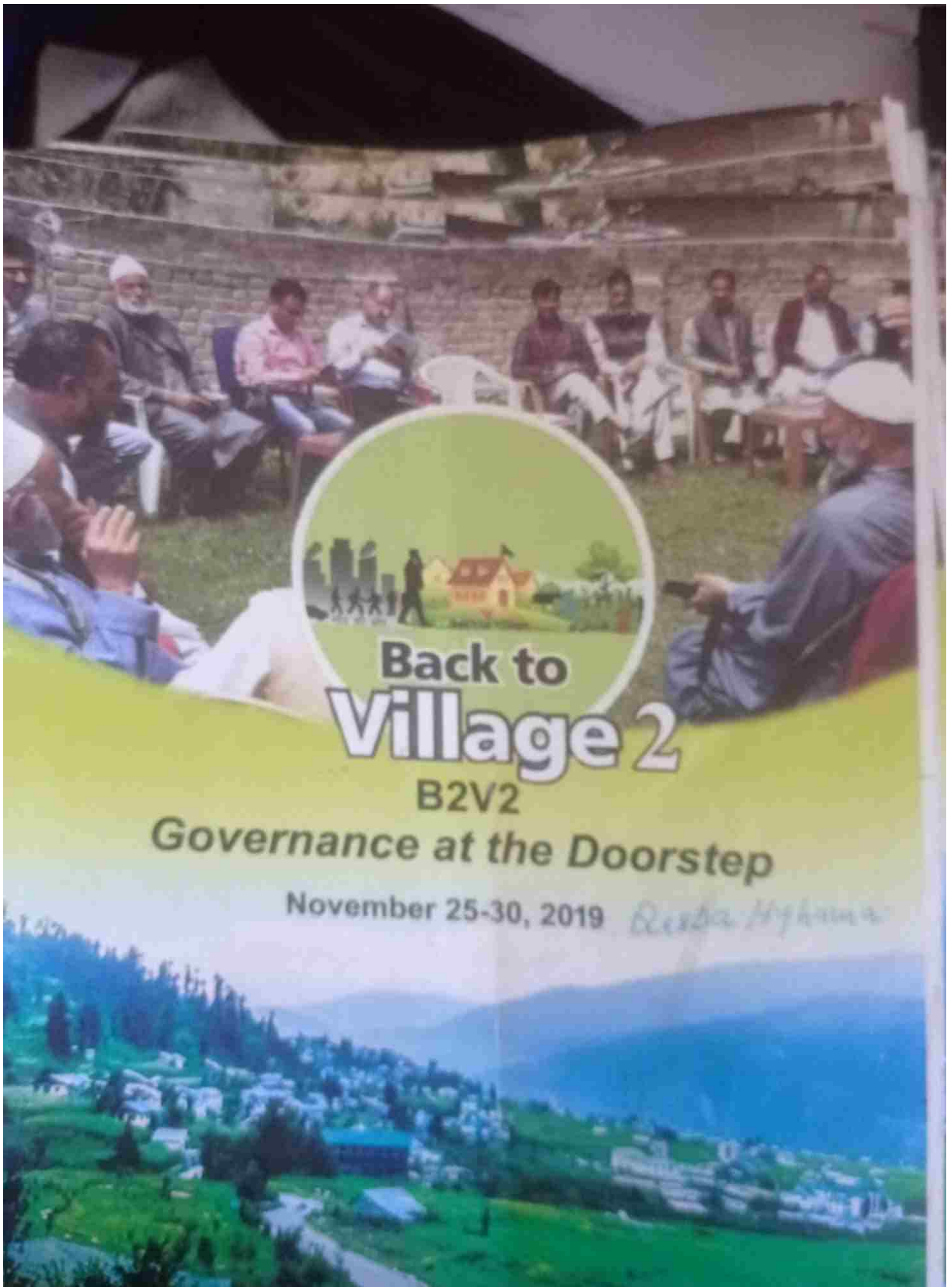




**Back to
Village 2**
B2V2

Governance at the Doorstep

November 25-30, 2019 *Berta Hykman*

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her last visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

NAME: NAZIR AHMED NAJAR
 DESIGNATION: LECTURER
 A. Department: EDU. & S.S. MAIDANPORA (LOHAR)
 B. Identification of existing: 9791103288
 C. Mobile No: NAJAR AHMED NAJAR 8959 @ Gmail. com
 D. Email ID: K100H@G
 E. Date of Visit: 25/01/2020, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

Name of the Panchayat: Qalaba Hyhama
 A. Local Government Directory (LSD) code of the Panchayat: 239714
 (To be sourced from Rural Development Department by DC)
 B. Name of CD Block: Hyhama
 C. Name of Tehsil: KUPHURA
 D. Name of District: KUPHURA

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: 1
 A. No. of hamlets in the Panchayat: 15
 B. No. of households in the Panchayat: 220
 C. Population (approx.) of the Panchayat: 1670

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

Sr. No.	Department	Designation of the officer/official
1	R.D.D.	V.L.O.
2	ITCDS	women and helper
3	Health and family welfare	Friends and Asha. women
4	Education	Teacher
5	Agriculture	JAFED and H.C.C
6	Seiculture	Ground.
7	Forest	-00-
8	P.O.D.	line man

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Char is available in the Panchayat: Yes/No under construction
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Char: Yes/No
 ii. Whether the BDC office has been established (in case the office visits Block Panchayat): Yes/No/Not applicable

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ix. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

x. Facilities available at the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	There is no Panchayat Raj Institution in the area. So no facilities have been provided.
Computer/printer	Yes/No ✓	Yes/No	- Do -
Telephone facility	Yes/No ✓	Yes/No	- Do -

xi. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

xii. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

iii. No. Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 27-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 05-11-2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

3. Bank Account opening and transfer of funds:

Name of the Bank	Registration No.	Branch	Account No.	Balance in the account as on the date of the visit	Whether the account has been opened
14 th Finance Commission	Yes/No ✓	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Honorarium)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Mid Day Meals (MDM)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Own resources of Panchayat	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Any other Scheme, If yes, indicate name	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2018-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 2 No. (100% to total)

d. Whether Action Plan has been approved by the DDC. Yes/No ☒ Yes

If no, reason thereof: _____

e. Whether the works have been started Yes/No ☒ Yes

No. of works started: 1 No (20 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

☒

2) BDO

☐

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒ Yes

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒ Yes

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒ Yes

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒ Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒ Yes

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒ Yes

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒ Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2013-20 has been approved: Yes/No ☒ Yes

b. If yes,

✓ Funds allocated to the Panchayat: Rs 19 lakh

✓ No. of works approved: 25

✓ No. of works started: 0

✓ No of works completed: 0

✓ No of Job Card holders in the Panchayat: 177

✓ No. of man days generated: 6

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒ Yes

If yes, whether approved by the Gram Sabha: Yes/No ☒ Yes

If no, reason thereof: _____

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ad. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No

if yes, whether subjects have been assigned in presence of the visiting officer: Yes/No

ae. Major challenges being faced by the Panchayat in functioning and execution of works:

aj. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RD	Yes/No	
WLV	RD	Yes/No	
JE	RD	Yes/No	
CCPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headteacher/Principal/CEO	School Education	Yes/No	
IC/MDM	School Education	Yes/No	
BAO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

BZ/20P/10/1/2019

b). Is the Panchayat facing any difficulty in execution of works, maintenance of

landscaping and other programmes?

if yes, reason by officer: Yes/No

If yes, when:

✓ Non disclosure of funds and mismanagement by officials: Yes/No

✓ Delay in preparation of institutionalised sessions by municipality: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: 15 - 30 days (specify number of days)

✓ Officers not sharing details of implementation of landscaping: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE (BZV):

i. Whether the construction work of playground inaugurated during the visit of the officer in BZV/1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other work started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in BZV/1: Yes/No

If yes, amount released: Rs. _____ lakh

Whether works identified in BZV/1 have been started: Yes/No

Likely date of completion: _____ (date)

BZ/20P/10/1/2019

v. Whether any new medical facilities have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof.

Sanction Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

vi. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

a) Doctors/Para-medics/other Health staff	(Yes/No) ✓
b) Teachers/Ret Teachers	(Yes/No) ✓
c) Anganwari Workers/Helpers	(Yes/No) ✓
d) RCD staff	(Yes/No) ✓
e) Electricity engineering staff	(Yes/No) ✓
f) Agriculture/Horticulture staff	(Yes/No) ✓
g) Aerial Husbandry/Sheep Husbandry staff	(Yes/No) ✓

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: P.H.E, sleep and animal husbandry

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Health, P.D, P.H.E, Flood Control etc

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Agribusiness

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vi. A note of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Not utilized the school sports	Health & Welfare	Yes/No ✓	Complaint regarding the sports ground by majority of people.
-	P.H.E	Yes/No	-
-	R.D.B	Yes/No	-

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Regulating water supply	P.H.E	Yes/No ✓	Non availability of pipes
Insufficient supply of boxes	P.D.D	Yes/No ✓	Non availability of paper plates and trays etc
Schooling	Education	Yes/No ✓	Non availability of middle/high school
		Yes/No	
		Yes/No	

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G) PLANNING, EXECUTION AND TRAININGS:
1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes registered to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Char or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Education Teacher	1	Education Teacher
2	ICDS Worker	2	ICDS Worker

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1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator Feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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- k. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No
If no, reason thereof: _____
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: P.D.D. P.U.E and local Govt.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
7	Sub-Pore M. Chowk	Awareness	4 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experience/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: ✓
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (thous)	Pendency (applied but not sanctioned) (thous)	Reasons for pendency	Fresh applications submitted to visiting officer (thous)
Scholarship for SC/ST/OBC students	0	-	-	-
Scholarship for Minority students	0	-	-	-
Pension - Old Age	46	17	Not sanction yet now	14
Pension - Widow	23	2	-Do-	3
Pension - Disability	16	3	-Do-	13
PM Kisan Nidhi	-	-	-	-
Ayushman Bharat	70	50	due to pattern of sanction	10
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen				
State Marriage Assistance Scheme	1	5	due to cost share	5

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Scheme/Service	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	177	28	about problem	30
Land Relt	10	10	unavailability of funds	10
Swachh Bharat Mission- Individual Household Toilets	199	22	unavailability of funds	15
PM Ujjwala Yojana	80%			
Ujda	Nil			
Janthan Account	90%			
PM Matri Vandana Yojana				

M.4

M.4

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	70%	Non sanction of Department	90
Electricity connection	20%	due to non availability of poles	

and wires

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* Visiting officer to enclose the list of entrepreneurs/merchants who need fresh correspondence. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Baru, Biliy, Hary, Purna, Kandi
- Major sources of irrigation: Canal/Well/Tube Well/Pond/Spring/Well/Water harvesting/Tank/Runoff/Other (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body: _____ (tick as many as needed)

Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: Mendelium at road No. 7

Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

No. of farmers who use drip/sprinkler irrigation in the Panchayat: 0

No. of farmers who intend to use drip/sprinkler irrigation: 20% (Nos.)

Any suggestions to improve irrigation facilities in the Panchayat: Need of covering ponds Addressi well and

Ganwali Khul

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 30% age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: There is no HYV seed centre in P. village

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3. LOANING FACILITY AVAILABLE TO THE FARMERS

10

2438

to professors being forced by unions to avoid full-time (full-time whatever) teaching.

WPA

10

4. MARKETING INTERVENTIONS

1. *How is reproductive behaviour produced?* (link whichever relevant)

a) Through cylinder of number (number)

5

4

to: *How often, please specify*

University of Michigan, Ann Arbor, Michigan

Each man assigned troops of marketing

10/27/2019

II. IMPROVING CIVILITOUS PRODUCTIONS

15702105 *Journal of Interpersonal Violence* 2006 21(12):1651-1661

iii. Suggestions for encouraging more households/farmers to set-up new units

Nil

7. List 5 suggestions in order of priority which can help in increasing income of farm/semi-rural households:

1. To use best fertiliser and manure
2. To use H.V.V seeds.
3. To use pesticides and pesticides
4. Should be use new technique of farming
5. More over the farmers should be attend more and more awareness programmes

j) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓
If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: ✓
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of store owner: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Non-display of rates: Yes/No ✓
- g) PDS machine not working: Yes/No ✓

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iv. any other: Nil

iii. Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: Nil

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	more than 1 month
Social welfare	• Within 1 month • More than 1 month • Never	more than 1 month
Police Station	• Within 1 month • More than 1 month • Never	with in 1 month
PHE	• Within 1 month • More than 1 month • Never	Never

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RDD	• Within 1 month • More than 1 month • Never	Never
Any case	• Within 1 month • More than 1 month • Never	Nil

4. Any specific observation or complaint regarding any particular department: It

PM, PME etc

NOTES:

1. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

2. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

3. Number of children in the age group of 4-14 years in the Panchayat: _____

4. Number of children in the age group of 4-14 years enrolled in the schools: _____

5. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

6. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

7. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT
Sanjay
Sharma

1	Urgent public requirements in order of priority (Para. 17)
1	Construction of Allie Park at Beliving
2	400 Acre from municipal road to main road
3	2.5 Acre from main road to main road
4	1.5 Acre from main road to main road
5	Filteration plant near Nagar park
6	Disposal of 3000 tonnes with poles and wires
7	500 Acre well at new municipal street at main road
8	400 Acre well at main road
9	400 Acre well at main road
10	400 Acre well at main road
11	Any major complaint brought to notice of the Visiting Officer:
12	Complaint received against RDD, PME and food control department regarding distribution of food

III Overall perception of functioning of the government:

The different new launching schemes are not reaching to the people. In case of any scheme, there are not implemented properly by the concerned department.

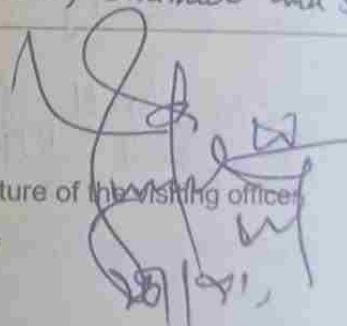
IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

- 1) Road condition in the area is worst and need critical attention.
- 2) Deficiency of staff in various department like education, P.H.E etc.
- 3) Non existence of Health Centre, animal and sheep husbandary centre.

4) Improper building for Anganwadi Centres etc.

Signature of the visiting officer
Name


26/01/