

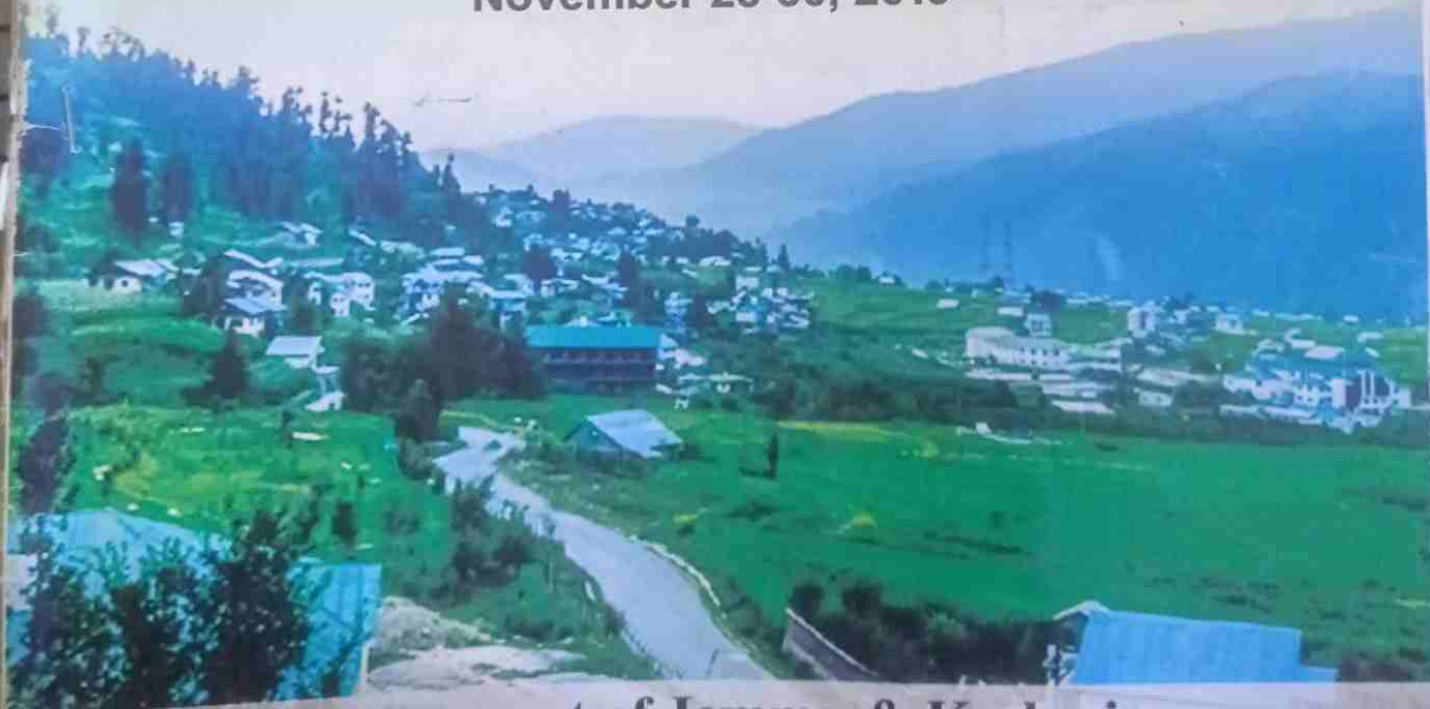


Back to Village 2

B2V2

Juz Fayaz
Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: RAHIM AHMAD-SHAH
- Designation: Local
- Department/Place of posting: Education B.H.S. Baram
- Mobile No.: 989347343
- Email id:
- Home District: Kapurthala
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Jogindal
- Local Government Directory (LGD) code of the Panchayat: 7261
(To be sourced from Rural Development Department/DC)
- Name of CD Block: HY NIAMNA
- Name of Tehsil: Kapurthala
- Name of District: Kapurthala

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01 Jogindal
- No. of hamlets in the Panchayat: 19
- No. of households in the Panchayat: 319
- Population (approx.) of the Panchayat: 2520

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	EDUCATION	Master <u>Chaudhary</u>
2	RDD	Asst. <u>Chaudhary</u>
3	Animal Husbandry	Asst. <u>Chaudhary</u>
4	P&D	Line man <u>Chaudhary</u>
5	ICDS	Asst. workers
6	PHE	Line man
7	Forest	Forest Guard.
8	Agriculture	Store keeper <u>Medical Assistant</u>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes
construction building
If yes, whether functioning in: Own building/Other government building
- Whether land is available for construction of the Panchayat Ghar
If no, whether the BDC office has been established (in case the office Panchayat): Yes/No/Not applicable

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iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No <u>✓</u>	Yes/No	
Computer/printer	Yes/No <u>✓</u>	Yes/No	
Telephone facility	Yes/No <u>✓</u>	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
- Date of last meeting held: 16-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
- Date of last meeting held: 29-7-2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No
- (Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

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3. Bank Account opening and receipt of funds

Name of the Bank	Signature of Sarpanch	Signature of Administrator	Signature of BDC	Signature of Sarpanch	Signature of BDC	Signature of Sarpanch	Signature of BDC
14 th Finance Commission	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>
ICDS (Nutrition)	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>
ICDS (Pre-school)	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>
Mid Day Meals (MDM)	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>
Own resources of Panchayat	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>	Yes/No <u>✓</u>
Any other Scheme, if yes, indicate name	—	—	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
- c. No. of works for which estimates have been prepared: 06 No. 50 %
(to total)

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- d. Whether Action Plan has been approved by the DDG: Yes/No
If no, reason thereof: _____
- e. Whether the works have been started: Yes/No
No. of works started: 06 Nos. (5 to total)
If no, reason thereof: _____
- f. Who is issuing work order for works being executed under 14th FC (tick one):
1) Sarpanch _____ (14)
2) SDO _____ ()
3) Others (specify): _____ ()
- vii. Integrated Child Development Scheme (ICDS):
a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
If no, reason thereof: _____
Also mention if it is being purchased by someone else: no
- b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
If no, reason thereof: _____
- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
If no, reason thereof: Through DGT P.W.U.
- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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- ix. Mid Day Meal (MDM) Scheme:
a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal to the school: Yes/No
If no, reason thereof: _____
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No
If no, reason thereof: _____
Also mention if it is being provided by someone else: _____
- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- x. MGNREGA:
a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No
b. If yes,
✓ Funds allocated to the Panchayat: Rs. 50 lakh
✓ No. of works approved: 35 Nos.
✓ No. of works started: NIL
✓ No. of works completed: NIL
✓ No. of Job Card holders in the Panchayat: _____
✓ No. of man days generated: _____
- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No
If yes, whether approved by the Gram Sabha: Yes/No
If no, reason thereof: _____

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xii.

Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No

If no, whether subjects have been assigned in presence of the visiting officer: Yes/No (or date of intimation specified) (2) Due to over burden the Panchayat

xiii. Major challenges being faced by the Panchayat in functioning and execution of works: Panchayat since 2013-18

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDO	RDD	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other	P.D.D	Yes/No	

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/other schemes:

Non co-operation by officials: Yes/No

If yes, who: (specify)

Non disclosure of funds available/schemes by officials: Yes/No

Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

Delay in administrative approval by officials: Yes/No

If yes, how long: (specify number of days)

Officers not sharing details of guidelines/lata of beneficiaries: Yes/No

Any other difficulty, give details:

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No

If not, likely date of completion: (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) No work is completed in BZV1

(2) 08 Pft. was not lucky to start any work due

(3) to un favorable weather conditions

iii. Whether any funds have been released for works identified in BZV1: Yes/No

If yes, amount released: Rs. lakh.

Whether works identified in BZV1 have been started: Yes/No

Likely date of completion: (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
	was under sanction this road		
	no work		
	after work to village		
	to the Panchayat		

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- Doctors/Paramedics/other Health staff (Yes/No) ☒
- Teachers/Ret Teachers (Yes/No) ☒
- Anganwari Workers/Helpers (Yes/No) ☒
- RDD staff (Yes/No) ☒
- JES/other engineering staff (Yes/No) ☒
- Agriculture/Horticulture staff (Yes/No) ☒
- Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Education dept

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 NO

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No
If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat wise disaggregation of the resources uploaded for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No
If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place.
Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No •
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No ✓
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (29/11/19)			2 nd Meeting Date (16-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	School		1		
2	R.O.-D.		2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No ✓

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: _____
(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No-
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in BZY1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
04 (Elected)	Shakti Park, Panchayat	5 days	2 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

- If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanchas: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes deployed to Panchayats: _____

- a. Elected representatives: Poor/Satisfactory/Good/Excellent

- b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	80%	2%	Not sanctioned	
Scholarship for Minority students			Not sanctioned	
Pension - Old Age	53	14	Not sanctioned	
Pension - Widow	29	11	Not sanctioned	
Pension - Disability	29	9	Not sanctioned	
PM Kisan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bimla Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	Nil	100%	Not sanctioned	84 nos.
State Marriage Assistance Scheme	5	4	Not sanctioned	2

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card ____ (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
N/A Nos.
- No. of farmers who applied for KCC Loan but not provided so far
15 Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures _____
 - Delay by concerned Dept. _____
 - Delay by bank concerned _____
 - Any other problem, please specify: The area does not cover under orchard land.
- Suggestions for improving the process of availing loan under KCC _____

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) _____
 - Through un-organized market ✓
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Provision to general public, Agriculture market if all the centres are far away.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
By establishment of Agriculture Horticulture Store in the Panchayat.

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6. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
✓ If yes, please specify:

Sr. No	Non-representative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1		Palato Paddy & orange	
2		Apple	
3		Kashmir	
4		Tomato etc.	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry		10
2	Dairy units		16
3	Sheep Units		18
4	Fish Ponds		02

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- iii. Suggestions for encouraging more household/farmers to set-up new units
By providing various mixed economic units
and subsidy schemes in the area.
7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	By providing of Italian Fruit Plants to the Farmers
2.	By providing vocational/income generating units such as dairy units, sheep units, Skill development units/Kyoclan crop on backward schemes.
3.	By providing leasing of land/land and providing of Rains-plants/Horticulture tanks
4.	providing of assistance under different schemes such as PMU-PHH-APY, scholar ship, mortgage interest scheme
5.	By providing of high yield seeds of different crops.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
if no, the number of people in the Panchayat yet to get Aadhaar card: 20/8
- ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No Yes/No
- b) Inadequate stock: Yes/No Yes/No
- c) Overcharging: Yes/No Yes/No
- d) Rude behaviour of store owner: Yes/No Yes/No
- e) Long distance to be covered to reach the store: Yes/No Yes/No
- f) Non-display of rates: Yes/No Yes/No
- g) POS machine not working: Yes/No Yes/No

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- h) any other: Good Building for store is not available yet
- iii. Number of FIRs registered in last 3 months: _____

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>Satisfactory</u>
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

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PDD	* Within 1 month * More than 1 month * Never	
Any other	* Within 1 month * More than 1 month * Never	

vi. Any specific observation or complaint regarding any particular department?
During the visit it has been observed that most of the projects of PDC and PDD needs improvement in terms of the services, installation of water supply, installation of electricity.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the Incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER

Tushar

1	Urgent public requirements in order of priority (Date: 07/)
1.	Providing of Paved Boundary between village
2.	Providing of Play Ground at Jagtihal
3.	Providing of Road from Jagtihal to Panchayat
4.	Providing of water supply to Jagtihal
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10/10/2017

III	Overall perception of functioning of the government:
	The over all perception of functions of the govt is observed Satisfactory
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	1. The back to village programme may be • extends up to 3 or 4 days. in future 2. Special frequent visits of various teams of Health, social welfare and engineering dept. be ensured so as to take the immediate notice of the problems.

AF-sec
justified

Signature of the visiting officer
Name