



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAYAN
JAMMU-190001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daring and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, teled and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience, the sweet love of nature brought home to them the beautiful forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann ki Baat Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayat Raj institutions. Invariably they will associate Panchayats/Sapanchayats. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances, which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



**Chief Secretary
Jammu and Kashmir**

**B. V. R. Subrahmanyam
IAS**

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

4. The visiting officer should try and visit as many local institutions including schools, PTSCs, Employment Centres etc. as possible. He should also attempt to meet some of the senior national leadership officials and senior officers within the LEF FCL, MAF/ECCL, and other government programmes. In 2008, there is a major project in the village. The officer should carefully inspect the same and record the progress.
5. It will be in all other instances that the visiting officer will carry out, besides the above, the various activities in the LEF FCL, MAF/ECCL, and other government programmes. In 2008, there is a major project in the village. The officer should carefully inspect the same and record the progress.
6. The visiting officer should maintain a handwritten form giving or offering any comments on behalf of the government.
7. The visiting officer should adopt an unbiased attitude in reporting issues. As far as possible, the observations should be based on a common view emerging from the observations in the village.
8. The report of the visiting officer will be submitted both physically and electronically in the pre-circulation format. The officer should ensure all cases and reports are being up to date.
9. After completing the above visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and discuss the BSVI activities and any other observations/requirements that may have been identified over to further during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for submission of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of report after the visit is finished and other reports before leaving the district.

Box 1

- Arrive in the Panchayat by 10 a.m. (approximate).
- Meet the Gram Sabha.
- Meet and the members of Panchayat.
- Discuss BSVI report card, critical gap analysis report and action plan on the basis of BSVI activities.
- Meet the GPDP located in the Gram Sabha.
- Get the resolution for approval of GPDP and MAF/ECCL issued in the Gram Sabha.
- Visit the LEF FCL, PTSC located in the Gram Sabha.
- Inspect the four pass books: LEF FCL, MAF/ECCL, Gram Sabha.
- Check the purchase record register for MAF/ECCL and BSVI.
- Distribute the information flyers on individual beneficiary BSVI activities.
- Fill up four columns of the BSVI booklet which require Gram Sabha responses.
- Distribute guidelines of government activities which are help income and income e.g. BSVI, PTSC, MAF/ECCL, Gram Sabha.
- Get the Panchayat Secretary Committee constituted & set already constituted through a Panchayat (or Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
- Check Panchayat Asset register and verification register. If the same is not available, the officer will get it prepared.

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her last day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: *Mubliar Abdul Shafiq*
- Designation: *Chief Dr. Project Officer*
- Department/Post of posting: *Social Welfare*
- Mobile No.: *+91 944909907*
- Email id: *chomallu@gmail.com*
- Home District: *Kulgan*
- Dates of visit: *25/05/2019/26/05/2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: *KACU SULTANPORA*
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/DCC): *243234*
- Name of CD Block: *NRUGAM*
- Name of Taluk: *SUMBAL*
- Name of District: *BANDIPORA*

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: *01*
- No. of hamlets in the Panchayat: *03*
- No. of households in the Panchayat: *500*
- Population (approx.) of the Panchayat: *4067*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the official
1	Rural Dept	Project Society
2	DMGSY	JE
3	Health	Pharmacist
4	Agriculture	SK
5	Youth Services	REK
6	PDD	Lin man
7	Education	Teacher
8	R&B	JE

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Chair is available in the Panchayat: *Yes/No/Under construction*
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Chair: *Yes/No*
- Whether the BDC office has been established (in case the office visits Block Panchayat): *Yes/No/Not applicable*

ii. If not, whether the building for BDO office has been identified. Yes/No/Not applicable

iii. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDO Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/Printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

iv. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No NA

v. Whether Institutions and Assets Register has been prepared. Yes/No Yes/No

(Visiting Officer to physically check the register)

vi. Visiting Officer to get the register prepared in his/her presence and if no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No Yes/No

Date of last meeting held 16 Nov 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No Yes/No

Date of last meeting held 20 Nov 2019

iii. Whether the Karmas register is being maintained by the Panchayat Secretary. Yes/No Yes/No

(Officer to inspect the register)

iv. Whether the Sanitary/Accountant/Panchayat Secretary have digital signatures. Yes/No Yes/No

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sanjay	Funds received	Balance in the account as on this date (Rs. in Lakhs)	Whether all bank transactions have been made
14 th Finance Commission	Yes/No <u>Yes/No</u>	<u>Prof. D. K. Singh</u>	Yes/No <u>Yes/No</u>	<u>26.81</u>	Yes/No <u>Yes/No</u>
ICDS (Nutrition)	Yes/No <u>Yes/No</u>	<u>Supriya</u>	Yes/No <u>Yes/No</u>	<u>0.20</u>	Yes/No <u>Yes/No</u>
ICDS (Healthcare)	Yes/No <u>Yes/No</u>	<u>Supriya</u>	Yes/No <u>Yes/No</u>	<u>0.406</u>	Yes/No <u>Yes/No</u>
Mid Day Meals (MDM)	Yes/No <u>Yes/No</u>	<u>U. M. M. P.</u>	Yes/No <u>Yes/No</u>	<u>N/L</u>	Yes/No <u>Yes/No</u>
Own resources of Panchayat	Yes/No <u>Yes/No</u>	<u>Prof. D. K. Singh</u>	Yes/No <u>Yes/No</u>	<u>0.002</u>	Yes/No <u>Yes/No</u>
Any other Scheme, if yes, indicate name	Yes/No <u>Yes/No</u>	<u>Prof. D. K. Singh</u>	Yes/No <u>Yes/No</u>	<u>0.002</u>	Yes/No <u>Yes/No</u>

(Visiting Officer to physically check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sanjay.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No Yes/No

if no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm.

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No Yes/No

b. Whether the detailed estimates for all works have been prepared. Yes/No Yes/No

c. No. of works for which estimates have been prepared. 12 No. 60 % to total

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d. Whether Action Plan has been approved by the DDC: Yes/No Yes

If no, reason thereof: _____

e. Whether the works have been started: Yes/No Yes

No. of works started: 07 No. (30 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (this one):

1) Sarpanch ✓

2) BDO ()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No Yes

If no, reason thereof: _____

Also mention if it is being purchased by someone else: No

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No Yes

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWW workers/helpers directly at Panchayat level: Yes/No Yes

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No Yes

If no, reason thereof: Yes up to school preparing the MDM at Panchayat level. Not specified for school.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No Yes

If no, reason thereof: MDM not started yet at Panchayat level.

Also mention, if it is being prepared by someone else: No

Not at Panchayat level.

c. Whether the record on account of purchase of MDM items and payment to cooks is being maintained at the Panchayat: Yes/No Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No Yes

b. If yes:

✓ Funds allocated to the Panchayat: Rs. 38.4 lakh

✓ No. of works approved: 30

✓ No. of works started: 04

✓ No. of works completed: 04

✓ No. of job card holders in the Panchayat: 444

✓ No. of man days generated: 12195

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No Yes

If yes, whether approved by the Gram Sabha: Yes/No Yes

If no, reason thereof: Funds not available

16. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

17. Major challenges being faced by the Panchayat in functioning and execution of works:

18. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
V.L.W	RDO	Yes/No	
J.E	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IC ACDM	School Education	Yes/No	
SHMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

19. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

Non co-operation by officials: Yes/No

If yes, who: (specify)

Non disclosure of funds available/schemes by officials: Yes/No

Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

Delay in administrative approval by officers: Yes/No

If yes, how long: (specify number of days)

Officers not sharing details of guidelines/limits of beneficiaries: Yes/No

Any other difficulty, give details:

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

1. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No

If not, likely date of completion: 26/04/2019 (date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) No play area approved into the BZV

(2) play area

(3)

3. Whether any funds have been released for works identified in BZV1: Yes/No

If yes, amount released: Rs. 10000/- lakh

Whether works identified in BZV1 have been started: Yes/No

Likely date of completion: (date)

vi. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
	No work has been approved under the program.		

vii. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff ☒ (Yes/No)
- b) Teachers/PAT teachers ☒ (Yes/No)
- c) Anganwadi Workers/Helpers ☒ (Yes/No)
- d) RCD staff ☒ (Yes/No)
- e) Extension engineering staff ☒ (Yes/No)
- f) Agriculture/Horticulture staff ☒ (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff ☒ (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: All present.

Any department whose office/officials has not visited the Panchayat even once since BZV1: Eng. dept. is busy due to the give & take work.

Any department which has organized any event or camp or tour of service officer in the Panchayat since BZV1: No.

viii. Assess if major complaints brought to notice:

Major areas of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Poor supply of water	DDA / DPH	Yes/No	
Non availability of health care	Health Dept.	Yes/No	
Non-availability of drinking water	PWE	Yes/No	

ix. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Insufficient power supply	DDA	Yes/No	
Non-availability of health care	Health	Yes/No	
Drinking water	PWE	Yes/No	
Widening of road	R&B	Yes/No	
Construction of school building	Education Dept.	Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: Gram Panchayat of

Pachhal block

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

iii. Whether Panchayat has disapproved of the resources earmarked for the schemes for 2019-21 has been done by the Sectional Officers? Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2019-21 has been installed in Panchayat Chair or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (05/11/19)		2 nd Meeting Date (16/11/19)	
S. No.	Designation	S. No.	Designation
1	EDU Officer Teacher	1	EDU Officer Teacher
2	PDS Officer Sec.	2	PDS Officer Sec.

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1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Designation	S. No.	Designation

3. ICDs

4. Revenue

5. Agriculture

6. Health

7. Shop

8. Animal Husbandry

9. PDS

10. Health

11. Agriculture

12. Revenue

13. ICDs

14. Agriculture

15. Health

16. Shop

17. Animal Husbandry

18. PDS

19. Health

20. Agriculture

21. Revenue

22. ICDs

23. Agriculture

24. Health

25. Shop

26. Animal Husbandry

27. PDS

28. Health

29. Agriculture

30. Revenue

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- k. Whether the critical gaps identified in the Panchayat during Mission Amudras Survey, 2019 are being bridged while preparing GPCR plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____

2. Is the Social Audit Committee formed in BTV's conducting social audit. Yes/No
3. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

1. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Narayan	To give idea of the village	03 days

2. Quality of training. Poor/Satisfactory/Very Good/Excellent
3. Whether any exposure visit within 1500km has been conducted. Yes/No
If yes, Visiting Officer to record the experiences of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training. Poor/Average/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.
a. Elected representatives: Poor/Satisfactory/Good/Excellent
b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number left out.

Schemes/Persons	Beneficiaries within covered (Nos.)	Beneficiaries (excluded but not sanctioned) (Nos.)	Reasons for pending applications	Files submitted to officer (Nos.)
Scholarship for SC/ST/OBC students	N/A	-	-	-
Scholarship for Meritorious students	10	02	Not Sanctioned	-
Pension - Old Age	63	65	- do -	-
Pension - Widow	34	15	- do -	-
Pension - Disability	30	61	- do -	-
PMA Kisan Nidhi	100	150	Not Sanctioned	N/A
Ayushman Bharat	32	210	Not Sanctioned	-
PMA Jeevan Jyoti Bhatta Yojana	N/A	-	-	-
PMA Sukanya Samriddhi Yojana	N/A	-	-	-
PMA Arogya Yojana - Guwahati	N/A	97	Not Sanctioned	N/A
State Marriage Assistance Scheme	05	52	Not Sanctioned	N/A

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applicants but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREDA 200 Card	479	N/A	-	-
LAMP Bed	N/A	-	-	-
Swachh Bharat Mission- Individual Household Toilets	306	106	Not Sanctioned due to lack of fresh applications	-
PM Ujjwala Yojana	120	96	Not Sanctioned yet	03
Ujwa	506	-	-	-
Jandhan Account	130	-	-	-
PM Matsya Vandana Yojana	24	10	Not Sanctioned yet	03

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are entitled to avail the benefit under the schemes. He/she to also collect any applications and monitor at district headquarter.

4. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	-	-	-
Electricity connection	-	-	-

* Visiting officer to enclose the list of individual beneficiaries who need fresh connections. He/she to also collect any applications and monitor at district headquarter.

II DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Land

ii. Major sources of irrigation: Canal/Kulvert/Well/Surface/Deep/Water harvesting/Tank/Rainfed/Other (Please specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Deficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

* If yes, please specify (Canal/Ground Water/Stream/Lake/Deep/Pond/any other water body) _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify _____

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: N/A

viii. No. of farmers who intend to use drip/sprinkler irrigation: N/A (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

To develop Canal so that irrigable fields may be improved for Pumping stations

2. HIGH YIELDING VARIETY (HYV) SEEDS

i. Farmers using High Yielding Variety seeds (Approx. 12 %)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 500 (Nil)
- No. of farmers who have availed loan facility through KCC during 2019
- Nil - Nil
- No. of farmers who applied for KCC loan but not provided so far
- Nil - Nil
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures Yes
 - Delay by concerned Deptt No
 - Delay by bank concerned Yes
 - Any other problem, please specify Not available
Guarantee will be applying for loan
- Suggestions for improving the process of availing loan under KCC
To make the process simple so that loan is availed early

4. MARKETING INTERVENTIONS:

- How is agricultural/horticulture produce sold (tick whichever relevant):
 - Through organized market No
 - Through un-organized market Yes
 - Any other, please specify Through friendly agents
- If the surplus produce is not being sold in any market, what measures can be taken to explore its better marketing?
Firstly to give people that make the surplus available at local level
- Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce
Introduction of high yielding variants and varieties of high yielding variants

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5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope for diversification towards high value crops/fruits in the Panchayat block?
Yes

✓ If yes, please specify

Sr. No.	Item- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Onion	Onion etc	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department, Panchayati/Govt/Extension
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those intended to set-up new units

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	02	10
2	Dairy units	01	12
3	Sheep Units	0 Nil -	10
4	Fish Ponds	- Nil -	02

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iv. Suggesting for encouraging more households/farmers to set up new units
Shenness

7. List 5 suggestions in order of priority which can help in increasing income of farm/seasonal households:

1. To include Green House farming
2. To include High Yielding Crops
3. Warm-Compost Pit
4. To enhance security facility so that crop yield will get increased
5. Enhance lift irrigation capacity

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhar card has been provided to all people in the Panchayat: Yes/No
 If no, the number of people in the Panchayat yet to get Aadhar card: 300
 ii. Overall satisfaction level of the people about the ration shop:
 Poor/Satisfactory/Good/Excellent

Major problems/concerns with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Abuse behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) PDS machine not working: Yes/No

h) Any other: NIL

iii. Number of FIRs registered in last 3 months: NIL
 a) Are people generally satisfied by response of Police to complaints: Yes/No
 b) Is copy of FIR given to people: Yes/No
 c) Are people satisfied about the overall security situation in Panchayat: Yes/No
 d) Any suggestions:

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent
 b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
 v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/Remarks, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social Welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

PRDO	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department: _____

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No Yes

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No Yes
(Please attach to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 316

iv. Number of children in the age group of 4-14 years enrolled in the schools: 346

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No Yes

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No Yes

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable Not applicable

✓ If yes, whether the incinerator is functional: Yes/No Yes

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
	The GP needs water supply (Drinking) from Bengel Ghandarkal as it whole is the area. 1. Upgradation of Pumping station tuberos to vertical pumping station. (Engtun/maibad) 2. Establishment of new pumping station at Guenchibara to irrigate official Singh ground. (Engtun/maibad) 3. 3" (Three inch) Drinking water pipeline for abdulabad from GHT Zolpara (one) 4. Construction and finalization of Panola-gal to par Rakh Sutanpara. 5. Drainage network to be established at Tubarzo and Tabaital 6. One community hall at Bhut Mebilla 7. And one marriage hall at abadpara.
II	Any major complaint brought to notice of the Visiting Officer:
	unavailability of proper medical care due to lack of dispensaries and insufficient accommodation for school children.

III Overall perception of functioning of the government:

The overall perception about govt function was found to be Categorized as "Satisfactory"

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The govt is suffering in many ways but some deptt were able to touch people lives. Need more attention & consideration.

Signature of the visiting officer

Name

B2V2/PD&MD/2019