

A) DETAILS OF REPORTING OFFICER(S)

1. Name: **UMESH SHARMA**
 2. Designation: **Under Secretary Forest Ecology & Environment**
 3. Telephone No.: **9419145667**
 4. E-mail ID: **umeshsarma2100@gmail.com**
 5. Home Address: **Jaipur**
 6. Date of Report: **10/07/2019**

B) LOCATIONAL DETAILS OF PANCHAYAT

1. Name of the Panchayat: **LOMER BHAGWAL A**
 2. Pin Code: **240230**
 3. Name of the Block: **SUNDER BANI**
 4. Name of the Taluk: **SUNDER BANI**
 5. Name of the District: **RAJOURI**

C) PANCHAYAT PROFILE

1. Total Population: **ONE Partially**
 2. Total No. of HHHs: **FIVE**
 3. No. of Scheduled Caste/Households: **795**
 4. Population of Scheduled Caste: **3480**

D) FRONTLINE OFFICER(S)/OFFICIAL(S) WHO ARE PRESENT DURING THE VISIT

S No	Department	Designation of the officer/official
1	Agriculture Production	Plc AEO
2	RDD	VLM/GRS
3	Social Welfare/ICDS	TSHO/Supervisor
4	PDD/PHE/PHD	Tech-0/JE/Draftsman
5	Forest/Social Forestry	B.O/Guard
6	Health	FMDH/ASHA Worker
7	Education/Youth Services & Sports	Headmaster/PET
8	Animal Husbandry	AVS/Stock Assn.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE

1. Whether Panchayat Ghar is available in the Panchayat. Yes/No/under construction ☒
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar. Yes/No
 2. Whether the BDC office has been established (in case the officer visits Block Panchayat). Yes/No/not applicable

- iii. if not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Nearly Created Panchayat
Computer/printer	Yes/No ✓	Yes/No ✓	- Do -
Telephone facility	Yes/No ✓	Yes/No ✓	Not Feasible

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓
Date of last meeting held: 18-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
Date of last meeting held: 18-11-2019
- iii. Whether the Karwa register is being maintained by the Panchayat Secretary: Yes/No ✓
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	14.10	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Member Secretary	Yes/No ✓	0.9375	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	0.97200	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Headmaster	Yes/No ✓	NIL	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Secretary Panchayat	Yes/No ✓	NIL	Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

- vii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
- c. No. of works for which estimates have been prepared: 03 No. (100% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 01 No. (33 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: District level Committee has not issued nutrition recipe

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: Paid by the concerned Department

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 25.50 lakh

✓ No. of works approved: 18

✓ No. of works started: 07

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 290

✓ No. of man days generated: 2160

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: No own source of Revenue

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer:
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

PDD, PUG
Forest PHD
Animal Husbandry

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- b) Is the Panchayat facing any difficulty in execution of works identified in B2V1 for beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: 03 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 1.24 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: Two Months (date)

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- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
Agriculture	Seasonal Seed Sine	Yes	
RDD	Earthwork	NO	In progress
PND	Roads	NO	In progress
PDD	Transparency	NO	- DO -
PHE	Repair of Pipes & Tubewell	NO	- DO -

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff ☒ (Yes/No)
- b) Teachers/RL Teachers ☒ (Yes/No)
- c) Anganwadi Workers/Helpers ☒ (Yes/No)
- d) RDD staff ☒ (Yes/No)
- e) JE's/other engineering staff ☒ (Yes/No)
- f) Agriculture/Horticulture staff ☒ (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff ☒ (Yes/No)

In case any particular department has shown improvement, please specify:

Agriculture Department has opened a Seasonal Seed Sine & Collection of Soil samples is in progress

Any department whose staff is absent most of the time: No

Any department whose officers/officials has not visited the Panchayat even once since B2V1: No

Any department which has organized any event or camp or tour of senior officer in Panchayat since B2V1: Agriculture RDD Health ICDS

- vi. Areas of major complaints brought in notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking Water	PHE	Yes/No ☒	Work has not executed due to lack of funds
Roads	PND	Yes/No ☒	- do -
PDDs & Transformers	PDD	Yes/No ☒	- do -

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Water Supply	PHE	Yes/No ☒	
Road Connectivity	PND RDD	Yes/No ☒	
Electricity	PDD	Yes/No ☒	
Water Conservation	RDD Agriculture Forest	Yes/No ☒	
Medical Facility	Health	Yes/No ☒	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes implemented in the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (7/11/2019)			2 nd Meeting Date (18/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW/GRS	1	RDD	VLW/GRS
2	Agriculture	% AEO	2	Agriculture	% AEO

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1 st Meeting Date (7/11/2019)			2 nd Meeting Date (18/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Social Welfare ICDS	TSNO Supervisor AN	3	Social Welfare ICDS	TSNO Supervisor
4	Horticulture	HDO	4	Horticulture	HDO
5	Health	FMMPN	5	Health	M.O./FMMPN
6	PHE	CP worker	6	PHE	JE/CP worker
7	PWD	J.E	7	PWD	J.E
8	Animal Husbandry	Staic Asstt.	8	Animal Husbandry	Staic Asstt.

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	290	—	—	—
Ladli Beti	—	—	—	—
Swachh Bharat Mission- Individual Household Toilets	280	40	Non availability of Funds	—
PM Ujjwala Yojana	30	—	—	—
Ujala	411	—	—	—
Janshan Account	95	—	—	—
PM Matru Vandana Yojana	24	03	Incomplete Forms	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

i. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	12	Non Feasibility of Pipes	NIL
Electricity connection	05	Poles are required for installation of Power connection	NIL

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Pond/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient ✓
- Are there any untapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Sakam Nallahs (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
If yes, please specify: Airpore Pond, Airpore Nallahs, Ghar Nallah, Sakam Kassi, Mudine Nallah, Sogam Nallahs
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Tapping of local streams/nallahs by way of check dams on local Kassi and Nallahs

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 100 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 100 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
NIL Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures NIL
 - Delay by concerned Deptt. NIL
 - Delay by bank concerned yes
 - Any other problem, please specify: _____
- Suggestions for improving the process of availing loan under KCC
To make process easy as there are lot of farmers life at banks end

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) Not available
 - Through un-organized market Local Mandi
 - Any other, please specify: 15 Vegetable growing Area needs own Mandi to sell the farm produce of local farmers
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Need of Cold chain and proper ware housing is needed.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Marketing Div. of Agri/Horti should take appropriate steps to provide Market for local produce of the farmers.

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5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT:

- Is there any scope/potential for diversification towards high value crop/fruit in the Panchayat: Yes/No Yes
If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01	Mango	Mango HD	Fruit Pome area
02	Guava	Guava HD	
03	CITRUS	CITRUS HD	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent Good
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	01	02
2	Dairy units	01	05
3	Sheep units	NIL	NIL
4	Api. Pond	NIL	05

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- iii. Suggestions for encouraging more households/farmers to set-up new units

Agri-business Camps are required to encourage farmers / House-holds

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Tapping of Run-off from Local Nullahs, waterbodies through check dams / Rain water harvesting tanks
2. Improvement of farm infra / reduce like, Power Tillage, Tractor, Poly green houses, Chaff cutters, Brush cutters
3. Motor Pumps, Spray Pumps, Land level traps
4. Dairy Farming / Fish Farming / Backyard Poultry / Mini Green Composting
5. Development of irrigation facilities / Lift irrigation
6. Development of Integrated Model of farm, ag.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

- ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- Irregular opening:
- Inadequate stock:
- Overcharging:
- Rude behaviour of store owner:
- Long distance to be covered to reach the store:
- Non-display of rates:
- POS machine not working:

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

- h) any other one ration outlet is demanded at Ghat House

- iii. Number of FIRs registered in last 3 months: NIL

- Are people generally satisfied by response of Police to complaints: Yes/No
- Is copy of FIR given to people: Yes/No
- Are people satisfied about the overall security situation in Panchayat: Yes/No
- Any suggestions: _____

- iv. Public perception:

- Are departmental staff available: Poor/Good/Very Good/Excellent
- Are departmental staff responsive: Poor/Good/Very Good/Excellent

- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	As Area of Patna 45944, demand is too much and need bifurcation
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	Infrastructure is old and new works are under progress

RDC

Within 1 month

✓ More than 1 month

Never

Any other

Within 1 month

More than 1 month

Never

v. Any specific observation or complaint regarding any particular department?

K) OTHERS

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste? Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready? Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 156iv. Number of children in the age group of 4-14 years enrolled in the schools: 152

v. ✓ Is there any High/Higher Secondary school with more than 40% girl students? Yes/No ✓

vi. Whether RDC has provided Sanitary Napkin Vending Machines in any of the above Schools? Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional? Yes/No

vii. Whether RDC has provided Sanitary Napkin Incinerator in the above Schools? Yes/No/Not applicable ✓

✓ If yes, whether the incinerator is functional? Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER

i. Urgent public requirements in order of priority (Max. 07)

1. For water conservation and utilization, Check Dams are required from the water bodies/brooks which are available in Area i.e. from Water bodies

2. Medical Sub Centre is urgently required in the Area to cater the needs of rural population

3. To make the illegal encroachment for Development of sports stadium in colonial land.

4. Augmentation of River projects is required urgently which is repeatedly pending for most of years.

5. More 50 plots are required in Power Substation area, and repeatedly a proposal of 2007 has been submitted by RDC to authorities.

6. Additional International Roads in the Area is, in very adequate condition and their repairs is urgently required as the augmentation of Projects which under construction in that Area is also required.

7. 20 nos. of Hand Pumps, Deep Bore-wells are required to meet the requirement of public drinking water.

ii. Any major complaint brought to notice of the Visiting Officer

1. Improvement of Road Connectivity
2. Improvement of water supply schemes.
3. To improve the supply system of power in the Area.

III	Overall perception of functioning of the government:
	Overall perception of quality of govt. is satisfactory as in the ground level many initiatives have been taken by the other departments.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Reportedly, Development works has not implemented due to paucity of funds and as complain from the representation of L.V.E. & D.D. and LWD peers of behaviors as recommended during SEVI some has been submitted to authorities for approval.

Signature of the visiting officer

Name


 [Umesh Sharma]
 Under Secy to Govt.
 Forest Dept.