

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Sukh Dev Singh
- Designation: Asstt. Director (Res)
- Department/Place of posting: Dept. of (PD&MD) DSEC Office Raipur
- Mobile No: 9596853056
- Email id:
- Home District: Rajouri
- Dates of visit: 27-28 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: Loner Bighmal B
- Local Government Directory (LGD) code of the Panchayat: 240230
(To be sourced from Rural Development Department by DC)
- Name of CD Block: Sunderbani
- Name of Taluk: Sunderbani
- Name of District: Rajouri

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: One (partially)
- No. of hamlets in the Panchayat: 08 (eight)
- No. of Households in the Panchayat:
- Population (approx.) of the Panchayat:

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	P.H.E	JE with other officials
2	PDD	JE. with other officials
3	Agriculture	J.A.A.
4	Education/Phy. Edu.	H/m & M/S/ Rep of ZPSO
5	Sheep Husbandry	Sheep Attendant
6	Revenue	Patwari
7	Animal Husbandry	Block Vet. pharmacist
8	JCDs Social welfare	Supervisors Social workers

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

- ii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Being purchased by the Panchayat authority
Computer/printer	Yes/No	Yes/No	-
Telephone facility	Yes/No	Yes/No	-

- v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No *N/A*

- vi. Whether Infrastructure and Assets Register has been prepared Yes/No

(Visiting Officer to physically check the register)

If no. Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis Yes/No

Date of last meeting held 11th of Nov 2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No

Date of last meeting held 11th of Nov - 2019

- iii. Whether the Kharwa register is being maintained by the Panchayat Secretary Yes/No

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Secretary Sgt	Yes/No	2103605	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No	Sup	Yes/No	16230	Yes/No
Mid Day Meals (MDM)	Yes/No	to. Ingo	Yes/No	Nil	Yes/No
Own resources of Panchayat	Yes/No	-	Yes/No		Yes/No
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted & confirmed

- vii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared Yes/No

- b. Whether the detailed estimates for all works have been prepared Yes/No

- c. No. of works for which estimates have been prepared: 2 No. 48 % to total)

d. Whether Action Plan has been approved by the DDG: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 04 No. 125 % to total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Dist. Purchase Committee did not approve

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Due non availability of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Funds have not been released yet

Also mention if it is being provided by someone else: N.A

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA.

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes.

✓ Funds allocated to the Panchayat: Rs. 25.50 lakh

✓ No. of works approved: 19

✓ No. of works started: 07

✓ No. of works completed: 02

✓ No. of Job Card holders in the Panchayat: 263

✓ No. of man days generated: 1926

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Own-Resources not available

- xii. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries	PHE	Yes/No	very poor
Any other	Bank	Yes	Very poor

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No

If yes, who _____ (specify)

- ✓ Non disclosure of funds available/schemes by officials: Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

- ✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 11. 11. 2019 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) No work started approved/started

(2) Under B2V1, due over

(3) No release of funds in the past

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

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... after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	C-dam at Jogiwala	Yes	Schem sanctioned under 14th F.C. 2019-20
RDD	Borewell at Charnote	No	- Do -
RDD	T. Road Ashoka Dyke pichh.w. of	No	- Do -
RDD	T. Road Gyan House to Dharoot	Yes	- Do -

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/Other Health staff ☒ Yes/No
- b) Teachers/Ret Teachers ☒ Yes/No
- c) Anganwari Workers/Helpers ☒ Yes/No
- d) RDD staff ☒ Yes/No
- e) JEs/other engineering staff ☒ Yes/No
- f) Agriculture/Horticulture staff ☒ Yes/No
- g) Animal Husbandry/Sheep Husbandry staff ☒ Yes/No

In case any particular department has shown improvement, please specify:

RDD Agro, Medical in particular

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1 no except BDO/BMO

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 no

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
-	-	Yes/No	
✓	✓	Yes/No	
✓	✓	Yes/No	

vii. Major problems confronting the people.

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
To provide water in the hamlets of Nela, Gada, Baxan, SC	PHE	✓ Yes/No	
Hamlets of Chalewankali, 14th W. H. Unit electricity	(R&M) PDD	✓ Yes/No	
-	-	Yes/No	
-	-	Yes/No	

3) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No Yes
If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No. _____
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No _____
If no, reason thereof: _____
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No Yes
If no, the officer should get it installed and confirm: Instructions given for the same.
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No _____
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No Partially
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1	RDD	BDO/VLW GRS
2			2	Health	HDO

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Sheep Husbandry	D/B-O	3	Sheep Husbandry	built stock man D/B-O
4			4	Medical	Director F&PHW
5			5	JCS	Supervisor
6			6	POD	JE with other staff
7			7	PHE	JE
8			8	General Sheep Husbandry	D/B-O

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No Yes
If no, Reason thereof: _____
- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No Yes
If no, reason thereof: _____
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No Yes
If no, reason thereof: _____
(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Annyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	B.H.G. Sankar Sarin (Sarpanch)	Functioning of Panch.	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ✓
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- x. Visiting Officer to fill approximate number of beneficiaries received with approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	-	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	15	20	non sanction of pensions	15
Pension - Widow	9	13	-DO-	-
Pension - Disability	15	16	DO	-
PM Kisan Nidhi	210	12	due to not loading of PNCs/connections	-
Ayushman Bharat	26	119	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Gramin	6	79	U/P process	-
State Marriage Assistance Scheme	02	02	due to paucity of funds	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applicants not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	263	40	Still not applied for the same	
Ladi Bell	-	-	-	-
Swachh Bharat Mission-Individual Household Toilets	226	50	Due to non-availability of funds	
PM Ujjwala Yojana	Data not available with front-line worker			
Ujala				
Jandhan Account	163	17	Don't want to get it opened	
PM Matsya Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	70	Shortage of water supply pipes with the deficit	07
Electricity connection	343	60	50

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuri/Tube well/Ponds/Springs/Water harvesting Tanks/Mahied/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient ✓
- Are there any untapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify (Canal/Ground Water/Surface lake/Spring/Ponds/Any other water body _____ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
If yes, please specify: Harvesting tanks / Check dams / collection of waste water / Boreholes. ✓
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 100 ✓
- No. of farmers who intend to use drip/sprinkler irrigation: 100 (Nos.) ✓
- Any suggestions to improve irrigation facilities in the Panchayat:
Early Completion of lift / irrigation Scheme Beripattin to target 40% coverage in irrigation in the pvt.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 100 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card ____ (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
203 Nos.
- No. of farmers who applied for KCC loan but not provided so far
43 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures	☒
b) Delay by concerned Deptt.	☒
c) Delay by bank concerned	☒
d) Any other problem, please specify: _____	☐

- Suggestions for improving the process of availing loan under KCC

limit of K.C.C. loan should be increased by 10 thousand per household.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi)	☒
b) Through un-organized market	☐
c) Any other, please specify: _____	☐
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
N.A
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: _____

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Citrus, br. lemon, Cit, Cit, Apple etc	Potential Available	—
			—

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	NO	NO
2	Dairy units	NO	24
3	Sheep Units	NO	61
4	Fish Ponds	NO	02

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Department	Change from	Comments, if any
Finance	Other ...	
	More than	
	less	
	None	
Health	Other ...	
Other	More than	
	less	
	None	
Other	Other ...	
	More than	
	less	
	None	
Other	Other ...	
	More than	
	less	
	None	

III Overall perception of functioning of the government:

Overall accessibility / responsiveness of departmental functionaries in the PWT is satisfactory except PHE Dept. which will not provide required service - regular water in the PWT.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Agri- / Horticulture, Development, Poultry / Dairy Development are the key - Sources to lift the farmers / inhabitant of the PWT - over and above the economic crises. Concerned depts have been suggested to co-ordinate the and gear-up the activities in this direction till the next visit of the V2V3 officers in the PWT.

Signature of the visiting officer

Name Sulek Des. Singh
Assistant - Director
(P&S) G. B. Rao Rajan

Formulation of Biodiversity Management Committee at Gram Panchayat

Resolution No. —

Date: 28-11-2019

Name of the:

Gram Panchayat L/Majra B

Block Sunder Bani

District Rajm

The Gram Panchayat meeting was held on 28-11-19 at 12 AM/PM in — Gram Panchayat Office under the chairperson of Sh./Smt. Sukhdev Singh AD Pg the Sarpanch and with the consent of all the members, Bio Diversity Management Committee was formed under section 41 (1) of Biological Diversity Act 2002 for the period of five year.

Details of Committee Members

S/No	Full Name & Address	Father/Husband Name	Age	Category	Mobile No	Caste	Occupation	Identity Proof No	Signature
1	Sh. Lok Nath	Sh. Dab	58	Chairperson	94191 58510	OT	H/2, Cult.		
2	Sh. Suman Bala	Mangat Ram	48	Women Member	808221 4988	OT	H/Wife		
3	Sh. Kiran Kumari	Karan Singh	33	Women Member	985820 7214	OT	H/Wife		
4	Sh. Naik deo	Alha Rakha	58	SC/ST Member	908663 4696	ST	Rtd Army		
5	Sh. Veena Devi	Moolen Lal Mohinder Singh	45	Women Member	94694 05202	OT	H/Wife		
6	Sh. Priya Devi	Mohinder Singh	35	Women Member	959691 4614	OT	H/Wife		
7	Sh. Rohit Raina	Lok Nath	31	Secretary	88032 17173	OT	Farmer		

*Note: Adhar Card, voter ID Card or Pan Card Number, Kindly Provide the photy copy of the same as Identity Proof.

Signature

Gram Panchayat Secretary

Signature

Chairperson Biodiversity management Committee