



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019 *Gaziyal - A*



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Sh. Nari Malik
- Designation: Executive Manager
- Department/place of posting: IEC Dic Kupwara
- Mobile No: 9899035337
- Email id:
- Home District: Baramulla
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Gumgaer-A
- Local Government Directory (LGD) code of the Panchayat: (To be sourced from Rural Development Department/by DC)
- Name of CD Block: Kupwara
- Name of Tehsil: Kupwara
- Name of District: Kupwara

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1 (only)
- No. of hamlets in the Panchayat: 07
- No. of households in the Panchayat: 230
- Population (approx.) of the Panchayat: 2500

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Atty. General (Education)	Tender
2	Sh. Nari Malik (Power)	Line man
3	Sh. Nari Malik (Forest)	Forest Guard
4	Sh. Nari Malik (Agriculture)	AEA
5	Sh. Nari Malik (Forest & Supply)	Store Keeper
6	Nari Malik (Secret village)	C/A.
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓
 vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
 (Visiting Officer to physically check the register)
 If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
 Date of last meeting held: _____
- Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
 Date of last meeting held: _____
- Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No ✓
 (Officer to inspect the register)
- Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Yes	Yes/No ✓		Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
 If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- 14th Finance Commission Award:
 - Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
 - Whether the detailed estimates for all works have been prepared: Yes/No ✓
 - No. of works for which estimates have been prepared: ____ No. (____ % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (_____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

☒ 1) Sarpanch

2) BDO

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Delay in opening account on bank side.

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Delay from bank side.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Same as above.

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs _____ lakh

✓ No. of works approved: _____

✓ No. of works started: _____

✓ No of works completed: _____

✓ No of Job Card holders in the Panchayat: _____

✓ No. of man days generated: _____

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Because, Panchayat has not having such resources.

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Angamwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib Tehsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village Functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in BZV1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in BZV1 have been started: Yes/No

Likely date of completion: _____ (date)

vi.	Areas of major complaints brought to notice:
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Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Issues of air/ventilation camps regarding different scheme	Agriculture & Horticulture	Yes/No <input checked="" type="checkbox"/> Yes/No	
Bad condition of roads, /complaints	R.R.S. Dist.	Yes/No <input checked="" type="checkbox"/> Yes/No	
		Yes/No	

viii. Major problems confronting the people:

- Any department whose staff is absent most of the time: PDD (line item)
- Any department whose officers/officials has not visited the Panchayat even once since BZV1: _____
- Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 _____

In case any particular department has shown improvement, please specify:

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 _____.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Delay in implementing the scheme.

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (23 August)		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1	fedc	1	AMW
2	PDD	2	Line Officer

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1 st Meeting Date ()			2 nd Meeting Date	
S. No.	Department	Designation	S. No.	Department
3	Forest	Forest Guard	3	
4	Agriculture	ACA	4	
5	FCA	Store Keeper	5	
6	-	-	6	
7	-	-	7	
8	-	-	8	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports through Plan Portal: Yes/No

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

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Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof:

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Kadipura	Curriculum of Panchayat	07

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Scholarship for SC/ST/OBC students	-Nil-	-Nil-	Not Applicable	-Nil-
Scholarship for Minority students	-Nil-	-Nil-	-Nil-	-Nil-
Pension - Old Age	80	73	Due to non-availability of Govt.	
Pension - Widow	20	Nil	Due to non-availability	
Pension - Disability	40	10	Registered by Revenue.	
PM Kisan Nidhi	210	89		
Ayushman Bharat				
PM Jaewan Jyoti Bima Yojana	10	240		
PM Suraksha Bima Yojana	-Nil-	250		
PM Awas Yojana - Gramen	03	48	Not Submitted	Nil.
State Marriage Assistance Scheme	03	01	Due to court orders as per report from the District Court.	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	130	16	Pendency on ordinary R.	Nil
Ladli Beti	- Nil.	- Nil.	- Nil.	- Nil.
Swachh Bharat Mission- Individual Household Toilets	141	30	non-availability of funds	- Nil.
PM Ujjwala Yojana	10	230	only 1 sanctioned	
Ujala	- Nil.	- Nil.	- Nil.	- Nil.
Jandhan Account	130	- Nil.	- Nil.	- Nil.
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	250	Not approved yet	yes. (50)
Electricity connection	- Nil.	- Nil.	Feet and wires are not up to mark.

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khul/Tube Well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: wells (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
- If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: irrigation bore wells/ water lifting

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 30 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: Farmers are conscious about such HYV seeds

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 56 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
Nos. _____
- iii. No. of farmers who applied for KCC Loan but not provided so far
N/A Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Dept. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: Delay by Revenue department by concerned officials.
- v. Suggestions for improving the process of availing loan under KCC
Detention and line concerning process should be reduced. Five year loan should be disbursed within 7-8 days.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) ☒ Through organized market (mandi) _____
 - b) ☐ Through un-organized market _____
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Facilities should be available at Kripna where is near Sironi away from Ganga.

iii. Suggestions for encouraging more households/farmers to set-up new units:

Govt. should announce special package to those farmers who want to set up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1	Tourism
2	Agriculture
3	Horticulture
4	New small industrial units.
5	Handy, and Hustam Farms

7) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aardhar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aardhar card: 305

ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	The repairment of transpore pipes are done by people it self at his own cost.
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department: *Lack of proper awareness in genuine people about sanitation schemes. There are RRB department has water provision in*

K) OTHERS: *Panchayat Garbage A.*

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒ No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒ Yes

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ☒ No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

III	Overall perception of functioning of the government:
	The people of Gogriyal are not satisfied with the government in rural areas as compared with urban people.
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The people of Gogriyal are not fully aware about different schemes especially, Agriculture, Health, and Animal Husbandry. Social welfare. Organize special camps in order to address the issues.

Signature of the visiting officer
Name

[Signature]
Nishi Malik
19/1/2019