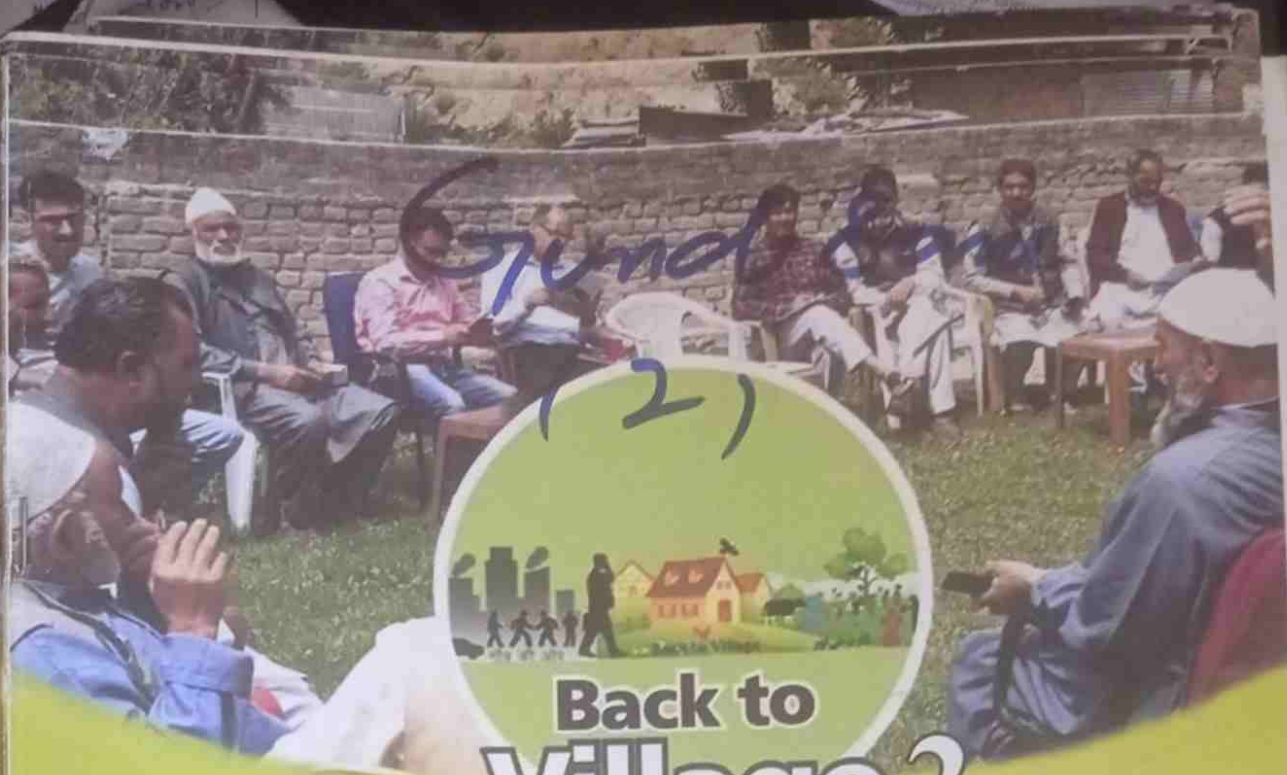




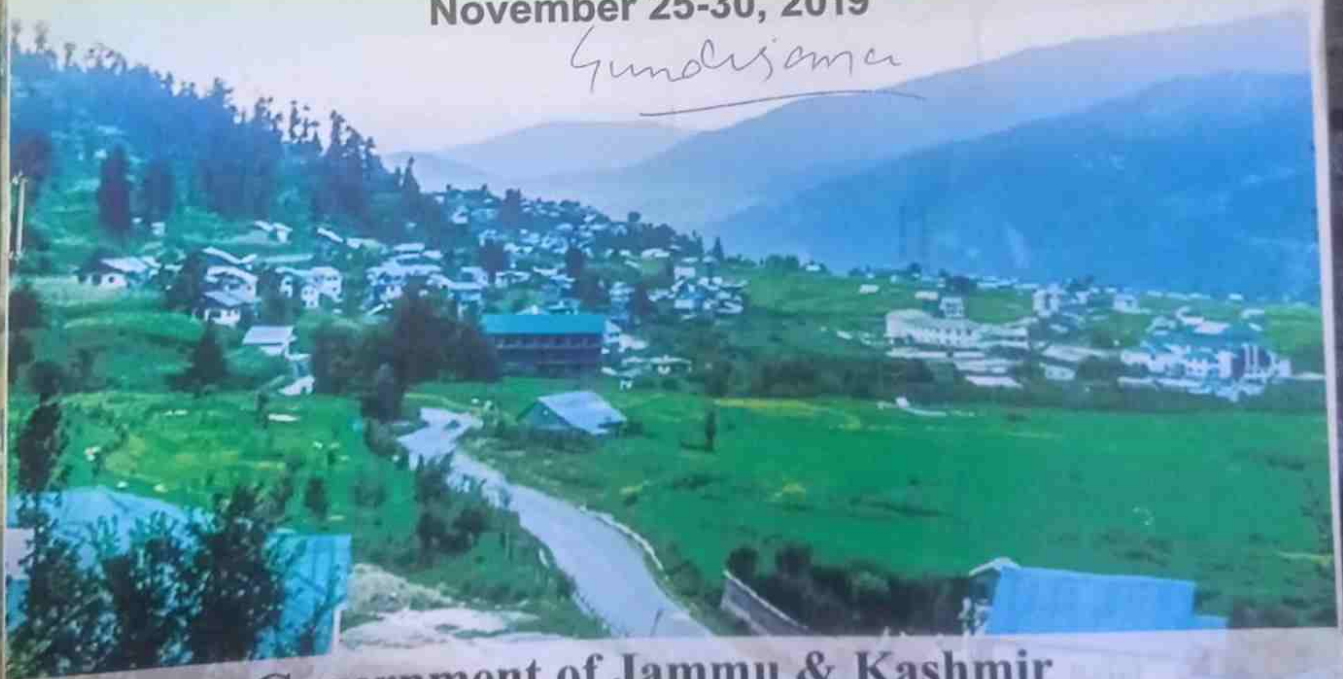
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Gundar



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: Fajal Ahmed Gami
 ii. Designation: Teacher
 iii. Department/Place of posting: Education / B.H.S.S. Sargam
 iv. Mobile No.: 8491804777
 v. Email id: gajalgs14@gmail.com
 vi. Home District: Kapurthala
 vii. Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

i. Name of the Panchayat: Gumwalia
 ii. Local Government Directory (LGD) code of the Panchayat: 7254
 (To be sourced from Rural Development Department by DC)
 iii. Name of CD Block: Higwara
 iv. Name of Tehsil: Kapurthala
 v. Name of District: Kapurthala

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat: 1
 ii. No. of hamlets in the Panchayat: 12
 iii. No. of households in the Panchayat: 229
 iv. Population (approx.) of the Panchayat: 1433

B2V2/PD&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	R.O.D	VLS, GRs, JE and BDO
2	Education	Teachers
3	ICDS	Workers and helpers
4	P.M.E	Line man
5	Agriculture	Agriculture officer
6	Horticulture/sericulture	M.T.Y and mulberry growers
7	Health and family welfare	ANM and AWW workers
8	R.O.D and social welfare	Inspector and Dr. Addl

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
 If yes, whether functioning in: Own building/Other government building/Private building ✓
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No ✓
 ii. Whether the BDC-office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

B2V2/PD&MD/2019

11

iii. If not, whether the building for BDC office has been identified? Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	mobile facility

v. In case Panchayat has not been constituted, whether Administrator has been appointed? Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 15-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 26-09-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

B2V2/PD&MD/2019

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Panchayat Secretary	Yes/No ✓	14.31.2019	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Superintendent	Yes/No ✓	not maintained by concerned officer	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Dr. -	Yes/No ✓	Dr. -	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Headmaster	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	-	Yes/No ✓	-	Yes/No ✓
Any other Scheme, If yes, indicate name	Nil	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 18 No. 15% (to total)

B2V2/PD&MD/2019

2. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

3. Whether the work has been started: Yes/No

No. of works started: 8 No. (100% to total)

If no, reason thereof: _____

4. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

2) BDO

3) Others (specify): _____

iii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: No. For Sarpanch of the Panchayat has not been provided by the Sarpanch, as it is being purchased by someone else: Anganwadi workers say they get materials from their department.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Anganwadis have received no supply since April and no supplying nutrition as Panchayat Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof: Sarpanch has personally signed a check in their clearance.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

B2V2/PD&MD/2019

iv. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid Day meal in the school: Yes/No

If no, reason thereof: Personnel to prepare food is not provided by the Panchayat.

b. Whether the Panchayat/Sarpanch is providing Mid Day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: No. No. Such help is not provided for is coming from the school. Also mention if it is being provided by someone else: Not by the school. It is provided by someone else: Government.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 0 lakh

✓ No. of works approved: 0

✓ No. of works started: 0

✓ No. of works completed: 0

✓ No. of job card holders in the Panchayat: 153 (including + children)

✓ No. of man days generated: 444

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

B2V2/PD&MD/2019

15

Not yet

Whether any improvement in
has been noticed after B2V1:

[illegible]

a) Doctors/Paramedics/other Health staff (Yes/No) (Yes/No)

b) Teachers/Ret Teachers (Yes/No) (Yes/No)

c) Anganwari Workers/Helpers (Yes/No) (Yes/No)

d) RDD staff (Yes/No) (Yes/No)

e) JES/other engineering staff (Yes/No) (Yes/No)

f) Agriculture/Horticulture staff (Yes/No) (Yes/No)

g) Animal Husbandry/Sheep Husbandry staff (Yes/No) (Yes/No)

In case any particular department has shown improvement, please specify:

People Aggravated about Department, functioningth

Any department whose staff is absent most of the time: *people confused about Asm*
 Any department whose officers/officials has not visited the Panchayat even once: *which department*
 since BZV: *Asm, Health Officer, Animal & Plant Ward, the one who*

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 absolutely declined performance

B2V2/PD&MD/2019

VI. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Unjustified delay not mentioning a supporting document for supporting cases for litigation	Litigation	Yes/No	Employees not co-operating with the people
Flawed control. Depth not taking care of noble. Genuine. In a better than a better	Flawed control	Yes/No	Noble. Genuine is a cause of concern for package's health
Application of health care. Education. Financial hardship. Sex-related delay. Health care. Justified		Yes/No	People suffer on the of original practice and income. Quality

vii. Major problems confronting the people.

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Drinking water and sanitation plant	P.H.E	Yes/No	Tap water is being demanded in the P.H.
Electricity depth not yet made people consume lack of poles and wiring	Electricity	Yes/No	A Significant number of house hold not having poles predominantly
upgradation of M/S and making a long ponding demand	School Education	Yes/No	poorly Strongly demand in High School
Balam's N/A station Marchi Moholla Anganwadi U. Laxman Doodaballa H. H. K. to village, Anganwadi	Food Control	Yes/No	New station for food distribution would be started to meet the demand of women. East.
Computer lab for the M/S to reduce the Panchang's children	School Education	Yes/No	Willage is educational. Increased newly increasing awareness.

B2V2/PD&MD/2019

(B) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPD):

i. Whether the GPD for the upcoming year/years to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2019-21 has been done by the Sectoral Officers? Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2019-21 has been installed in Panchayat Chair or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: During this does not exist

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Education Teacher	1	Education Teacher
2		2	

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

X. Whether the annual report submitted in the Panchayat during Mission Antyodaya Survey, 2019 are being followed while preparing GPO plan for 2020-21. Yes/No
 If no, reason thereof: It is not following of mission 7th

2. SOCIAL AUDIT:

1. Whether the audit with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
 If no, reason thereof: _____

2. Is the Social Audit Committee formed in B2V1 conducting social audit. Yes/No

3. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
 If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
 If yes, provide details: _____

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
5 Elected	Panchayat Office	Government	4 days
2 Selected	Sarpanch		

2. Quality of training: Poor/Satisfactory/Very Good/Excellent.

3. Whether any exposure visit within JSK/Outside has been conducted: Yes/No ✓

4. If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

5. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓

If yes, quality of training: Poor/Average/Good/Excellent.

6. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: ✓

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

40 INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number left out.

Scheme/Beneficiary	Beneficiary name covered (No.)	Pendency (pending but not sanctioned) (No.)	Pendency for pendency (No.)	Fresh applications submitted to visiting officer (No.)
Scholarship for SC/ST/OBC students	Nil	-	-	-
Scholarship for Minority students	0	-	-	-
Pension - Old Age	40	32	Final and unsettled	-
Pension - Widow	15	0	-	-
Pension - Disability	32	24	Final and unsettled	-
PM Kisan Nedu				
Ayushman Bharat	40	35		-
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin				
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	453	0	0	
Ladli Beti				
Swachh Bharat Mission- Individual Household Toilets	220	25	6-0-13	nil
PM Ujjwala Yojana	Non cooperating	Remains in arrears		
Ujala		Do		
Jandhan Account		Do		
PM Matri Vandana Yojana		Do		

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	30	Non availability of pipe	10
Electricity connection	50	Non availability of pole and wires	nil

24

B2V2/PD&MD/2019

* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Sam-Highway/River/Kand
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Canal/Other (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify: Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Rain and Khula (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
✓ No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 45 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
✓
- If no, reasons thereof: _____

B2V2/PD&MD/2019

25

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	453 (last year)	0	0	
Ladli Beti				
Swachh Bharat Mission- Individual Household Toilets	220	25	L.O.B	nil
PM Ujjwala Yojana	Non complying / Remained in liquidation			
Ujala		Do		
Jandhan Account		Do		
PM Matru Vandana Yojana		Do		

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

II. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	30	Non availability of pipe	10
Electricity connection	50	Non availability of poles and wires	nil

24

B2V2IPD&MD/2019

* Visiting officer to enclose the list of individuals/households who need bank connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Imp/Pan/Scard
- Major sources of irrigation: Canal/River/Tube well/Pond/Spring/Water harvesting Tank/Tranched/Other (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Cutund Water/Dam/Lake/Spring/Pond/Any other water body: Ran and Kunda (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: _____
- Whether the Panchayat has potential for on-farm/off-farm irrigation: Yes/No
✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (approx 45 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
✓
- If no, reasons thereof: _____

B2V2IPD&MD/2019

25

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card _____ (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019
Nos. _____

iii. No. of farmers who applied for KCC loan but not provided so far
Nos. _____

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures _____

b) Delay by concerned Deptt. _____

c) Delay by bank concerned _____

d) Any other problem, please specify: _____

v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) _____ ✓

b) Through un-organized market _____

c) Any other, please specify: _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce:

26

BZVZ/PPD&MD/2019

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify: _____

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	nil	
2	Dairy units	nil	
3	Sheep Units	nil	
4	Fish Ponds	nil	

BZVZ/PPD&MD/2019

27

8. Suggestions for encouraging more household members to get up the stairs
opening businesses owned by different departments to
include new business people & providing capital loans

9. List 3 suggestions in order of priority which can help in increasing income of
rural households.

1. Provision of formal (small) loans to the means of making
livelihood & improve and enable people to provide opportunities to
the benefit of general public & will boost productivity economy.
2. Provision of KCC loans to farmers to facilitate livestock
production. It will give the income benefits of the pro to
livestock.
3. Shop - keeping units, establishment can be a promising
business for the individuals. Shop household can play a
critical role in boosting local economy.
4. Encourage people use unmet needs of different agencies &
establishment awareness camps that is to be organized for
motivation and sustainable development.
5. People are showing interest in establishing primary health
in primary health center. It can provide
services & necessary treatment from there.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: 90%

2. Overall satisfaction level of the people about the ration shops.
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Fudge measures of shop owner: Yes/No ✓
- e) Long distance to be covered to reach the shop: Yes/No ✓
- f) Poor quality of items: Yes/No ✓
- g) Other issues: Yes/No ✓

B2V2/PD&MD/2019

h) any other: _____

10. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

W. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

V. Average time taken for processing of applications/requests or redressal of
complaints by the departmental staff functionaries.

Department	Average time taken	Remarks/Status, if any
Revenue	• Within 1 month • More than 1 month • Never	Within one month
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	Within one month
PHU	• Within 1 month • More than 1 month • Never	More than one month

B2V2/PD&MD/2019

Henderson

the cabinet only.

Leucocorypha leucocorypha (Linn.)

Myrica carolinensis (L.) DC.

7. Answer:

Don't forget to
check the
weather.

of a new opening up of the
discourse, namely in the

with a few more...

ped. Myomysia, Myomysia

Private Counselor/1

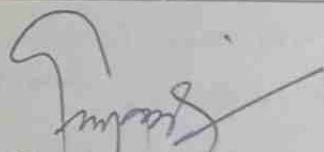
any of these but is
probably saving

at a time

Adaptation to environment

How to write

III	Overall perception of functioning of the government:
	It is an irony that Epimaysona in village hardly 3, kilometers from the distt headquarters but in educationally backward and unaware of the recent advancement in Agribusiness, IT, largely due to concerned departments who, field staff as per the people never visit the panchayat to any awareness is one of question. Panchayat needs help in every aspect to make deposits functional.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Epimaysona is a panchayat in the vicinity of district HQ. It has hardly helped the benefits of development Aotil Horti/ animal husbandry/ sheep/ fisheries/ handicrafts and social welfare be moved into action to make the industry functional people are available & hardworking but need financial as well as technical help to boost the local economy.



Signature of the visiting officer

Name

Fayaz Ahmed Javed