

admission = 1
Munim = 138

As such the estimates of the above works is submitted
and N.O. is submitted



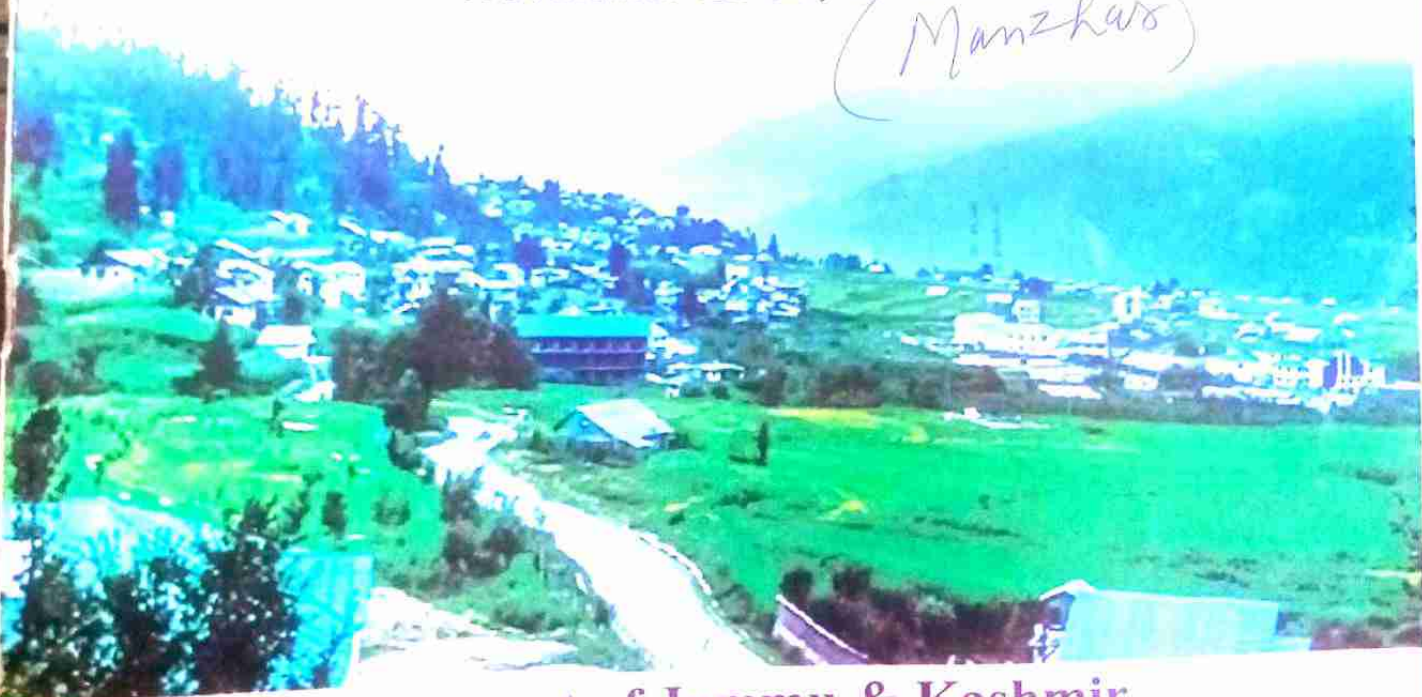
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

(Manzhar)



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Javed Ahmad Lone
- Designation: Teacher
- Department/Place of posting: School Education/HSS Maidanpara Ladab
- Mobile No: 7086454940
- Email id: javed243@jmail.com
- Home District: Baramulla
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Mangharu
- Local Government Directory (LGD) code of the Panchayat: 7267
(To be sourced from Rural Development Department/DC)
- Name of CD Block: Hydrama
- Name of Tehsil: Kupwara
- Name of District: Kupwara

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 02
- No. of households in the Panchayat: 380
- Population (approx.) of the Panchayat: 2150

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Teacher
2	PHE	Supervisor
3	RDD	MPW
4	Social Welfare	Ordnery
5	ICDS	AU
6	Sheep/Animal husbandry	
7	?	?
8	?	?

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒
 If yes, whether functioning in: Own building/Other government building/Private building ☒
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒	Yes/No	Not in use, but by ex-Sarpanch, against the rule that not ones use.
Computer/printer	Yes/No ☒	Yes/No	
Telephone facility	Yes/No ☒	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒

Date of last meeting held: 22-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 15-11-2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No ☒
(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒		Yes/No ☒	8.5	Yes/No ☒
ICDS (Nutrition)	Yes/No ☒		Yes/No ☒		Yes/No ☒
ICDS (Honorarium)	Yes/No		Yes/No ☒		Yes/No ☒
Mid Day Meals (MDM)	Yes/No ☒		Yes/No ☒		Yes/No ☒
Own resources of Panchayat	Yes/No ☒		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒

c. No. of works for which estimates have been prepared: 10 No. 90 %
(to total)

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d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

a. Whether the works have been started: Yes/No ☒

No. of works started: 06 No. 54 % to total

If no, reason thereof: _____

1. Who is issuing work order for works being executed under 147 FC No. _____

1) Sarpanch _____

2) BDO _____

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Transfer of purchasing power to Sarpanch level, etc.
Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: Transfer of charge from 1/c MDMs to Sarpanch under provision.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: MDM provided in schools

Also mention if it is being provided by someone else: TU date 12-11-2019 it is being provided by 1/c MDMs in school.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

The record is maintained by 1/c MDM
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 44 lakh

✓ No. of works approved: 35

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 265

✓ No. of man days generated: 1628

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: Panchayat does not hold any "own resources"

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xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

Any other difficulty, give details: *There is often delay in release of funds to contractors under MPFC and MGNREGS*

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) *Footpath to high school.*

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
RDD	Fencing of grazing field	Yes	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JES/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

RDD has shown improvement.

Any department whose staff is absent most of the time: Agriculture, Horticulture, Sheep Husbandry

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 None

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Agriculture/Horticulture	-do-	Yes/No	Proper arrangements to be implemented at proper time.
Rural development	RDD	Yes/No	Improvement
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Road connectivity	RDD	Yes/No	Work yet to start
Health facility	Health	Yes/No	ND improvement
Water supply and water supply plant	PHE	Yes/No	—
Play field	Youth service and sports	Yes/No	ND play field developed
Anganwadi centers	Social Welfare	Yes/No	ND more Anganwadi centers sanctioned

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm.

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm.

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt functionaries) in the last two meetings:

1 st Meeting Date (29-10-2019)			2 nd Meeting Date (15-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	School Education	Teacher	1	School Education	Teacher
2	PWD	MDW	2	PWD	MDW

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	PWE	Supervisor	3	PWE	Supervisor
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, reason thereof

viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof

(V/LW to demonstrate the reports to the Visiting Officer)

x. whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____

ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: Because Social Audit committee virtually non-existent

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
05	Degree Coll top Panchayat - Govt Para	Training	3/4 days

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	226	Nil		
Scholarship for Minority students	Nil			
Pension - Old Age	59	39	undiscovered	
Pension - Widow	29	01	-do-	01
Pension - Disability	41	29	-do-	01
PM Kisan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen	83	02	incomplete formalities by applicant	
State Marriage Assistance Scheme	03	-		

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	265	Nil		
Ladli Beti				
Swachh Bharat Mission- Individual Household Toilets	50	90	Completed for the applicants	
PM Ujjwala Yojana	257	04	under prog	
Ujala	857	Nil		
Jandhan Account				
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	17	Lack of water source	
Electricity connection	Nil	Nil	04

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Some entries in this are vacant to be filled & the concerned officials are to be asked to fill them up for the same.

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient _____
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: At pond at high school can be developed as water conservation site.
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No _____
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

The irrigation canals are in shambles, there need urgent repairment, proper maintenance including desilting and embankment construction.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 83 %age)
- Are adequate HYV seeds available to the farmers: Yes/No _____
- If no, reasons thereof: Official reply

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 1st 5 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
850 Nos.
- No. of farmers who applied for KCC loan but not provided so far
Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)

- Difficult processes and procedures
- Delay by concerned Deptt.
- Delay by bank concerned

d) Any other problem, please specify: loan sanction requires
five guarantees, which discourage the actual process

v. Suggestions for improving the process of availing loan under KCC

Guarantee formalities should be eased

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

- Through organized market (mandi)
- Through un-organized market
- Any other, please specify:

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?

No surplus production

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

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5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/produce in the Farm/holdings? Yes/No

If yes, please specify:

By restructuring the crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department, Puzh/Sambhar/Baran/Esikant

ii. Status of Households/Farmers engaged with Animal/Sheep Husbandry Sector and those interested to, within the year.

S. No.	Sector	No. of Households/Farmers engaged	No. of Households/Farmers interested in setting up new units
1		2450	
2			
3			
4			

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h. Suggestions for encouraging more households/farmers to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Repair and Renovation of irrigation canals and their routine maintenance (Name of canals: Atthuat, K. Belvi Para, Gamuadi, Manjhar, J)
2. Timely assistance by concerned departments about different schemes.
3. Govt. assistance like furnishing of green house tents, agricultural tools etc
4. Programmes like Kisan Mela
5. High yielding seeds - distribution

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒

If no, the number of people in the Panchayat yet to get Aadhaar card:

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒
- b) Inadequate stock: Yes/No ☒
- c) Overcharging: Yes/No ☒
- d) Rude behaviour of store owner: Yes/No ☒
- e) Long distance to be covered to reach the store: Yes/No ☒
- f) Misdisplay of rates: Yes/No ☒
- g) POS machine not working: Yes/No ☒

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h) any other: Nil

ii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒

d) Any suggestions: Nil

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

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Polamzhar.

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	A sustainable drinking water supply scheme.
2.	Repairment and renovation including embankment constructions of IRRIGATION CANALS.
3.	Protection with to prevent land slides.
4.	Fencing for study.
5.	Protection of Banks of Nalla Maninga by made bunds in Manghar Parulayad taluqa.
6.	Wells for drinking water including roads (30 in No.)
7.	Protection walls to prevent land slides.
II	Any major complaint brought to notice of the Visiting Officer:
	Urgent need of well wells for drinking water and then development of sustainable water supply schemes.
	→ Awar Mahall is with without any kind of drinking water facility

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department it:

Food under 14th FC are not timely released

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 491

iv. Number of children in the age group of 4-14 years enrolled in the schools: 491

v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

III Overall perception of functioning of the government:

Perception is not good. Different schemes do not get executed properly

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The Elected Panchayat body lacks information about various govt. schemes. They need to be educated



Signature of the visiting officer

Name

Javed Ahmad Lone