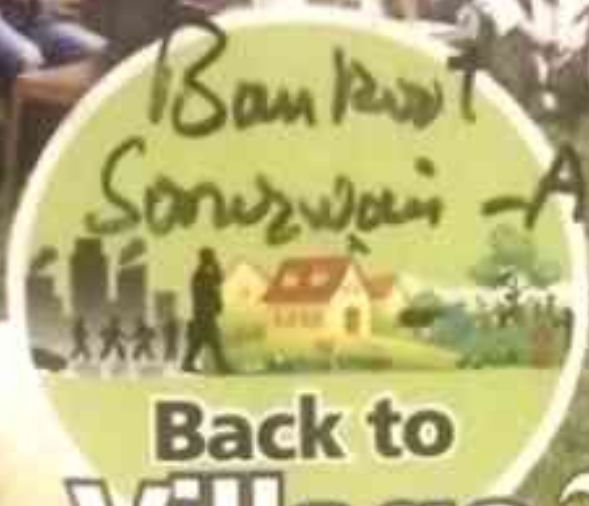




Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and events mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be updated about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Aayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-occulated format. The officer should exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and discuss the J2V2 booklet and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of the copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha.
 - o Read out the charter of Fundamental Duties.
 - o Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - o Unveil the GPDP booklet in the Gram Sabha.
 - o Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - o Unveil the 14th FC plan booklet in the Gram Sabha.
 - o Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - o Check the purchase record register for MDM and ICDS.
 - o Distribute the information flyers on Individual Beneficiary Based Schemes.
 - o Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - o Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - o Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - o Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan
- Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/cluster industries.
- Capture evening interaction picture by 5.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members.
 - Get various subjects/portfolios assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signature of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development work.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Police/Anganwadi Workers/ASHA/ANM/VLW/PDS storekeeper/representatives of PHC, PGT, PND, Agriculture, Animal Group, Horticulture etc.)
 - Social activists/AWCs
 - Prominent citizens/retired teachers/land, employees ex-servicemen etc.

Chapter 2: Introduction

1. Introduction to the course and the importance of the subject.
2. Overview of the course structure and the learning objectives.
3. Discussion of the course materials and the resources available.
4. Introduction to the course and the importance of the subject.
5. Overview of the course structure and the learning objectives.
6. Discussion of the course materials and the resources available.
7. Introduction to the course and the importance of the subject.
8. Overview of the course structure and the learning objectives.
9. Discussion of the course materials and the resources available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: MEHRAJ UL DIN BHAT.
- ii. Designation: Private Secretary. H.U.O.D Civil Sect. J&K.
- iii. Department/place of posting: Housing/H.U.O.D Civil Sect.
- iv. Mobile No: 9419013233.
- v. Email id: msRakimari@gmail.com
- vi. Home District: Srinagar.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

29/30 Nov - 2019.

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: SONERWANI - A.
- ii. Local Government Directory (LGD) code of the Panchayat: 242193
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block: BANAROOT
- iv. Name of Tehsil: Bandipora
- v. Name of District: Bandipora.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: SONERWANI - A
- ii. No. of hamlets in the Panchayat: 02
- iii. No. of households in the Panchayat: 521
- iv. Population (approx.) of the Panchayat: 2650

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Forest	Forester
2	Social welfare	Jr. Asst.
3	Horticulture	H T.
4	Social Forestry	SFW
5	Floriculture	Field functionary
6	Animal Husbandry	Ar.
7	Agriculture	AER
8	Sheep Husbandry	SA
9.	CAS P D -	Store keeper

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No ☒ Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒	Yes/No ☒	No furniture/furniture Bathroom is not functional
Computer/printer	Yes/No ☒	Yes/No ☒	
Telephone facility	Yes/No ☒	Yes/No ☒	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒

vi. Whether infrastructure and Assets Register has been prepared: Yes/No ☒

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Prepared on spot.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒

Date of last meeting held: 18/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒

Date of last meeting held: 18/11/2019

iii. Whether the Karwa register is being maintained by the Panchayat Secretary: Yes/No ☒

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether all bank transactions have been made
14 th Finance Commission	Yes/No ✓	✓ Adm. S.	Yes/No ✓	2585701	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓	—	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	NIL	NIL	NIL	NIL	NIL

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Confirmed.

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared 03 No. (15 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (_____ % to total)

If no, reason thereof: _____

Pending for approval
of authorities.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch/ Administrator (✓)

2) BDO ()

3) Others (specify): Secy. Pgt.

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: no Pgt. in place.

Also mention if it is being purchased by someone else: Supervisor.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Pending since Sept-2019.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Joint A/c not opened.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: Revenue Dept. (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: People not aware
of various Govt. Schemes.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 4 Year Future (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) work not initiated

(2) do

(3) do

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs Nil lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: Nil (date)

- xi. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No ✓
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ✓
- xii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No ✓	
VLW	RDO	Yes/No ✓	
JE	RDO	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
Ec MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Narb-Tehsildar	Revenue	✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Officer	Agriculture	Yes/No ✓	
Horticulture Extension Officer	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other	P.D.	No ✓	

b) Is the Panchayat facing any difficulty in execution of works. Identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: Revenue Deptt. (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: — (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: People not aware of Govt. Schemes.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Near future (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Work not initiated

(2) — as —

(3) — as —

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs Nil lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: Nil (date)

- xi. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer
 Yes/No
- xii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWG	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No absent	Asw Supervisor Absent
Headmaster/Principal/ZEO	School Education	Yes/No	
Slc MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other	PDA	No	

v. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Electricity	POD	Yes/No	
polluted water supply.	PHE	Yes/No	
Deteriorated Road/Link Road	R&B.	Yes/No	

vi. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
BDO's Office very far	ROD	Yes/No	
RDD/INMP Drainage System	RDD/INMP.	Yes/No	
Absence of ICB and ATM	Bank.	Yes/No	
Building for Health Sub-centre	Health	Yes/No	
upgradation of ms / HS -	School Education	Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof:

Line dep'ts not Cooperating

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof:

Absence of Pdt. Body

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

Yes/No

If no, the officer should get it installed and confirm:

non-availability

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm:

yes

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date <u>09/11/19</u>			2 nd Meeting Date <u>15/11/19</u>		
S. No.	Department	Designation	S. No.	Department	Designation
1	Animal Husbandry	AVO	1	Agriculture	AVA
2	Fisheries	Inspector	2	Animal Husbandry	AVO

1 st Meeting Date (09/11/19)			2 nd Meeting Date (14/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	A.E.A.	3	Educational	Teacher
4	Education	Teacher	4	—	—
5	—	—	5	—	—
6	—	—	6	—	—
7	—	—	7	—	—
8	—	—	8	—	—

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: No Internet availability

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No P47. Body in Place

No of Elected Representatives trained	Place of training	Theme of training	No of days

- i. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- ii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/DBC students	04	02	InI not working	
Scholarship for Minority students	nil	nil	nil	
Pension - Old Age	29	50	Large no of apps left without	
Pension - Widow	35	58	-do-	
Pension - Disability	16	-08	-do-	
PM Kisan Nidhi	nil	nil	nil	
Ayushman Bharat	.	o	..	
PM Jeevan Jyoti Bima Yojana	04	-	-	
PM Suraksha Bima Yojana	03	-	-	
PM Awas Yojana - Gramin	-	54	Supp. list already for tagged.	
State Marriage Assistance Scheme	03	01	insufficient funds.	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	95	NIL	NIL	
Ladli Beti	—	—	—	—
Swachh Bharat Mission- Individual Household Toilets	—	—	—	—
PM Ujjwala Yojana	—	—	—	—
Ujala	—	—	—	—
Jandhan Account	—	—	—	—
PM Matru Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

k. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	—	—	—
Electricity connection	—	—	—

- Visiting officer to discuss the list of activities/programmes who need their connections. He/she to also collect any applications and handover at district headquarter.

5. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Canal
- Major sources of irrigation: Canal/River/Tube well/Ponds/Springs/Trailer harvesting Tanks/Rainfed/Other (please specify): Sufficient/Khaddi
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
- If yes, please specify: NI
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: NIL (None)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 25 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, measure thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 250 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
19 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
NIL Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Deptt. ✓
 - c) Delay by bank concerned ✓
 - d) Any other problem, please specify ✓
- v. Suggestions for improving the process of availing loan under KCC

Process/procedure of availing loans should be made easy.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) ✓
 - b) Through un-organized market ✓
 - c) Any other, please specify: ✓
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
mandi facility should be made available.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
—

A. DIVERSIFICATION TO HIGH VALUE CROPPING

1. Is there any scope/potential for diversification towards high value cropping from the Panchayat? Yes/No
- ✓ If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Paddy	veg/fruit	NIL
—	—	—	NIL
—	—	—	NIL

B. INCREASING LIVESTOCK PRODUCTION

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	150	210
2	Dairy units	64	164
3	Sheep Units	NIL	08
4	Fish Ponds	—	—

ii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. By providing apiculture units to unemployed youth/farmers.
2. By providing mushroom cultivation units to farmers.
3. Dairy units to youths/farmers.
4. Sheep units to farmers/youths.
5. Backyard Poultry to farmers/youths.

7) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
if no, the number of people in the Panchayat yet to get Aadhaar card: Yes
- ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No ☒ |
| b) Inadequate stock: | Yes/No ☒ |
| c) Overcharging: | Yes/No ☒ |
| d) Rude behaviour of store owner: | Yes/No ☒ |
| e) Long distance to be covered to reach the store: | Yes/No ☒ |
| f) Non-display of rates: | Yes/No ☒ |
| g) POS machine not working: | Yes/No ☒ |

h) any other: NIL

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: NIL

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	<u>one month</u>
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	<u>do</u>
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	<u>do</u>
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	<u>do</u>

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	— one month —
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	— —

vi. Any specific observation or complaint regarding any particular department.

— Nil —
 — Nil —

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 170

iv. Number of children in the age group of 4-14 years enrolled in the schools:

121

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: NIL

✓ If yes, whether the machine is functional: Yes/No ☒

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No ☒

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Shifting of CD Block of Ppt. from Bandarpur to Bandipora.
	2. Upgradation of MS to HS
	3. Construction of Building for Health Sub-centre.
	4. Sanction of Filtration Plant
	5. JK Bank Branch & ATM.
	6. Development of Park by Floriculture Deptt. (Land available).
	7. Upgradation of Electric Transformers.
	8. Sanction of one AWC.
	9. Sale depot from SFC.
II	Any major complaint brought to notice of the Visiting Officer:
	o AWC's not functioning properly.
	o non availability of medicines in Sub-centre Health.
	o People lack awareness of schemes and the line dep'ts do not conduct awareness programmes.

III	Overall perception of functioning of the government:
	During B2V2, it was observed that the deft. of RO/PR has executed few works in the Pgt. and some works of rural line defts were also under execution. All the line defts need to be sensitized about the execution of works and make awareness programmes about these schemes.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The programme back to villages seems a hand nerve in delivering of services at the grassroots. People all over are satisfied with the initiative of Govt. Particularly with regard to the execution beneficiary oriented programmes. It is however suggested that such programmes shall be initiated by all defts at their own level to make the people aware of the schemes.

Signature of the visiting officer

Name: Mehraj ul din Shah

Pri. Secy. HUDO.

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