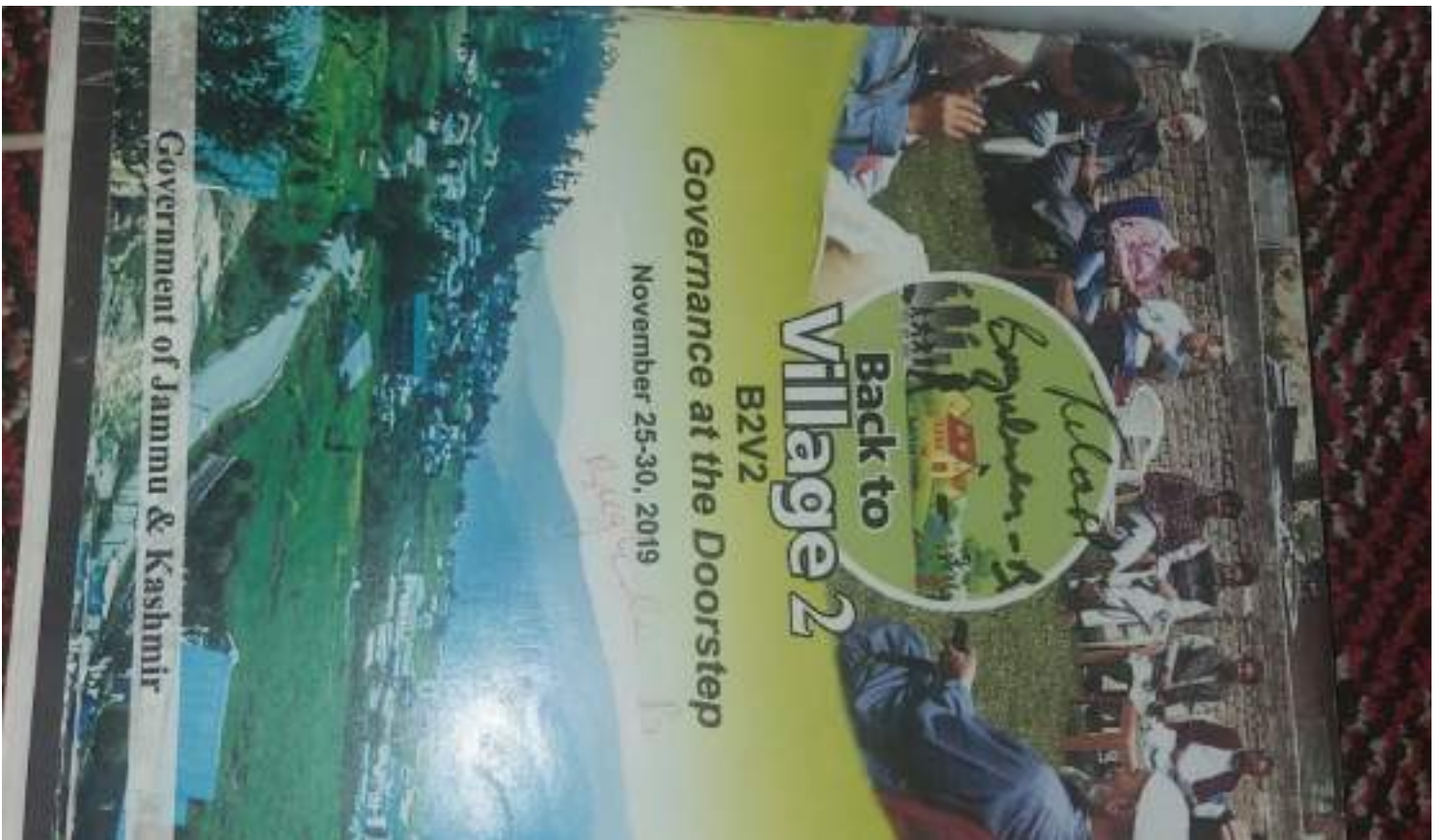




Jammu and Kashmir
New Vision
New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2018, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undoubtedly by the statistics and the responses we received to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, hosted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the small goodness and hospitality of the common people. The officers spent two days and nights with the people - living with them, eating the same food, and learning first-hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet taste of nature brought home to them the true meaning of being. For others was a humbling experience as it dawned on them the depth which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Jammu District wrote to the Hon'ble Prime Minister about the programme following which the Prime Minister chose a member of it to be Mayor of Bhat Programme, making it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to take more closely at the task of empowering, energising and mobilising the hinterland of Jammu & Kashmir. Inevitably they will associate Panchayat Raj with the other objective of this edition of the programme will be to take at the various levels of village, panchayat and individual beneficiary oriented schemes and learn more about the important grievances which hinder their full implementation and their disposal need to be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that the programme will evolve into an institutionalized, coordinated governance programme which will not only be a genuine, unadorned eye to the ground but will also act the infectious seed and help in delivering development better and faster.

G. C. MURMU

(G. C. Murmu)





3

One of the key elements of good governance is the empowerment of democratic institutions so that people become more participatory in decision making. After the successful launch of the *Participatory Budgeting* in 2014, the Government is now working on getting the various local government units to implement the same. The Government is also working on strengthening the various institutions that are involved in the functioning of the democratic system so that the people can have a say in the decision making process.

[illegible]

Government has already allocated funds for the Paralympics to address "the greater needs" of disabled athletes, says the Paralympic Committee.

As ILLC's program rapidly developed, it proved the effectiveness of a sound transactional structure. As the business is carried forward to allow the level of commitment and understanding of the participants, the standards of the program soon became self-motivating. The participants, the standards of the program, and the business itself are the important elements. The program is to take the various aspects and other facilities as detailed and help the participants to achieve the highest quality of service and management across organizations in improving delivery of village-specific services and providing programs for the village. It is a good practice and a success. I am confident that the program will succeed and an institutionalized, good practice program will be established and maintained.

1. Security required to protect data representations as well as people so that the threat of disclosure of sensitive information is reduced to a minimum.

I would urge the Deputy Commissioner to coordinate the staff of officers in various branches of Indian Service stations.

I am confident that our students will be a part of the D2V programme with their learning and with the values it promotes.

(B) V. R. Subrahmanyaiah



General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vi. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNRGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- vii. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- viii. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- ix. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- x. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xi. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

B2V2/PD&MD/2019

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.



Day 2 Afternoon:

- Visit the Panchayat Ghar (BJC) office and check for typewritten register.
- Install board of land identified for Panchayat Ghar.
- Lead Grah Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous BJV work and lay foundation stone for a new one.
- Inspect BJV U/14th FC works/Lampshading work/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC - start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Prof. Tariq Ahmad Khan
- ii. Designation: Assistant Professor
- iii. Department/Place of posting: Higher Edu. Department
- iv. Mobile No: 7006616090
- v. Email id: 786tariqkhan786@gmail.com
- vi. Home District: Bandipora
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Dughliala 'B'
- ii. Local Government Directory (LGD) code of the Panchayat: 08
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Tulail
- iv. Name of Tehsil: Tulail
- v. Name of District: Bandipora

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 02
- ii. No. of hamlets in the Panchayat: 20
- iii. No. of households in the Panchayat: 173
- iv. Population (approx.) of the Panchayat: 1211

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Dept of Education	I/C Head teacher
2	Health	BHW
3	Sheep	ASH
4	ECDS	workers
5	Block	NYC volunteer
6	J S K Bank	Relationship Executive
7	PDD	volunteer
8	PHE	volunteer

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 04 October 2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: _____

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as the date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No		Yes/No
ICDS (Nutrition)	Yes/No	<i>Yes</i>	<i>Yes</i> Yes/No		<i>Yes</i> Yes/No
ICDS (Honorarium)	Yes/No	<i>Yes</i>	<i>Yes</i> Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	<i>Yes</i>	<i>Yes</i> Yes/No	<i>Nil</i>	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Biodiversity Com. constituted & Confirmed

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No *Yes*

b. Whether the detailed estimates for all works have been prepared: Yes/No *Yes*

c. No. of works for which estimates have been prepared: ____ No. (____ % to total)

d. Whether Action Plan has been approved by the DDO: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (_____ % to total)

If no, reason thereof: Insufficient funds

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

()

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: The Department purchases itself

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Honorarium is deposited in A/c.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

B2V2/PO&MD/2519

ii. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Surpanch is providing name of Panchayat School for serving Mid day meal to the school. Yes/No

If no, reason thereof _____

b. Whether the Panchayat/Surpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof _____

Also mention if it is being provided by someone else: I/C MGN

c. Whether the record on account of purchase of MDM items and transaction is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Surpanch on the same)

x. MGNREGS

a. Whether MGNREGS Plan 2015-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat. Rs. _____ lakh

✓ No. of works approved _____

✓ No. of works started _____

✓ No. of works completed _____

✓ No. of Job Card holders in the Panchayat _____

✓ No. of man days generated _____

ii. Whether the Action Plan for funds on account of Gram Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No.

If no, reason thereof _____

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- ii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 if so, whether subjects have been assigned in presence of the visiting officer: Yes/No
- iii. Main challenges being faced by the Panchayat in functioning and execution of works
- iv. Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officials: Yes/No ✓

If yes, how long: 12 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Tenders invited in the month of Nov & Dec can't be executed

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

B2V2FD&MD0019

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedical/other Health staff | (Yes/No) |
| b) Teachers/RaT Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JE/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: ICDS

B2V2/PO&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

B2V2/PD&MD/2019

G) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPOP):

- i. Whether the GPOP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPOP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPOP Portal for preparation of GPOP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof _____

- vi. Whether the Green Sabha Proceedings are read out in front of Green Sabha after the conclusion of the meeting. Yes/No:

If no, Reason thereof _____

- vii. Whether the GPCP Plans are being approved by the Green Sabha. Yes/No:

If no, reason thereof _____

- viii. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No:

If no, reason thereof _____

(L.R to demonstrate the reports to the Visiting Officer)

Signature of _____

1. Whether the initial gaps identified in the Panchayat during Mission Antyodaya Survey, 2018 are being bridged while preparing GPOP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓
If no, reason thereof: Unrest in the valley

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- i. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- ii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

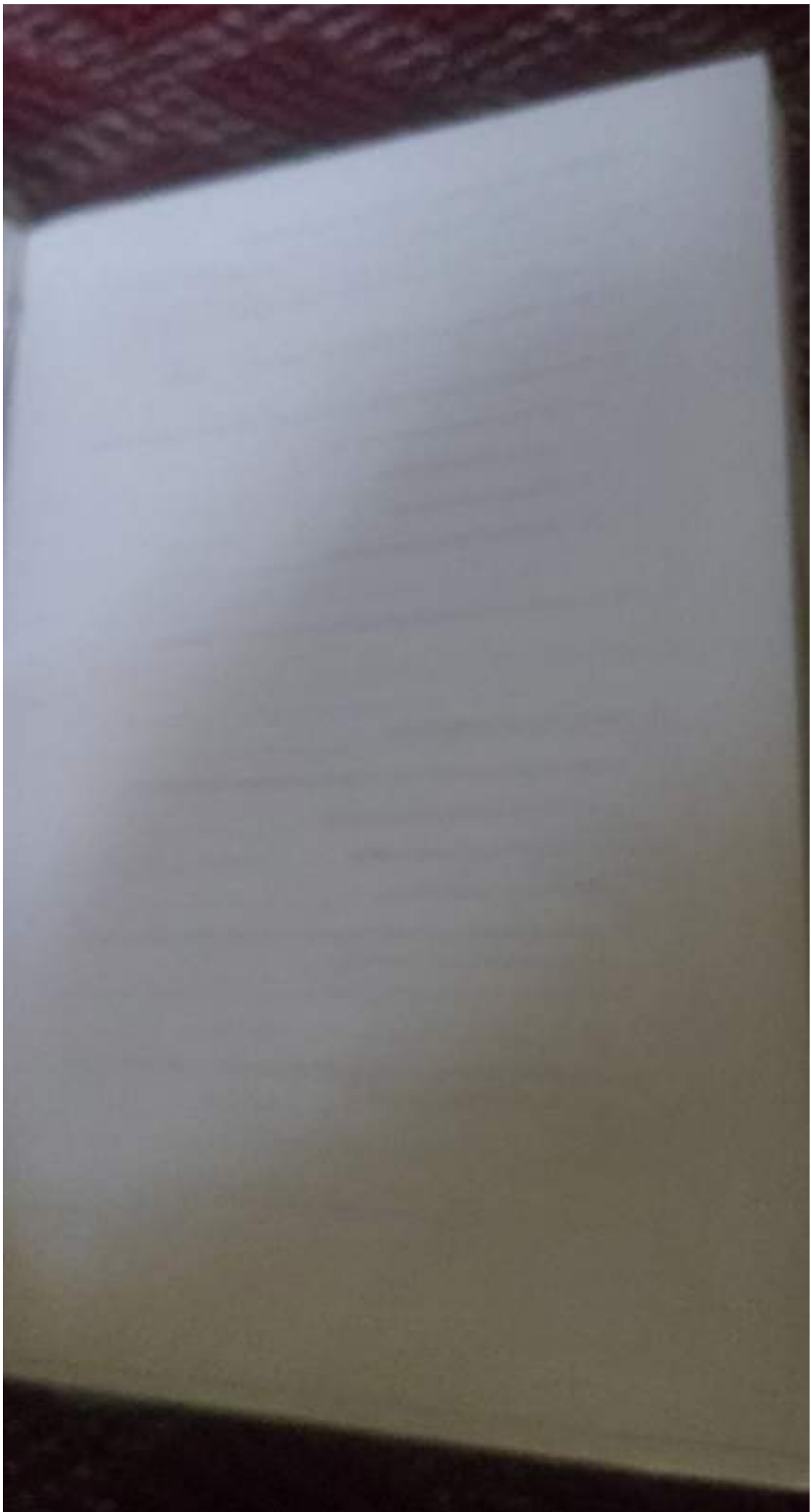
Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	21			
Pension - Widow	16			
Pension - Disability				
PM Kisan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bana Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin				
State Marriage Assistance Scheme	08	20	unfns-21	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	151			
Latrine	00			
Swachh Bharat Mission- Individual Household Toilets	60			
PM Ujjwala Yojana	170			
Ujala	170			
Jandhan Account	951			
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

8. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	N/A		
Electricity connection	N/A		



3. LOANING FACILITY AVAILABLE TO THE FARMERS:
Karnataka Credit Card 28 IN

3. **LOANING FACILITY AVAILABLE**
1. No. of farmers without Kisan Credit Card 10 (None)
2. No. of farmers who have availed loan facility through KCC during 2019
2 Yes None
3. No. of farmers who applied for KCC Loan but not provided so far
None
4. Problems being faced by farmers in availing KCC loan (Tick whatever relevant)
- a) Difficult processes and procedures _____
- b) Delay by concerned Deptt. _____
- c) Delay by bank concerned _____
- d) Any other problem, please specify: _____
5. Suggestions for improving the process of availing loan under KCC _____

4. MARKETING INTERVENTIONS

1. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) _____
- b) Through un-organized market _____
- c) Any other, please specify: _____
2. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
- Organized market
3. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

3. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

1. Is there any scope/potential for diversification towards high value crops/fruits in the franchise? Yes/No

✓ If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

4. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		
2	Dairy units		30
3	Sheep Units		40
4	Fish Farms		

ii. Suggestions for encouraging more rural/tribal farmers to sell their produce

3. List 4 suggestions in order of priority which can help in increasing income of rural/tribal households:

1. begin yielding variety seeds on Subsidy Loan
2. providing low interest loans to the farmers
3. Sufficient easy accessible and organised marketing
4. Decomposing pit for making organic waste

5.

2) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: _____

2. Overall satisfaction level of the people about the ration shops.
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store. | Yes/No |
| f) Non-display of rates | Yes/No |
| g) POS machine not working. | Yes/No |

Page No. _____

- n) any other: _____
2. Number of FIRs registered in last 3 months: 11
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____
3. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
4. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☐ Within 1 month ☒ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☐ Within 1 month ☒ More than 1 month ☐ Never	
PHE	☐ Within 1 month ☒ More than 1 month ☐ Never	

RDD	☐ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 174
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 172
- v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ✓
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

4) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I Urgent public requirements in order of priority (Max. 07):

1. Drinking water.
2. Public points (Latterne)
3. Medical Assistant in Sub centre (Health)
4. Concrete walking near Mosque and water canal.
5. Plot for Middle School Bughidae 'B'
6. Separate Store house
7. Upgradation of Middle School to High School.

II Any major complaint brought to notice of the Visiting Officer:

The residents of Bughidae 'B' village seek alternate water source for providing water. The existing water is not sufficient.

ix. Overall perception of functioning of the government.

x. Overall assessment of visit and suggestions.

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The administration of J & K has taken a laudable initiative called "Back to village" under which a gazetted officer called/ designated as visiting officer gets an opportunity to spend two days and a night in a particular Panchayat and address the problems of the people. The visiting officer also assists in bringing these problems to the cognizance of the higher authorities to get them solved at the earliest. Since D.V. is the monitoring and evaluation phase" was a sort of culmination of D.V. which is the most appreciable point of this programme.

"Back to village"

Signature of the visiting officer

Name Prof. Tariq Ahmad Khan

B2V2/FOZMO/2019

