

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

1. Name: **Zameer Hussain**
 2. Designation: **Assistant Executive Engineer**
 3. Department/Place of posting: **PM GS Division Rajouri**
 4. Mobile No: **7006286743**
 5. Email id: **Zameer_ee@q.mail.com**
 6. Home District: **Poonch**
 7. Dates of visit: **25/02/2020, 26/02/2020, November 2019**

B) LOCAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat: **TARALH GUJRAH**
 2. Local Government Directory (LGD) code of the Panchayat: **240015**
 (To be sourced from Rural Development Department by DC)
 3. Name of CD Block: **Budhal old.**
 4. Name of Tehsil: **Kot-Ranika**
 5. Name of District: **Rajouri**

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: **2 Nos.**
 2. No. of hamlets in the Panchayat: **12.**
 3. No. of households in the Panchayat: **660**
 4. Population (approx.) of the Panchayat: **3800.**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PDD	J.E.
2	Social welfare	TSWO
3	Agriculture	NEA
4	PWD (R&B)	J.E.
5	PHE	Supervisor.
6	Education	PEM.
7	Health	Sr. V.P.
8	Shops	ASM.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Char is available in the Panchayat: **Yes/No/Under construction**
 If yes, whether functioning in: **Own building/Other government building/Private building**
 If no, whether land is available for construction of the Panchayat Char: **Yes/No**
 2. Whether the BDC office has been established (in case the officer visits Block Panchayat): **Yes/No/Not applicable**

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ii. If not, whether the building for BOC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	Yes/No ✓	Yes/No	not sufficient
Computer/printer	Yes/No ✓	Yes/No ✓	—
Telephone facility	Yes/No ✓	Yes/No ✓	—

v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY

i. Whether Gram Panchayat meeting is being held regularly on monthly basis Yes/No ✓

Date of last meeting held 13-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No ✓

Date of last meeting held 13-11-2019

iii. Whether the Khasra register is being maintained by the Panchayat Secretary Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No ✓

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank accounts opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	18.25 lak.	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	36983	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	2.43 lak.	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	School Head master	Yes/No ✓	—	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Any other Scheme If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. Yes/No will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee formed in presence

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared Yes/No ✓

b. Whether the detailed estimates for all works have been prepared Yes/No ✓

c. No. of works for which estimates have been prepared 19 No. (100 % to total)

d. Whether Action Plan has been approved by the DOL. Yes/No ✓

If no, reason thereof _____

e. Whether the works have been started. Yes/No ✓

No. of works started 12 No. (65 % to total)

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch ✓

2) BDO ()

3) Others (specify) _____

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No ✓

If no, reason thereof supply made through deptt.

Also mention if it is being purchased by someone else. dist. P.O. C.D.P.O.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No ✓

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No ✓

If no, reason thereof Fund received from deptt. Just now.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No ✓

If no, reason thereof purchased by the deptt. itself till date

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No ✓

If no, reason thereof MDM provided by deptt. itself

Also mention if it is being provided by someone else _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat. Rs 38.50 lakh

✓ No. of works approved 42

✓ No. of works started 5

✓ No. of works completed In progress

✓ No. of Job Card holders in the Panchayat 450

✓ No. of man days generated 570

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No ✓

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof Topography of area is hilly

- xii Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓
If no, whether subjects have been assigned in presence of the visiting officer Yes/No

- xiii Major challenges being faced by the Panchayat in functioning and execution of works

- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	-
VLW	RDD	Yes/No ✓	-
JE	RDD	Yes/No ✓	-
COPO	Social Welfare	Yes/No ✓	-
TSWO	Social Welfare	Yes/No ✓	-
Anganwadi Supervisor	Social Welfare	Yes/No ✓	-
Headmaster/Principal/ZEO	School Education	Yes/No ✓	-
I/c MDM	School Education	Yes/No ✓	-
BMO	Health	Yes/No ✓	-
Tehsildar/Naib-Tehsildar	Revenue		
Patwan	Revenue	Yes/No ✓	
Agriculture Extension Officer	Agriculture	Yes/No ✓	
Horticulture Extension Officer	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other	-	-	-

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

- ✓ Non co-operation by officials Yes/No ✓

If yes, who _____ (specify)

- ✓ Non disclosure of funds available/schemes by officials Yes/No ✓

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff Yes/No ✓

- ✓ Delay in administrative approval by officers Yes/No ✓

If yes, how long _____ (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries Yes/No ✓

- ✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed Yes/No ✓

If not, likely date of completion Not started (date)

- ii. Whether any other works started during Back to Village-1 have been completed Yes/No ✓

If not, list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1 Yes/No ✓

If yes, amount released: Rs 0.50 lakh

Whether works identified in B2V1 have been started Yes/No ✓

Likely date of completion In progress (date) March 2020

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV 1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
R.D.D.	Const. of Busin ^g Improves	Completed	in March 2020.
P.D.D.	Instalation of gas Transformer	Ho.	—

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

a. Doctors/Paramedics/other Health staff	(Yes/No) ✓
b. Teachers/Ret Teachers	(Yes/No) ✓
c. Anganwari Workers/Helpers	(Yes/No) ✓
d. R.D.D. staff	(Yes/No) ✓
e. JE/other engineering staff	(Yes/No) ✓
f. Agriculture/Horticulture staff	(Yes/No) ✓
g. Animal Husbandry/Sheep Husbandry staff	(Yes/No) ✓

In case any particular department has shown improvement, please specify

Sheep Husbandry staff.

Any department whose staff is absent most of the time — Horticulture

Any department whose officers/officials has not visited the Panchayat even once since BZV1 Horticulture Dept.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 nil.

- vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Water supply scheme is no 3, 4 & 7	P.H.E	Yes/No ✓	not sort out till date.
Electric pole is no 1, 2 & 8.	P.D.D.	Yes/No ✓	— do —.
Agriculture High Breed seed	Agriculture	Yes/No ✓	— do —.

- vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Internal road Connectivity	P.W.D (R+B)	Yes/No ✓	-
providing water facilities	P.H.E	Yes/No ✓	-
shortage of staff in sub-centre	Health	Yes/No ✓	-
Veterinary sub-centre	sheep & animal dept.	Yes/No ✓	-
-	-	Yes/No	-

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers? Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (13-11-2019)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW	1		
2	Sheep	Stock ASH	2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Teacher	3		
4	Social welfare & PDS	Worker	4		
5	Agriculture	AEA	5		
6	PDD	J.E.	6		
7	PWD	J.E.	7		
8	Health	S.V.P.	8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no, reason thereof _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1	Thandi Kosi	supplemental- ion of slume	3

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	240	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	130	120	sanction pending.	nil.
Pension - Widow	09	07	- do -	nil.
Pension - Disability	55	05	- do -	nil.
PM Kisan Nidhi	-	277	approval pending.	-
Ayushman Bharat	10	293	-	-
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin				
State Marriage Assistance Scheme	10	04	Sanction pending	nil.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	450	-	-	-
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	350	150	-	-
PM Ujjwala Yojana	240	30	-	-
Ujala	290	320	shortage of LEDs.	nil.
Jandhan Account	40	-	-	-
PM Matru Vandana Yojana	-	20	shortage of fund.	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	180	shortage of fund.	-
Electricity connection	nil	-	nil.

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

1) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-hilly/hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify Thora w. no 2.
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil.
- No. of farmers who intend to use drip/sprinkler irrigation: nil. (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat

Improvement + renovation of Thorala khoul.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 40 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 220 (Nos)
- No. of farmers who have availed loan facility through KCC during 2019
150 Nos
- No. of farmers who applied for KCC Loan but not provided so far
nil Nos
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)
 - Difficult processes and procedures _____
 - Delay by concerned Deptt _____
 - Delay by bank concerned ☒ _____
 - Any other problem, please specify _____
- Suggestions for improving the process of availing loan under KCC
Arrange Govt. Employee for Guarantee

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) nil
 - Through un-organized market yes
 - Any other, please specify _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
need awareness Camps.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No ☒ Yes
- If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	-	-	-
	-	-	-
	-	-	-

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	nil.	10
2	Dairy units	nil	10
3	Sheep Units	2	20
4	Fish Ponds	-	-

PDO	- Within 1 month ✓ - More than 1 month - Never	
Any other	- Within 1 month - More than 1 month - Never	

vi. Any specific observation or complaint regarding any particular department

K) OTHERS

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat. 270 -
- Number of children in the age group of 4-14 years enrolled in the schools. 235
- Is there any High/Higer Secondary school with more than 40% girl students. Yes/No ✓
- Whether PDO has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional. Yes/No .
- Whether PDO has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable
 ✓ If yes, whether the incinerator is functional. Yes/No .

L) GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Urgent public requirements in order of priority (Max 07)
1	Road from Choware mchalla to Rehan Bridge.
2	Road from main road Gihai to mch. Bass.
3	Road from Gadhera to mchalla Basalla.
4	Medical sub. Centre at Basalla.
5	Community Hall
6	New lift water scheme.
7	play ground at Hss Tralla.
II	Any major complaint brought to notice of the Visiting Officer
1	Improvement of internal road connectivity in gram panchayat.
2	Repair of middle school building mch. Bass.
3	Replacement of old & damaged G.I. pipe line.

III Overall perception of functioning of the government

General public of the panchayat seems to be disappointed as their demand committed in B2V-I not fulfilled till date. They show poor performance during V2V-II meeting in G.P.

IV Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

Govt. launched best programme in favour of general public. But the general public hope for huge funds for development of pvt. as demanded during the B2V-I meeting. But till date a meager funds released which is insufficient for the development of G.P. sufficient funds require for development & uplift of socio-economic condition of G.P.

Signature of the visiting officer

Name ZAMEER HUSSAIN

AEE S/D-II :
PMGSY Division
Rajouri