

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during the visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **KHURSHID AHMAD**
- ii. Designation: **10+2 Lecturer**
- iii. Department/Place of posting: **School Education / HSS Kandi V. V.**
- iv. Mobile No.: **9596139987**
- v. Email id: **nil**
- vi. Home District: **Kupwara**
- vii. Date of visit: **25/05/2019** ~~25/05/2019~~ **Monday 25/05**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **KANDI PAYEEN**
- ii. Local Government Directory (LGD) code of the Panchayat: **239445**
(To be sourced from Rural Development Department/DC)
- iii. Name of CD Block: **TANGDAR**
- iv. Name of Tehsil: **KARNAH**
- v. Name of District: **KUPWARA**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **Kandi Payeen - 9 wards**
- ii. No. of hamlets in the Panchayat: **nil**
- iii. No. of households in the Panchayat: **517**
- iv. Population (approx.) of the Panchayat: **2000**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	JE, VLW, GRS
2	Social Welfare	KDS
3	School Education	PEM, PEP
4	Agriculture / Horticulture	AEO
5	PHE	Lineman
6	FCS & PD	Storekeeper
7	Sheep Husbandry / Animal Husbandry	ASM SVP
8	Fisheries / Irrigation	Deputy Inspector Work Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building ✓

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ✓
Yes/No

Date of last meeting held: 03-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 03-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: ✓
Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

B2V2/PD&MD/2019

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	V L W	✓ Yes/No	2248669 26.11.2019	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No		✓ Yes/No		✓ Yes/No
ICDS (Honorarium)	✓ Yes/No		✓ Yes/No	Nil.	✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No		✓ Yes/No		✓ Yes/No
Own resources of Panchayat	✓ Yes/No		✓ Yes/No		✓ Yes/No
Any other Scheme, If yes, indicate name	Nil				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Constituted

vii. 14th Finance Commission Award:

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- Whether the detailed estimates for all works have been prepared: Yes/No
- No. of works for which estimates have been prepared: 6 No. 100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 2 No. (33 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

B2V2/PD&MD/2019

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 22.40 lakh

✓ No. of works approved: 18

✓ No. of works started: nil (Due to non-availability of network in J&K, no work has been started)

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: 231

✓ No. of man days generated: nil

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes ✓	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: 15 to 20 (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: Land not available (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 1-20 lakh.

(Const. of Tile F/P from Gr. road to Sumbalpara Kendi payeen)

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 30-11-2019 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof: 14th FC works started after B2V-1 work by RDD apart from B2V-1 work

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
14th F.C. RDD	Const. of 2 khul from B.R. & Culvert to Malda & Pore	No	ongoing work
- do -	Const. of 2 khul from the land of Shikar Ahmad Munear Ahmad others	No	on going work

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/ReT Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JEs/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

PHE & RDD

Any department whose staff is absent most of the time: nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: nil

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Building of Govt. Middle School kandi damaged in earthquake	R S B	Yes/No ✓	
Electricity wires supportell on trees	PDD	Yes/No ✓	
—	—	Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Link road connectivity	RAB	Yes/No ✓	
Poor Electricity voltage	PDD	Yes/No ✓	
Horticulture Produce poorly valued in market	Horticulture	Yes/No ✓	
Govt. Food Store	FCS X PD	Yes/No ✓	
Medicine availability	Health	Yes/No ✓	

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Health	ASHA worker	3	Health	ASHA worker
4	nil		4	nil	
5	nil		5	nil	
6	nil		6	nil	
7	nil		7	nil	
8	nil		8	nil	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
9+1	GP Loontha	Capacity building & Training	3

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	N.A			
Scholarship for Minority students	N.A			
Pension - Old Age	85	80		Nil 1
Pension - Widow	39	30		Nil
Pension - Disability	15	12		Nil
PM Kissan Nidhi	119	Nil		nil
Ayushman Bharat	320	30		nil
PM Jeevan Jyoti Bima Yojana	N.A			
PM Suraksha Bima Yojana	N.A			
PM Awas Yojana - Grameen	Nil	74	Funds awaited	nil
State Marriage Assistance Scheme	3	3	Funds are not available	nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	231			Nil
Ladli Beti	N.A			
Swachh Bharat Mission- Individual Household Toilets	250	41	Funds awaited	nil
PM Ujjwala Yojana	N.A			
Ujala	N.A			
Jandhan Account	N.A			
PM Matru Vandana Yojana	25	nil		nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil		Nil
Electricity connection	Nil		Nil

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 319 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
Nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures ✓
- b) Delay by concerned Deptt. ✗
- c) Delay by bank concerned ✓
- d) Any other problem, please specify: According to farmers of the bank demand guarantor who is not available employees of different departments do not co
- v. Suggestions for improving the process of availing loan under KCC

Process and procedure must be easy and guarantee should be any farmer/ person.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) X
- b) Through un-organized market ✓
- c) Any other, please specify: X
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
- Organized marketing of
excess produce
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

6. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Apricot		Semi hilly area has the potential and some trees of these fruits are available. Loan for development of these fruits should be provided.
2	Pear		
3	Apple		

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	Nil
2	Dairy units	Nil	Nil
3	Sheep Units	Nil	Nil
4	Fish Ponds	Nil	Nil

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Organized marketing channels for marketing of agriculture/horticulture produce.
2.	Availability of subsidised loan facilities for setting small scale industries/Entrepreneurs
3.	Commercialization of agricultural/agricultural produce.
4.	Formation of Self help groups
5.	Allotment of Dairy units, Backyard poultry units, Sheep units, Fish Ponds for generating remunerative resources.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops:

Poor/Satisfactory/Good/Excellent / *Not applicable*

Major problems/complaints with regard to ration shops:

- | | |
|--|---------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No/ |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

ii) any other _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒

d) Any suggestions: Cease fire on Loc should be maintained

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	more than 1 month
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	more than 1 month
Police Station	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	more within 1 month
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	within 1 month

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	With in 1 month
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	Nil

vi. Any specific observation or complaint regarding any particular department:

No

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 120

iv. Number of children in the age group of 4-14 years enrolled in the schools: 120

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):

1. Const. of individual and community underground tankers to save precious lives of people during cross border shelling
2. Cost. of Footpath along with Razwar khul from general road to Masjid Bilal, Bela
3. To avoid Soil erosion in Wond no. 1, 3, 6 and 7 behind HSS and adjacent area concrete steps/plan should be taken to safeguard lives of people
4. Const. of Footpath with drain from Jamia Masjid to house of Ali Gohar Khan & Rafi via the house of Abdul Rafeeq Karbal, Abdul Hamid and others.
5. (a) Installation of ATM
(b) Const. of Public washroom near Jamia Masjid and Madrasa Darul-Banil Kandi
6. Const. of F/P with drain from Razwar khul to the house of Zakir Hussain Khan and others
7. Installation of 100 KVA Transformer at Qadir Mohalla Kandi
8. Const. of F/P with drain from road to the house of Danish Qureshi and near the house of Nazir Ahmad Danish & Mohammad Ashraf Qureshi

II Any major complaint brought to notice of the Visiting Officer:

1. Road from Kandi Payeen via Tangwari is under const. Since long time, people demand its completion on priority
2. Link road from general road Kandi Payeen to Faizabad sanctioned and tendered in 2012-13 but work has not started yet. People complaints against concerned dept.
- 3.

III Overall perception of functioning of the government:

All the developmental works, Educational System and trust of people suffered badly after 5th August.
Due to non-availability of Internet developmental work of RDD, Social welfare and other departments not approved.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

As the Govt. intends to empower, energise and institutionalize the functioning of Panchayati Raj, the elected representatives should be responsible, honest, trustworthy and accountable of their work and decisions. Developmental work should be time bound. Approval of works get finalised at the eleventh hour of working season and workers get very short period to complete the work.



Signature of the visiting officer

Name Khurshid Ahmad