVAILABLE.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi): _____
 - b) Through un-organized market: ✓
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
N/A
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
N/A

3. DIVERSIFICATION TO HIGH VALUE CROPPING:

- 1) Is there any room/potential for diversification towards high value crops/fruit in the Panchayat/Taluk? ☒ Yes

☒ If yes, please specify:

Sr. No	Non-retentive crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

4. INCREASING LIVESTOCK PRODUCTION:

- 1) Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- 2) Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

Sr. No	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	20
2	Dairy units	100	50
3	Sheep Units	15	20
4	Fish Ponds	Nil	5

ii. Suggestions for encouraging more households/farmers to set-up new units

VARIOUS GOVT DEPT'S CAN ORGANISE MEETINGS, GROUP MEETINGS
3. ENCOURAGE PEOPLE TO TAKE ADVANTAGE OF GOVT WELFARE
SCHENGE

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households

1.	IMPROVE DAIRY & SHEEP UNITS IN G.P.
2.	SEWING CENTER, HANDICRAFT UNITS CAN BE ESTABLISHED TO BRING WOMEN IN G.P.
3.	HORTICULTURE DEPT. CAN SET UP HIGH QUALITY FERTILISER CLOSURES, TO PROMOTE ECONOMY IN G.P.
4.	Poultry units can be set up
5.	Road network needs improvement for easy offload of people to Dist HQ etc.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

- ix) Any other: _____
- ii) Number of FIRs registered in last 3 months: NIL
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iii) Public perception:

- a) Are departmental staff available: Poor/Good/Very Good/Excellent
- b) Are departmental staff responsive: Poor/Good/Very Good/Excellent
- c) Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☐ Within 1 month ☒ More than 1 month ☐ Never	

PDD	☐ Within 1 month ☒ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	N/A

- vi. Any specific observation or complaint regarding any particular department:

N/C

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 380
- Number of children in the age group of 4-14 years enrolled in the schools: 295
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ✓ As there is no high school in G1
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - If yes, details of schools: _____
 - If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - If yes, whether the incinerator is functional: Yes/No

J. Kallan

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 10):
1.	PRIMARY SCHOOL AT I.T. BARRI SARUNGA
2.	ANGKAWALI CENTER AT SARUNGA B
3.	BANK BRANCH / KIDMAT CENTER / VPO
4.	FOOT BRIDGE OVER JAI KALLAN NEAR SUKIEF GURAT.
5.	COMMUNITY HEALTH CENTER AT JOORA KALAN
6.	CONST. OF ROAD FROM GAGAL TO SARUNGA = 7 KM
7.	UP-GRADATION OF SCHOOL from UPS to High School.
8.	Any major complaint brought to notice of the Visiting Officer:
2)	DOCTOR MUST BE APPOINTED at Sub-Pension, People from 2 G.P. are suffering from lack of Health Care.
4)	Restoration of water supply to vill. Buddhi
5)	Public Transport System for the G.P. needs improvement

III	Overall perception of functioning of the government:
	Functioning of ALL Govt DEPT. is overall good. KEEPING IN VIEW REMOTE LOCATION & HILLY TERRAIN OF Gram Panchayat.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	DRE members of Gram Panchayat are well aware of their responsibilities & Powers, Gram Sabha is being conducted on once a month & Gram Panchayat holds a month for discussing & approval of working of G.P.

27/2
 Signature of the visiting officer
 Name: Ram Kant Sharma