



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

KHELANI

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Sunil Kaul
- Designation: Assistant Director, School Education Department presently in Directorate of Economics & Statistics
- Department/Place of posting:
- Mobile No: 9419188578
- Email id: sachinman06@gmail.com
- Home District: Yamunanagar
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: KHELANI
- Local Government Directory (LGD) code of the Panchayat: 03 Panchayat/15 Block.
(To be sourced from Rural Development Department/IDC)
- Name of CD Block: KHELANI
- Name of Tehsil: Doda
- Name of District: Doda

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 02
- No. of hamlets in the Panchayat: 05
- No. of households in the Panchayat: 329
- Population (approx.) of the Panchayat: 1471

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Social Welfare	Tehsil Social Welfare officer
2	Irrigation & Flood Control (I&FC)	WOMES Supervisor
3	P&W (R&B) Department	Junior Engineer (J.E)
4	Food & Civil Supplies	Tehsil Supply officer.
5	Shivalik Dev. Department	1. Technical Assistant 2. Secretary Panchayat (V&D) 3. Gram Rajguru Samiti (GRS)
6	P. H. F.	WOMES Supervisor.
7	Power Dev. Department	Meter Reader
8	Forest	Forest Guard
9	Horticulture, Flower & Marketing	Marketing Inspector.
10	Revenue	Pattidar
11	Education	Teacher (HSS)
12	ICDS	Supervisor
13	Health	Medical officer
14	Animal Husbandry	Senior Veterinary Pharmacist
15	Sheep Husbandry	Assistant Sheep Man (ASM)
16	Agriculture	Agriculture Extension Assistant

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Only seven plastic chairs provided. The building is presently with BDC as BDC office.
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 20.11.2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 20.11.2019

- iii. Whether the Kharai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	12.60	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	0.00	Yes/No ✓
ICDS (Honourarium)	Yes/No ✓	Supervisor	Yes/No ✓	0.00	Yes/No ✓
Mid Day Meal (MDM)	Yes/No ✓	Head of the Institution	Yes/No ✓	0.20	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Secretary Panchayat	Yes/No ✓	0.00	Yes/No ✓
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted in my presence

- vii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

- c. No. of works for which estimates have been prepared: 20 No. 100 % to total)

d. Whether Action Plan has been approved by the DDC. Yes/No ✓

If no, reason thereof: Nil

e. Whether the works have been started Yes/No ✓

No. of works started: _____ No. (____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify) _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Committee has not been constituted yet. No funds have been credited by the Department in the account.
Also mention if it is being purchased by someone else: Frontline worker (Sarpanch) has purchased and keeping before for nutrition items are being purchased.

b. Is nutrition being provided in Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Committee has not been constituted and no funds have been deposited/credited in the account by Department.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Committee has been constituted recently (Nov 2019)

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Committee has been constituted recently (Nov 2019)

Also mention if it is being provided by someone else: School Management Committee

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes:

✓ Funds allocated to the Panchayat: Rs. 61.00 lakh

✓ No. of works approved: 16

✓ No. of works started: 8

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 218(T), 186(Active)

✓ No. of man days generated: 707

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: At present no income generated. Assets under

ii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer. Yes/No

iii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
V.L.W.	RDO	Yes/No	
JE	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Nab Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials. Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

✓ Delay in administrative approval by officers. Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/acts of beneficiaries. Yes/No

✓ Any other difficulty, give details. Approval of plan is not received timely.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

(1) Protection work near boundary Ghara 20.12.2019

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released: Rs. Nil lakh.

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion 20.12.2019 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
R.D.I)	Const. school cum foot path from magri well to P.S. Ichhalloni	NO	In progress
	Water harvesting tank at Ichhalaya	NO	-do-
	Land leveling at Kalaya-B	NO	-do-
	Balance work Jeep Road Durga	NO	-do-
	Land leveling near Singh	NO	-do-

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
 b) Teachers/Ret Teachers (Yes/No) ✓
 c) Anganwari Workers/Helpers (Yes/No) ✓
 d) RDD staff (Yes/No) ✓
 e) JE's/other engineering staff (Yes/No) ✓
 f) Agriculture/Horticulture staff (Yes/No) ✓
 g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify

Rural Development Department

Any department whose staff is absent most of the time and

Any department whose officers/officials has not visited the Panchayat even once since BZV1 not intimated/stated in the Gram Sabha

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 Health

- vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Disposal of waste/Plastic along side Road (NH18)	RDD	Yes/No ✓	no land identified yet.
Providing of staff and allied services to Trauma Hospital Ichhalloni	Health	Yes/No ✓	Not yet to be sanctioned by the Acting Department.
Poor Drainage System along the Road side (NH18) Ichhalloni	PW(R&B)	Yes/No ✓	

- vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Sanctioning of staff and starting functioning of Trauma Hospital	Health	Yes/No ✓	
widening of road at sharp curve at Durganagar	R&B	Yes/No ✓	
Construction of Crash Barrier & Parapets along the road to Ht. Ichhalloni	RDD	Yes/No ✓	
Construction of khalas for irrigation in the Ht.	I&FC	Yes/No ✓	
Upgradation of existing scheme/ formulation of new drinking water supply scheme	PHE	Yes/No ✓	

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: RDD only prepared GPDP. Other/Rest of the Department (Field Workers/Frontline Workers) are unaware.

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: RDD has made disaggregation. Rest of the Department (Field/Frontline Workers) are unaware of the same.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: not

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (20.11.2019)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Sheep Husbandry	Stock Assistant.	1		
2	RDD	J.E. Field Inspector, VLV, PO	2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	Agriculture Extension Assistant	3		
4	Irrigation & Flood Control	J.E.	4		
5	Fisheries	Dev Asst.	5		
6	Social Welfare	T.S.O.	6		
7	PDD	Inspector	7		
8	Food & Civil Supplies	T.S.O.	8		
9	Horticulture	Field Inspector			
10	Handicraft	S.V.P.			

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- * Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No ✓

If no, reason thereof: GPDP plan is yet to be formulated for all sectors.

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No ✓

If no, reason thereof: NO WORK has been executed/completed since B.Y.

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No ✓

If no, reason thereof: NO such meeting held.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1. (Sarpanch)	Doda	Role of Sarpanch	4
		Role & Responsibility	3

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No ✓

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No ✓

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.

a. Elected representatives: Poor/Satisfactory/Good/Excellent ✓

b. General Public: Poor/Satisfactory/Good/Excellent ✓

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	57	—	—	—
Scholarship for Minority students	Data not provided			
Pension - Old Age	56	20	- Target based scheme	
Pension - Widow	22	—	- do -	
Pension - Disability	24	10	- do -	
PM Kisan Nidhi	130	—	—	
Ayushman Bharat	214	52	irregularity of nat.	1
PM Jeevan Jyoti Bala Yojana	Information not provided			
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	10	20	Target based scheme	
State Marriage Assistance Scheme	—	—	—	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	518	32	Due to non availability of net facility	
Ladli Beti	N/A	—	—	—
Swachh Bharat Mission Individual Household Toilets	76	—	—	—
PM Ujjwala Yojana	70	—	—	—
Ujala	56	—	—	—
Jandhan Account	}			
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	40	Non completion of formalities	
Electricity connection	—	—	—

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) (as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify: Kalaya (land no 5.6), Pandey Mohalla (land no 227)
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil.
- No. of farmers who intend to use drip/sprinkler irrigation: Nil. (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat.

Construction of Irrigation wheel from Mayra nallah to Wellani.

2. HIGH YIELDING VARIETY (HYV) SEEDS-

- Farmers using High Yielding Variety seeds (Approx. 25% age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 70 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
200 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
NIL Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures _____
- b) Delay by concerned Deptt. _____
- c) Delay by bank concerned ✓
- d) Any other problem, please specify _____
- v. Suggestions for improving the process of availing loan under KCC:

Awareness Programme be organised in the Panchayat

4. MARKETING INTERVENTIONS

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) _____
- b) Through un-organized market ✓
- c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
- There is no surplus produce as the area is
irrigated. Irrigation facility are not available
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Providing of adequate irrigation facility

5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
- ✓ If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units:

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	15	7
2	Dairy units	40	10
3	Sheep Units	15	2
4	Fish Ponds	—	—

- iii. Suggestions for encouraging more households/farmers to set-up new units

Awareness camps needs to be organised frequently particularly subsidy schemes.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Completion of Satellite market at Parvate
2. Construction of canals for irrigation
3. Upgradation of existing / formulation of new scheme
4. Establishment of Poultry, Dairy & Sheep units
5. Organising of awareness camps by Agriculture, Horticulture, Animal Husbandry.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card _____

- i. Overall satisfaction level of the people about the ration shops. Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|--|
| a) Irregular opening | Yes/No ☒ |
| b) Inadequate stock | Yes/No ☒ |
| c) Overcharging | Yes/No ☒ |
| d) Rude behaviour of store owner | Yes/No ☒ |
| e) Long distance to be covered to reach the store | Yes/No ☒ |
| f) Non-display of rates | Yes/No ☒ |
| g) PDS machine not working | Yes/No ☒ |

h) any other is not available

- iii. Number of FIRs registered in last 3 months 4

- a) Are people generally satisfied by response of Police to complaints. Yes/No ☒
- b) Is copy of FIR given to people. Yes/No ☒
- c) Are people satisfied about the overall security situation in Panchayat. Yes/No ☒
- d) Any suggestions: nil

iv. Public perception

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒

- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month ☒ - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month ☒ - Never	
Police Station	- Within 1 month ☒ - More than 1 month - Never	
PHE	- Within 1 month ☒ - More than 1 month - Never	

PDD	• Within 1 month ✓ • More than 1 month • Never
Any other	• Within 1 month • More than 1 month • Never

vi. Any specific observation or complaint regarding any particular department.

nil

K) OTHERS

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat. 207
- Number of children in the age group of 4-14 years enrolled in the schools. 207
- Is there any High/Mid/Secondary school with more than 40% girl students. Yes/No ✓
- Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable
 - If yes, details of schools: _____
 - If yes, whether the machine is functional. Yes/No ✓
- Whether PDD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable
 - If yes, whether the incinerator is functional. Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07)
1	Replacement of staff and allied services at Trauma Hospital, Khatola
2	Proper disposal of plastic/waste in the Panchayat
3	Connecting uncovered hamlets by road and block linking of existing roads
4	Plantation of trees and treatment of soil in the camp, no 4 (Durgamagar) to arrest erosion of soil on the banks of Ghaghara River
5	Irrigation canal from Khatola to Durgamagar
6	Upgradation of LT line & fixing of electric poles in Khatola, ward no 526
7	Construction of culvert at Khatola, near Panchayat Ghor.
II	Any major complaint brought to notice of the Visiting Officer
(i)	Staff and allied services not provided to the Trauma hospital despite protesting in B2V.
(ii)	Disposal of waste/plastic in the Panchayat and poor drainage system along road side (Khatola) Khatola.
(iii)	B.D.O. office is working in the Pvt. Ghor and Pvt. is facing accommodation shortage

III Overall perception of functioning of the government.

- (i) The demands projected during B2V, should be sanctioned, executed and seen on the ground.
- (ii) Organising of awareness camps of Agriculture, Horticulture, Animal/Sheep Husbandry Health regarding various centrally sponsored schemes particularly w.r.t. Subsidy Scheme.
- (iii) Lack of Irrigation facility.

IV Overall assessment of visit and suggestions.

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

- (i) Frontline workers of Departments are unaware of their role and responsibility towards Panchayati Raj Institutions & needs proper orientation.
- (ii) G.P.O.P for 2019-20 formulated by R.O.D and other departments are unaware of formulation of G.P.O.P and placing before Gram Sabha for approval. Senior officers at Block/District level needs to look into it particularly Panchayat wise disbursement of resources for 2020-21.

Signature of the visiting officer

Name Sumil Kaul.

End:- 8 kars.