

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mohammad Futor Malik
- ii. Designation: Lecturer
- iii. Department/place of posting: Education/ Govt. EHSs Tralgram
- iv. Mobile No: 7086743796
- v. Email id: futor1468@gmail.com
- vi. Home District: Kupwara
- vii. Dates of visit: 24/02/2019 to 29/03/2019, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Kralpora-C
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block: Kralpora
- iv. Name of Tehsil: Kralpora
- v. Name of District: Kupwara

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 07
- iii. No. of households in the Panchayat: 280
- iv. Population (approx.) of the Panchayat: 2500

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Gh. Hassan Lone	Public Health
2	Mahd Iqbal PIR	Education
3	Riyaza Bano	PDD
4	Taqi A. Khan	Food & Supply
5	Taqi A. Mir	Forecast
6		
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
- ii. Whether the BDC office has been established (in case the officer visits his Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 05 Nov 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 05 Nov 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No		Yes/No
ICDS (Nutrition)	Yes/No		Yes/No	11000	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No	Nil	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No	Nil	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme. If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 11 No. (100 % to total)

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d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 11 No. (100% to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): _____

iii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: District level Social Committee has not been formed yet but further work will be done

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AMWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 35 lakh

✓ No. of works approved: 27

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 212

✓ No. of man days generated: 2200

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
 xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib Tehsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

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b) Is the Panchayat facing any difficulty in execution of works identified of beneficiaries/any other schemes

- ✓ Non co-operation by officials: Yes/No
- If yes, who: _____ (Specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- ✓ Delay in administrative approval by officials: Yes/No
- If yes, how long: _____ (Specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated started during the visit of the officer in BZV1 has been completed: Yes/No
- If not, likely date of completion: _____ (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No
- If not, list of such works and date by which they are likely to be completed:
 - (1) _____
 - (2) _____
 - (3) _____
- iii. Whether any funds have been released for works identified in BZV1: Yes/No
- If yes, amount released: Rs. _____ lakh.
- Whether works identified in BZV1 have been started: Yes/No
- Likely date of completion: _____ (date)

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u. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof.

Section/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
	Yes		

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1:

- District/Block/Cluster Health staff (Yes/No)
- Teachers/ST Teachers (Yes/No)
- Anganwadi Workers/Helpers (Yes/No)
- POD staff (Yes/No)
- Electricity engineering staff (Yes/No)
- Agriculture/Agriculture staff (Yes/No)
- Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

RDO and Education

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since BZV-1: None

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1: None

vi. Areas of major concerns brought to notice

Major areas of complaint made during BZV-1	Department	Sanctioned/Completed	Remarks
Kooda Canal L&S problem		Yes	
Drinking water supply	P&E	Yes	
Health Sector	Health	Yes	

vii. Major problems confronting the sector:

Major problem highlighted during BZV-1	Department	Sanctioned/Completed	Remarks
Kooda Canal L&S problem		Yes	
Waste disposal problem	Sanitation	Yes	
Solid waste management	Sanitation	Yes	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:
1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Char or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____
 (VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are picked before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: No social audit has been done.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
07	Kupwara	Amr...	05

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

- a. Elected representatives : Poor/Satisfactory/Good/Excellent.
b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES.

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Nil			
Scholarship for Minority students	Nil			
Pension - Old Age	95	30	Fixed rate not available	
Pension - Widow	52	01	Nil	
Pension - Disability	54	06	Nil	
PM Kisan Nidhi	-	-	-	
Ayushman Bharat	Nil	-	-	
PM Jeevan Jyoti Bima Yojana	-	-	-	
PM Suraksha Bima Yojana	-	-	-	
PM Awas Yojana - Gramen	-	-	-	
State Marriage Assistance Scheme	-	-	-	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	212	Ni	—	Ni
Ladli Beti	—	—	—	—
Swachh Bharat Mission- Individual Household Toilets	94	40	Fund not available	—
PM Ujjwala Yojana				
Ujala				
Jandhan Account				
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

II. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	150	Fund not available	
Electricity connection	—	—	—

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* Visiting officer to enclose the list of individual beneficiaries who need basic connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat Senthilly, Hilly Panchayat
- Major sources of irrigation Canal/Khus/Well/Other sources harvesting Tanks/Rainfed/Other (Please specify)
- Status of adequacy of irrigation facility in the Panchayat Sufficient
- Are there any un-tapped irrigation sources in the Panchayat No
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Other water body) Not as needed
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/no Yes
- If yes, please specify Yes
- Whether the Panchayat has potential for drip/sprinkler irrigation Yes
- No. of farmers who use drip/sprinkler irrigation in the Panchayat 12
- No. of farmers who intend to use drip/sprinkler irrigation Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat Yes

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 20 %)
- Are adequate HYV seeds available to the farmers. Yes/No Yes
- If no, reasons thereof Seed cost is high and not available

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 90% (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 10% Nos.
- No. of farmers who applied for KCC Loan but not procured so far Nu Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☒
 - Delay by bank concerned ☒
 - Any other problem, please specify: _____

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ☒
 - Through un-organized market ☐
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: _____
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: _____

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No No
 - If yes, please specify: _____

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	<u>Apple</u>	<u>Apple up to 40</u>	
2	<u>Walnut</u>	<u>Walnut up to 40</u>	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent Satisfactory
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units: _____

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>Nu</u>	<u>10</u>
2	Dairy units	<u>Nu</u>	<u>2</u>
3	Sheep Units	<u>Nu</u>	<u>5</u>
4	Fish Ponds	<u>Nu</u>	<u>10</u>

iii. Suggestions for encouraging more households/farmers to set-up new units

Awareness camp should be
organised

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Water Storage tank
2.	Hot culture Sector
3.	Nature's compost pits
4.	Canning and preserving
5.	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 101

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

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h) any other

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions:

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	
Social welfare	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	
Police Station	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	
PHE	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	

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III Overall perception of functioning of the government:

Public service need more training by the
 PWT as the people did not benefit properly
 more & more people should be given
 to the concerned party they should be
 social welfare, Amul, etc. Welfare
 Agreed so that people may get benefit

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Visit to PWT halqa was more eye opening. Admin
 to your door step but power & sub-pen no
 more power to make their service better
 more one funds are lapse due to
 insufficient concern of DD

Signature of the visiting officer

Name Md. Rufar Malik
Lecturer