

2022/04/05

- C) PANCHAYAT PROFILE**
1. Name of the Panchayat: (SHARADOT)
 2. The Panchayat is located in the District of (SHARADOT AND MATIPUR)
 3. The Panchayat is located in the Block of (SHARADOT AND MATIPUR)
 4. The Panchayat is located in the Village of (SHARADOT AND MATIPUR)

- D) LOCAL DETAILS OF PANCHAYAT**
1. Name of the Panchayat: SHARADOT
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 8. Name of the Panchayat: SHARADOT
 9. Name of the Panchayat: SHARADOT
 10. Name of the Panchayat: SHARADOT

- E) DETAILS OF REPORTING OFFICER:**
1. Name: Sh. Rajendra Kumar (Administrative Officer)
 2. Designation: Lecturer
 3. Department: Education
 4. Address: Education Officer, Khatu H. S. School, Bg
 5. Email: sh.rajendra.kumar@gmail.com
 6. Phone: 9876543210
 7. Date: 2022/04/05
 8. Time: 10:00 AM
 9. Location: Khatu H. S. School, Bg
 10. Date: 2022/04/05

Back to Village 2 (B2V2) - Report

It should be filled up by the Reporting Officer during his/her two day visit to the village.

D) FRONTLINE OF PERSONS/OFFICIALS WHO WERE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the official
1	ICDS	Supervisor
2	ICDS	Supervisor
3	Agriculture	Supervisor
4	Forest Dept	Supervisor
5	Dy. SSO	Supervisor
6	EC & EA	Supervisor
7	Health	Supervisor
8	Lib. & Arch.	Supervisor
9	Education	Supervisor
10	Field Inspector	Supervisor
11	Chowkdar	Supervisor
12	PHU	Supervisor
13	Animal Husbandry	Supervisor
14	Animal Husbandry	Supervisor

- E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**
1. Infrastructure
 2. Health
 3. Education
 4. Agriculture
 5. Forest Dept
 6. Dy. SSO
 7. EC & EA
 8. Health
 9. Lib. & Arch.
 10. Education
 11. Field Inspector
 12. Chowkdar
 13. PHU
 14. Animal Husbandry

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ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	needs Adequate/Sufficient Quantity
Computer/printer	Yes/No	Yes/No	needs sufficient quantity
Telephone facility	Yes/No	Yes/No	To be provided as it is order of the day.

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to personally check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm:

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 21-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 21-11-2019

iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Panchayat Sec.	Yes/No	5199253	Yes/No
KDS (Kudat)	Yes/No	Superintendent	Yes/No	—	Yes/No
KDS (Honorarium)	Yes/No	— do —	Yes/No	—	Yes/No
Mid Day Meals (MDM)	Yes/No	Headmaster of the Middle School	Yes/No	—	Yes/No
Own resources of Panchayat	Yes/No	Panchayat Sec.	Yes/No	—	Yes/No
Any other scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and opened by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm:

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2015-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 6 No. 1100 (in total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: NIL No. () % to total)

If no, reason thereof: Non availability of internet facility
and non approval of electricity

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Due to lack of funds and
Formal orders have not been done by the Govt.
Also mention if it is being purchased by someone else: Concern Dept.
ICDS

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: Concern Dept. ICDS

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: Due to lack of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: Non availability of funds

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: Non availability of funds

Also mention if it is being provided by someone else: by Govt. Schools

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 19.20 lakh

✓ No. of works approved: 88 11

✓ No. of works started: Nil (due to blockage of internet)

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 235 included in MGNREGA

✓ No. of man days generated: 452

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: Funds yet not available

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
V.L.W	RDO	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
Lic MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	
Patwar	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Nil

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No ✓

• If not, likely date of completion: by 31st Dec 2019 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Nil

(2) Nil

(3) Nil

iii. Whether any funds have been released for works identified in BZV1: Yes/No ✓

• If yes, amount released: Rs. _____ lakh.

Whether works identified in BZV1 have been started: Yes/No ✓

• Likely date of completion: _____ (date)

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
	NIT		

a) Doctor/Paramedics/other Health staff (Yes/No)

b) Teachers/Not Teachers (Yes/No)

c) Anganwadi Workers/Helpers (Yes/No)

d) RDD staff (Yes/No)

e) JEEva/other engineering staff (Yes/No)

f) Agriculture/Horticulture staff (Yes/No)

g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

LEDS, RDN- Education

since B2V1: NYC

Any department which has organized any event or camp for issue of senior officers in the Panchayal since BZV1 _____

B2V2/PD&MD/2015

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
① Inner Links	RDD	Yes/No	All the urgent public requirements brought to notice in B2V1, yet not started due to shortfall of funds.
⑤ Road from school to Waddar (Ingrada)	R & B	Yes/No	
③ Mini Dam for irrigation	irrigation dept	Yes/No	
⑥ upgradation of ms to HS	Education	Yes/No	
⑤ Renovation of Electricity infrastructure for villages	PDD	Yes/No	
③ Overall Drainage system	RDD	Yes/No	
⑤ Construction of MTPHC	Health dept	Yes/No	

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Water for Drinking irrigation facility	PHE Irrigation Dept.	Yes/No	All the major problems highlighted during BZV, are still pending, needs renovation by the concerned deptts, so that the population of the said panchayat can not suffer more.
Road Connectivity of the panchayat	RDD & R & D.	Yes/No	
Construction of mini Dam	Irrigation Dept.	Yes/No	
Drainage system	RDD	Yes/No	
Power Link to Road from Substation to water (pump-out)	RDD & R & D	Yes/No	
upgradation of MS to HS	Education		
Renovation of electricity infrastructure	PDD	Yes/No	
Construction of MTPHC	Health Dept.		

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: Due to non approval of plan.

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Due to lack of internet facility

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW	1	RDD	VLW
2	ICDS	Supervisor/ AMW	2	ICDS	AMW

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Headmaster	3	Education	Headmaster
4	Agriculture	AEA	4	Agriculture	AEA
5	Health	ASHA	5	Health	X-ray tech
6	AH Dept	Dr.	6	FCS & CH	Storekeeper
7	FCS & CH	Storekeeper	7	AH Dept	SVP
8	Forest	watcher	8	YSSO	PET.

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: Due to lack of internet

(VLW to demonstrate the reports to the Visiting Officer)

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B2V2/PO&MO/2019

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	CFC Tondupora	Panchayat Raj Act	07

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

- iv. Whether any exposure visit to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- v. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

- vi. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

- a. Elected representatives: Poor/Satisfactory/Good/Excellent

- b. General Public: Poor/Satisfactory/Good/Excellent

(Marking officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	10	Nil	—	Nil
Scholarship for Meritorious students	45	55	Blackout of instant fund	Nil
Pension - Old Age	89	41	lack of fund	Nil
Pension - Widow	20	03	do—	Nil
Pension - Disability	20	04	do—	Nil
PMA Kissan Nidhi	149	36	Due to shortage of fund.	Nil
Ayushman Bharat	31	36	Due to non availability of fund	03
PMA Jeevan Jyoti Bharat Yojana	25	Nil	Nil	Nil
PMA Suraksha Bima Yojana	40	Nil	Nil	Nil
PMA Aardra Yojana - Children	125	Nil	Non-availability of fund	Nil
State Marriage Assistance Scheme	Pending due to court			20

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	235	Nil	—	—
Left Bell	Yet	Not stated in the District		
Swachh Bharat Mission- Individual Household Toilets	415	50	Due to lack of funds	Nil
PM Ujjwala Yojana	137	15	Due to lack of funds	Nil
Uasa	150	65	Due to lack of funds	Nil
Jandhan Account	50	50	Due to lack of funds	Nil
PM Matsya Vandana Yojana	05	Nil	—	Nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

2. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil	—	Nil
Electricity connection	Nil	—	Nil

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat Semi-hilly/Hilly/Plain/Kandi

ii. Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting/Tanks/Rafted Others (please specify) Water harvesting Tank

iii. Status of adequacy of irrigation facility in the Panchayat Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Streams/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no

If yes, please specify: Spring at Kishi mulla

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: 100 (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Water harvesting Tank constructed since 1975 is partially damaged, which has led to leakage, needs major repairment.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 10 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: Non availability of Agriculture seed store

iii. Suggestions for encouraging more households/farmers to set-up new units

Sufficient facility by way of providing financial assist to the households/farmers to set up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. At least (02) Two Handicraft centers be established in the Panchayat student (student and matipm units)
2. All Uncovered households be provided Dairy units
3. Proposed in 8½ sheep units be established/ Sanctioned into interested households (farmers)
4. Kcc loan facility without lengthy process be issued/ Sanctioned for farmers for better crop.
5. Beekeeping units/ boxes to be installed in the from Panchayat among the interested farmers

2) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

a. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

b. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Single opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Ration seller near of store corner: Yes/No ✓
- e) Long distance to the store to reach the shop: Yes/No ✓
- f) No display of rates: Yes/No ✓
- g) Poor maintenance: Yes/No ✓

h) any other: _____

ii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No N/A

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Nil

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	Patroni eventually remain available in the panchayat as they are also working in 3 to 4 remote villages
Social welfare	• Within 1 month • More than 1 month • Never	Due to shortage of staff and non availability of fund for redressal of complaints
Police Station	• Within 1 month ✓ • More than 1 month • Never	Adequate redressal of complaints is on way
PHE	• Within 1 month • More than 1 month ✓ • Never	PHE takes more time for redressal of complaints due to inadequate fund etc.

III Overall perception of functioning of the government:

Payment Encroachment complaint received. Application already disposed with B2V. Revenue records need to be updated.

IV Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The overall response of the Revenue Public was somewhat optimistic. The Revenue Public were found to put forward the burning issues amicably. I suggest that good governance be provided to Revenue Public at this step.

Signature of the visiting officer
Name

[Signature]
26/12/2019