

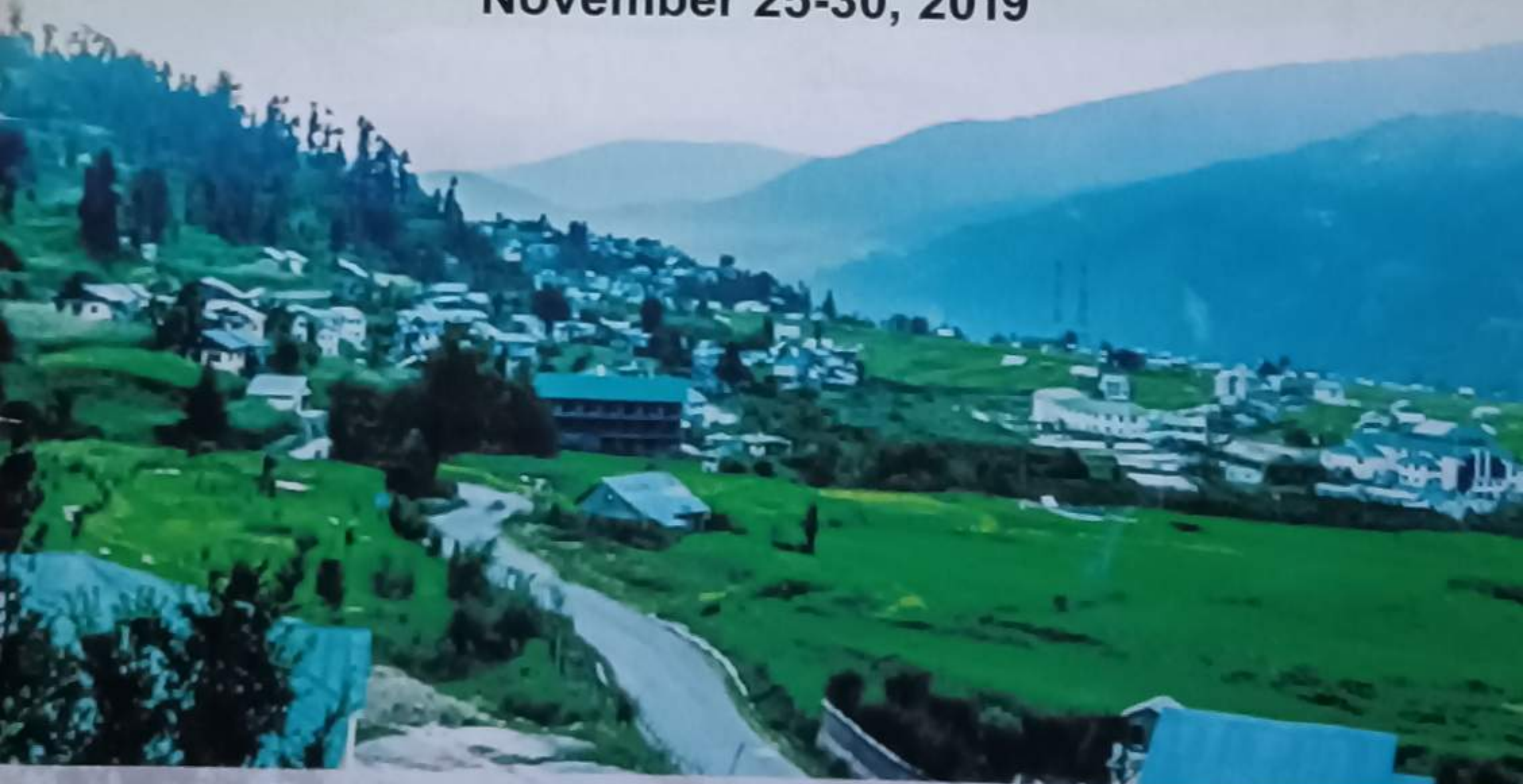


# Back to Village 2

B2V2

*Governance at the Doorstep*

November 25-30, 2019



Government of Jammu & Kashmir



## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- Name: **MUSHTAR AHMAD SHAH**
- Designation: **LECTURER**
- Department/Place of posting: **Education/ BHSS Sopore**
- Mobile No: **7006 111230**
- Email id: **shahmushtar26@gmail.com**
- Home District: **Baramulla**
- Dates of visit: **25/26/27/28/29/30, November 2019**

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **TUJAR SHARIEF - 'A'**
- Local Government Directory (LGD) code of the Panchayat: **242055**  
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: **BDO Tujar Sharief**
- Name of Tehsil: **Bomai Zainageer**
- Name of District: **Baramulla**

### C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **03**
- No. of hamlets in the Panchayat:
- No. of households in the Panchayat: **795**
- Population (approx.) of the Panchayat: **4050**  
~~2155~~ **795** **4050** **795**

### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Revenue	Patwari
2	PDD	Inspector/Lineman
3	PHE	Fitter
4	RDD	Secretary Land & Survey Deputy Secretary
5	ICDS	Supervisor/ANM/ASHA
6	Social Welfare	Supervisor
7	Agriculture	JAE
8	Food & Supplies	Store Keeper

### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

#### 1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction  
If yes, whether functioning in: Own building/Other government building/Private building  
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable



ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Yes prepared

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: y

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 05-09-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register) Inspected

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No ✓	<u>Sarpanch Panchayat</u>	Yes/No ✓	3122.644 (14.11.2019)	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	<u>Supervisor</u>	Yes/No ✓	100000	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	<u>Supervisor</u>	Yes/No ✓	100590	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	<u>Headmaster</u>	Yes/No ✓	5219	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name	Yes/No ✓	<u>Secretary G.O.B.</u>			

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Constituted Committee

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 10 No. 24 % to total)



d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: Submitted to DDC for approval.

e. Whether the works have been started: Yes/No ☒

No. of works started: \_\_\_\_\_ No. ( \_\_\_\_\_ % to total)

If no, reason thereof: Lack of technical Admin staff

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch ( )

2) BDO ( )

3) Others (specify): Administrate & Secretary Panchayat

iii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Panchayat not established

Also mention if it is being purchased by someone else: Administrate

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: Same as above

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: Panchayat body not constituted

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: Panchayat not constituted

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: Panchayat not constituted

Also mention if it is being provided by someone else: Headmaster

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 5 lakh

✓ No. of works approved: 10

✓ No. of works started: nil

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: 209

✓ No. of man days generated: nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: Didn't have own resources



xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓

If no, whether subjects have been assigned in presence of the visiting officer:

Yes/No

*Panchayat not established because of election not held.*

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: 2 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Internet Blockade

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: \_\_\_\_\_ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs \_\_\_\_\_ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: \_\_\_\_\_ (date)



- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD.	upgradation of Road for H/O. Asha and below to Telwar Bani Math	No.	Not started yet.

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JEs/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: No

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Nil

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Electric poles	PDD	Yes/No ✓	
Drinking water	PHE	Yes/No ✓	
SSA Building Protection wall.	Education	Yes/No ✓	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Ration Cards related issue	Food & Supply (CAPDD)	Yes/No ✓	
Shortage of drinking water	P.H.E	Yes/No ✓	
Establishing P.H.C.	Health & Family Welfare Officer	Yes/No ✓	
Creation of electric pole	P.D.D.	Yes/No ✓	
Transportation for students	JKSRTE	Yes/No ✓	



**G) PLANNING, EXECUTION AND TRAININGS:**

**1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):**

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No L

If no, reason thereof: Non-Availability of Panchayat Body

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No L

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No L

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No X

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Non Existence of Panchayat

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No X

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No L

If no, reason thereof: Ex - Panchayat & Sarpanch conducted same meeting & discuss the plans

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No L

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)



- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. ✓  
If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No  
If no, reason thereof: \_\_\_\_\_
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓  
If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓  
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No  
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No  
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent  
(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	117	70		
Pension - Widow	148	40		
Pension - Disability	88	15		
PM Kissan Nidhi	297	20	Interest Blocked	
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana	228			
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen	nil	47	Sanctioned but funds not released.	nil.
State Marriage Assistance Scheme	05	15		



### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 132 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 16000 Nos.
- No. of farmers who applied for KCC Loan but not provided so far 05 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - Difficult processes and procedures yes.
  - Delay by concerned Deptt. nil
  - Delay by bank concerned ni
  - Any other problem, please specify: \_\_\_\_\_
- Suggestions for improving the process of availing loan under KCC  
 \_\_\_\_\_  
 \_\_\_\_\_

### 4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
  - Through organized market (mandi) yes.
  - Through un-organized market no.
  - Any other, please specify: \_\_\_\_\_
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;  
 \_\_\_\_\_  
 \_\_\_\_\_
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:  
 \_\_\_\_\_  
 \_\_\_\_\_

### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No  
 ✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

### 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>nil</u>	
2	Dairy units	<u>03</u>	<u>nil</u>
3	Sheep Units	<u>05</u>	<u>01</u>
4	Fish Ponds	<u>nil</u>	<u>nil</u>



iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. To provide and education people about High Yildiy variety of seeds.
2. To establish bee keeping centres in GP
3. The area is best for sheep rearing & dairy farming. Govt should provide knowledge and assistance to people to establish such units.
4. Establish rural artisans & handicrafts Training Centres.
5. Bring the GP on the religious tourist map to enhance the income of the people.

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: \_\_\_\_\_

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of store owner: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Non-display of rates: Yes/No ✓
- g) POS machine not working: ✓ Yes/No

h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: 04

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: \_\_\_\_\_

#### iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month ✓</li> <li>Never</li> </ul>	
Social welfare	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month ✓</li> <li>Never</li> </ul>	
Police Station	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month ✓</li> <li>Never</li> </ul>	
PHE	<ul style="list-style-type: none"> <li>Within 1 month ✓</li> <li>More than 1 month</li> <li>Never</li> </ul>	



III Overall perception of functioning of the government:

The people are not satisfied with regard to functioning of the Govt, because no work has been done since B2V1. The people showed reluctance to attend the B2V2 as they were angry over the promises made by different departments w B2V1 but no concrete steps were taken so far.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The visit remained satisfactory from the point of view of all line departments but the participation of people was very less. As only few ex-patients & suspects attended the programme. In order to increase the participation of people, Govt. should first conduct pre-budget polls and should start the works on the proposals made w B2V2 w Govt.

Signature of the visiting officer

Name

Munir Ahmad Shah