



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: AB. Majeed Ganiyal
- ii. Designation: Lecturer
- iii. Department/Place of posting: Education / HR - Sec. School Aragam B.P.
- iv. Mobile No: 94192264014
- v. Email id: _____
- vi. Home District: Bandipora
- vii. Dates of visit: 25/26/27/28/29/30, November 2018

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Ganistan(B)
- ii. Local Government Directory (LGD) code of the Panchayat: 288983
(To be sourced from Rural Development Department/RYDC)
- iii. Name of CD Block: Ganistan
- iv. Name of Tehsil: Sumbal Sonawalla
- v. Name of District: Bandipora

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: (1) Ganistan
- ii. No. of hamlets in the Panchayat: (07) Seven
- iii. No. of households in the Panchayat: 432
- iv. Population (approx.) of the Panchayat: 3200

IF FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

Sl. No.	Department	Designation of the officer/official
8.	Industries & Commerce	Head Assistant
1	RDO	GAS/vw
2	YSS	Rek
3	Education	Teacher
4	Tsk Bank	Branch Head.
5	Agriculture	Extension officer
6	Horticulture	Extension officer
7	Social welfare	Supervisor.
8		

Other remaining departments were also present in the program.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat. Yes/Not/Under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar. Yes/No

2. Whether the DDG office has been established in the Panchayat Ghar. Yes/No
Panchayat: Yes/Not applicable

ii. If not, whether the building for BDC office has been identified: Yes/No Yes
applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	<u>Yes/No</u> <u>Yes</u>	<u>Yes/No</u> <u>Yes</u>	<u>Should be provided</u>
Computer/printer	<u>Yes/No</u> <u>Yes</u>	<u>Yes/No</u> <u>Yes</u>	<u>do</u>
Telephone facility	<u>Yes/No</u> <u>Yes</u>	<u>Yes/No</u> <u>Yes</u>	<u>—</u>

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No.

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No Yes

Date of last meeting held: 18-Nov-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No Yes

Date of last meeting held: 20-Nov-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No Yes

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No Yes

name of the Scheme	Signature bank account opened	signature other than Sarpanch	received	amount in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Committee	Yes/No		Yes/No	27.64	Yes/No
CDS (Nutrition)	Yes/No		Yes/No	1.60	Yes/No
CDS (Honorarium)	Yes/No		Yes/No	1.60	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No	—	Yes/No
Own resources of Panchayat	Yes/No		Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name:					

(visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank amount is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted; Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vi. 14th Finance Committee Award: _____

a. Whether 4 year Action Plan 2015-20 has been prepared; Yes/No

b. Whether the detailed estimates for all works have been prepared; Yes/No

c. No. of works for which estimates have been prepared: 20 No. (80 % to total)

d. Whether Action Plan has been approved by the DDC. Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 02 No. (4 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

☒ Sarpanch

()

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: _____

Delay of purchasing the Panchayat and transferring such powers to Sarpanch. Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

B2V2/PD&MD/2019

Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof.

Delay of functioning to transfer such powers to Sarpanch

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof.

Also mention if it is being provided by someone else.

- c. Whether the record on account of purchase of MDM items and transaction to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA plan 2019-20 has been approved: Yes/No

b. If yes.

- ✓ Funds allocated to the Panchayat: Rs 20 lakh

✓ No. of works approved: nil

✓ No. of works started: 2

✓ No. of works completed: 2

✓ No. of Job Card holders in the Panchayat: 220

✓ No. of Job Card holders in the Panchayat: 1850

✓ No. of man days generated: 1850

✓ No. of man days generated: 1850

✓ No. of man days generated: 1850

- x. Whether the Action Plan for funds on account of MGNREGA is being prepared: Yes/No

Panchayat is being prepared: Yes/No

It yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof.

Gram Sabha is not approved by the Gram Sabha

xi. Whether subjects have been assigned by the Sarpanch to the Panchs. ☒ Yes/☐ No
 If no, whether subjects have been assigned in presence of the visiting officer
 Yes/☐ No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	☒ Yes/ ☐ No	
VLW	RDO	☒ Yes/ ☐ No	
JE	RDO	☒ Yes/ ☐ No	
CDPO	Social Welfare	☒ Yes/ ☐ No	
TSNO	Social Welfare	☒ Yes/ ☐ No	
Anganwadi Supervisor	Social Welfare	☒ Yes/ ☐ No	
Headmaster/Principal/ZEO	School Education	☒ Yes/ ☐ No	
IC MDM	School Education	☒ Yes/ ☐ No	
BMO	Health	☒ Yes/ ☐ No	
Tahildar/Naib Tahildar	Revenue	☒ Yes	
Patwari	Revenue	☒ Yes/ ☐ No	
Agriculture Extension Officer	Agriculture	☒ Yes/ ☐ No	
Horticulture Extension Officer	Horticulture	☒ Yes/ ☐ No	
Village functionaries		☒ Yes/ ☐ No	
Any other			

c) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: 30-03-2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) 10 mini stadium at Corporation @ 30-03-20

(2) _____

(3) _____ ✓

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 05 lakhs ✓

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion 30-03-2020 (date)

c. Whether any new works) has/have been sanctioned/taken up/commenced in the Ranches/after B/V-L, details thereof

[illegible]

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | | |
|---|----------|--|
| a) Doctors/Paramedics/Other Health staff | (Yes/No) | ☒ (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) | ☒ (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) | ☒ (Yes/No) |
| d) RDO staff | (Yes/No) | ☒ (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) | ☒ (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) | ☒ (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) | ☒ (Yes/No) |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time:

Any department whose officers/officials has not visited the Panchayat even once since B2V1:-

Any department which has organized any event or camp or tour of senior officers in the Panchayat since B2V1

AgriCulture Bank...

B2V2/PD&MD/2019

areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Status
Non-Availability of Health Centre	Health	Yes	Should be established
Non-Availability of Banking facilities	Bank	Yes	—
Electricity	POD	Yes	— - Still, it should be provided

4. Major problems confronting the people:

Major problem highlighted during BZV*	Department	Resolution of problem	Status
Unemployment	—	Yes	—
Non-Availability of Health Centre	Health	Yes	Should be established
Non-Availability of Banking facilities	Bank	Yes	—
Transportation	Transport Dept.	Yes	—
Electricity	POD	Yes	— - Still, it should be provided

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officer: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	R&B	J.E	1	R&B	J.E
2	RDD	VLU	2	RDD	VLU

1 st Meeting Date ()		2 nd Meeting Date ()			
S. No.	Department	Designation	S. No.	Department	Designation
3	Social welfare	ST Assistant	3	Social welfare	ST Assistant
4	Agriculture	Extension officer	4	Agriculture	Ex. officer
5	Y.S.S.	Rek.	5	Y.S.S.	Rek.
6	Horticulture	Ext. officer	6	Horticulture	Ext. officer
7	I.C.O.S	Agriculture worker	7	I.C.O.S	Agriculture worker
8	Health	Nursing orderly	8	Health	Nursing orderly

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No _____

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No _____

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback forms are being posted through Plan Portal: Yes/No _____

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Aardra Survey, 2019 are being bridged while preparing GPOP plan for 2020/21. Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
As per details sheet 02	Banshpore D.C Office	Awareness/ Digital Literacy	08 = days.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

ANNUAL BENEFICIARY ORIENTED SCHEMES:

Sl. No. Officer to fill approximate number of applications numbered out.

Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for Pendency	Cost applicable submitted to visiting officer (Rs.)
Stipend for 500000 students				
Stipend for 100000 students	14	31	Sanction	
Stipend for 100000 students	33	02	Sanction	
Stipend - Disability	20	16	- 00 -	
Stipend - Nihil	220	110		
Stipend - Bharat	-	-		
Stipend - Jyoti Bina	87	-		
Stipend - Jyoti Bina	216	0		
Stipend - Jyoti Bina	22	130	Sanction	414
Stipend - Jyoti Bina	-	40	Sanction	

2020-2021

Prof. Dr. Jyoti Bina

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	298	28	Because of not sanctioned of job card	—
Ladi Beti	85	—	—	—
Swachh Bharat Mission- Individual Household Toilets	322	120	Because of not enrolled in sect.	—
PM Ujjwala Yojana	50	119	Sanction awaited	—
Ujala	432	—	—	—
Jandhan Account	476	0	—	—
PM Matri Vandana Yojana	—	—	—	—

* The visiting officer to endorse scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	200	Sanction awaited	—
Electricity connection	200 208	Sanction awaited unavailability of poles etc	—

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 264 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
10 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided as far
0 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures

b) Delay by concerned Dept.

c) Delay by bank concerned

d) Any other problem, please specify: Problem of keeping

the guarantee for the particular loan.

v. Suggestions for improving the process of availing loan under KCC

At village level a committee should be set up
which can ensure the repayment of loans and
availing of loans under KCC

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (market) ✓

b) Through un-organized market

c) Any other, please specify:

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Stable sales should be maintained by
the govt and transport facilities should be
provided

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Mandi should be there
that marketing can be easy.

ii. Suggestions for encouraging more households/farmers to start new units

Available subsidy and facilities should be provided to the concerned department.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Employment generated schemes should be implemented in our areas for our education funding.

2. More & more different units collected provided

sheep unit, dairy unit etc should be started. Export should expenditure more & more so that we can get easily 'to here'

4. Direct individual benefit schemes should be given to households.

5. Thrift societies should be provided for surplus produce so that can be done.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aardhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aardhaar card: 100

ii. Overall satisfaction level of the people about the ration shops.

Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:

Yes/No

b) Inadequate stock:

Yes/No

c) Overcharging:

Yes/No

d) Rude behaviour of store owner:

Yes/No

e) Long distance to be covered to reach the store:

Yes/No

f) Non-display of rates:

Yes/No

g) POS machine not working:

Yes/No

IPS registered in last 3 months: 11

Are you generally satisfied by response of Police to complaints? Yes/No

Yes/No

Are you satisfied about the overall security situation in Panchayat? Yes/No

Yes/No

Are you satisfied

Are you satisfied about the overall security situation in Panchayat? Yes/No

Yes/No

Are you satisfied about the overall security situation in Panchayat? Yes/No

Yes/No

Department	Average time taken	Remarks/details, if any
Police	Within 1 month	Less time taken
Police	More than 1 month	More time taken
Police	Never	do
Police	Within 1 month	do
Police	More than 1 month	do
Police	Never	do
Police	Within 1 month	do
Police	More than 1 month	do
Police	Never	do
Police	Within 1 month	do
Police	More than 1 month	do
Police	Never	do

RDO	Within 1 month • More than 1 month • Never	Yes time should be taken.
Any other	Within 1 month • More than 1 month • Never	--- do ---

vi. Any specific observation or complaint regarding any particular department

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat. 300

iv. Number of children in the age group of 4-14 years enrolled in the school: 300

v. Is there any High/Higer Secondary school with more than 40% girl students. Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

ASSESSMENT OF THE VISITING OFFICER:

Rank: _____
Requirements in order of priority (Max. 07):

1. Establishment of Nagi-Nahalla Substation to Tufkhan.

2. Provision of power generator for water scheme.

3. Upgradation of Road from orchard of M. Akbar Shah via Jamia Masjid Chakdaran to Substation at Gomanistan (B) PMGSY

4. C/O Power receiving station at Gomanistan (B)

5. Fencing/filling of High school Gomanistan (B)

6. Provision of ATM facility at Gomanistan

7. Need of 04 number of Transformers for Nahla Gomanistan (B)

No major complaint brought to notice of the Visiting Officer.

— Receiving station

— Need of Transformers.

→ Upgradation of Middle school Chakdaran to High school.

III Overall perception of functioning of the government

== Satisfactory ==

IV Overall assessment of visit and suggestions.

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The Panchayat is taking every possible step to upgrade the standard of living to the common people. Civil works at



Signature of the visiting officer

Name

A. H. Dopeel