



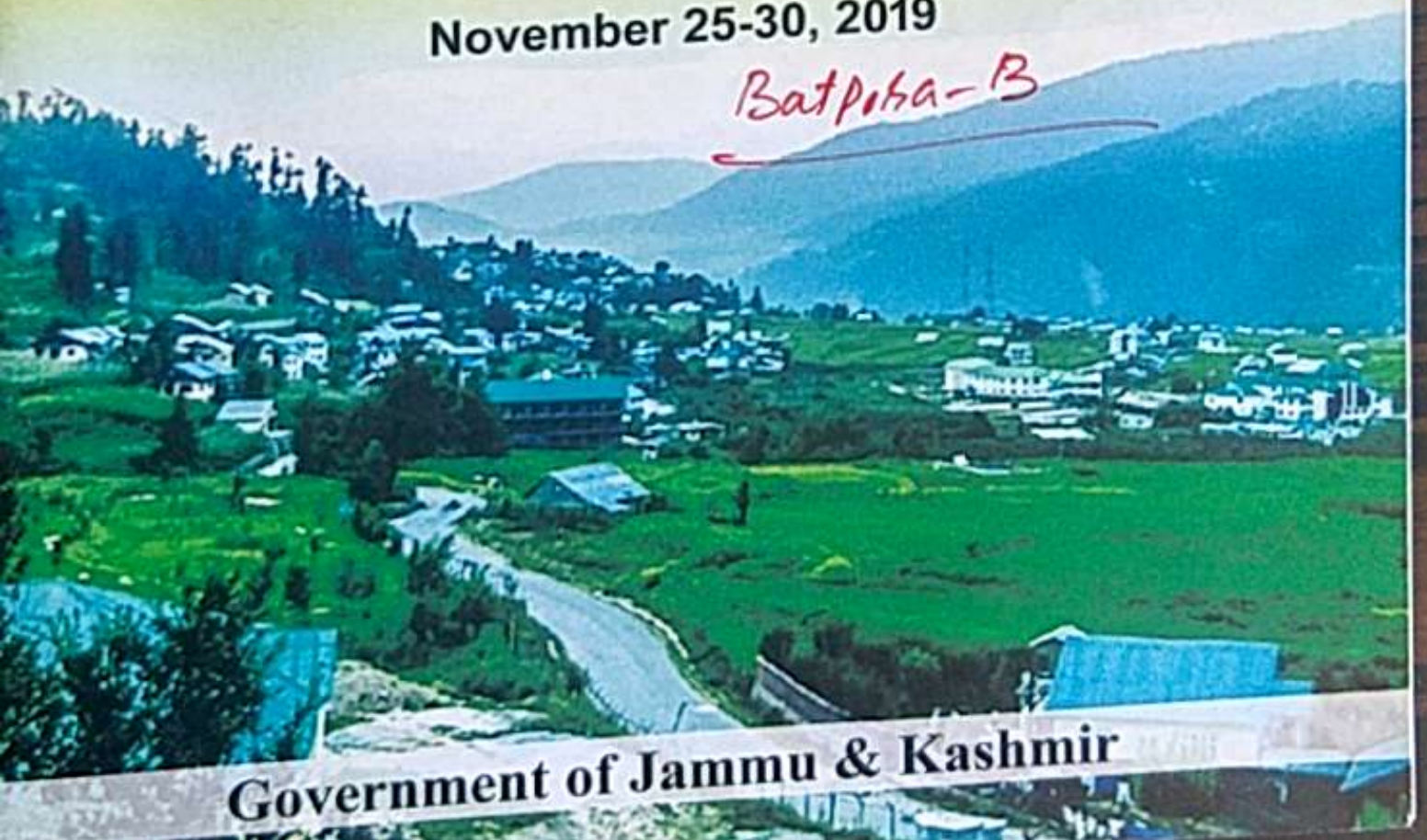
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Batpoka-B



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: FAROOQ AHMAD. SHAH.
- Designation: LECTURER. (ENGLISH)
- Department/place of posting: EDUCATION H.S.S. KHUMRIYAL
- Mobile No: 7780878466
- Email id:
- Home District: KUPWARA
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: BATBRA. (B)
- Local Government Directory (LGD) code of the Panchayat: 239208.
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: - KRALBRA -
- Name of Tehsil: - KRALBRA.
- Name of District: - KUPWARA.

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01.
- No. of hamlets in the Panchayat: -
- No. of households in the Panchayat: 350 approx
- Population (approx.) of the Panchayat: 2233.

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	AEO
2	Education	Teacher
3	Rural Development Department	VLM + GRs + TA.
4	ICDS	ANM
5	PDD	D-R-W
6	Health & Family Welfare	ASHA
7	FCS & CI	A.S.W. cum clerk
8	PHE	Ac line man

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Provide the same
Computer/printer	Yes/No ✓	Yes/No ✓	- do -
Telephone facility	Yes/No ✓	Yes/No ✓	- do -

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: ✓

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 10. Nov - 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 23- SEP- 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	1709934	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Subsarpanch	Yes/No ✓	44000	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	- do -	Yes/No ✓	- Nil -	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	1st Teaching Staff	Yes/No ✓	- Nil -	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Secretary Panchayat	Yes/No ✓	- Nil -	Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: ✓

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 09 No. 100 % to total

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 01 No. (13 % to total)

If no, reason thereof: _____

1. Who is issuing work order for works being executed under 14th FC (tick one):

- 1) Sarpanch (✓)
2) BDO (x)
3) Others (specify): _____ (x)

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: The Process is under Concentration in administration

Also mention if it is being purchased by someone else: x

Also mention if it is being purchased by someone else: administered

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: The Process is under Consentation
in administration

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: The Process is under Penetration in administration

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: the school administration provide the same

Also mention if it is being provided by someone else: X

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 26800⁵⁰ lakh

✓ No. of works approved: 16 works

✓ No. of works started: - Nil -

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 161

✓ No. of man days generated: _____

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ☒
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ☒	Satisfactory
VLW	RDD	Yes/No ☒	- do -
JE	RDD	Yes/No ☒	- do -
CDPO	Social Welfare	Yes/No ☒	- do -
TSWO	Social Welfare	Yes/No ☒	- do -
Anganwadi Supervisor	Social Welfare	Yes/No ☒	- do -
Headmaster/Principal/ZEO	School Education	Yes/No ☒	- do -
I/c MDM	School Education	Yes/No ☒	- do -
BMO	Health	Yes/No ☒	- do -
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ☒	do
Patwari	Revenue	Yes/No ☒	do
Agriculture Extension Official	Agriculture	Yes/No ☒	Satisfactory
Horticulture Extension Official	Horticulture	Yes/No ☒	Notest Performance
Village functionaries		Yes/No ☒	Satisfactory
Any other			

B2V2/PD&MD/2019

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ☒

If yes, who: ☒ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ☒

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ☒

✓ Delay in administrative approval by officers: Yes/No ☒

If yes, how long: ☒ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ☒

✓ Any other difficulty, give details: ☒

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ☒

If not, likely date of completion: ☒ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ☒

If not, list of such works and date by which they are likely to be completed:

(1) ☒ - Nil -

(2) ☒ -

(3) ☒ -

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ☒

If yes, amount released: Rs ☒ - Nil - lakh.

Whether works identified in B2V1 have been started: Yes/No ☒

Likely date of completion: ☒ - Nil - (date)

B2V2/PD&MD/2019

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
R.D.D	Cont of Drain NLO AB Khafy Lane & others	- Yes -	financially completed
R.D.D	Cont of fencing Grass South Pan	- Yes -	- do -
R.D.D.	Cont of footpath Gms To Omwale	Yes	- do -
R.D.D	Cont of water supply. Tame NLO AB Khafy Lane	- Yes -	Physically completed
R.D.D	Cont of water supply. Tame NLO Muraling. Ab Raja	- Yes -	- do -

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/Ret Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JEs/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify:

Rural Development Department

Any department whose staff is absent most of the time: - Nil -

Any department whose officers/officials has not visited the Panchayat even once since B2V1: - Nil -

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: - Nil -

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
- Nil -	-	Yes/No	-
- Nil -	-	Yes/No	-
- Nil -	-	Yes/No	-

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Electricity	P.D.D	Yes/No ☒ Yes	Need To Recheck the said issue
Non availability of Health Centre	Health	Yes/No ☒ Yes	- do -
All Migration Kats are closed or increased.	- Revenue -	Yes/No ☒ Yes	- do -
Lack of Watch & Ward of Panchayat Gms and school.	RDP + Education	Yes/No ☒ Yes	- do -
Bad Condition of Roads	R&B + PWD	Yes/No ☒ Yes	- do -

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP):

- i. Whether the GDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No Yes
If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GDP for 2019-20 are under implementation: Yes/No Yes
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No Yes
If no, reason thereof: _____
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No Yes
If no, the officer should get it installed and confirm: _____
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDP Portal for preparation of GDP 2020-21: Yes/No Yes
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No Yes
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (23/09/19)			2 nd Meeting Date (10/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW	1	RDD	VLW
2	RDD	GRS	2	RDD	GRS

B2V2/PD&MD/2019

1 st Meeting Date (23/09/2019)			2 nd Meeting Date (10/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	AEO	3	Agriculture	AEO
4	CAPD	Store keeper	4	CAPD	Store keeper
5	ICDS	AWW	5	ICDS	AWW
6	EDUCATION	Teacher	6	EDUCATION	Teacher
7	—	—	7	—	—
8	—	—	8	—	—

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No Yes
If no, Reason thereof: _____
- viii. Whether the GDP Plans are being approved by the Gram Sabha: Yes/No Yes
If no, reason thereof: _____
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No Yes
If no, reason thereof: _____
(VLW to demonstrate the reports to the Visiting Officer)

B2V2/PD&MD/2019

21

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. Yes
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No Yes
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No Yes
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No Yes
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No Yes
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08 Including Sarpanch	Block. Headquarters Kulpam	Panchayati Raj Act GPDP	03 Days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. Very Good
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No Yes
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent Very Good
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No Yes
If yes, quality of training: Poor/Average/Good/Excellent. Good
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- Elected representatives : Poor/Satisfactory/Good/Excellent Good
 - General Public : Poor/Satisfactory/Good/Excellent Good
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	—	—	—	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	—	—	—	—
Pension - Widow	—	—	—	—
Pension - Disability	—	—	—	—
PM Kisan Nidhi	350	—	—	—
Ayushman Bharat	—	—	—	—
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Grameen	42	Nil	—	Nil
State Marriage Assistance Scheme	—	—	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	161	- Nil -	-	- Nil -
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	133 + 09 Labs	- Nil -	-	- Nil -
PM Ujjwala Yojana	105	51	Under Process	- Nil -
Ujala	-	-	-	-
Jandhan Account	-	-	-	-
PM Matru Vandana Yojana	21	12	Due to non availability of internet facilities	- Nil -

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	20	Due to non availability of water pipes and accessories	- Nil -
Electricity connection	-	-	-

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 - If yes, please specify:
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: - Nil -
- No. of farmers who intend to use drip/sprinkler irrigation: - Nil - (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Need to desert and Renovation of all Irrigation Schemes in the gram Panchayat

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 65% age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof:

PDD	• Within 1 month ☒ • More than 1 month • Never	- Poor -
Any other	• Within 1 month ☒ • More than 1 month • Never	Satisfactory

vi. Any specific observation or complaint regarding any particular department:

1. Social Welfare 2 P.D.D. 3 Revenue.

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 147
- Number of children in the age group of 4-14 years enrolled in the schools: 147
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ☒
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
☒ If yes, details of schools: 2
☒ If yes, whether the machine is functional: Yes/No ☒
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
☒ If yes, whether the incinerator is functional: Yes/No ☒

B2V2/PD&MD/2019

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Primary Health Centre for Sonthipara. 2. Need to Construct Link Road from Sonthipara To Moora. 3. Need to Renovation of All Irrigation Kunds including Hymanak, Hase. Khand. Babi Khand. 4. Need to Construct Protection Wall from Bhat nichalla. To Dand Para. Khan Mahalla. 5. Upgradation of Gms Sonthipara. Said School and Need To Construct New Building for the 6. Urgent Need to Rebuild/Construct of Link Roads. 1. Sonthipara. Wadda Link 2. Dand Para. To B-Road Link. 3. Road Sonthipara To Bhat nichalla. Link 7. Needed. 150 electric Poles and 6km wires and 4 New Transformers. with all equipments.
II	Any major complaint brought to notice of the Visiting Officer:
	Social. welfare: for. Poor. Performance. P.D.D. : for Poor Performance in maintenance of Poles wiring and Poles. Health : for non-cooperation with local. Officers. and non opening of PSC/First Aid Centre for the said. G.P.

B2V2/PD&MD/2019

II Overall perception of functioning of the government:

Totally. ~~At~~ Var. Pos. Performance. From.
2018 onwards.

V Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Some Departments have not looked for the
Betterment and welfare of the locality.
But most of the Departments give great
response. During the visit.

Signature of the visiting officer

Name

Farooq Ahmad Khan

Visiting Officer

B2V2/PD&MD/2019