

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Prof. M. Muszafar Lone
- Designation: Assistant Professor
- Department/place of posting: Higher Education / LOC Handwara
- Mobile No: 6006225004
- Email id: lone.muszafar6@gmail.com
- Home District: Kupnara
- Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Tirch 7224
- Local Government Directory (LGD) code of the Panchayat: (To be sourced from Rural Development Department by DC)
- Name of CD Block: Natnosa
- Name of Tehsil: Handwara
- Name of District: Kupnara

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 01
- No. of households in the Panchayat: 260
- Population (approx.) of the Panchayat: 1550

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	VLW
2	PWD	works Supervisor
3	Education	Teacher
4	Irrigation	Supervisor
5	Forest	Forester
6	Agriculture	Agr. Extension officer
7	Horticulture	Horticulture Technician
8	Child Protection Services	Chairperson Child welfare Committee

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

d. Whether Action Plan has been approved by the DDG: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: nil No. (0 % to total)

If no, reason thereof: unavailability of funds

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: no formal Panch body has been constituted since

Also mention if it is being purchased by someone else: x

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: will be provided from next month

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: to be disbursed by the concerned person in nearby future

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: x

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: x

Also mention if it is being provided by someone else: x

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 30 lakh

✓ No. of works approved: 27

✓ No. of works started: nil

✓ No. of works completed: nil

✓ No. of Job Card holders in the Panchayat: 139

✓ No. of man days generated: 100

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Panch body not constituted

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ☒
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No ☒

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ☒	
VLW	RDD	Yes/No ☒	
JE	RDD	Yes/No ☒	
CDPO	Social Welfare	Yes/No ☒	
TSWO	Social Welfare	Yes/No ☒	
Anganwadi Supervisor	Social Welfare	Yes/No ☒	
Headmaster/Principal/ZEO	School Education	Yes/No ☒	
I/c MDM	School Education	Yes/No ☒	
BMO	Health	Yes/No ☒	Poor Response.
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No ☒	
Agriculture Extension Official	Agriculture	Yes/No ☒	
Horticulture Extension Official	Horticulture	Yes/No ☒	
Village functionaries		Yes/No ☒	
Any other	R & B	Yes ☒	

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

☒ Non co-operation by officials: Yes/No ☒

If yes, who: _____ (specify)

☒ Non disclosure of funds available/schemes by officials: Yes/No ☒

☒ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ☒

☒ Delay in administrative approval by officers: Yes/No ☒

If yes, how long: More than a week (specify number of days)

☒ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ☒

☒ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ☒

If not, likely date of completion: NA (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ☒

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ☒

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ☒

Likely date of completion: _____ (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Working around Panchayat floor, Ticks	NO	
RDD	Public work with levelling & levelling	NO	
RDD	Repairment & work of Panchayat floor	NO	

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JE's/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: ☒

Any department whose officers/officials has not visited the Panchayat even once since BZV1: ☒

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: Horticulture

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
L & H Maintenance	RDD	Yes/No	
Piped drinking water facility	PHE	Yes/No	
Irrigation	Irrigation	Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Badly situated drainage, chok, rain, left neglected scheme.	Irrigation	Yes/No	Working with NCE Irrigation on spot and get assistance to resolve the problem.
Water not to trees, people plant power and use scheduled ornaments.	RDD	Yes/No	Proposed a plan for the same.
Location of drinking water & limited water pipe network.	PHE	Yes/No	The department official has had previous proposal for the same.
Only one unimproved Centre for blood register (Cured population)	Animal	Yes/No	Proposed one for each ward.
Health Sub-centre under construction for last 5 years.	Health	Yes/No	No official work present.

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Available but not sufficient
Computer/printer	Yes/No	Yes/No	needed
Telephone facility	Yes/No	Yes/No	do

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No.

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm:

FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 22.04.2019

Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 24.08.2018

Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No	15.606	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No	0.11	Yes/No
ICDS (Honorarium)	Yes/No	Yes/No	Yes/No	0.00	Yes/No
Mid Day Meals (MDM)	Yes/No	Yes/No	Yes/No	0.00	Yes/No
Own resources of Panchayat	Yes/No		Yes/No	1.00	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm:

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 03 No. (75 % to total)

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof:

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof:

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm:

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm:

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (31-08-2019)			2 nd Meeting Date (09-09-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Master	1	Irrigation	Canal Guard
2	Irrigation	Canal Guard	2	Education	Teacher

1 st Meeting Date (31-08-19)			2 nd Meeting Date (09-09-19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PWD	Helper	3	ROD.	VLW
4	ROD	LHS	4	PWD	Helper
5	Forest	Forest Guard	5	ICDS	ANM
6	ICDS	ANM	6	Forest	Forester
7	R&B	Water Supervisor	7	R&B	Water Supervisor
8	Education	Teacher	8	Education	Master

If no, reason thereof:

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof:

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof:

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof:

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Environment Hall Handwara	Development Planning	04

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	04	x	x	x
Scholarship for Minority students	4298	8915	Applications Pending at Institution level	x
Pension - Old Age	46	54	Non-Availability of funds	x
Pension - Widow	19	03	Recently applied	x
Pension - Disability	15	05	- do -	x
PM Kisan Nidhi	151	18	Pending due to correction	x
Ayushman Bharat	NA	x	x	x
PM Jeevan Jyoti Bima Yojana	NA	a	a	a
PM Suraksha Bima Yojana	NA	x	x	x
PM Awas Yojana	x	3080	One To Court Case -	x
State Marriage Assistance Scheme	1284	122	Submitted for fund payment	x

ii. Suggestions for encouraging more households/farmers to set up new units:

1. Easy Availability of loans at low interest
2. Training can facilitate. Others to be studied & made feasible

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Encouragement of youth to take up new farming units
2. Providing High yield varieties seeds etc.
3. Proper awareness & Easy loans
4. Good Breed of Animals for business.
5. Handcraft and Small Scale Industries for females of village.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 25%

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

h) any other: Fire in a rented building with Kacha floor

iii. Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Drinking water facility to be made available by approving a water supply scheme.
2.	Construction of Health Centre building and making all basic facilities available within Panchayat.
3.	Improvement of inner link and main roads with side drainage system and construction of Roads from Chogul-Haran to Pirch-Kandi.
4.	Construction of flood canals from forest talas into dams - so that village may be safeguarded from floods/thunder storm waters and rainwater may be harvested for irrigation.
5.	Upgradation of Electricity - LTH line with iron poles instead of wooden poles.
6.	List irrigation scheme to be completed for betterment of farmers & completion of Kanzepe dam for irrigation.
7.	^{Kanzepe} School needs repairment and better facilities of library, laboratory and computer centre & water facility.
II	Any major complaint brought to notice of the Visiting Officer:
	1. No Doctor is available in panchayat and

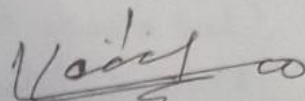
III Overall perception of functioning of the government:

Government functionaries are doing well and are upto help & service of people when needed.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

- The progress of works is very slow and the village/panchayat needs a special attention on part of administration.
- There is a gap b/w govt & public which needs to be minimized.



Signature of the visiting officer

Name Mohd Muzaffar Lone.