



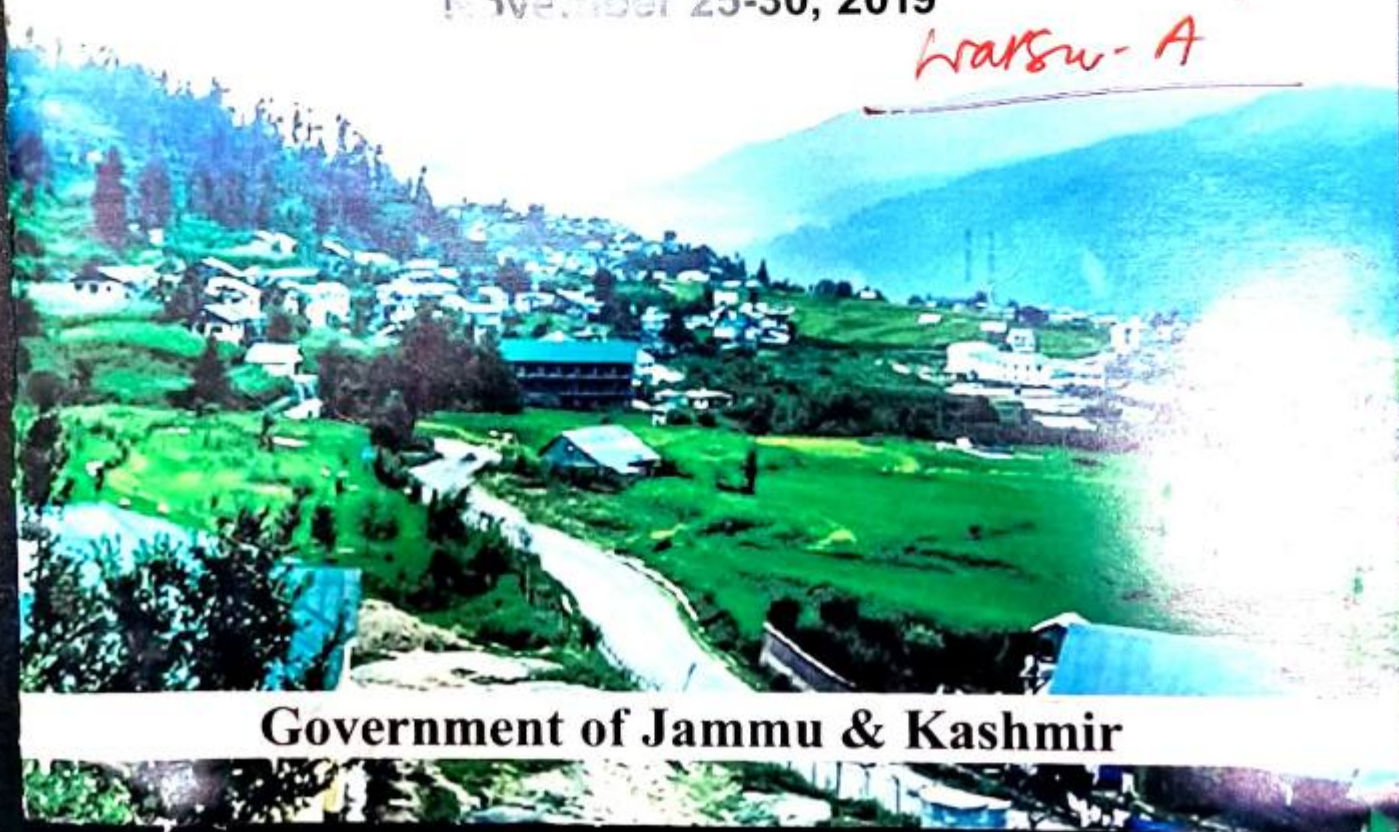
Back to Village 2

B2V2

Government at the Doorstep

November 25-30, 2019

Warsaw - A



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *Dr. Shateel Ahmad*
- ii. Designation: *Assistant Professor*
- iii. Department/Place of posting: *Govt. Degree College Mandawara*
- iv. Mobile No.: *9419119681, 7658909665*
- v. Email id: *Shateelamu87@gmail.com*
- vi. Home District: *Poonch*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Karsan - 'A'*
- ii. Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block: *Khalpota*
- iv. Name of Tehsil: *Khalpota*
- v. Name of District: *Kupwara*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *one - 1*
- ii. No. of hamlets in the Panchayat: *Nil - 0*
- iii. No. of households in the Panchayat: *490*
- iv. Population (approx.) of the Panchayat: *3580*

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D) FRONTLINE OFFICERS/OFFICIALS WITH

S. No.	Department
1	<i>Food Civil Supplies & Consumer Affairs, FSD & C.A</i>
2	<i>RDD</i>
3	<i>PHE</i>
4	<i>Education</i>
5	<i>Social Welfare, LEDS</i>
6	<i>Agriculture</i>
7	<i>Horticulture</i>
8	<i>Revenue</i>

E) FUNCTIONALITY OF THE GRAM PANG

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available for construction
- ii. If yes, whether functioning in: Own building
- iii. If no, whether land is available for construction
- iv. Whether the BDC office has been established (Yes/No/Not applicable)

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- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Not Registered as per norms

FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 12th Nov. 2019. ✓

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 10th of Nov. 2019. ✓

- iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- v. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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- v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: The fund is done by v. officer.

- vii. 14th Finance Commission Award.

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

- b. Whether the detailed estimates for all works have been prepared: Yes/No

- c. No. of works for which estimates have been prepared: 3 No. 40% to total)

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d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: NO APPROVALS ABOUT THE FINE.

e. Whether the works have been started: Yes/No ☒

No. of works started: NO No. (% to total)

If no, reason thereof: NO STEPS HAVE BEEN TAKEN.

f. Who is issuing work order for works being executed under 14th FC. (tick one):

1) Sarpanch ☒

2) BDO ☒

3) Others (specify):

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items ~~at~~ Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No Yes

If no, reason thereof: X

Also mention if it is being purchased by someone else:

Committee of Panchayat & Sarpanch

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof:

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: They IDBT mode.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof:

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: NO STEPS HAVE BEEN TAKEN.

Also mention if it is being provided by someone else: One fine

is performed by school teachers

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 5 lakh

✓ No. of works approved: 5

✓ No. of works started: NIL

✓ No. of works completed: NIL

✓ No. of Job Card holders in the Panchayat: 226

✓ No. of man days generated: 6022

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof:

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ☒ Yes/No ☐ No
 If no/whether subjects have been assigned in presence of the visiting officer: Yes/No ☒ Yes/No ☐ No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
VLW	RDD	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	NO COOPERATION
JE	RDD	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
CDPO	Social Welfare	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	Proper fund support
TSWO	Social Welfare	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
Anganwadi Supervisor	Social Welfare	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
Headmaster/Principal/ZEO	School Education	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
I/c MDM	School Education	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
BMO	Health	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
Tensildar/Naib-Tensildar	Revenue	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	POOR PERFORMANCE
Palwar	Revenue	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	GOOD
Agriculture Extension Official	Agriculture	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	
Horticulture Extension Official	Horticulture	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	NIL
Village functionaries		Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	NIL
Any other		Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/> No	Full support

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No ☒ Yes/No ☐ No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ☒ Yes/No ☐ No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ☒ Yes/No ☐ No

✓ Delay in administrative approval by officers: Yes/No ☒ Yes/No ☐ No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ☒ Yes/No ☐ No

✓ Any other difficulty, give details: all dept. are not giving except BDO & ICDS, & Panchayat

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ☒ Yes/No ☐ No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ☒ Yes/No ☐ No

If not, list of such works and date by which they are likely to be completed:

- (1) no school have been started
 (2) any more school approved.
 (3) same as above

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ☒ Yes/No ☐ No

If yes, amount released: Rs. not lakh.

Whether works identified in B2V1 have been started: Yes/No ☒ Yes/No ☐ No

Likely date of completion: not (date) 15/3/20

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
	nil	nil	
	nil	nil	

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwan Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JES/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

RDD, Food & LDC staffs.

Any department whose staff is absent most of the time: nil

Any department whose officers/officials has not visited the Panchayat even once since BZV1: Police dept & RDB.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: AD

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Power supply	RDD	Yes/No <input checked="" type="checkbox"/>	No response
Drinking water supply	RHE	Yes/No <input checked="" type="checkbox"/>	No response
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Power supply	RHE	Yes/No <input checked="" type="checkbox"/>	No response
Road connectivity	RDB	Yes/No <input checked="" type="checkbox"/>	No response
Power supply & road connectivity	RDD	Yes/No <input checked="" type="checkbox"/>	No response
Health facilities	Health Dept	Yes/No <input checked="" type="checkbox"/>	No response
Education staff or staff in school	Education	Yes/No <input checked="" type="checkbox"/>	No response

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Yes did in June

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()				2 nd Meeting Date ()			
S. No.	Department	Designation	S. No.	Department	Designation	S. No.	Department
1			1				
2			2				

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1 st Meeting Date ()				2 nd Meeting Date ()			
S. No.	Department	Designation	S. No.	Department	Designation	S. No.	Department
3			3				
4			4				
5			5				
6			6				
7			7				
8			8				

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: Yes same was uploaded

(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: NO Problems.
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	Kupnasa Degree college & HSS	Panchayat Kalyan	4 days.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent: _____
- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
a. Elected representatives : Poor/Satisfactory/Good/Excellent
b. General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	NIL	NIL	NO	Problems.
Scholarship for Minority students	NIL	NIL	NO	Problems.
Pension - Old Age	140	70	Ston Fracture	
Pension - Widow	50	20	NO	Problems.
Pension - Disability	20	NIL		
PM Kisan Nidhi	375	117		
Ayushman Bharat	NIL	NIL	NO	Problems.
PM Jeevan Jyoti Bima Yojana	N/A	N/A		
PM Suraksha Bima Yojana	N/A	N/A		
PM Awas Yojana - Gramin	NIL	NIL		
State Marriage Assistance Scheme	10	20		

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	287	50		
Ladi Beti	nic	nic	not applicable	
Swachh Bharat Mission- Individual Household Toilets	50	3w	no fresh available	
PM Ujjwala Yojana	nic	nic		
Ujala	nic	nic		
Jandhan Account	20	nic		
PM Matri Vandana Yojana	30	nic	Good Response	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	4w		4w + 2w = 6w
Electricity connection	4w		4w

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓

ii. Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): only spring water

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓ No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): spring water (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no

If yes, please specify: spring waters for irrigation

vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓ No

vii. No. of farmers who use drips/sprinkler irrigation in the Panchayat: 450

viii. No. of farmers who intend to use drips/sprinkler irrigation: 400 (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

There is need to stop spring water
this is need to stop utilization of water.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. %age): 20

ii. Are adequate HYV seeds available to the farmers: Yes/No ✓ No

iii. If no, reasons thereof: no sufficient seed around area

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 5 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
2 Nos.
- No. of farmers who applied for KCC loan but not provided so far
20 Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☐
 - Delay by bank concerned ☐
 - Any other problem, please specify Delay by concerned Deptt and also by Bank concerned.
- Suggestions for improving the process of availing loan under KCC
Since cannot be cooperative staff of our line deptt and must guide in practice.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ☒
 - Through un-organized market ☐
 - Any other, please specify: ☐
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
NO Surplus produce surplus is always available.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
NO Suggestion of agriculture produce as this is not proper agriculture facility available in GP.

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
☒ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	NIC	NIC
2	Dairy units	NIC	50
3	Sheep Units	NIC	14+50 = 150
4	Fish Ponds	NIC	10

iii. Suggestions for encouraging more households/farmers to set-up new units
Shree must be proper and sufficient and more.
made by the community.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Shree must be supply of apple plants and red soil for better yield and crop.
2.	Shree must be more shops in the village.
3.	Shree must be with a Agriculture, Associate Bank, and other.
4.	
5.	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 190

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other: Satyagrah by the FICRCNAG

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions:

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

Overall perception of functioning of the government:

Negligence of few deptt. Such as P.D., P.H.E.,
W.D. & N.E. and Health deptt. allowed
delaying my visit.

Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.)

After calling on an Smt. Anshu
W.S.D. - She headed to R.G. & T. Chowk at
Dist G. P. road, Road, L.T. 47 Pkts.
Punjab, At the scene and
inspection of Govt. Hospital

Signature of the visiting officer
Name

[Signature]
27/11/2019
Dr. Anshu Chandra
B.H. Professor
G.D. Chandra

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